

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, February 3, 2026 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - January 6, 2026
3. **Public Official Comments**
4. **Presentations**
 - Member of the Month – Todd and Lori Stover
 - Employee of the Quarter – Sean Gardner
 - Community Patrol Update
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Andrea Moreno)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)
Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate

personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 28-Day Reading: LM.2.5 Registration is Required with State for Power Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail (Ken Toler)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule LM.2.5 registration requirements, as attached.

8.2 28-Day Reading: Rule Revision PC.5.3 Roofing Material (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule PC.5.3 for roofing materials, as attached.

8.3 APPROVAL: Rules and Regulations Committee Charter Revision (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the revision of the Rules and Regulations Committee Charter to remove the alternate position and establish a committee structure consisting of seven (7) permanent members with no alternates, as attached.

8.4 APPROVAL: Sanction Club/Activity Group Policy Revisions – Addition of Section 3.4 (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the proposed revisions to the Sanction Club & Activity Group Policy to add Section 3.4, as attached.

8.5 APPROVAL: 2026 Activity Group/Club Resanctioning (Jose Montano)

Proposed Resolution: It is recommended that the Board of Directors approve all the listed clubs and activity groups based on the documents submitted previously to the Board, effective February 3, 2026.

8.6 APPROVAL: Reserve Funding to “Year 4” Pavement Engineering Services (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve entering into a contract for the “Year 4” pavement engineering services as described, in the amount of \$79,858.00 to come from the Road Reserve Fund 03-6700, as attached.

8.7 APPROVAL: CIP Funding for Country Club Backup Generator (Steve Schneider)

Proposed Resolution: It is recommended at the Board of Directors approve \$61,700.00 plus a 10% contingency from the CIP fund, 05-670 for a back up generator at the Country Club, as attached.

8.8 APPROVAL: Committee Appointment – Lake Advocacy Committee Chairperson (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve the appointment of Don Wilson as the Lake Advocacy Committee Chairperson, as attached.

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. **Architectural Appeals**

None.

12. **Next Meeting Date**

- Tuesday March 3, 2026, at 1:00 p.m. – Executive Session
- Tuesday March 3, 2026, at 6:00 p.m. – Regular Session

13. **Adjournment**

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, January 6, 2026. Vice President Jeff Bill called the meeting to order at 6:00 p.m. Directors present were, Bill Medved, Lainie Cooney and Greg Doherty. Four Board members were present, President Van Vleet absent. Quorum was met. Also, present were Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Director of Operations Steve Schneider; Director of Community Services Tiffany Cribbs; Senior Planning Compliance Manager Cheryl Mitchell; Community Patrol Manager Ken Toler; Planning and Compliance Supervisor Kati Trask; ACC Chairperson David Humphrey; and Clerk of the Board Andrea Moreno.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Darcy Burke
Verification of Quorum by Clerk of the Board Andrea Moreno
Prayer led by Canyon Lake Mayor Jeremy Smith

2. **Approval of Minutes**

December 2, 2025

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Four votes in favor, President Van Vleet absent. MOTION CARRIED

3. **Public Official Comments**

The Board heard comments from public officials.

4. **Presentations**

Director Doherty recognized the Member of the Month – Paul Hawker
Allied Universal Security Services Chief Zachary Wells provided a Community Patrol Update.

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda** (Items A - C)

MOTION/RESOLUTION: Upon motion properly made by Director Medved, seconded by Director Doherty and four votes in favor, items A, B, and C were approved. President Van Vleet absent. MOTION CARRIED

A. **APPROVAL:** Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written.

C. **Authorization of Liens**

MOTION/RESOLUTION: That the Board of Directors authorize the Controller or the appropriate

personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 28-Day Reading: Rules and Regulations Committee Charter Revision

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the 28-day reading to revise the Rules and Regulations Committee Charter to remove the alternate position and establish a committee structure consisting of seven (7) permanent members with no alternates, as attached. Director Medved seconded. Four votes in favor, President Van Vleet absent. MOTION CARRIED

8.2 APPROVAL: Reserve Funding for Equestrian Arena Footing

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the funding of \$200,130 plus a 5% contingency from the Repair and Replacement Reserve Fund, 02-670 and \$20,000 plus a 5% contingency from the CIP fund 05-670, as attached. Director Medved seconded. Four votes in favor, President Van Vleet absent. MOTION CARRIED

9. Association Reports

Board Liaison Committee Reports.

