

Date: April 7, 2026

To: Board of Directors

From: Tiffany Cribbs, Director of Community Services

RE: Rule Approval Restaurant Facilities

Background

The Rules & Regulations Review Committee evaluated the Restaurant Facilities section of the Rules & Regulations and identified duplicative and procedural content that is more operational in nature than regulatory. The current section includes redundant provisions (Sections 4, 5, 6, and 7), detailed internal procedures, and dispersed dress code requirements that reduce clarity and consistency.

The Committee recommends restructuring the section to focus on enforceable standards, consolidating dress code requirements into a single section titled "Dress Code Policy for Lodge/Country Club," clarifying alcohol consumption restrictions, and relocating and revising the funeral/celebration of life provision for improved organization and clarity.

This item was approved for a 28-day reading at the March Regular Session Board Meeting.

Fiscal Impact

There is no fiscal impact associated with these rule revisions.

Recommendation

It is recommended that the Board of Directors approve the proposed revisions to the Restaurant Facilities section of the Rules & Regulations as recommended by the Rules & Regulations Review Committee.

RESTAURANT FACILITIES (RF)

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SECTION I – INTRODUCTION

The CLPOA owns and operates two restaurants, the Canyon Lake Country Club Bar & Grill (Country Club) and the Canyon Lake Lodge (Lodge). The Lodge facility consists of the building, decks, and walkways around it. The Country Club facility consists of the building, patio, and bar area. These rules have been established for both restaurants. The rules are to be adhered to by all members and guests. Anyone who refuses to comply shall be declined service and / or may be asked to leave at the discretion of management. NOTE: Rules relating to the service or consumption of alcoholic beverages are requirements from Alcohol Beverage Control (ABC) and therefore must be obeyed by law without exception.

SECTION II - RULES FOR RESTAURANTS

RF.2.1 Only Persons Twenty-One Years of Age or Older Allowed to Purchase or Consume Alcoholic Beverages

No persons under the age of twenty-one (21) years will be permitted to purchase or consume alcoholic beverages in the Country Club or Lodge facilities premises.

RF.2.2 Only Persons Twenty-One Years of Age or Older Allowed to Sit at Bar

Persons under the age of twenty-one (21) years may not sit at the bar at the Country Club or Lodge facilities.

RF.2.3 No Alcoholic Beverages Allowed to Leave Premises

No alcoholic beverages will be permitted to leave the premises. NOTE: Alcoholic beverages have to be consumed within the boundaries of the Country Club & Golf Course or Lodge facilities.

RF.2.4 Right to Refuse Service

Service may be refused to any intoxicated or unruly member and / or guest.

RF.2.5 Golf Cart Parking in Designated Areas Only

All golf carts at the Lodge must be parked in designated vehicle parking spaces only.

RF.2.6 No Skateboards, Scooters, or Bicycles Allowed

Skateboard, scooters, and bicycles are prohibited in or around the Lodge facility and pool including all walkways and entryways.

RF.2.7 No Outside Solicitation Without Prior Approval

No tickets or articles of any kind shall be offered for sale on the Lodge or Country Club premises. No subscription list shall be circulated, nor advertisements or postings displayed. Specific exceptions must be approved by the CLPOA General Manager.

RF.2.8 Reporting Complaints

Any complaint(s) are to be made to Management. Customers, Members, and/or Guests shall not reprimand employees.

RF.2.9 No Funeral Services Allowed

The Country Club or Lodge facilities may not be reserved for the purpose of conducting a funeral service. Celebrations of life are permitted.

SECTION III - DRESS CODE POLICY ~~FOR LODGE~~

Dress code requirements for the Lodge and Country Club have been established by the CLPOA and apply to all dining, bar, and patio areas, unless otherwise specified. All members and guests must comply with the dress code. Individuals who do not comply may be denied entry, declined service, and/or asked to leave at the discretion of management.

RF.3.1 Shirts and Footwear Required at the Lodge Facility

Shirts and footwear are required at all times in the Lodge and Country Club. Attire must be suitable for a family environment. Swimwear is not permitted unless fully covered by appropriate clothing.

