

**Board of Directors**  
**Regular Session Board Meeting Agenda**  
**Tuesday, April 7, 2026 - 6:00 P.M.**  
**22200 Canyon Club Drive, Canyon Lake, CA 92587**  
**This meeting may also be joined virtually at [vm.clpoa.net](https://vm.clpoa.net)**  
**Dial into the Zoom meeting by phone: 1-669-900-6833**  
**Meeting ID: 837 3700 4446**

1. **Welcome and Call to Order**
  - Pledge of Allegiance
  - Verification of Quorum
2. **Approval of Minutes**
  - March 3, 2026
3. **Public Official Comments**
4. **Presentations**
  - Member of the Month – Monica Lyons
  - Quilters Presentation – Ronda McCord
  - Community Patrol Update
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)  
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - B)
  - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)  
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
  - B. **Report of Executive Session Actions** (Andrea Moreno)  
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

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8. **Board Action Items**

**8.1 APPROVAL: Sanctioned Club & Activity Group Policy Revisions** (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the proposed revisions to the Sanctioned Club & Activity Group Policy, including updates to Sections 3.3, 4.2, 6.0, 6.2, and 7.0, as attached.

**8.2 APPROVAL: Rule Revision GC.9.2 Guests of Members** (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule GC.9.2 to require hosting member reservations and accompaniment, with an exception for outside annual golf members, as attached.

**8.3 APPROVAL: Rule Revision GR.2.14e No Unreasonable Disturbance** (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule GR.2.14e by removing the procedural investigation language and retaining the core prohibition on habitual dog barking that unreasonably disturbs the peace, as attached.

**8.4 APPROVAL: Restaurant Facilities** (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the revisions to the Restaurant Facilities section of the Rules & Regulations as recommended by the Rules & Regulations Committee, as attached.

**8.5 APPROVAL: Reserve Funding for Golf Course Bunker Project** (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve the funding of \$286,464 plus a 5% contingency from the Repair and Replacement Reserve Fund, 02-670 for the Golf Course Bunker Project, as attached.

**8.6 APPROVAL: Lake Advocacy Committee Appointments** (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve the appointments of Richard Weyermuller and David Lester to the Lake Advocacy Committee contingent upon execution of the confidentiality agreement, effective immediately.

9. **Association Reports**

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. **Board Comments**

11. **Architectural Appeals**

None.

12. **Next Meeting Date**

- Tuesday May 5, 2026, at 1:00 p.m. – Executive Session
- Tuesday May 5, 2026, at 6:00 p.m. – Regular Session

13. **Adjournment**

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, March 3, 2026. President Van Vleet called the meeting to order at 6:01 p.m. Directors present were, Jeff Bill, Bill Medved, Lainie Cooney. Four Board members were present, Director Doherty absent. Quorum was met. Also, present were Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Director of Operations Steve Schneider; Director of Finance Susan Dawood; Director of Community Services Tiffany Cribbs; Community Patrol Manager Ken Toler; Planning and Compliance Supervisor Kati Trask; ACC Chairperson David Humphrey; and Clerk of the Board Andrea Moreno.

**1. Welcome and Call to Order**

Pledge of Allegiance was led by member Joe Washle  
Verification of Quorum by Clerk of the Board Andrea Moreno

**2. Approval of Minutes**

February 3, 2026  
February 17, 2026

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Cooney seconded. Four votes in favor, Director Doherty absent. MOTION CARRIED

**3. Public Official Comments**

The Board heard comments from public officials.

**4. Presentations**

President Van Vleet recognized the Member of the Month – David Humphrey  
Allied Universal Security Services Chief Zachary Wells provided a Community Patrol Update.

**5. Announcements**

None.

**6. Member Comments on Non-Personnel Issues**

The Board heard member comments.

**7. Consent Agenda (Items A - B)**

MOTION/RESOLUTION: Upon motion properly made by Director Medved, seconded by Director Bill and four votes in favor, items A and B were approved. Director Doherty absent. MOTION CARRIED

**A. APPROVAL: Ratify Monthly Financial Statement Review**

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

**B. Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written.

**8. Board Action Items**

**8.1 APPROVAL: FYE 26-27 Operating Budget & Fee Schedule**

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the Operating

Budget and Fee Schedule as part of the annual budget for the fiscal year beginning May 1, 2026. Director Bill seconded. Director Doherty absent. MOTION FAILED

MOTION/RESOLUTION: President Van Vleet made a subsidiary motion that the Board of Directors approve the Operating Budget with the Finance Committee recommendations to increase the daily green fees, Friday to be considered a weekend day with weekend fees, eliminate the “unescorted guest fee” and guests to pay an additional \$5.00 higher than the member rate, retain the 20-round package changing the price to \$1,120.00, create a super senior annual golf membership for members 75 years or older, adjust the operating budget lower by \$113,000.00 making the Operating Budget \$15,243,855.00 Director Medved second. Director Doherty absent. MOTION FAILED

MOTION/RESOLUTION: Director Cooney made a subsidiary motion that the Board of Directors approve the Operating Budget and Fee Schedule with the changes to the golf fees proposed by the Finance Committee in addition to changing the fee for a replacement cost for a lost POA card to be \$20.00 for the first replacement and any subsequent replacements to be \$75.00 and adjust the Operating budget and Fee Schedule accordingly. President Van Vleet seconded. A roll call vote was held. Four votes in favor, Director Doherty absent. MOTION CARRIED

#### 8.2 APPROVAL: FYE 26-27 Reserve Funding Approval

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the funding levels presented as an integral part of the Canyon Lake Property Owners budget for the fiscal year beginning on May 1, 2026. President Van Vleet seconded. Motion Failed

MOTION/RESOLUTION: Director Medved made a subsidiary motion that the Board of Directors approve to change the reserve funding levels to \$2.8 million for Repair and Replacement Reserve, \$2.1 million for the Road Reserve, and \$300,000.00 in Capitol Reserve Funding. President Van Vleet second. A roll call vote was held. Four votes in favor, Director Doherty absent. MOTION CARRIED

#### 8.3 APPROVAL: FYE 26-27 Annual Assessments

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the annual assessment in the amount of \$4,260.00 to be effective May 1, 2026. Director Medved seconded. A roll call vote was held. Four votes in favor, Director Doherty absent. MOTION CARRIED

#### 8.4 28-Day Reading: Rule Revision GC.9.2 Guest of Members

MOTION/RESOLUTION: Director Bill moved that Board of Directors approve the 28-day reading to revise rule GC.9.2 to require hosting member reservations and accompaniment, with an exception for outside annual golf members. President Van Vleet seconded. Four votes in favor, Director Doherty absent. MOTION CARRIED

#### 8.5 28-Day Reading: Rule Revision GR.2.14e No Unreasonable Disturbance

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the 28-day reading to revise rule GR.2.14e by removing the procedural investigation language and retaining the core prohibition on habitual dog barking that unreasonably disturbs the peace. Director Medved seconded. Four votes in favor, Director Doherty absent. MOTION CARRIED

#### 8.6 28-Day Reding: Restaurant Facilities

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading of the proposed revisions to the Restaurant Facilities section of the Rules & Regulations as recommended by the

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Rules & Regulations Committee. Director Medved seconded. Four votes in favor, Director Doherty absent.  
MOTION CARRIED

8.7 APPROVAL: 2026 Activity Group and Club Resanctioning

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the Canyon Lake Community Garden Club as a sanctioned club and the Canyon Lake Co-ed Softball as an activity group based on the documents submitted to the Board. President Van Vleet seconded. Four votes in favor, Director Doherty absent. MOTION CARRIED

8.8 APPROVAL: LM.2.5 Registration is Required with State for Power Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors approve and revise rule LM.2.5 registration requirements. Director Cooney seconded. Four votes in favor, Director Doherty absent. MOTION CARRIED

9. **Association Reports**

Board Liaison Committee Reports.

General Manager Eric Kazakoff provided an association report.

Staff Reports as written.

10. **Board Comments**

Directors provided comments.

11. **Architectural Appeals**

None.

12. **Next Meeting Date**

Tuesday April 7, 2026, at 1:00 p.m. – Executive Session

Tuesday April 7, 2026, at 6:00 p.m. – Regular Session

13. **Adjournment**

MOTION/RESOLUTION: Director Medved moved to adjourn the meeting. Director Bill seconded. Meeting adjourned at 7:20 p.m.

Minutes approved: \_\_\_\_\_ Approved on: \_\_\_\_\_

**TO: Board of Directors**

**FROM: Director of Finance**

**RE: Monthly Financial Statement Review**

**Background**

**5500.**

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association’s operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association’s reserve accounts.
- (c) Review, on a monthly basis, the current year’s actual operating revenues and expenses compared to the current year’s budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association’s operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

**Fiscal Impact**

None

**Recommendation:**

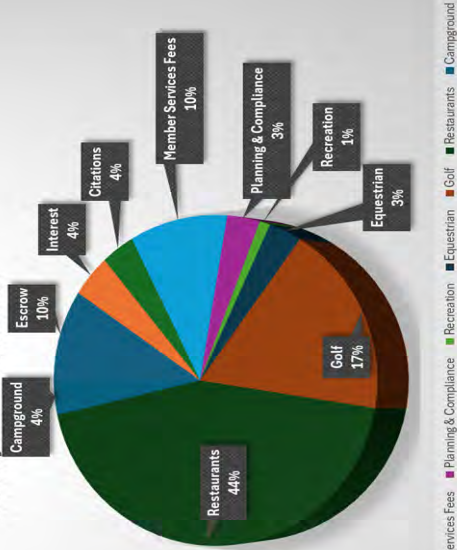
Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

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Susan C. Dawood, Director of Finance

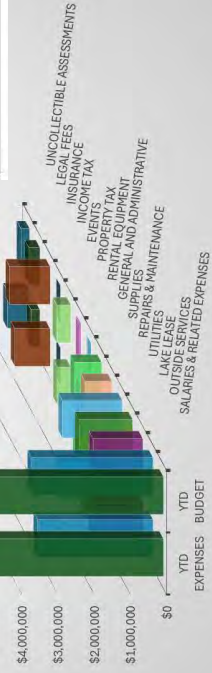
Actual to Budget	F/(U)
Escrow	\$75,879
Interest	\$252,292
Citations	\$98,526
Member Services Fees	(\$37,112)
Planning & Compliance	(\$257,025)
Recreation	(\$5,732)
Equestrian	(\$20,719)
Golf	\$84,809
Restaurants	(\$311,327)
Campground	(\$167,244)
<b>Total</b>	<b>(\$287,653)</b>

### Non-Assessment Income January 2026 YTD Income



### JANUARY 2026 YTD Expenses

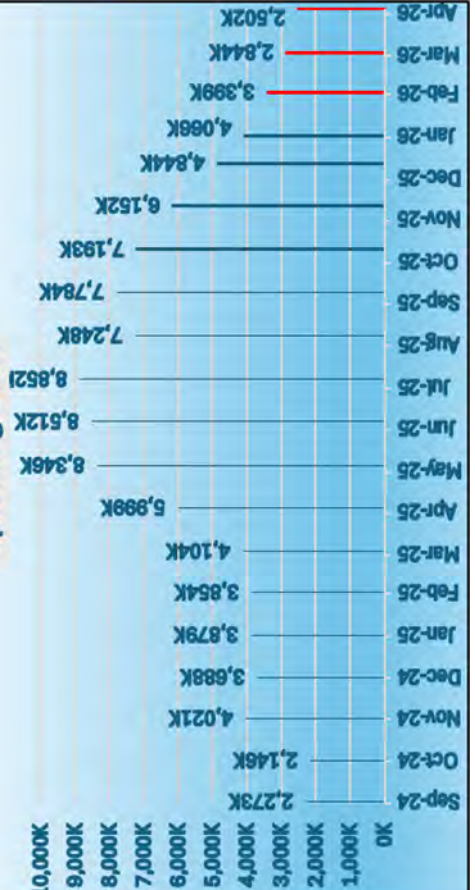
Actual to Budget	F/(U)
SALARIES & RELATED EXPENSES	\$306,184
OUTSIDE SERVICES	\$169,259
LAKE LEASE	(\$3,310)
UTILITIES	\$170,069
REPAIRS & MAINTENANCE	(\$72,842)
SUPPLIES	\$72,447
GENERAL & ADMINISTRATIVE	\$67,509
RENTAL EQUIPMENT	(\$1,448)
PROPERTY TAX	(\$5,670)
EVENTS	\$13,858
INCOME TAX	\$0
INSURANCE	\$142,946
LEGAL FEES	\$54,146
UNCOLLECTIBLE ASSESSMENTS	(\$376,112)
<b>Total</b>	<b>\$537,036</b>



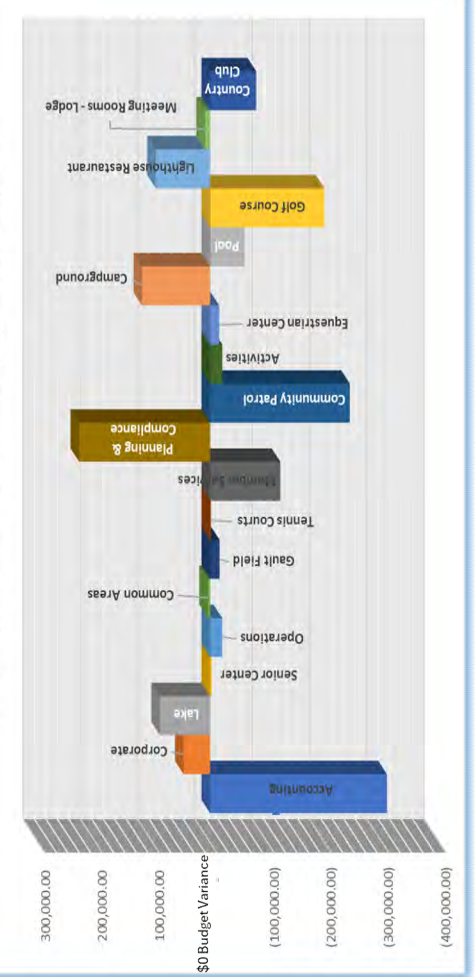
### Fund Balances Summary



### Operating Cash



### January 2026 Actual to Budget (\$497,846)



**Date: April 7, 2026**

**From: Andrea Moreno**

**APPROVAL: CLPOA Report of Executive Session**

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On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, April 7, 2026. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on two (2) legal item(s).