General Manager Eric Kazakoff provided an association report.

Staff Reports, as written.

10. Board Comments

Directors provided board comments.

11. Architectural Appeals

A. Patrick Henry 23609 Canyon Lake Drive North

Appealing ACC Denial for Non-Conforming Shed and Roofing Material

MOTION/RESOLUTION: Director Doherty moved that the Board or Directors deny the members request for the non-conforming shed roofing material and referred the member back to the ACC Committee. Director Cooney seconded. Four votes in favor, President Van Vleet absent. MOTION CARRIED

12. Next Meeting Date

Tuesday February 3, 2026, at 1:00 p.m. – Executive Session

Tuesday February 3, 2026, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Cooney moved to adjourn the meeting. Director Medved seconded.

Meeting adjourned at 7:01 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association’s operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association’s reserve accounts.
- (c) Review, on a monthly basis, the current year’s actual operating revenues and expenses compared to the current year’s budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association’s operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

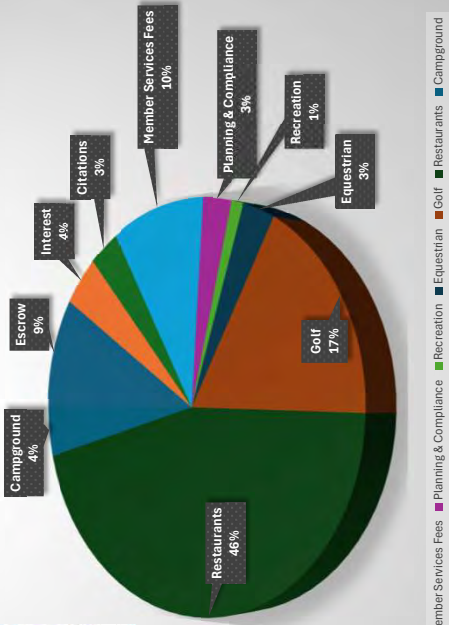
Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

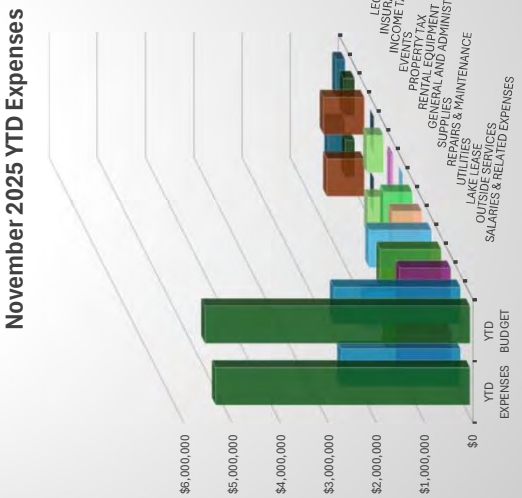
Non-Assessment Income

Actual to Budget	F(U)
Escrow	\$39,033
Interest	\$185,374
Citations	\$56,539
Member Services Fees	(\$40,572)
Planning & Compliance	(\$220,011)
Recreation	(\$7,701)
Equestrian	(\$13,168)
Golf	\$55,122
Restaurants	(\$132,685)
Campground	(\$139,174)
Total	(\$217,242)