~~RF.3.2 Dining Room, Bar and Patio Attire~~

~~Attire for Main Dining Room is as follows:~~

~~**RR.3.2a**—Dress attire for dining is casual including, but not limited to, board shorts, tank tops, and sandals; however, all clothing worn by members and / or guests shall be within the bounds of decency and good taste as appropriate for a family facility.~~

~~**RR.3.2b**—Swimsuit attire and / or beachwear are not permitted inside the Lodge and Main Dining Room.~~

~~SECTION IV—DRESS CODE POLICY FOR COUNTRY CLUB~~

~~These dress code requirements for the Country Club have been set forth by the CLPOA for both the restaurant and bar. All customers, members and guests must adhere to the dress code. Anyone who refuses to follow the dress code shall not be permitted entrance to the Country Club, may be declined service and / or asked to leave at the discretion of Management.~~

~~RF.4.1 Casual Attire in Country Club~~

~~In the Country Club, overall dress attire is casual.~~

~~RF.4.2 Tasteful Attire Required~~

~~All clothing worn by customers, members and / or their guests shall be within the bounds of decency and good taste as appropriate. See posted dress code at Country Club.~~

~~RF.4.3 Shirts and Footwear Required at Country Club~~

~~Shirts and footwear are mandatory in the Country Club facility.~~

~~RF.4.4 No Short Shorts Allowed~~

~~No short shorts in both the restaurant and bar. NOTE: Shorts more than 5" above the knee must be 18" from the waistband to the hemline.~~

~~SECTION V—PROCEDURE FOR USE OR RENTAL~~

~~In addition to the policy set forth as outlined in the following sections, these procedures have been established by CLPOA. For use or rental of the Country Club or Lodge facility, the appropriate forms must be completed and signed by the member, client or group representative.~~

~~RF.5.1 Facility Reservation, Use and Rental Agreement Required~~

~~A Facility Reservation, Use and Rental Agreement must be completed and signed. On this agreement, it is important to provide information about the function or event, any special requests and whether food/ beverage will be required. The agreement details terms, use and rental requirements and responsibilities, items that are allowed or not allowed at the Country Club or Lodge facility. The agreement further stipulates that CLPOA will not be responsible for the loss by reason of temporary use and occupancy of the facility and does not under any circumstances assume responsibility for any loss, liability, damage, cost, or expense. (For additional information on on-site catering services, refer to Section VI.)~~

~~RF.5.1a Reservable Locations~~

~~Reservable Locations of the Country Club are:~~

- ~~● Country Club Dining Room~~
- ~~● Country Club Patio~~
- ~~● Magnolia Room.~~

~~The reservable locations at the Lodge are:~~

- ~~● Holiday Bay Room~~
- ~~● Pool View Room~~
- ~~● Sunset Beach Room~~
- ~~● Private Dining Room~~
- ~~● Sunset Lounge and Terrace Patio (1/2 of the patio may be used for a private reservation with a reservation fee)~~
- ~~● Front Lawn & Trellis~~

~~RF.5.2 Signed Contract Required~~

~~Whenever on-site catering services are required, the Food and Beverage department will provide a Catering Contract with all the particulars of the event or function including menu selections, pricing and any other requirements as agreed upon. The Catering Contract must be reviewed and signed accordingly. In addition, required deposit must be paid, as applicable. (For further information, refer to Section VI.)~~

~~SECTION VI POLICY FOR USE AND RENTAL OF FACILITIES~~

~~The following policy has been established by CLPOA for use or rental of the Country Club or Lodge facilities.~~

~~RF.6.1 No Outside Food or Beverages Allowed without CLPOA Approval~~

~~Outside food service (i.e. catering) is not allowed. No one may bring outside food or beverages into the Lodge facility except as approved by the CLPOA. At the discretion of Country Club or Lodge Management, outside food or beverages such as wedding cake, champagne or wine, etc. shall be allowed upon the~~

~~condition that prior arrangements have been agreed upon with the member or client and Country Club or Lodge Management. NOTE: All champagne and / or wine provided by the client is subject to a corkage fee.~~

~~**RF.6.2 Requirements for Outside Rentals**~~

~~Any outside rentals (including chairs, tables or archways, etc.) must be arranged and paid for prior to the event.~~