3rd Party Contract/Agreement - The Board of Directors and management held discussion on nine (9) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

*Andrea Moreno*  
Clerk of the Board

**Date: April 7, 2026**

**To: Board of Directors**

**From: Tiffany Cribbs, Director of Community Services**

**RE: Sanctioned Club & Activity Group Policy Revisions**

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### **Background**

The Board of Directors previously approved revisions to the Sanctioned Club & Activity Group Policy to improve clarity, consistency, and fairness for resident-led groups.

An additional revision is being recommended to further refine the policy by establishing a cap of 25 members for Activity Groups. This change is reflected in Sections 4.2, 6.0, 6.2, and 7.0 to ensure consistency throughout the policy and to better distinguish Activity Groups from Sanctioned Clubs based on group size and structure. This update will take effect beginning with the 2027 re-sanctioning period.

In addition, Section 3.3 is being updated to clarify the annual reapplication requirement by incorporating language that outlines the expectation to reapply within the annual reapplication timeframe and the potential for a lapse in designation and a longer re-sanctioning process if that deadline is not met.

These updates provide clearer guidelines, improve consistency in application and enforcement, and support a more structured approach to group designation within the community.

### **Fiscal Impact**

This change has no fiscal impact.

### **Recommendation**

It is recommended that the Board of Directors approve the proposed revisions to the Sanctioned Club & Activity Group Policy, including updates to Sections 3.3, 4.2, 6.0, 6.2, and 7.0, as presented.



Director of Community Services

**Division: Recreation Department**

**Effective Date: February 2026**

**This policy supersedes all previous Sanctioned Club policies**

## **Sanctioned Club & Activity Group Policy**

### **1.0 Policy**

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage, and control the affairs and business of the Association;

WHEREAS, Article II, Section 2 of the Bylaws states the Association shall do whatever is necessary, conducive, incidental, or advisable to accomplish and promote its objective and purposes;

NOW, THEREFORE, BE IT RESOLVED THAT the following general guidelines and procedures for Canyon Lake POA Sanctioned Clubs and Activity Groups be adopted:

### **2.0 Introduction**

The Canyon Lake Property Owners Association (Canyon Lake POA) recognizes resident-led organizations' valuable role in fostering a thriving community. This policy outlines a streamlined process for securing recognition as a Canyon Lake POA Sanctioned Club or Activity Group. It details the associated benefits and corresponding responsibilities for each designation.

### **3.0 Guidelines for Sanctioned Clubs & Activity Groups**

- 3.1** All Sanctioned Clubs and Activity Groups are expected to follow Canyon Lake POA Rules & Regulations and policies related to facility use, conduct, and responsible behavior to help maintain a safe and welcoming environment for all residents.
- 3.2** Any outstanding balances owed to the Canyon Lake POA must be resolved prior to using the facilities.
- 3.3** All groups must reapply annually to retain their designation, demonstrating ongoing participation and adherence to Canyon Lake POA requirements. Failure to reapply within the annual reapplication period may result in a lapse of designation and a longer re-sanctioning process, as determined by the Canyon Lake POA.
- 3.4** If a Sanctioned Club or Activity Group voluntarily dissolves, becomes inactive, or ceases operations, all remaining funds and assets held in the name of, or on behalf of, the club and acquired through member dues, fundraising activities, or donations shall be returned to the Canyon Lake community by being donated to

another Canyon Lake POA Sanctioned Club or Activity Group, a community amenity improvement, or a community event, program or activity, as selected by the Sanctioned Club or Activity Group at the time of dissolution. Remaining funds and assets may not be distributed to individual members or officers.

#### 4.0 Sanctioned Club & Activity Group Classifications

**4.1 Sanctioned Clubs:** Established groups receiving full recognition from the Canyon Lake POA. Sanctioned Clubs enjoy a wider range of benefits, including preferential event scheduling, discounted facility use, and comprehensive advertising opportunities. They serve as cornerstones of community engagement.

**4.2 Activity Groups:** Emerging groups of 25 people or fewer gaining initial recognition from the Canyon Lake POA with access to select benefits. These groups often represent specific interests and provide a platform for residents to connect around shared hobbies or activities.

#### 5.0 Sanctioned Club Designation

To qualify for Sanctioned Club status, organizations must demonstrate their commitment to the community through the following:

**5.1 Sanctioned Club Application:** Submit a detailed application outlining the club's purpose, leadership structure, governing bylaws, and current membership roster.

**5.2 Membership Requirements:** Sanctioned Clubs must have at least 10 active members and must maintain a minimum 70% resident membership percentage. This ensures the club serves the interests of Canyon Lake residents.

**5.3 Community Service Commitment:** Sanctioned Clubs are required to give back to the Canyon Lake POA community each year through a minimum of two measurable contributions, selected from the following:

- **Financial Contribution:** A donation of \$500 or more toward a Canyon Lake POA-approved enhancement project, amenity improvement, or event sponsorship. Donations must be accompanied by proof of payment and written confirmation from the Canyon Lake POA department or the event benefiting from the funds.
- **Volunteer Service:** At least 15 volunteer hours per year provided by club members in support of Canyon Lake POA-hosted events, programs, or recreational initiatives. Volunteer hours must be pre-approved and tracked by the Canyon Lake POA.
- **Event or Program Execution:** Organize and execute a standalone community-facing event or program (approved and open to all residents) planned, funded, and staffed by the club, without requiring Canyon Lake POA staffing or financial resources. Must be pre-approved by the Canyon Lake POA Recreation Department and/or the Canyon Lake POA Board.

## 5.4 Benefits of Sanctioned Clubs

- **Priority Event Scheduling:** Secure earlier booking windows for the following year's club functions and events, allowing for optimal planning and promotion.
- **Discounted Facility Access:** Canyon Lake POA offers discounted rates on facilities and common areas for clubs, as outlined in the Annual Budget, to help clubs reduce their event costs and increase accessibility for residents.
- **Banquet Benefits:** Sanctioned Clubs may be offered customized menus and pricing options for banquets held at the Lodge or Country Club, as detailed in their annual banquet packages.
- **Conditional Equipment Access:** Use of certain Canyon Lake POA-owned equipment and utility access may be granted upon approval and payment of applicable fees.
- **Event Sponsorships:** Sanctioned Clubs may sponsor events on behalf of nonprofit or community organizations that would not otherwise qualify for club-related benefits or facility discounts.
- **Major Event Participation:** Priority access to booths or space at large community events hosted by the Canyon Lake POA, such as Fiesta Day, Tree Lighting Ceremony, Taco Tuesday etc.
- **Comprehensive Promotion:** Sanctioned Club events may be promoted through Canyon Lake POA media platforms, such as the website, email newsletter, and social media, when submitted in accordance with the guidelines outlined in the Club Marketing Event form.
- **Featured Website Listing:** Sanctioned Clubs receive a dedicated listing on the Canyon Lake POA website, including contact information and club details, to enhance visibility and support member outreach.

## 6.0 Activity Group Designation

To qualify for Activity Group status, organizations or groups of 25 people or fewer must demonstrate their commitment to the community through the following:

**6.1 Activity Group Application Process:** Submit an application stating the organization's or group's purpose and current membership roster.

**6.2 Membership Requirements:** Activity Groups must have no more than 25 members and maintain a 60% resident membership.

### 6.3 Benefits of Activity Group Status

- **Event Scheduling:** Activity Groups receive booking windows after Sanctioned Clubs but before the general public, allowing for earlier scheduling of the following year's functions and events to support planning and promotion.

- **Limited Facility Discounts:** Activity Groups may receive discounted rates for select facilities, including parks, pavilions, Gault Field, and the Senior Center. Discounts do not apply to the Lodge or Country Club. All use is subject to current rental guidelines and availability.
- **Event Promotion (Limited):** Activity Group functions and events may be listed on the Canyon Lake POA website event schedule if the event is submitted following the guidelines outlined in the Club Marketing Event form.

## 7.0 Sanctioned Clubs vs Activity Groups Comparison Table

<u>Category</u>	<u>Sanctioned Club</u>	<u>Activity Group</u>
Purpose	Ongoing, structured engagement with formal community involvement	Casual or seasonal resident engagement centered around a shared interest
Structure	Required: leadership team, bylaws, and formal organization	Optional: may have informal leadership, no bylaws required
Membership	70% majority must be Canyon Lake POA residents	Limited to 25 members; 60% majority must be Canyon Lake POA residents
Application Process	Application with details on operations, structure, contributions, and member roster	Application focused on group's purpose and member roster
Community Contribution	Required: at least two measurable contributions per year (donations, volunteerism, etc.)	Not required
Renewal	Annual	Annual

## 8.0 Sanctioned Clubs vs Activity Groups Benefits Table

<u>Benefit</u>	<u>Sanctioned Club</u>	<u>Activity Group</u>
Priority scheduling for events the following year.	X	
Facility use discounts at the Lodge and Country Club facilities.	X	
Customized menus and pricing at the Lodge and Country Club facilities.	X	

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May host club-sponsored community events.	X	
Priority participation opportunities at community events.	X	
Promotion and advertising on Canyon Lake POA media platforms.	X	
Events and functions are listed on Canyon Lake POA's event schedule.	X	X
Facility use discounts at parks, pavilions, and the Eastport Activities Room	X	X

**Date: April 7, 2026**

**To: Board of Directors**

**From: Tiffany Cribbs, Director of Community Services**

**RE: Rule Revision Approval, GC.9.2 Guests of Members**

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**Background**

Currently, GC 9.2 rule permits guest play on the golf course without requiring the hosting member to be present. This differs from guest requirements for other Canyon Lake POA amenities, which generally require member accompaniment.

The Rules & Regulations Review Committee recommends revising the rule to require that reservations be made by the hosting member and that guests be accompanied by the hosting member, except in the case of outside annual golf members. The revision provides clarity and consistency across amenities while preserving an operational exception.

This item was approved as a 28-day reading at the March Regular Session Board Meeting.

**Fiscal Impact**

No direct fiscal impact.

**Recommendation**

It is recommended that the Board of Directors approve the revising rule GC 9.2 to require hosting member reservations and accompaniment, with an exception for outside annual golf members.



Director of Community Services

**Current Rule:**

**GC.9.2 Guests of Members** - Reservations must be made by hosting Member only.

**Proposed Revision:**

**GC 9.2 – Guests of Members:** Reservations must be made by the hosting member. **Guests must be accompanied by the hosting member unless the guest is an outside annual golf member.**

**Proposed Revised Rule:**

**GC 9.2 – Guests of Members:** Reservations must be made by the hosting member. Guests must be accompanied by the hosting member unless the guest is an outside annual golf member.

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**Date: April 7, 2026**

**To: Board of Directors**

**From: Tiffany Cribbs, Director of Community Services**

**RE: Rule Revision Approval GR.2.14e No Unreasonable Disturbance (Dog Barking)**

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**Background**

Rule GR 2.14e prohibits habitual dog barking that unreasonably disturbs the peace and quiet of the neighborhood. The current rule also includes a detailed investigation process outlining how Community Patrol must respond to complaints.

The Rules & Regulations Review Committee determined that including procedural investigation language within the rule can create enforcement challenges, particularly when alternative evidence is provided by residents. The recommended revision removes the second sentence and subsequent bullet points outlining the investigation process, while retaining the core prohibition on unreasonable disturbance.

This item was approved for a 28-day reading at the March Regular Session Board Meeting.

**Fiscal Impact**

No direct fiscal impact. While the removal of procedural language could result in reduced fine revenue, the revision is expected to support more consistent enforcement and reduce appeals.

**Recommendation**

It is recommended that the Board of Directors approve the revising rule GR 2.14e by removing the procedural investigation language and retaining the core prohibition on habitual dog barking that unreasonably disturbs the peace.



Director of Community Services

**Current Rule:**

**GR.2.14e No Unreasonable Disturbance** - No dog shall be allowed to habitually bark, whine, howl or engage in similar conduct that unreasonably disturbs the peace and quiet of the neighborhood. A Community Patrol Officer may investigate the barking, whining, or noise based upon the following criteria:

- Patrol driver parks two (2) to three (3) houses from address of complaint.
- Listens and observes to determine where the barking is coming from.
- After listening and observing, an attempt is made to contact the resident. A warning citation will be issued.
- If second call / complaint is received, same procedure is applied as described in the previous paragraphs and the resident is cited.

**Proposed Revisions:**

**GR.2.14e No Unreasonable Disturbance** - No dog shall be allowed to habitually bark, whine, howl or engage in similar conduct that unreasonably disturbs the peace and quiet of the neighborhood. ~~A Community Patrol Officer may investigate the barking, whining, or noise based upon the following criteria:~~

- ~~• Patrol driver parks two (2) to three (3) houses from address of complaint.~~
- ~~• Listens and observes to determine where the barking is coming from.~~
- ~~• After listening and observing, an attempt is made to contact the resident. A warning citation will be issued.~~
- ~~• If second call / complaint is received, same procedure is applied as described in the previous paragraphs and the resident is cited.~~

**Proposed Revised Rule:**

**GR.2.14e No Unreasonable Disturbance** - No dog shall be allowed to habitually bark, whine, howl or engage in similar conduct that unreasonably disturbs the peace and quiet of the neighborhood.

**Date: April 7, 2026**

**To: Board of Directors**

**From: Tiffany Cribbs, Director of Community Services**

**RE: 28 Day Reading – Restaurant Facilities**

**Background**

The Rules & Regulations Review Committee evaluated the Restaurant Facilities section of the Rules & Regulations and identified duplicative and procedural content that is more operational in nature than regulatory. The current section includes redundant provisions (Sections 4, 5, 6, and 7), detailed internal procedures, and dispersed dress code requirements that reduce clarity and consistency.

The Committee recommends restructuring the section to focus on enforceable standards, consolidating dress code requirements into a single section titled “Dress Code Policy for Lodge/Country Club,” clarifying alcohol consumption restrictions, and relocating and revising the funeral/celebration of life provision for improved organization and clarity.

This item was approved for a 28-day reading at the March Regular Session Board Meeting.

**Fiscal Impact**

There is no fiscal impact associated with these rule revisions.

**Recommendation**

It is recommended that the Board of Directors approve the proposed revisions to the Restaurant Facilities section of the Rules & Regulations as recommended by the Rules & Regulations Review Committee.