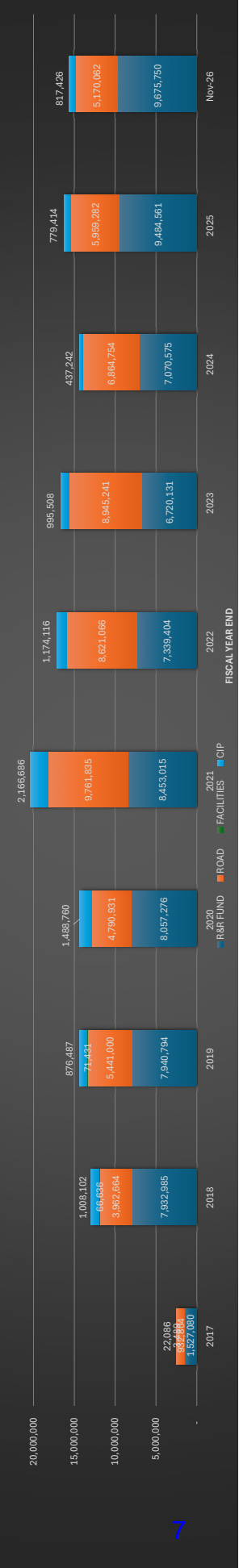


November 2025 YTD Expenses

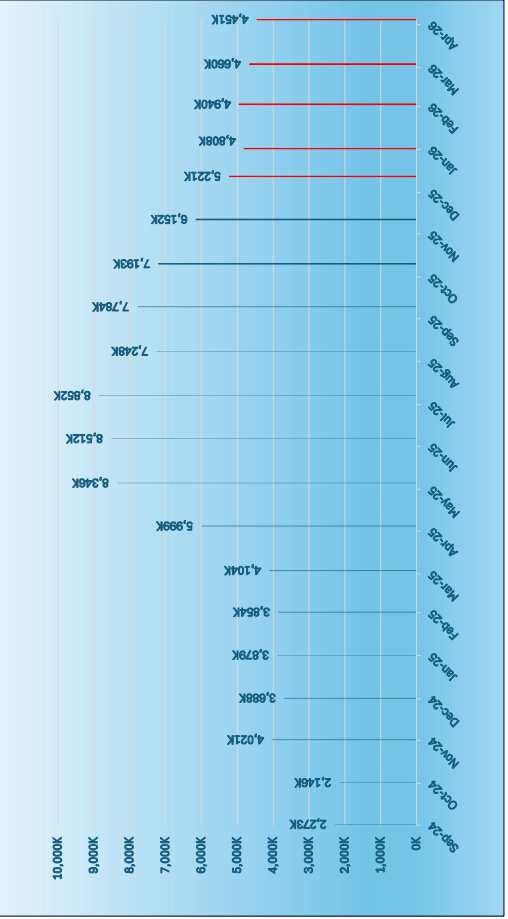
Actual to Budget	F(U)
SALARIES & RELATED EXPENSES	\$220,887
OUTSIDE SERVICES	\$151,869
LAKE LEASE	(\$907)
UTILITIES	\$127,067
REPAIRS & MAINTENANCE	(\$74,899)
SUPPLIES	\$59,498
GENERAL & ADMINISTRATIVE	\$21,832
RENTAL EQUIPMENT	(\$4,296)
PROPERTY TAX	\$27,881
EVENTS	\$19,403
INSURANCE	\$67,723
INCOME TAX	\$0
LEGAL FEES	\$40,330
UNCOLLECTIBLE ASSESSMENTS	(\$162,666)
Total	\$493,700



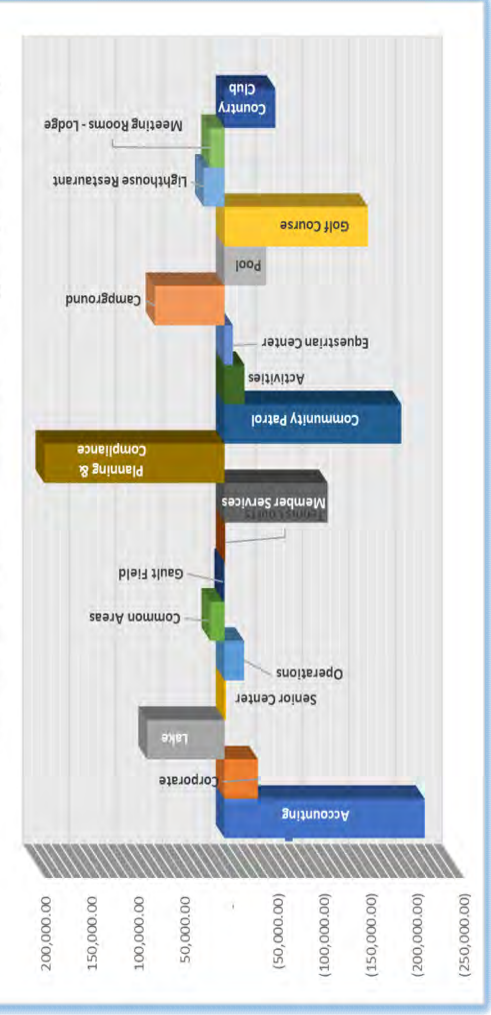
Fund Balances Summary



Operating Cash



November 2025 Actual to Budget (\$435,565)