~~**RF.6.3 Requirements for Use of Decorations**~~

~~Decorations may only be hung with an adhesive that does not “pull off” the paint (such as 3M Command Brand). The CLPOA will not permit affixing of anything to the walls, windows, floor or ceiling with nails, staples, tacks or any other material that may cause damage to the facility.~~

~~**RF.6.4 Requirements for Use of Candles**~~

~~No open flame candles are permitted. All candles must be contained inside a candle holder and all candles must be in a container higher than the flame of the candle.~~

~~**RF.6.5 Removal of CLPOA Property Not Permitted**~~

~~CLPOA property (glassware, dinnerware, table service of any kind and tables) may not be taken from the Country Club or Lodge facilities.~~

~~**RF.6.6 No Funeral Services Allowed**~~

~~The Country Club or Lodge facilities may not be reserved for the purpose of conducting a funeral service.~~

~~**RF.6.7 Local Noise Ordinance**~~

~~Any reserved function or event must comply with the local noise ordinance. Local ordinances will be enforced. At 11 p.m., the volume for all music (live or recorded) must be turned down to reduce the disturbance of the nearby homeowners. The CLPOA has adopted Ordinance No. 101 from the City of Canyon Lake’s Municipal Code, Chapter 11.30, Regulating Noise, as the basis for this rule.~~

~~**RF.6.8 CLPOA Requirements For Events With Fifty (50) Or More Persons**~~

~~When a member plans an event which may attract fifty (50) or more people thereby creating an unusually high traffic situation (pedestrian and / or vehicular), the following may be required:~~

~~**RF.6.8a Schedule with Appropriate Personnel** – Member, client or group shall schedule the event with appropriate personnel.~~

~~**RF.6.8b Provide Diagram with Set-up** – Member, client or group shall supply a diagram of the facility outlining the way in which the event will be set up for the day.~~

~~**RF.6.8c Clear Facility Upon Conclusion of Event or Function** – Member, client or group shall be responsible for making certain that all traffic (pedestrian and / or vehicular) is cleared from the facility (no later than an hour after the event).~~

~~**RF.6.8d Additional Security Requirements**—In the event that the member, client or group holds an occurrence in an area where there is a possibility the event will draw traffic to the area creating a public nuisance or unusually high traffic volume (pedestrian and /or vehicular), the member, client or group may be required to contract for additional uniformed Community Patrol Officers for the event.~~

~~**RF.6.9 City Requirement for Special Event Permit for Events or Functions with Fifty (50) or More Persons**~~

~~Although CLPOA does not require a permit, all events having fifty (50) or more persons / guests at any one (1) time, will require a Special Events Permit from the City of Canyon Lake. It is the sole responsibility of the member, client or group to obtain the required special event permit from the City of Canyon Lake. Further, the City of Canyon Lake may or will shut down the function or event for failure to obtain the necessary permit. NOTE: In accordance with Canyon Lake Municipal Code, applications need to be filed thirty (30) days prior to the function or event.~~

~~**SECTION VII – POLICY FOR ON-SITE CATERING SERVICES**~~

~~The following policy has been established by CLPOA for on-site catering at the Country Club or Lodge facilities.~~

~~**RF.7.1 Contract and Deposit Required**~~

~~A signed contract and deposit are required for the confirmation of the date. NOTE: All prices are subject to change without notification, prior to signing the contract.~~

~~**RF.7.2 Rental Period**~~

~~Rental of the facility is as per the annual Schedule of Fees; any additional time must be arranged in advance at a charge per hour.~~

~~**RF.7.3 Gratuity and Tax Required**~~

~~Gratuity and sales tax will be added to the price of all food and beverage selections.~~

~~**RF.7.4 Menu Selection Required Prior to Function or Event**~~

~~Menu selection is required prior to the function or event.~~

~~**RF.7.5 Final Guarantee Required**~~

~~A final guarantee of the confirmed number of guests expected to attend is required prior to the function or event. NOTE: The number provided will be considered a minimum guarantee, not subject to reduction, for which the client will be charged.~~

~~RF.7.6 Final Payment Required~~

~~Final payment is required prior to the event.~~

~~RF.7.7 Bar Guarantee Required~~

~~A bar guarantee will apply, if required.~~

REVISED RULES:

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