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## RESTAURANT FACILITIES (RF)

**NOTICE TO ALL MEMBERS:** ~~NOTICE TO ALL MEMBERS:~~ Sections of this Property Owner’s Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

### SECTION I – INTRODUCTION

The CLPOA owns and operates two restaurants, the Canyon Lake Country Club Bar & Grill (Country Club) and the Canyon Lake Lodge (Lodge). The Lodge facility consists of the building, decks, and walkways around it. The Country Club facility consists of the building, patio, and bar area. These rules have been established for both restaurants. The rules are to be adhered to by all members and guests. Anyone who refuses to comply shall be declined service and / or may be asked to leave at the discretion of management. NOTE: Rules relating to the service or consumption of alcoholic beverages are requirements from Alcohol Beverage Control (ABC) and therefore must be obeyed by law without exception.

### SECTION II - RULES FOR RESTAURANTS

#### **RF.2.1 Only Persons Twenty-One Years of Age or Older Allowed to Purchase or Consume Alcoholic Beverages**

No persons under the age of twenty-one (21) years will be permitted to purchase or consume alcoholic beverages in the Country Club or Lodge facilities premises.

#### **RF.2.2 Only Persons Twenty-One Years of Age or Older Allowed to Sit at Bar**

Persons under the age of twenty-one (21) years may not sit at the bar at the Country Club or Lodge facilities.

#### **RF.2.3 No Alcoholic Beverages Allowed to Leave Premises**

No alcoholic beverages will be permitted to leave the premises. NOTE: Alcoholic beverages have to be consumed within the boundaries of the Country Club & Golf Course or Lodge facilities.

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**RF.2.4 Right to Refuse Service**

Service may be refused to any intoxicated or unruly member and / or guest.

**RF.2.5 Golf Cart Parking in Designated Areas Only**

All golf carts at the Lodge must be parked in designated vehicle parking spaces only.

**RF.2.6 No Skateboards, Scooters, or Bicycles Allowed**

Skateboard, scooters, and bicycles are prohibited in or around the Lodge facility and pool including all walkways and entryways.

**RF.2.7 No Outside Solicitation Without Prior Approval**

No tickets or articles of any kind shall be offered for sale on the Lodge or Country Club premises. No subscription list shall be circulated, nor advertisements or postings displayed. Specific exceptions must be approved by the CLPOA General Manager.

**RF.2.8 Reporting Complaints**

Any complaint(s) are to be made to Management. Customers, Members, and/or Guests shall not reprimand employees.

**RF.2.9 No Funeral Services Allowed**

The Country Club or Lodge facilities may not be reserved for the purpose of conducting a funeral service. Celebrations of life are permitted.

**SECTION III - DRESS CODE POLICY ~~FOR LODGE~~**

Dress code requirements for the Lodge and Country Club have been established by the CLPOA and apply to all dining, bar, and patio areas, unless otherwise specified. All members and guests must comply with the dress code. Individuals who do not comply may be denied entry, declined service, and/or asked to leave at the discretion of management.

**RF.3.1 Shirts and Footwear Required at the Lodge Facility**

Shirts and footwear are required at all times in the Lodge and Country Club. Attire must be suitable for a family environment. Swimwear is not permitted unless fully covered by appropriate clothing.

### **~~RF.3.2 Dining Room, Bar and Patio Attire~~**

~~Attire for Main Dining Room is as follows:~~

~~**RR.3.2a**—Dress attire for dining is casual including, but not limited to, board shorts, tank tops, and sandals; however, all clothing worn by members and / or guests shall be within the bounds of decency and good taste as appropriate for a family facility.~~

~~**RR.3.2b**—Swimsuit attire and / or beachwear are not permitted inside the Lodge and Main Dining Room.~~

## **~~SECTION IV—DRESS CODE POLICY FOR COUNTRY CLUB~~**

~~These dress code requirements for the Country Club have been set forth by the CLPOA for both the restaurant and bar. All customers, members and guests must adhere to the dress code. Anyone who refuses to follow the dress code shall not be permitted entrance to the Country Club, may be declined service and / or asked to leave at the discretion of Management.~~

### **~~RF.4.1 Casual Attire in Country Club~~**

~~In the Country Club, overall dress attire is casual.~~

### **~~RF.4.2 Tasteful Attire Required~~**

~~All clothing worn by customers, members and / or their guests shall be within the bounds of decency and good taste as appropriate. See posted dress code at Country Club.~~

### **~~RF.4.3 Shirts and Footwear Required at Country Club~~**

~~Shirts and footwear are mandatory in the Country Club facility.~~

### **~~RF.4.4 No Short Shorts Allowed~~**

~~No short shorts in both the restaurant and bar. NOTE: Shorts more than 5" above the knee must be 18" from the waistband to the hemline.~~

## **~~SECTION V—PROCEDURE FOR USE OR RENTAL~~**

~~In addition to the policy set forth as outlined in the following sections, these procedures have been established by CLPOA. For use or rental of the Country Club or Lodge facility, the appropriate forms must be completed and signed by the member, client or group representative.~~

## **~~RF.5.1 Facility Reservation, Use and Rental Agreement Required~~**

~~A Facility Reservation, Use and Rental Agreement must be completed and signed. On this agreement, it is important to provide information about the function or event, any special requests and whether food/ beverage will be required. The agreement details terms, use and rental requirements and responsibilities, items that are allowed or not allowed at the Country Club or Lodge facility. The agreement further stipulates that CLPOA will not be responsible for the loss by reason of temporary use and occupancy of the facility and does not under any circumstances assume responsibility for any loss, liability, damage, cost, or expense. (For additional information on on-site catering services, refer to Section VI.)~~

### **~~RF.5.1a Reservable Locations~~**

~~Reservable Locations of the Country Club are:~~

- ~~● Country Club Dining Room~~
- ~~● Country Club Patio~~
- ~~● Magnolia Room.~~

~~The reservable locations at the Lodge are:~~

- ~~● Holiday Bay Room~~
- ~~● Pool View Room~~
- ~~● Sunset Beach Room~~
- ~~● Private Dining Room~~
- ~~● Sunset Lounge and Terrace Patio (1/2 of the patio may be used for a private reservation with a reservation fee)~~
- ~~● Front Lawn & Trellis~~

## **~~RF.5.2 Signed Contract Required~~**

~~Whenever on-site catering services are required, the Food and Beverage department will provide a Catering Contract with all the particulars of the event or function including menu selections, pricing and any other requirements as agreed upon. The Catering Contract must be reviewed and signed accordingly. In addition, required deposit must be paid, as applicable. (For further information, refer to Section VI.)~~

## **~~SECTION VI POLICY FOR USE AND RENTAL OF FACILITIES~~**

~~The following policy has been established by CLPOA for use or rental of the Country Club or Lodge facilities.~~

### **~~RF.6.1 No Outside Food or Beverages Allowed without CLPOA Approval~~**

~~Outside food service (i.e. catering) is not allowed. No one may bring outside food or beverages into the Lodge facility except as approved by the CLPOA. At the discretion of Country Club or Lodge Management, outside food or beverages such as wedding cake, champagne or wine, etc. shall be allowed upon the~~

~~condition that prior arrangements have been agreed upon with the member or client and Country Club or Lodge Management. NOTE: All champagne and / or wine provided by the client is subject to a corkage fee.~~

~~**RF.6.2 Requirements for Outside Rentals**~~

~~Any outside rentals (including chairs, tables or archways, etc.) must be arranged and paid for prior to the event.~~

~~**RF.6.3 Requirements for Use of Decorations**~~

~~Decorations may only be hung with an adhesive that does not “pull off” the paint (such as 3M Command Brand). The CLPOA will not permit affixing of anything to the walls, windows, floor or ceiling with nails, staples, tacks or any other material that may cause damage to the facility.~~

~~**RF.6.4 Requirements for Use of Candles**~~

~~No open flame candles are permitted. All candles must be contained inside a candle holder and all candles must be in a container higher than the flame of the candle.~~

~~**RF.6.5 Removal of CLPOA Property Not Permitted**~~

~~CLPOA property (glassware, dinnerware, table service of any kind and tables) may not be taken from the Country Club or Lodge facilities.~~

~~**RF.6.6 No Funeral Services Allowed**~~

~~The Country Club or Lodge facilities may not be reserved for the purpose of conducting a funeral service.~~

~~**RF.6.7 Local Noise Ordinance**~~

~~Any reserved function or event must comply with the local noise ordinance. Local ordinances will be enforced. At 11 p.m., the volume for all music (live or recorded) must be turned down to reduce the disturbance of the nearby homeowners. The CLPOA has adopted Ordinance No. 101 from the City of Canyon Lake’s Municipal Code, Chapter 11.30, Regulating Noise, as the basis for this rule.~~

~~**RF.6.8 CLPOA Requirements For Events With Fifty (50) Or More Persons**~~

~~When a member plans an event which may attract fifty (50) or more people thereby creating an unusually high traffic situation (pedestrian and / or vehicular), the following may be required:~~

~~**RF.6.8a Schedule with Appropriate Personnel** – Member, client or group shall schedule the event with appropriate personnel.~~

~~**RF.6.8b Provide Diagram with Set-up** – Member, client or group shall supply a diagram of the facility outlining the way in which the event will be set up for the day.~~

~~**RF.6.8c Clear Facility Upon Conclusion of Event or Function** – Member, client or group shall be responsible for making certain that all traffic (pedestrian and / or vehicular) is cleared from the facility (no later than an hour after the event).~~

~~**RF.6.8d Additional Security Requirements**—In the event that the member, client or group holds an occurrence in an area where there is a possibility the event will draw traffic to the area creating a public nuisance or unusually high traffic volume (pedestrian and /or vehicular), the member, client or group may be required to contract for additional uniformed Community Patrol Officers for the event.~~

~~**RF.6.9 City Requirement for Special Event Permit for Events or Functions with Fifty (50) or More Persons**~~

~~Although CLPOA does not require a permit, all events having fifty (50) or more persons / guests at any one (1) time, will require a Special Events Permit from the City of Canyon Lake. It is the sole responsibility of the member, client or group to obtain the required special event permit from the City of Canyon Lake. Further, the City of Canyon Lake may or will shut down the function or event for failure to obtain the necessary permit. NOTE: In accordance with Canyon Lake Municipal Code, applications need to be filed thirty (30) days prior to the function or event.~~

~~**SECTION VII – POLICY FOR ON-SITE CATERING SERVICES**~~

~~The following policy has been established by CLPOA for on-site catering at the Country Club or Lodge facilities.~~

~~**RF.7.1 Contract and Deposit Required**~~

~~A signed contract and deposit are required for the confirmation of the date. NOTE: All prices are subject to change without notification, prior to signing the contract.~~

~~**RF.7.2 Rental Period**~~

~~Rental of the facility is as per the annual Schedule of Fees; any additional time must be arranged in advance at a charge per hour.~~

~~**RF.7.3 Gratuity and Tax Required**~~

~~Gratuity and sales tax will be added to the price of all food and beverage selections.~~

~~**RF.7.4 Menu Selection Required Prior to Function or Event**~~

~~Menu selection is required prior to the function or event.~~

~~**RF.7.5 Final Guarantee Required**~~

~~A final guarantee of the confirmed number of guests expected to attend is required prior to the function or event. NOTE: The number provided will be considered a minimum guarantee, not subject to reduction, for which the client will be charged.~~

**~~RF.7.6 Final Payment Required~~**

~~Final payment is required prior to the event.~~

**~~RF.7.7 Bar Guarantee Required~~**

~~A bar guarantee will apply, if required.~~

REVISED RULES:

## RESTAURANT FACILITIES (RF)

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**Date: April 7th, 2026**

**To: Board of Directors**

**From: Director of Operations – Steve Schneider**

**Board Action/Resolution: Reserve Funding for Golf Course Bunker Project**

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### **Background**

The bunkers on the golf course need refurbishment. The last time the bunkers were refurbished was in 2017. A golf course bunker is a sand-filled hazard placed around the course—often near greens or fairways—to make shots more difficult and test a golfer’s skills.

Golf course bunker sand typically has a useful life of 5 to 7 years before requiring replacement while drainage pipe and reshaping of the bunkers is done 5 to 10 years. This project will include new sand, drainage, and reshaping 36 bunkers. 6 bunkers will be removed, and 1 bunker will be added. Our lowest bidder agreed to do a test bunker which was reviewed by the Green Committee. The Green Committee has recommended we move forward with the project.

### **Fiscal Impact**

\$286,464 plus a 5% contingency from Reserves.

### **Recommendation**

Staff requests that the Board of Directors approve the funding of \$286,464 plus a 5% contingency from the Repair & Replacement Reserve Fund, 02-6700 for the Golf Course Bunker project.

*Steve Schneider*

Steve Schneider, CCAM-LS, CMCA  
Director of Operations

**Date: April 7<sup>th</sup>, 2026**

**To: Board of Directors**

**From: Director of Operations – Steve Schneider – CLPOA Staff Liaison**

**Board Action/Resolution: Committee Appointments – Lake Advocacy Committee**

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**Background**

There are currently 2 positions open on the Lake Advocacy Committee. Richard Weyermuller and David Lester have been selected to fill these positions by the committee.

**Fiscal Impact**

None

**Recommendation**

It is recommended that the Board of Directors approve the appointments listed above to the Lake Advocacy Committee, contingent upon execution of a confidentiality agreement, effective immediately.

*Steve Schneider*

Steve Schneider, CCAM-LS, CMCA  
Director of Operations



# COMMUNITY SERVICES REPORT

March 2026

## DIRECTOR'S MESSAGE

Tiffany Cribbs, Director of Community Services

The Community Services departments remained focused on delivering consistent service, measurable results, and effective coordination throughout March. With committees and seasonal programming back underway, teams balanced daily member support with increased activity across events, recreation programming, and policy development. Across all areas, efforts remained centered on maintaining service levels while advancing key initiatives, including event planning, digital enhancements, and ongoing process improvements

### Communications

The Communications team remained highly active, supporting community, club, recreation, and restaurant promotions, including large-scale campaigns for upcoming events such as Fiesta Day and CountryFest. Digital outreach continued to expand across email, social media, and the website, increasing visibility, engagement, and support for revenue-generating amenities.

### Member Services

Member Services continued to serve as a primary point of contact for members, providing support in person, by phone, and online while maintaining strong satisfaction and resolution rates. The team supported ongoing membership activity, decal processing, and access services, while continuing progress on digital enhancements and online service tools to improve efficiency and accessibility. Member feedback remains a key focus to support consistent service delivery and identify opportunities for improvement.