CANYON LAKE

PROPERTY OWNERS ASSOCIATION

Date: February 3, 2026

From: Andrea Moreno

APPROVAL: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, February 3, 2026. The meeting was called to order at approximately 12:30 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on two (2) legal item(s).

3rd Party Contract/Agreement - The Board of Directors and management held discussion on eight (8) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Andrea Moreno
Clerk of the Board

Date: February 3rd, 2026

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

- | | |
|-----------------|--|
| 1. 353-242-014 | |
| 2. 353-074-016 | |
| 3. 353-041-065 | |
| 4. 353-083-017 | |
| 5. 353-083-017 | |
| 6. 351-161-002 | |
| 7. 354-073-003 | |
| 8. 354-072-020 | |
| 9. 355-142-026 | |
| 10. 354-161-011 | |
| 11. 353-171-016 | |
| 12. 355-203-005 | |
| 13. 355-411-007 | |
| 14. 354-132-040 | |
| 15. 351-171-038 | |
| 16. 353-053-004 | |
| 17. 355-072-040 | |
| 18. 353-281-015 | |
| 19. 353-241-014 | |
| 20. 355-061-001 | |
| 21. 355-037-017 | |
| 22. 353-152-006 | |
| 23. 355-102-012 | |
| 24. 354-051-001 | |
| 25. 355-091-011 | |
| 26. 354-071-023 | |
| 27. 355-184-004 | |
| 28. 355-301-003 | |
| 29. 353-021-011 | |
| 30. 353-013-001 | |
| 31. 354-212-006 | |
| 32. 354-232-012 | |
| 33. 351-172-012 | |
| 34. 351-141-007 | |
| 35. 355-382-007 | |
| 36. 354-151-015 | |
| 37. 354-112-033 | |
| 38. 355-042-019 | |
| 39. 353-182-007 | |
| 40. 353-151-003 | |
| 41. 353-152-004 | |
| 42. 355-211-034 | |
| 43. 355-211-016 | |
| 44. 353-075-021 | |
| 45. 355-370-049 | |
| 46. 353-201-011 | |
| 47. 355-382-019 | |
| 48. 355-034-006 | |

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: February 3, 2026 **ACTION:**

TO: Board of Directors

FROM: Community Patrol Manager

RE: 28 Day Reading – LM.2.5 Registration is Required with State for Power Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail

Background

Boats receive citations after they have been registered due to owners not placing the registration on the boats. This creates feedback and appeals due to the owners' understanding as written. To increase the understanding of the intent of this rule; Register boats and always display the registration, we are recommending updates to the rule.

Fiscal Impact

\$0

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to revise rule LM.2.5 Registration Requirements as attached.

Ken Toler, Community Patrol Manager

Current Rule

LM.2.5 Registration is Required with State for Power Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail

All power boats and boats larger than eight (8) feet in length propelled solely by sail must be state registered and must display current stickers on both sides of the bow. The Member must appear as a registered owner on current State registration

Proposed Revision (Redline)

LM.2.5 ~~Current and Displayed~~ Registration is Required with State for ~~ALL Motorized Power~~ Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail

All ~~power~~ ~~motorized~~ boats and boats larger than eight (8) feet in length propelled solely by sail must be state registered and must display current stickers on both sides of the bow. The Member must appear as a registered owner on current State registration.

Revised Rule

LM.2.5 Current and Displayed Registration is Required with State for ALL Motorized Boats and Boats Larger than Eight (8) Feet in Length Propelled Solely by Sail

All motorized boats and boats larger than eight (8) feet in length propelled solely by sail must be state registered and must display current stickers on both sides of the bow. The Member must appear as a registered owner on current State registration.

Date: 2/3/26

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Rule Revision Approval for PC.5.3 Roofing Material

Introduction

The CC&R's states that a roof covering such as tile, clay or cement, cedar shake, wood shingle or built-up roofing and colored rock would be the only approvable roofing material.

Due to the combustibility of cedar shake and wood shake shingles it is no longer allowed in the State of California.

The attached rule has taken this into consideration and has been revised to offer up a way to approved different non-combustible materials.

Fiscal Impact

Non this is information only

Recommendation

It is recommended that the Board of Directors approve the rule revision for **PC.5.3** for Roof Materials for a 28-day reading as attached.

Cheryl Mitchell

Senior Planning and Compliance Manager

Current Rule

PC.5.3 Roofing Materials

Every building, dwelling, or other improvement having a roof shall use a roof covering of tile (clay or cement), cedar shake, wood shingle, or built-up roofing and colored rock. Shake or wood shingle roofs are not recommended. All roofing materials must be approved by the Committee and highly reflective roof colors are discouraged.

Recommended Revision

PC.5.3 Roofing Materials

Every building, dwelling, or other improvement having a roof shall use a roof covering of tile (clay or cement), cedar shake, wood shingle, or built-up roofing and colored rock. ~~Shake or wood shingle roofs are not recommended.~~ Shake or wood shingle roofs are not permitted by State law due to combustibility and being a fire hazard. Alternate non-combustible roofing material such as standing seam panels and other alternate roofing material may be approved with a variance, if it is considered aesthetic in color and style with appearance of the surrounding community. All roofing materials must be approved by the Committee and highly reflective roof colors are discouraged.

Revised Rule

PC.5.3 Roofing Materials

Every building, dwelling, or other improvement having a roof shall use a roof covering of tile (clay or cement), cedar shake, wood shingle, or built-up roofing and colored rock. Shake or wood shingle roofs are not permitted by State law due to combustibility and being a fire hazard. Alternate non-combustible roofing material such as standing seam panels and other alternate roofing material may be approved with a variance, if it is considered aesthetic in color and style with appearance of the surrounding community. All roofing materials must be approved by the Committee and highly reflective roof colors are discouraged.

Fine Amounts: none informational rule only

Justification

A portion of the required roofing materials noted in the CC&R are now considered to be in violation of state law. All types of roofing material will be reviewed by the ACC and may be approved with a variance as long as it meets the aesthetic requirements and suits the community.

Date: February 3, 2026

To: Board of Directors

From: Tiffany Cribbs, Director of Community Services

RE: Rule Approval Rules & Regulations Review Committee Charter Revision

Background

The Rules & Regulations Review Committee has requested a revision to its committee charter to remove the alternate member position. The current charter provides for alternate participation; however, since the committee's formation, meeting attendance has remained consistently strong and the alternate position has not been utilized.

Based on actual operating experience, the committee believes the alternate role is unnecessary and that maintaining seven permanent members more accurately reflects the committee's needs.

Fiscal Impact

There is no fiscal impact associated with this charter revision.

Recommendation

It is recommended that the Board of Directors approve the revision to the Rules & Regulations Review Committee Charter to remove the alternate position and establish a committee structure consisting of seven (7) permanent members with no alternates.

Rules & Regulations Review Committee

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, section 2 (i) of the Bylaws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

WHEREAS, Article VI, Section 1 (e) of the Bylaws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT a Rules and Regulations Review Committee be established, having the following terms of reference.

RESPONSIBILITY

The primary responsibility of the Rules and Regulations Review Committee is to provide advice and assistance to the Board of Directors (hereinafter referred to as “the BOARD”) in reviewing and revising rules and regulations of the Canyon Lake Property Owners Association (hereinafter referred to as “the CLPOA”).

In fulfilling its responsibility, the Rules and Regulations Review Committee shall perform functions which include the following:

- Based on direction of the BOARD and through oversight by the Board Liaison and/or Staff Liaison, review and recommend the addition, amendment, or removal of CLPOA rules and regulations and associated fine amounts that are contemplated/designated for amendment by the BOARD;
- Assist the BOARD, Board Liaison, and Staff Liaison with research and analysis of significant issues which may have a potential impact on the CLPOA rules and regulations contemplated/designated for amendment; and
- Perform such other functions as directed by the BOARD, Board Liaison and/or General Manager.