### Recreation

Recreation continued coordinating a high volume of facility use, club functions, and community programming, while advancing planning efforts for major upcoming events and seasonal activities. The team supported over 250 functions during the month and continued expanding programming, including upcoming summer camps, teen activities, swim lessons, and community events. Staff also maintained coordination with Patrol, Operations, and Communications to support event execution, facility use, and ongoing recreational initiatives.

# COMMUNICATION REPORT

## Goals & Campaigns – March 2026

### Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

### Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Recreation & Event Promotions**
  - Community Garage Sale
  - Fiesta Day
  - CountryFest
- **Member Services Notices**
  - Canyon Lake Virtual Tours (360)
  - Notify Us & Ask Us
  - Community Maintenance
  - Online Services
- **Community Notices**
  - Lake Warning Flags
  - Lake Emergency Markers
  - Canyon Lake Camera Program
  - Access & Traffic
  - Electric Bicycle Registration & Riding Best Practices
  - Not an E-Bike
  - Community Patrol Enforcement
- **Club Promotions**
  - Yacht Club Spring Lake Cleanup
  - Lions Club Bingo Bash
  - Woman's Club Fashion Show
  - Yacht Club Opening Day/Blessing of the Boats
- **Club Promotions (con't)**
  - Choraleers Great American Songbook Concert
  - CLAMS Charity Fundraiser Golf Tournament
- **Restaurant Dining and Event Promotions**
  - Lodge*
    - Easter Brunch
    - Burger & Penny Draft
    - Happy Hour Specials
    - Weekly Live Music
    - Monthly Social Media Contest
  - Country Club*
    - Easter Buffet
    - Weekly Live Music
    - Live Band Karaoke with Lifetime Rocker
    - Line Dancing at Country Club
    - Comedy Night with Frank & Friends
    - Cocktails & Karaoke
    - Happy Hour Mondays
    - Sunday Brunch
    - Monthly Social Media Contest
- **Golf Promotions**
  - Golf Annual Membership Campaign
  - Golf Daily Play Promotion (Canyon Lake residents only)

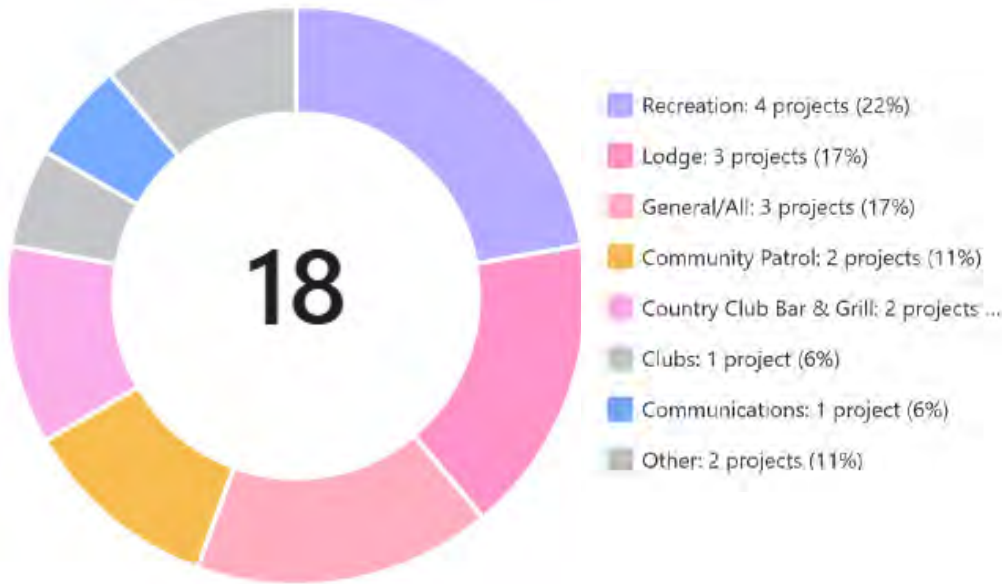
# COMMUNICATION REPORT

KPI Dashboard – March 2026

## ACTIVE CAMPAIGNS

March 2026

Below are the number of campaigns Communications managed during the month of March, broken down by the departments collaborated with for these campaigns.



## HIGHLIGHTS

**390**

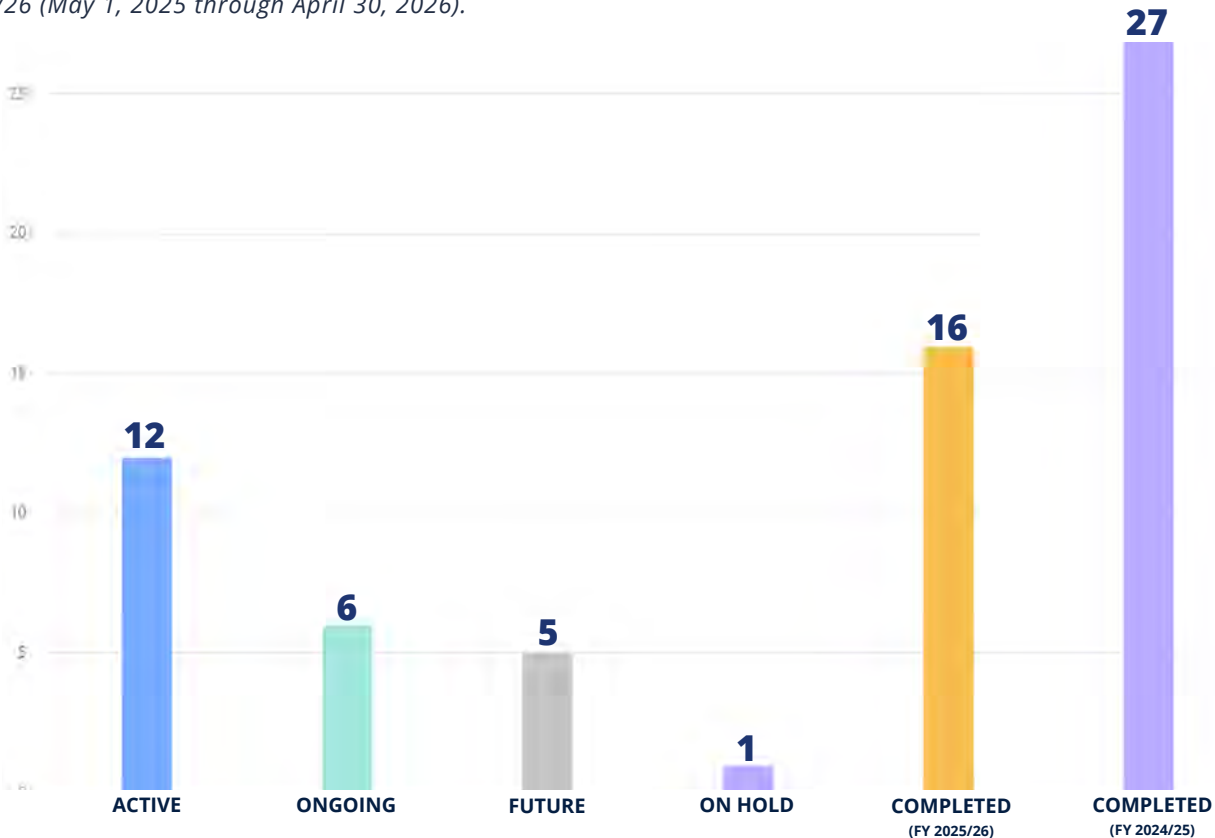
tasks completed  
in March 2026

**50**

club events promoted  
in fiscal year 2025/26

## CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



# FEATURE CAMPAIGNS – CANYON LAKE POA

March 2026

## Community Promotions

Canyon Lake Theatre Presents...

**STEEL Magnolias**

March 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> 7:00 PM

Purchase tickets at [clctheatre.com](http://clctheatre.com)

Feeling Lucky!

**CLWC March Bunco**

CL SENIOR CENTER 11 AM - 3 PM

\$25 DONATION  
CORNED BEEF AND CABBAGE LUNCH  
WILL BE SERVED

**MARCH 21**

RESERVATIONS:  
PAM DEBRY 951-640-7521

Canyon Lake Guild

**VEGAS McGRAW**  
Tim McGraw Tribute

**MARCH 21ST 7PM**  
HOLIDAY BAY ROOM

VIP RESERVED SEATING \$50  
GENERAL ADMISSION \$35  
[WWW.CANYONLAKEGUILD.ORG](http://WWW.CANYONLAKEGUILD.ORG)

CANYON LAKE YACHT CLUB

**GET YOUR BOAT READY!**

**SATURDAY, MARCH 28**  
9 A.M. HOLIDAY HARBOR DOCKS  
[WWW.CLVCCA.ORG](http://WWW.CLVCCA.ORG)

CANYON LAKE GOLF & COUNTRY CLUB

**JWC ANNUAL CHARITY GOLF TOURNAMENT**

**SPONSORSHIP OPPORTUNITIES AVAILABLE**

**SATURDAY, MARCH 28, 2026**

REGISTRATION AT 8:00AM  
SHOTGUN START AT 9:00AM

**PLAY FOR A CHANCE TO WIN \$25,000**  
AS WELL AS OTHER ON-COURSE PRIZES

Registration includes:  
Greens Fees  
Drink Ticket  
Swag Items  
On-Course Activities  
Putting Contest  
Sponsor Giveaways  
Post-tournament lunch

Register & Donate: [www.eventcreate.com/jwcgolf2026](http://www.eventcreate.com/jwcgolf2026)

\*Golf cart rentals available for \$15 per person. Reserve and Purchase with Registration.

\$90 MEMBER PRICING  
\$125 NON-MEMBER PRICING

Men & Women welcome to play

Register By March 22nd

**COOLING CENTER AT SENIOR CENTER**

Due to high temperatures, the Canyon Lake Senior Center will be open as a cooling center, Thursday, March 19, and Friday, March 20, from 11 a.m. to 5 p.m.

CANYON LAKE  
@canyonlakepoa

## Restaurant Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

**St. PATRICK'S DAY**

SATURDAY, MARCH 14 – TUESDAY, MARCH 17

**LUNCH & DINNER SPECIALS**  
Corned Beef & Cabbage | \$24 • Corned Beef Sliders | \$16  
Shepherd's Pie | \$23

**DRINK SPECIALS**  
Natty Irishman • Irish Gold • Green Mimosas  
Green Beer • St. Patty's Day Punch

Call 951.246.1773 for reservations or book online at [www.canyonlakecountryclub.com/reservations](http://www.canyonlakecountryclub.com/reservations)  
Open to Members and the Public

CANYON LAKE COUNTRY CLUB BAR & GRILL

**St. PATRICK'S DAY**

SATURDAY, MARCH 14 – TUESDAY, MARCH 17

St. Paddy's Day Punch

Irish Gold  
Natty Irishman

CANYON LAKE  
@canyonlakecountryclub

CANYON LAKE LODGE

**St. Patrick's Day**

TUESDAY, MARCH 17  
3 P.M. TO 9 P.M.

CORNED BEEF AND CABBAGE, SHEPHERD'S PIE, IRISH NACHOS, GREEN BEER, IRISH CAR BOMBS, IRISH BERRY MARTINI, LUCKY APPLE FIZZ, LIQUID GOLD, AND SHAMROCK SHOOTERS.

Open on St. Patrick's Day on Tuesday, March 17 and serving only the St. Patrick's Day specials on that day.

[WWW.THECANYONLAKELODGE.COM](http://WWW.THECANYONLAKELODGE.COM)

SUNSET LOUNGE AND TERRACE

Available Wed & Thurs

**DINNER for Two** Only \$29.99

**CHOOSE ONE FOR \$29.99**

- SPAGHETTI AND MEATBALLS + LASAGNA OR
- 16" PEPPERONI PIZZA (SERVES 2)

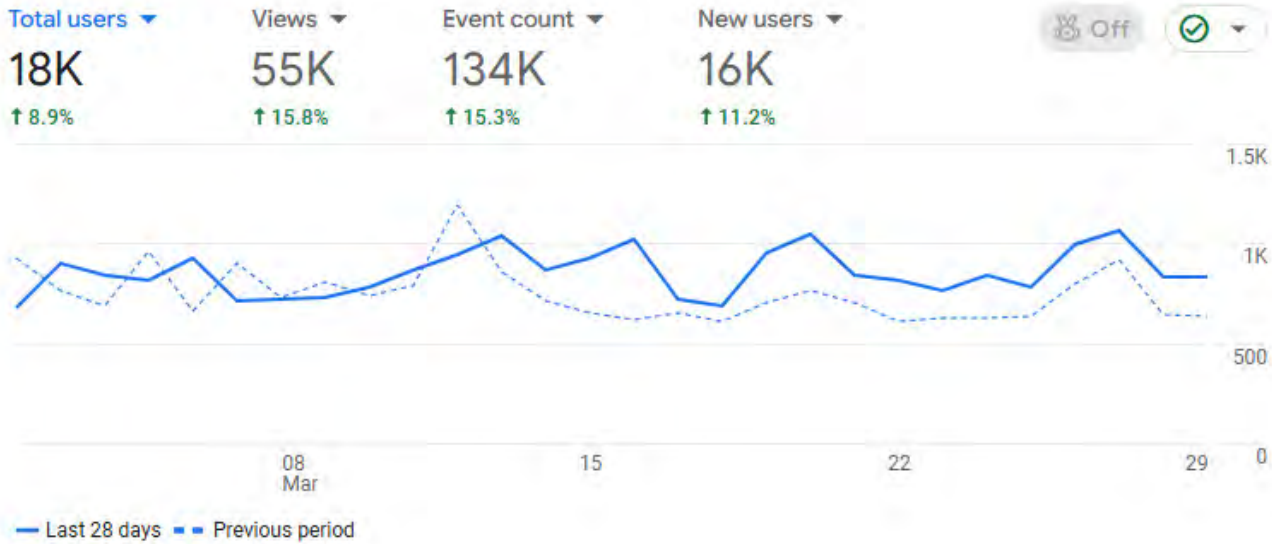
INCLUDES ONE LARGE DINNER SALAD.  
NOT TO BE COMBINED WITH ANY OTHER OFFER.