MEMBERSHIP

The Rules and Regulations Committee shall be composed of seven (7) members plus (in good standing) of the CLPOA. The chairperson shall be appointed by the BOARD to serve a three (3) year term. The additional committee members shall be appointed by the BOARD annually. Each appointment and term shall always be subject to change by the BOARD.

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

EX-OFFICIO MEMBERS

The President of the CLPOA and the General Manager or designee(s) shall be non-voting ex-officio members of the committee. One Director shall be designated by the BOARD to act as the Board Liaison to the committee.

Date: February 3, 2026

To: Board of Directors

From: Tiffany Cribbs, Director of Community Services

RE: Sanctioned Club & Activity Group Policy Revisions – Addition of Section 3.4

Background

The Board of Directors previously approved revisions to the Sanctioned Club & Activity Group Policy to improve clarity, consistency, and fairness for resident-led groups. Staff is now recommending an additional update to further strengthen the policy by addressing how remaining funds and assets must be handled when a Sanctioned Club or Activity Group voluntarily dissolves, becomes inactive, or ceases operations.

This revision adds Section 3.4, which establishes that any remaining funds or assets held in the name of, or on behalf of, the club and acquired through member dues, fundraising activities, or donations must be returned to the Canyon Lake community. The policy requires that these funds and assets be donated to another Canyon Lake POA Sanctioned Club or Activity Group, a community amenity improvement, or a community event, program, or activity, as selected by the dissolving group at the time of dissolution. It also clarifies that remaining funds and assets may not be distributed to individual members or officers.

This update supports accountability and ensures funds raised for community purposes remain within the community and continue to benefit Canyon Lake residents.

Fiscal Impact

This change has no fiscal impact.

Recommendation

It is recommended that the Board of Directors approve the proposed revision to the Sanctioned Club & Activity Group Policy to add Section 3.4 as presented.



Director of Community Services

Division: Recreation Department

Effective Date: February 2026

This policy supersedes all previous Sanctioned Club policies

Sanctioned Club & Activity Group Policy

1.0 Policy

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage, and control the affairs and business of the Association;

WHEREAS, Article II, Section 2 of the Bylaws states the Association shall do whatever is necessary, conducive, incidental, or advisable to accomplish and promote its objective and purposes;

NOW, THEREFORE, BE IT RESOLVED THAT the following general guidelines and procedures for Canyon Lake POA Sanctioned Clubs and Activity Groups be adopted:

2.0 Introduction

The Canyon Lake Property Owners Association (Canyon Lake POA) recognizes resident-led organizations' valuable role in fostering a thriving community. This policy outlines a streamlined process for securing recognition as a Canyon Lake POA Sanctioned Club or Activity Group. It details the associated benefits and corresponding responsibilities for each designation.

3.0 Guidelines for Sanctioned Clubs & Activity Groups

- 3.1** All Sanctioned Clubs and Activity Groups are expected to follow Canyon Lake POA Rules & Regulations and policies related to facility use, conduct, and responsible behavior to help maintain a safe and welcoming environment for all residents.
- 3.2** Any outstanding balances owed to the Canyon Lake POA must be resolved prior to using the facilities.
- 3.3** All groups must reapply annually to retain their designation, demonstrating ongoing participation and adherence to Canyon Lake POA requirements.
- 3.4** If a Sanctioned Club or Activity Group voluntarily dissolves, becomes inactive, or ceases operations, all remaining funds and assets held in the name of, or on behalf of, the club and acquired through member dues, fundraising activities, or donations shall be returned to the Canyon Lake community by being donated to another Canyon Lake POA Sanctioned Club or Activity Group, a community amenity improvement, or a community event, program or activity, as selected by the Sanctioned Club or Activity Group at the time of dissolution. Remaining funds and assets may not be distributed to individual members or officers.

4.0 Sanctioned Club & Activity Group Classifications

- 4.1 Sanctioned Clubs:** Established groups receiving full recognition from the Canyon Lake POA. Sanctioned Clubs enjoy a wider range of benefits, including preferential event scheduling, discounted facility use, and comprehensive advertising opportunities. They serve as cornerstones of community engagement.
- 4.2 Activity Groups:** Emerging groups gaining initial recognition from the Canyon Lake POA with access to select benefits. These groups often represent specific interests and provide a platform for residents to connect around shared hobbies or activities.

5.0 Sanctioned Club Designation

To qualify for Sanctioned Club status, organizations must demonstrate their commitment to the community through the following:

- 5.1 Sanctioned Club Application:** Submit a detailed application outlining the club's purpose, leadership structure, governing bylaws, and current membership roster.
- 5.2 Membership Requirements:** Sanctioned Clubs must have at least 10 active members and must maintain a minimum 70% resident membership percentage. This ensures the club serves the interests of Canyon Lake residents.
- 5.3 Community Service Commitment:** Sanctioned Clubs are required to give back to the Canyon Lake POA community each year through a minimum of two measurable contributions, selected from the following:
- **Financial Contribution:** A donation of \$500 or more toward a Canyon Lake POA-approved enhancement project, amenity improvement, or event sponsorship. Donations must be accompanied by proof of payment and written confirmation from the Canyon Lake POA department or the event benefiting from the funds.
 - **Volunteer Service:** At least 15 volunteer hours per year provided by club members in support of Canyon Lake POA-hosted events, programs, or recreational initiatives. Volunteer hours must be pre-approved and tracked by the Canyon Lake POA.
 - **Event or Program Execution:** Organize and execute a standalone community-facing event or program (approved and open to all residents) planned, funded, and staffed by the club, without requiring Canyon Lake POA staffing or financial resources. Must be pre-approved by the Canyon Lake POA Recreation Department and/or the Canyon Lake POA Board.
- 5.4 Benefits of Sanctioned Clubs**
- **Priority Event Scheduling:** Secure earlier booking windows for the following year's club functions and events, allowing for optimal planning and promotion.

- **Discounted Facility Access:** Canyon Lake POA offers discounted rates on facilities and common areas for clubs, as outlined in the Annual Budget, to help clubs reduce their event costs and increase accessibility for residents.
- **Banquet Benefits:** Sanctioned Clubs may be offered customized menus and pricing options for banquets held at the Lodge or Country Club, as detailed in their annual banquet packages.
- **Conditional Equipment Access:** Use of certain Canyon Lake POA-owned equipment and utility access may be granted upon approval and payment of applicable fees.
- **Event Sponsorships:** Sanctioned Clubs may sponsor events on behalf of nonprofit or community organizations that would not otherwise qualify for club-related benefits or facility discounts.
- **Major Event Participation:** Priority access to booths or space at large community events hosted by the Canyon Lake POA, such as Fiesta Day, Tree Lighting Ceremony, Taco Tuesday etc.
- **Comprehensive Promotion:** Sanctioned Club events may be promoted through Canyon Lake POA media platforms, such as the website, email newsletter, and social media, when submitted in accordance with the guidelines outlined in the Club Marketing Event form.
- **Featured Website Listing:** Sanctioned Clubs receive a dedicated listing on the Canyon Lake POA website, including contact information and club details, to enhance visibility and support member outreach.

6.0 Activity Group Designation

To qualify for Activity Group status, organizations or groups must demonstrate their commitment to the community through the following:

6.1 Activity Group Application Process: Submit an application stating the organization's or group's purpose and current membership roster.

6.2 Membership Requirements: Activity Groups must have a minimum of 10 active members and maintain a 60% resident membership.

6.3 Benefits of Activity Group Status

- **Event Scheduling:** Activity Groups receive booking windows after Sanctioned Clubs but before the general public, allowing for earlier scheduling of the following year's functions and events to support planning and promotion.
- **Limited Facility Discounts:** Activity Groups may receive discounted rates for select facilities, including parks, pavilions, Gault Field, and the Senior Center. Discounts do not apply to the Lodge or Country Club. All use is subject to current rental guidelines and availability.

- **Event Promotion (Limited):** Activity Group functions and events may be listed on the Canyon Lake POA website event schedule if the event is submitted following the guidelines outlined in the Club Marketing Event form.