Reservations online  
[WWW.THECANYONLAKELODGE.COM](http://WWW.THECANYONLAKELODGE.COM)

# COMMUNICATION REPORT

## Website Highlights – March 2026

### Website Analytics Highlights



### Top 15 Visited Website Pages

<input type="checkbox"/>	Page title and screen class <span>+</span>	<input type="checkbox"/> ↓ Views	<input type="checkbox"/> Active users	<input type="checkbox"/> Views per active user	<input type="checkbox"/> Average engagement time per active user	<input type="checkbox"/> Event count All events ▾
<input type="checkbox"/>	Total	<b>54,969</b> 100% of total	<b>17,600</b> 100% of total	<b>3.12</b> Avg 0%	<b>1m 05s</b> Avg 0%	<b>133,895</b> 100% of total
<input type="checkbox"/>	1 Canyon Lake POA   Community, Recreation & Events in Canyon Lake, CA - Canyon Lake POA	5,155 (9.38%)	2,547 (14.47%)	2.02	26s	13,823 (10.32%)
<input type="checkbox"/>	2 Login - Canyon Lake POA	4,767 (8.67%)	2,058 (11.69%)	2.32	38s	11,155 (8.33%)
<input type="checkbox"/>	3 Home - Canyon Lake POA	3,793 (6.9%)	2,511 (14.27%)	1.51	21s	11,861 (8.86%)
<input type="checkbox"/>	4 Pickleball - Canyon Lake POA	2,156 (3.92%)	257 (1.46%)	8.39	1m 37s	4,329 (3.23%)
<input type="checkbox"/>	5 Status - Canyon Lake POA	1,913 (3.48%)	1,810 (10.28%)	1.06	0s	5,663 (4.23%)
<input type="checkbox"/>	6 Events Reservation - Canyon Lake POA	1,856 (3.38%)	1,165 (6.62%)	1.59	19s	4,829 (3.61%)
<input type="checkbox"/>	7 Canyon Lake Lodge - The Canyon Lake Lodge	1,597 (2.91%)	1,021 (5.8%)	1.56	18s	4,634 (3.46%)
<input type="checkbox"/>	8 My Info - Canyon Lake POA	1,512 (2.75%)	787 (4.47%)	1.92	42s	3,051 (2.28%)
<input type="checkbox"/>	9 Happy Camp - Canyon Lake POA	1,298 (2.36%)	759 (4.31%)	1.71	49s	3,610 (2.7%)
<input type="checkbox"/>	10 Reservations - Canyon Lake POA	1,289 (2.34%)	1,011 (5.74%)	1.27	1s	3,386 (2.53%)
<input type="checkbox"/>	11 Make Payment - Assessment, Golf, Dock - Canyon Lake POA	1,103 (2.01%)	533 (3.03%)	2.07	1m 48s	2,061 (1.54%)
<input type="checkbox"/>	12 Book Golf Tee Time - Canyon Lake POA	1,016 (1.85%)	189 (1.07%)	5.38	4m 02s	1,872 (1.4%)
<input type="checkbox"/>	13 Search - Canyon Lake POA	957 (1.74%)	447 (2.54%)	2.14	57s	1,944 (1.45%)
<input type="checkbox"/>	14 Events - Canyon Lake POA	746 (1.36%)	457 (2.6%)	1.63	1m 01s	1,581 (1.18%)
<input type="checkbox"/>	15 Course Details - Canyon Lake POA	661 (1.2%)	478 (2.72%)	1.38	18s	1,522 (1.14%)

# COMMUNICATION REPORT

## Social Media Highlights – March 2026

### PERFORMANCE SUMMARY

**26,955**  
Followers  
Total

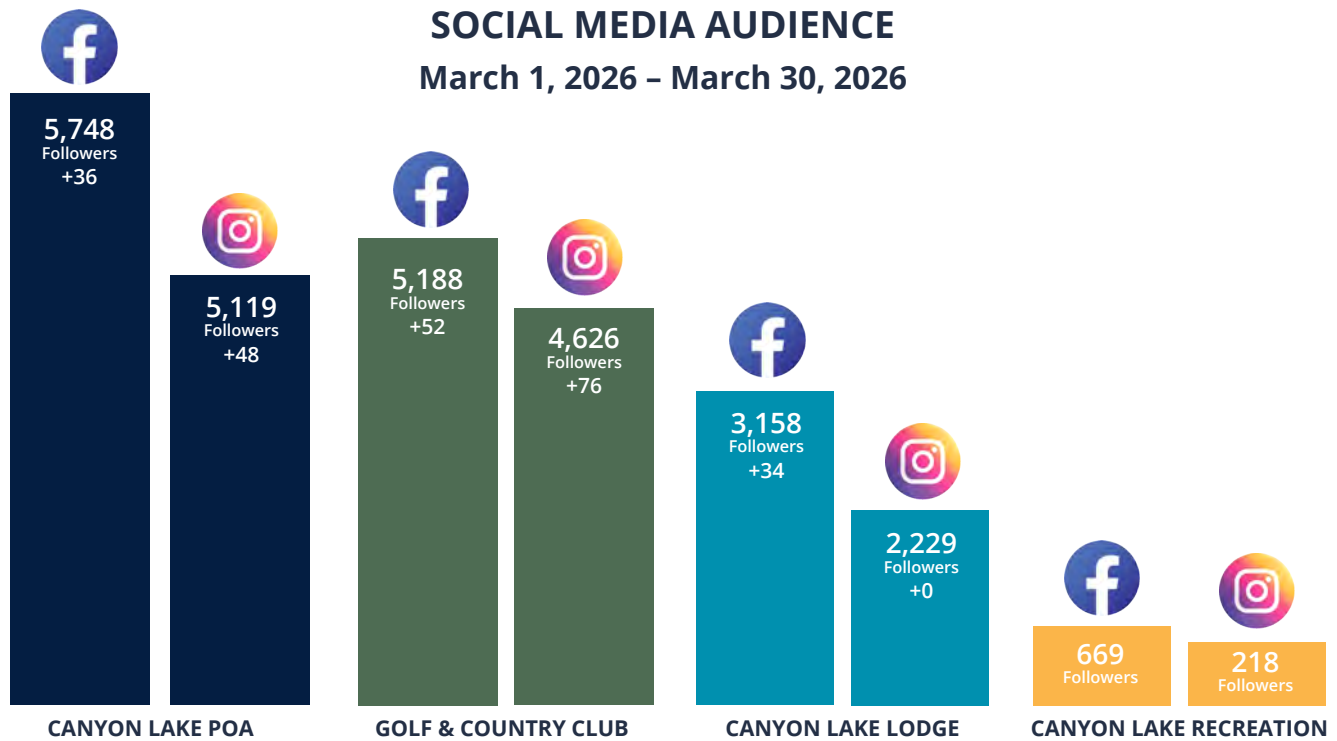
**387**  
Published  
Posts

**278,327**  
Page  
Impressions

**243,762**  
Post  
Impressions

### SOCIAL MEDIA AUDIENCE

March 1, 2026 – March 30, 2026



### PROFILE SUMMARY

Profile	Followers	Growth	Posts	Engagement	Reach	Impressions
Canyon Lake POA   Facebook	5,748	36	78	2,920	47,921	61,757
Canyon Lake POA   Instagram	5,119	48	94	284	26,534	43,057
Golf & Country Club   Facebook	5,188	52	32	2,550	30,279	43,235
Golf & Country Club   Instagram	4,626	76	44	176	13,719	21,214
Canyon Lake Lodge   Facebook	3,158	34	25	1,485	17,584	22,108
Canyon Lake Lodge   Instagram	2,229	0	42	433	12,628	19,351
Canyon Lake Recreation   Facebook	669	5	36	21	793	999
Canyon Lake Recreation   Instagram	218	1	36	5	616	1,037

# COMMUNICATION REPORT

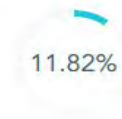
## Email Highlights – March 2026

### EMAIL DASHBOARD – MARCH 2026

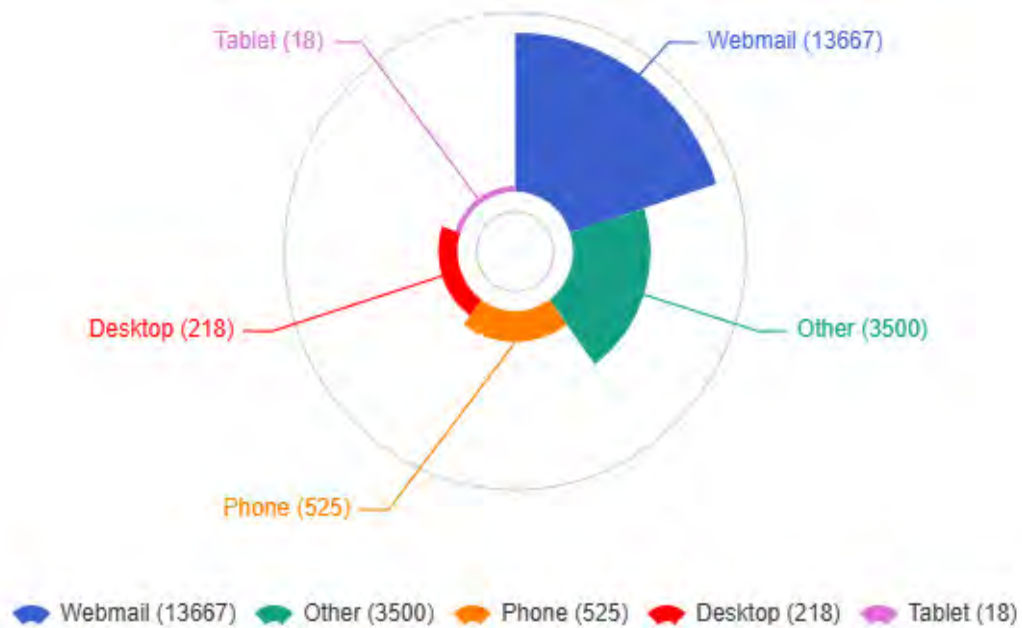
50335  
DELIVERED



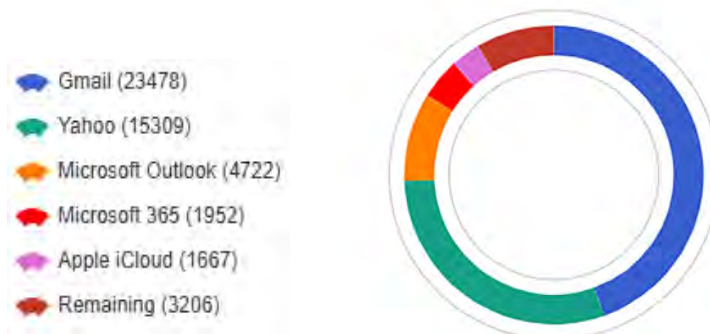
6459  
UNIQUE OPENS



### TOP DEVICE OPENS MARCH 2026



### DELIVERY BY EMAIL CLIENT MARCH 2026



# MEMBER SERVICES REPORT

## Goals & Campaigns – March 2026

### Goals & Objectives

The primary goals of the Member Services team this fiscal year are:

- **Digital Enhancement Initiative:** Adopt and improve digital solutions to increase efficiency and accessibility in Member Services.
- **Positive Member Interactions:** Deliver exceptional Member Service in all interactions between employees and members.
- **Ensure Professionalism:** Provide members with support that consistently reflects courtesy, respect, honesty, and informed responses.
- **Expedient Responses:** Respond to calls and emails promptly, maintaining a professional and courteous tone, with clear and informative details.
- **Anticipate Member Needs:** Train staff to recognize and respond to both expressed and unexpressed member needs effectively.
- **Foster Continuous Improvement:** Regularly train and update staff on best practices in member service to maintain high standards and adapt to new challenges.

### Looking Forward

In consideration of Member Services primary goals for this year, below are some of the initiatives the Member Services team will be focusing on in the upcoming months:

- **Department Projects**
  - Fiscal Year Preparations
  - Policy Development
  - Ongoing Staff Website Review
  - Continued Management of Access Provider Transition
- **Digital Enhancements:**
  - Digitalizing Department
    - Increased online support.
    - Implementing new digital tools in office for more efficient support.
- **Customer Support Performance**
  - Continued collection of member feedback through SurveyMonkey to assess service levels and identify areas for improvement.
- **Daily Membership Management**
  - Issue Decals, RFIDs, & POA Cards
    - Boat Decals
    - E-bike Decals
    - Golf Cart Decals
    - Motorcycle Decals
    - Pump Track Decals
    - Vehicle Decals
  - Establishing New Memberships
  - Manage Boat Dock Slip Rentals
  - Provide Guest Access Support
  - Process Assessment Payments
  - General Association Inquiries
  - Monthly Membership Renewal Letters

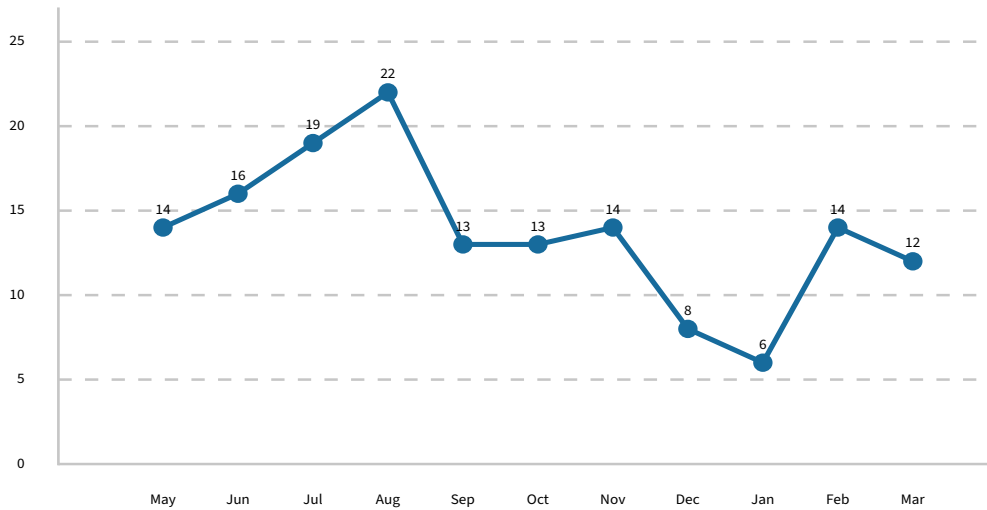
# MEMBER SERVICES REPORT

KPI Dashboard – March 2026

## NEW HOMEOWNERS

March 2026

Below are the number of new homeowners Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



## MEMBERSHIP HIGHLIGHTS

**16,076**

Memberships in  
March 2026

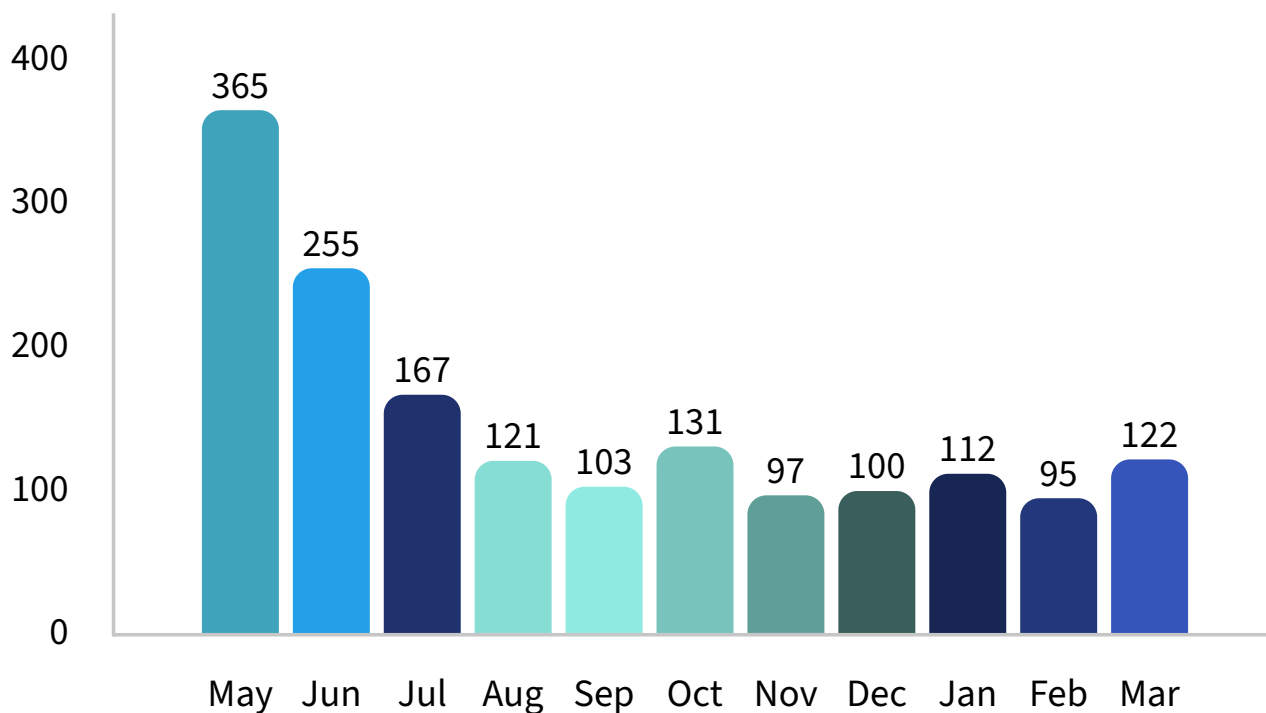
**1,730**

Tenants in  
March 2026

## NEW MEMBERSHIPS

March 2026

Below are the number of new memberships Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



# MEMBER SERVICES REPORT

KPI Dashboard – March 2026

## MEMBER SERVICES ACTIVITY

**310** (+108 Feb)

Member  
Office Visits

**282** (+126 Feb)

Decals  
Processed

**11%** (+1% Feb)

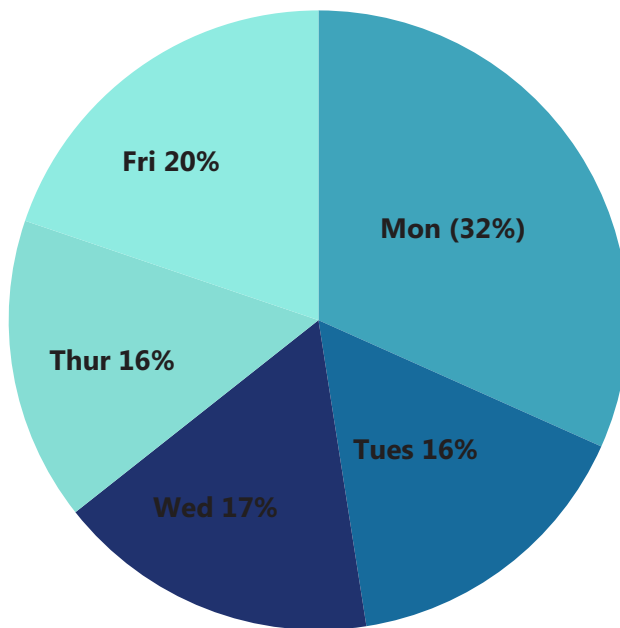
In Person  
Support

**89%** (-1% Feb)

Phone/Online  
Support

## MEMBER VISITS BY DAY TO MEMBER SERVICES

March 2026



## MEMBER SUPPORT

**2,920** (-343 Feb)

Members assisted in December  
(in person, online/email, phone)

**1,553** (-34 Feb)

Members signed up for email  
communication

## MEMBER EXPERIENCE FEEDBACK

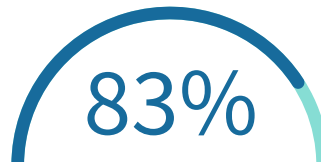
March 2026

Feedback from surveys sent to members after each visit to the Member Services office.

Overall Satisfaction



Overall Helpfulness



Issue Resolved



Wait Time

97%

Issue Resolution Time

77%

Recommendation Rating

83%

# MEMBER SERVICES REPORT

KPI Dashboard – March 2026

## DECAL OVERVIEW - MAR 2026

**173** (+42 Feb)

Vehicle Decals  
Issued

**24** (+14 Feb)

Golf Cart Decals  
Issued

**65** (+43 Feb)

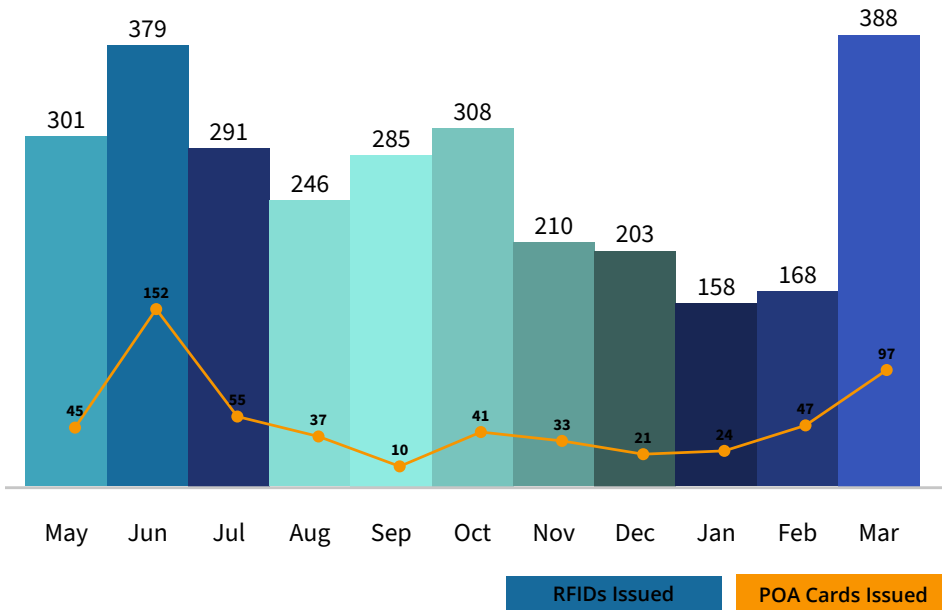
E-Bike Decals  
Issued

**20** (+16 Feb)

Boat Decals  
Issued

## RFIDS & POA CARDS ISSUED

March 2026



## GO ACCESS HIGHLIGHTS

**89%**

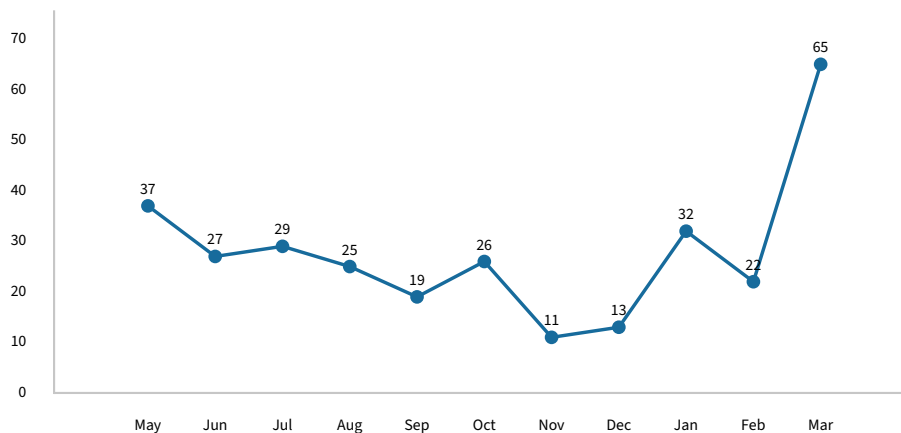
Members migrated  
to GoAccess.

**4,274**

Members migrated  
to GoAccess.

## E-BIKE DECAL TRACKER

Below are the number of e-bike decals Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



## TOTAL E-BIKES REGISTERED

**1,291**

as of March 31, 2026

# RECREATION REPORT

## Goals & Campaigns – March 2026

### Goals & Objectives

The primary goals of the Recreation team this fiscal year are:

- **Enhance Community Engagement:** Elevate the quality and variety of existing recreational programs to better engage the community.
- **Expand Program Offerings:** Broaden the range of recreational activities, introducing new programs designed specifically to engage both youth and adults in the community.
- **Foster Partnerships & Community Support:** Secure local business partnerships for event sponsorships to reduce costs and enhance the quality of community events.
- **Support Club Activities:** Strengthen collaboration with clubs to ensure smooth execution of their events with enhanced consistency in departmental support.
- **Improve Facility Utilization:** Enhance the existing reservation system to streamline facility usage and meet community needs more effectively.
- **Update Technology Integration:** Upgrade technology to allow for online signups and payments to enhance user accessibility and streamlining operations for recreational programs.

### Looking Forward

In consideration of Recreation's primary goals for this year, below are new initiatives the Recreation team will be focusing on in the upcoming months:

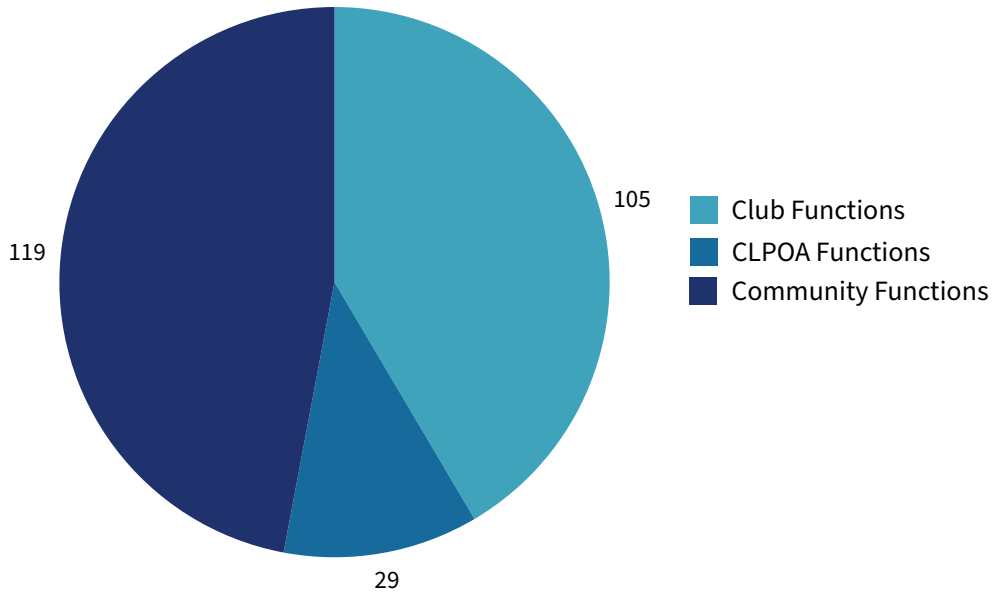
- **Event Coordination**
  - Concerts at the Lodge
    - The Romantics
  - Fiesta Day
  - CountryFest
  - Taco Tuesdays
  - 4th of July Fireworks
  - Event Sponsorships
  - Club Support
- **Department Projects**
  - Coordinating club event support with Patrol, Recreation, and Operations year-round
  - Managing Community Bench Program
- **Recreational Programs**
  - Collaborating with the Recreation Committee to explore tween and teen recreation options.
- Working with Patrol to host another e-bike safety education event.
- New Line Dancing classes start in April
- Exploring additional fitness class opportunities.
- **Facilities**
  - Pool:
    - Pool reopened in March 2026
    - Aqua Fitness Coming Soon!
  - Senior Center:
    - Monthly Potluck on Sunday, April 26
    - Lions Club Bingo first and third Sundays

# RECREATION REPORT

KPI Dashboard – March 2026

## TYPES OF FUNCTIONS

March 2026



### HIGHLIGHTS

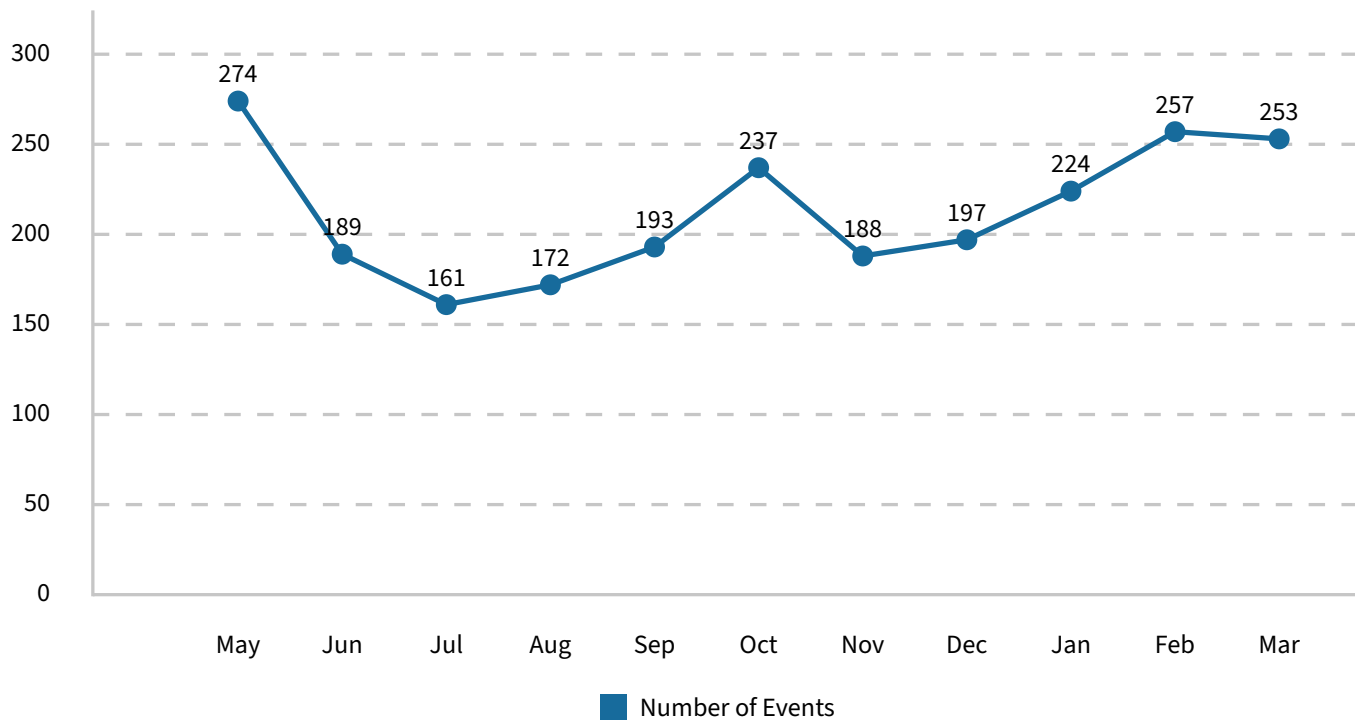
**253**  
functions scheduled  
in March 2026

**105**  
club functions  
in March 2026

## COMMUNITY FUNCTIONS

March 2026

Below are the number functions that take place each month in the community. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



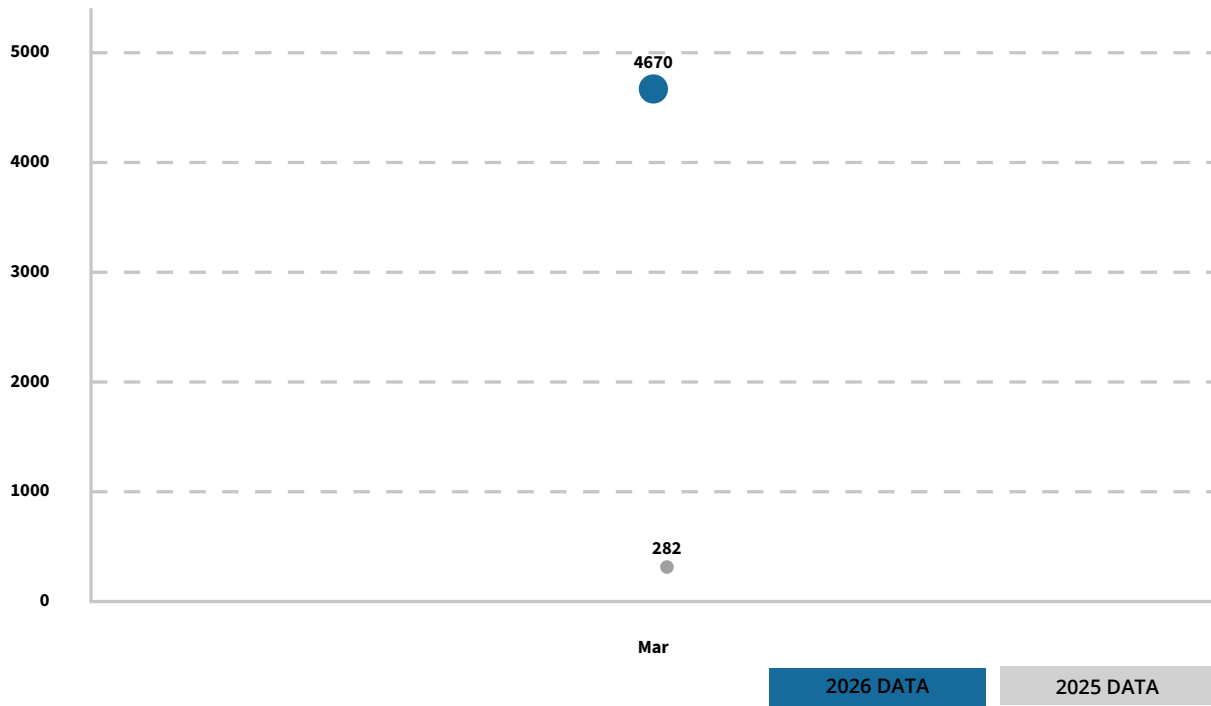
# RECREATION REPORT

## Pool KPI Dashboard – March 2026

### POOL USAGE

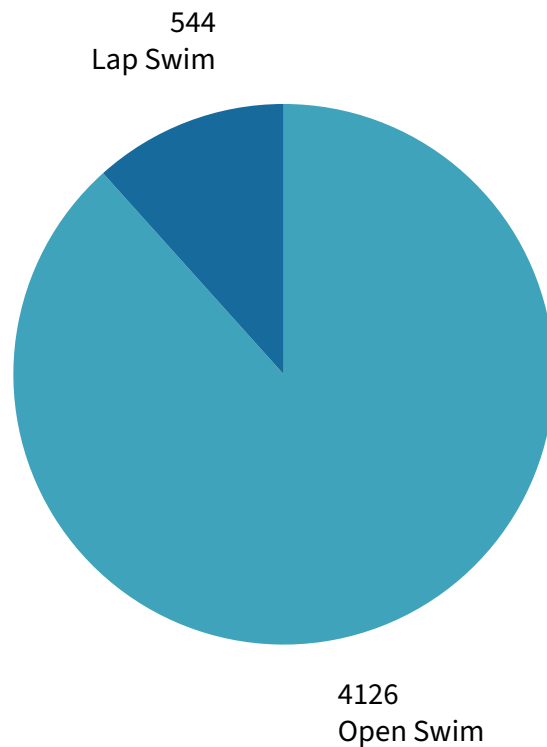
March 2026

Below are the number of swimmers that visit the pool each month. These numbers are tracked for the pool seasons which runs through November.



### POOL ACTIVITY

March 2026



# RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

## APRIL 2026

Apr 1 Yacht Club's Full Moon Cruise

Apr 2 Equestrian Work Group Meet & Greet Member Drive

Apr 6 Donuts & Dialogue with Karen Spiegel

Apr 11 Cars & Coffee with the Car Club  
Yacht Club's Spring Lake Clean-up Day

Apr 12 Lion's Club Bingo Bash

Apr 16 Hope Lights the Night

Apr 25 Community Garage Sale

Apr 26 Community Garage Sale

## MAY 2026

May 1 Yacht Club's Full Moon Cruise

May 8 Choraleers Great American Songbook Concert

May 9 Cars & Coffee with the Car Club

May 23 Fiesta Day

# RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

May 24

CountryFest

May 30

Salvation Army Drive  
Canyon Lake Guild Concert Lynyrd Skynyrd Tribute

May 31

Yacht Club's Full Moon Cruise

# COMMITTEES REPORT

March 2026

## Recreation Committee

The primary responsibility of the Recreation Committee is to advise and assist the Canyon Lake POA's Board on the enhancement, preservation, and related uses of designated recreational common areas within the community for the Canyon Lake POA.

The committee met on March 10, 2026. Discussion topics included planning for Fiesta Day, with a theme centered on celebrating 250 years of America, and the selection of Doug Schultz as Grand Marshal. The committee also reviewed upcoming events, including Taco Tuesdays, club participation opportunities, and sponsorship coordination. Additional discussion included considerations for both e-bike and traditional bike use in the community. The committee also reviewed upcoming recreation programming, including summer kids camp, teen activities, swim lessons, and fun runs/races.

The next meeting is scheduled for April 21, 2026, at 5 p.m. in the POA Conference Room.

## Rules & Regulations Review Committee

The primary responsibility of the Rules & Regulations Review Committee is to provide advice and assistance to the Canyon Lake POA's Board in reviewing and revising the Rules & Regulations.

The committee met on March 24, 2026. Discussion items included a proposed rule addressing BBQ/grilling on courts and continued consolidation efforts within the Lake & Marina section to improve organization and eliminate redundancies. The committee also continues to focus on overall rule clarity and structure to enhance usability and consistency across sections.

The next meeting is scheduled for April 14, 2026, at 6 p.m. in the POA Conference Room.

## Senior Center Work Group

The primary responsibility of the Senior Center Work Group is to advise the Canyon Lake POA's Board on new programs and concepts for use at the Canyon Lake Senior Center.

At the most recent meeting, the group discussed motorcycle parking concerns at the Senior Center, including the installation of signage in the parking lot, enforcement by Community Patrol once signage is in place, and procedures for contacting Patrol if motorcycles need to be removed. The group also reviewed upcoming items for the next meeting, including planning for the Wellness Fair setup and vendor coordination.

The next meeting is scheduled for April 7, 2026, at 9 a.m. at the Senior Center.

# COMMUNITY PATROL REPORT

February 2026

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations for compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

## Citations Issued

Citations Issued	December		January		February	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Parking	1	24	14	59	14	9
Unauthorized Entry	23	6	25	2	21	5
Noise	26	6	28	2	35	4

E-Bike Violations	December	January	February
GR.5.2b- E-bike registration	2	5	15
GR.5.2e- Passengers	1	0	2
GR.5.2f- Reckless Behavior	0	1	7
GR.5.2h- Failure to Yield	0	0	1
GR.5.2i- Designated Areas	0	1	7

## Additional Information

	December	January	February
Total Calls for Service	263	222	244
Call for Service – Unable to Locate	72	50	50

Guest Citations	48	106	135
Service Provider Citations	0	4	8
Member Citations	122	161	185
Warning Citations	28	54	20
Vandalism	4	1	4
Property Damage	34	14	24
Prohibited Vehicles	2	4	17
Misc. Violations	61	44	59
School Bus Enforcement	1	1	1
Speeding	<b>16</b>	<b>9</b>	<b>10</b>
Failure to stop at a stop sign	37	161	238

---

#### Gate Entry Statistics

	December	January	February
Confiscated Guest Passes	67	40	56
Misuse of Access Identification	6	8	8

#### Two Guest Lane Entry Protocol\*

	December	January	February
Total time in minutes	30	0	158
• Main Gate	30	0	86
• East Gate	0	0	0
□ North Gate	0	0	72

\*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests' passes to improve traffic flow.

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Report presented by: *Zachary Wells (Community Patrol Chief)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587  
951.244.6841  
www.canyonlakepoa.com

## Marine Patrol Report

March 2026  
(2/23 - 3/29)

Marine Patrol's primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the "Calls for Service" column reflects the number of calls made by community members based on the violation type.

### Citations Issued

CITATION		JANUARY	FEBRUARY	MARCH
LM.2.5	Expired/No Reg (State)	2	174	0
LM.2.6	Expired/No Reg (CLPOA)	0	0	0
LM.2.7	Expired/No Reg at a dock or lift	5	46	0
LM.6.7	Excessive Wake in NO wake zone	0	2	1
LM.7.3	Reckless behavior while operating a motorized boat	0	0	0
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	0
GR.4.4	Fishing License	0	0	0
LM.6.9	Failure to present CA Boater Card	0	2	0
	Other	0	4	0
TOTAL		7	228	1

### Warnings Issued

WARNING		JANUARY		FEBRUARY		MARCH	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	10	0	5	0	12	0
LM.2.6	Expired/No Reg (CLPOA)	0	0	0	0	3	1
LM.2.7	Expired/No Reg at a dock or lift	0	0	0	0	0	0
LM.6.7	Excessive Wake in NO wake zone	6	0	4	0	5	0
LM.7.3	Reckless behavior while operating a motorized boat	1	0	0	0	3	0
LM.9.11	Plowing	1	0	0	0	3	0
GR.2.18a	Loud Noise	0	0	0	0	0	1
GR.4.4	Fishing License	2	0	4	0	0	0
LM.6.9	Failure to present CA Boater Card	2	0	0	1	7	1
	Other	5	0	3	0	5	0
TOTAL		27	0	16	1	38	3

	JANUARY	FEBRUARY	MARCH
Total Calls for Service	56	58	114
Boat Safety Inspections	7	14	28
Boat Tow (Out of Fuel/Mechanical)	3	6	17
Boat Tow (Adrift)	1	2	2
Battery Assist	1	1	1
P&C Inspector Escort Hours	13.25	12.5	16.25
Fish & Game/Other Escort Hours	3.5	8.5	5
Fishing License Checks	4	4	3
Quagga Inspection	7	15	39
White Tag Applied	9	13	15
Quarantine Tag Applied	0	3	0
Debris/Other Retrieval & Disposal	17	8	14
Days @ Yellow Flag *RED	0	0	0

### Boat Operating Hours

	Start Hrs	End Hrs	JANUARY	FEBRUARY	MARCH
Boat 1	4787.8	4809.7/127	98.9	127.2	148.9
Boat 2	3934.6	4114	95	116	179.4
Boat 3	1314	1315.9	6.3	1.1	1.9
Boat 4	2352	2363.9	0	0	11.9
TOTAL			200.2	244.3	342.1

### Boat Operating Hours & Percentage by Location

	JANUARY		FEBRUARY		MARCH	
	Hours	%	Hours	%	Hours	%
Main Lake	116.1	58	140	57.3	202	59
East Bay	77.7	38.8	103.2	42.2	138.2	40.5
North Ski	6.4	3.2	1.1	0.5	1.9	0.5

### Incident Report Summary

	JANUARY	FEBRUARY	MARCH
Reports	0	0	0

### Incident Report Details

Location	Incident Description

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 4/7/26

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell  
Department Report - ACC Committee Overview

Total current items monitored by department 1903 which include permit due dates, violations, extension, and escrow inspections, last month 1742.

### Permit Breakdown

1. 904 Open permit – up
  - a. 47 - new home– No change
  - b. 12 - Additions – up
  - c. 11 – ADU/JADU – down
  - d. 112 - lakeside permits - up
  - e. 60 - solar panel permits - down
  - f. 43 - fence permits – up
  - g. 24 - pool permits – no change
  - h. 14 - dumpster/pod permits – up
  - i. 253 – Same Day Permits - down
  - j. 328- Improvements (multiple types) – up

### Violation/Escrow Breakdown

1. 929 Open violations – up (vacant lots)
2. 38 Open escrows – down

### **ACC Committee Overview**

1. Total of 210 items reviewed – up
2. Total of 154 permits approved - up

### **Items reviewed – Permit Breakdown**

1. New Home Reviewed/Permit (2)
2. Additions – (1)
3. ADU/JADU (0)
4. Grading Permit (0)
5. Improvements (69)
6. Lakeside Improvement (20)
7. Recorded Variance (5)
8. Rejected Applications (17)
9. Re-Submittal's (7)
10. Permit issued same day (Over the counter) (55)
11. Preliminary Applications (2)

### **Member Complaints**

1. 23 Complaints investigated (2 months)
2. 4 already written.

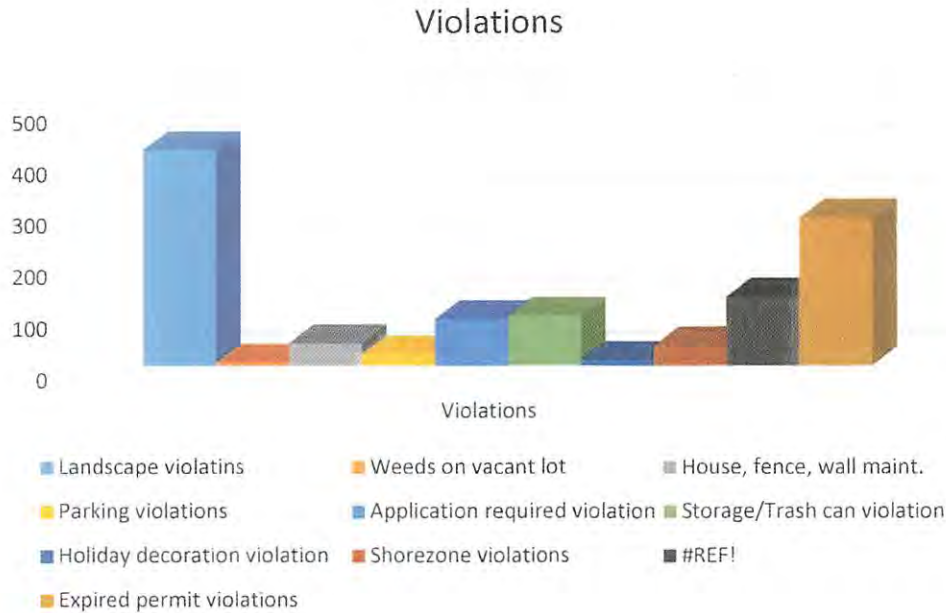
### Letter - Compliance

1. 227- compliances
2. 224 Courtesy Notices

## Year to Date Results 2024 for ACC Committee & Planning & Compliance

- a. **3759** Open Session Items Reviewed (Prior Year 2025 - 4012)
- b. **603** Executive Session Items Reviewed (Prior Year 2025 - 649)
- c. **9** New Homes (Prior Year 2025 - 9)
- d. **10** Additions - (Prior Year 2025 - 6)
- e. **2** ADU/JADU - (Prior Year 2025 - 8)
- f. **588** Improvements - (Prior Year 2025 - 489)
- g. **152** Shorezone (Prior Year 2025 - 124)
- h. **702** Over the Counter/Same Day Permits (Prior Year 2025 - 1072)
- i. **82** Variances - (Prior Year 2025 - 108)
- j. **70** Preliminary - (Prior Year 2025 - 79)
- k. **705** Member appointments - (Prior Year 2025 - 649)
- l. **287** Rejected Applications - (Prior Year 2025 - 320)
- m. **82** Resubmittals - (Prior Year 202 - 124)
- n. **522** IDR appointments - (Prior Year 2025 - 649)
- o. **1671** Violations Written - (Prior Year 2025 - 1532)
- p. **3056** Compliance met - (Prior Year 2025 - 5071)
- q. **39** Recorded variances shorezone - (Prior Year 2025 - 27)
- r. **54** Recorded 6' fence recorded variances (Prior Year 2025 - 36)
- s. **34** Recorded non-conforming roof variances (Prior Year 2025 - 2)
- t. **16** Recorded Setback violations. (Prior Year 2025 - 18)

**Violation Breakdown Chart**



**Violations graph -greatest to least**

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

**Department Focus**

\_It's weed abatement season and the initial letter was sent to all vacant lots explaining the weed abatement process and what is considered an acceptable lot. So far we have had a respectable number of lots that have been cleared. Below shows the amount of vacant lots and how many still require abatement.

**Total Vacant Lots – 193**

**Abatement required - 107**

## Percentage of Approvals

Average time from submittal to Committee review is approximately 7-14 days depending on if the application is new. All added items require public notice. Approximately 50-70 percent of the application are over the counter same day issue. The graph below are the applications submitted review minus the over the counter. This is to show the average approvals issued per week.

<u>Week Of Oct/Nov</u>	<u>Submitted</u>	<u>Rejected</u>	<u>Approved</u>	<u>%</u>
• September 4	22	2	20	91%
• September 11	23	2	21	95%
• September 18	22	1	21	95%
• September 25	41	4	37	90%
• October 2	42	4	38	90%
• October 9	37	3	35	92%
• October 16	35	6	29	83%
• October 23	33	8	25	76%
• October 30	28	2	26	93%
• November 6	27	4	23	85%
• November 13	32	4	28	88%
• November 20	47	3	44	94%
• December 4	42	2	40	95%
• December 11	51	10	41	80%
• December 18	56	3	53	95%
• December 25	Dark			
• December 31	45	8	37	82%
• January 8, 2026	46	3	43	93%
• January 15	53	4	49	92%
• January 22	36	8	28	77%
• January 29	52	14	38	74%
• February 5	70	4	66	94%
• February 12	47	3	44	93%
• February 19	45	7	38	84%
• February 26	54	10	44	81%
• March 5	58	5	53	91%
• March 12	49	5	44	90%
• March 19	52	0	52	100%
• March 26	64	7	57	89%

Cheryl Mitchell

Planning and Compliance Manager

## RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of March. Refer to attached reports for additional information.

## OPERATIONS DEPARTMENT

In March, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

### Completed Projects

- **Gault Field Maintenance Project** – Clay leveling has been completed.
- **Eastport Motorcycle Parking Improvements** – Shade structure has been replaced; the project is completed.

### Developing Projects

- **North Gate Monument Sign** – Sign is currently in plan check.
- **Blackhorse & Sorrel Gates** – Currently in design.
- **Country Club Generator** – Work is being scheduled.
- **Canyon Lake Main Marina** – Work is being scheduled for repairs and to upgrade the anchoring system of the docks.
- **Paving Project Year Four** – The design stages of the year four paving project have started.

### Functions with Staff Assistance

- Operations staff assisted with setup and breakdown for multiple club and POA events across various community locations, including personal weddings, Little League Opening Day, and the Fine Arts Guild concert, *Vegas McGraw*, held at the Lodge.
- Operations collaborated closely with POA, Country Club, and Lodge staff to support numerous private member events, including parties, weddings, and meetings, assisting with a total of ten full event setups.

### General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – The vandalism reports included reflect incidents from the previous month (February). The vandalism report for the current month is still in progress. Vandalism remains a serious issue throughout the community; residents who witness any such activity are encouraged to contact Community Patrol at (951) 244-6841, ext. 410.

### Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.

- **Tree Maintenance** – Annual palm tree trimming is underway throughout the community.

### Landscape Maintenance

The Operations team maintains regular communication with Landcare Logic to ensure that all landscape-related matters and necessary maintenance improvements are promptly addressed.

- No major issues to report this month.

### Golf Course Maintenance

Operations have proactively communicated all golf course-related matters and maintenance improvement needs to the Golf Course Superintendent at BrightView, ensuring timely coordination and resolution.

- No major issues to report this month.

### Parks and Beaches

- No major issues to report this month.

### Regulatory / Compliance

- **Alarm System Inspections** – Semi-annual inspections were conducted on the fire alarm system functions for the Eastport Modular Building and our Corporate offices.

### Safety / Training

- **Annual HazWOpER Refresher** – The Hazardous Waste Operations and Emergency Response team, part of the Canyon Lake Operations Department, completed their annual 8-hour refresher course to maintain certifications and stay current with updated regulations and protocols.
- **Back Safety in the Workplace** – This month's safety meeting was led by Chuck Hippensteil of the Safety Compliance Company and focused on back safety in the workplace, including proper lifting techniques, injury prevention strategies, and best practices to ensure employee safety and compliance.
- **Compressed Gas Safety in the Workplace** – Staff received compressed gas safety training focused on hazard recognition, proper handling and storage procedures, and the correct use of equipment to help reduce the risk of workplace incidents.
- **First Aid Burns in the Workplace** – Staff received first aid training for burn injuries, focusing on hazard recognition, appropriate response procedures, and proper treatment techniques to help minimize the severity of workplace incidents.
- **Flammable & Combustible Liquids in the Workplace** – Staff received training on flammable and combustible liquid safety, emphasizing hazard recognition, proper handling and storage procedures, and safe work practices to reduce the risk of fires and ensure a safe, compliant work environment.

## EQUESTRIAN CENTER

- **Arena Footing** – New arena footing has been installed.

## HAPPY CAMP CAMPGROUND

- **Meter Relocation** – Work has been completed to relocate the Happy Camp water meter.

## COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of March.

**Green Committee:** The Green Committee met on March 12, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection: Tuesday, April 7, at 9:00am.

The Green Committee meets on the 2<sup>nd</sup> Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on Thursday, April 9, 2026, at 1:00pm.

**Facilities Planning Committee (FPC):** The Facilities Planning Committee met on November 13, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Facilities Planning Committee:

- FPC to be scheduled as an AD HOC Committee

**Lake Advocacy Committee:** The Lake Advocacy Committee met on March 26, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Lake Advocacy Committee:

- Golden Algae Updates
- Lions Club Partnerships
- LAC Charter; Advocacy, Water Quality, Resident Education, Community Engagement

The Lake Advocacy Committee meets on the 4<sup>th</sup> Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on April 23, 2026, at 3:00pm.

**Equestrian Work Group (EWG):** The Equestrian Work Group met on March 17, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the EWG Group:

- Events, Work Group Projects, Review of Equestrian Center Rules, Property Walk
- February Meeting was Cancelled, Meetings to Resume in March

The group meets on the third Tuesday of the month in the Magnolia Room at the Country Club. The next EWG meeting is scheduled for April 21, 2026, at 4:00pm.

**Tuesday Work Group (TWG):** The Tuesday Work Group met on March 24, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Group:

- Golf Course Maintenance & Repairs

The group meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for April 28, 2026, at 1:00pm.

## DIRECTOR'S MESSAGE

As we welcome the spring season, our department remains committed to maintaining a clean, safe, and well-functioning community while completing key improvements for our members. With longer days and increased community activity, spring provides an ideal opportunity to enhance our shared spaces and prepare for the busy months ahead. This month, the Eastport motorcycle parking lot structure was successfully upgraded, improving both functionality and the overall appeal of the Eastport park area. At the Equestrian Center, the arena footing upgrade was completed, refreshing all three arenas and the round pen with new footing to improve ride quality, safety, and overall usability for members. In addition to these enhancements, staff continued routine maintenance efforts throughout the community, focusing on seasonal upkeep to ensure our facilities and grounds remain in top condition. Our team also supported several well-attended events, including the Vegas McGraw concert hosted by the Fine Arts Guild, private events and weddings, and our annual Committee Recognition Dinner honoring the dedicated individuals who serve our community. Through teamwork and attention to detail, we remain committed to ongoing improvements and providing a high standard of service as we prepare our community for the spring and summer seasons ahead.



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Presented By: *Steve Schneider, Director of Operations*

**VANDALISM REPORT**  
**February 2026**

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
337609	4809881	2/2/2026	COMMON AREA / INDIAN BEACH	CLEAN MARKINGS ON TABLE BENCHES	\$5.00	0.25	\$18.75	GENERAL CLEANING SUPPLIES
337628	N/A	2/2/2026	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	4.00	\$227.00	HOG RINGS
337664	N/A	2/4/2026	COMMON AREA / BIG TEE DR	REPLACE PEDESTRIAN CROSSING SIGN & POST	\$169.75	4.00	\$389.75	SIGN, METAL POST, POST SLEEVE, & CONCRETE
337694	4821273	2/9/2026	COMMON AREA / OUTRIGGER PARK	REPAIR OR SECURE BOTTOM OF FENCE	\$7.00	1.00	\$62.00	HOG RINGS
337700	N/A	2/9/2026	COMMON AREA	CHECK PERIMETER FENCING	\$7.50	4.00	\$227.50	CHAIN LINK FENCE
337742	4842720	2/17/2026	COMMON AREA / SUNSET BEACH	CLEAR BIKE TIRE TRACKS IN THE SAND	\$0.00	4.00	\$220.00	LABOR TIME ONLY
337749	4842896	2/17/2026	COMMON AREA / EASTPORT PARK	CLEAN-UP EXCESS IN THE MENS RESTROOM	\$6.00	1.00	\$61.00	PAPER TOWEL ROLL
337766	4852617	2/19/2026	COMMON AREA / EASTPORT PARK	CLEAN-UP EXCESS IN THE MENS RESTROOM	\$13.00	0.25	\$26.75	PAPER TOWEL ROLL & SOAP
337789	N/A	2/20/2026	COMMON AREA / INDIAN BEACH	REPAIR LOOSE STALL PARTITION	\$2.00	1.75	\$98.25	WING NUT & SCREWS
337793	4860184	2/23/2026	TENNIS COURTS	REPAIR BENT GATE LATCH TO THE GATE AT TENNIS COURT #1	\$0.00	1.00	\$55.00	LABOR TIME ONLY
337794	N/A	2/23/2026	COUNTRY CLUB	REPAIR BROKEN DOOR LATCH HARDWARE TO STORAGE	\$39.86	3.00	\$204.86	HARDWARE
337877	N/A	2/27/2026	COMMON AREA	CHECK PERIMETER FENCING	\$10.00	5.00	\$285.00	CHAIN LINK FENCE

\$267.11 \$ 29.25 \$1,875.86

\$ 1,608.75