7.0 Sanctioned Clubs vs Activity Groups Comparison Table

<u>Category</u>	<u>Sanctioned Club</u>	<u>Activity Group</u>
Purpose	Ongoing, structured engagement with formal community involvement	Casual or seasonal resident engagement centered around a shared interest
Structure	Required: leadership team, bylaws, and formal organization	Optional: may have informal leadership, no bylaws required
Membership	70% majority must be Canyon Lake POA residents	60% majority must be Canyon Lake POA residents
Application Process	Application with details on operations, structure, contributions, and member roster	Application focused on group's purpose and member roster
Community Contribution	Required: at least two measurable contributions per year (donations, volunteerism, etc.)	Not required
Renewal	Annual	Annual

8.0 Sanctioned Clubs vs Activity Groups Benefits Table

<u>Benefit</u>	<u>Sanctioned Club</u>	<u>Activity Group</u>
Priority scheduling for events the following year.	X	
Facility use discounts at the Lodge and Country Club facilities.	X	
Customized menus and pricing at the Lodge and Country Club facilities.	X	

May host club-sponsored community events.	X	
Priority participation opportunities at community events.	X	
Promotion and advertising on Canyon Lake POA media platforms.	X	
Events and functions are listed on Canyon Lake POA's event schedule.	X	X
Facility use discounts at parks, pavilions, and the Eastport Activities Room	X	X

Date: February 3, 2026

To: Board of Directors

From: Recreation Department

Board Action Item: 2026 Activity Group/Club Resanctioning

Clubs

1. Bassmasters of Canyon Lake
2. Canyon Lake 9ers Golf Club
3. Canyon Lake Association of Men (CLAMS)
4. Canyon Lake Car Club
5. Canyon Lake Chair Volleyball Club
6. Canyon Lake Choraleers
7. Canyon Lake Community Theater
8. Canyon Lake Guild
9. Canyon Lake Junior Woman's Club
10. Canyon Lake Lions Club
11. Canyon Lake Little League
12. Canyon Lake Men's Golf Club

13. Canyon Lake Pickleball Association
14. Canyon Lake Roadrunners RV Club
15. Canyon Lake Ski Club
16. Canyon Lake Tennis Club
17. Canyon Lake Woman's Club
18. Canyon Lake Women's Golf Club
19. Canyon Lake Yacht Club
20. Canyon Lake Young Old People's Club (YOP-C)
21. Girl Scout Troop 939
22. Mermaids of Canyon Lake

Activity Groups

23. Canyon Lake Family Golf
-

Background

The Canyon Lake POA has received sanctioning requests from the clubs and activity groups listed above. These requests are being submitted under the 2022 Sanctioned Club Policy requirements.

As required by the 2022 Sanctioned Club Policy, each club has submitted the required documents (which have been provided to the Board for review) listed below:

1. List of Club Officers (Club Board Members).
2. Signed Club Damages Agreement.
3. A copy of the Club's most current bylaws, approved by the membership, with meeting minutes attached reflecting approval. The bylaws include, at minimum:
 - a. Name of Club including principal address.
 - b. Objective and purpose of the club.
 - c. Membership qualifications.
 - d. List of officers and their duties.
 - e. Procedures, policies, and manner of operation for the Club
 - f. The Club's process for disciplinary action when a member fails to comply with Club rules or Canyon Lake POA rules.
 - g. Dissolution clause, including minimum membership requirements, attendance expectations, and the process for closing out the organization.

4. A current roster of club members with contact information (address, phone, and email). Rosters must include at least 75% Canyon Lake residents and a minimum of 20 members who are Prime, Co-Owner, Associate, or Sub-Associate members.
5. Two (2) Club Board Meeting Minutes.
6. Statement of Accomplishments/Community Service-related activity or donation that falls under 1/3 provided examples signed by the Club President:
 - a. Community service, such as volunteering for Canyon Lake POA related projects including common area clean up days, special event support to the Canyon Lake POA, or other community service approved by the Canyon Lake POA. A significant number of club members must participate as a club.
 - b. Monetary donations to the Association, Canyon Lake POA recognized organizations, or Canyon Lake POA sponsored events and activities. A financial statement such as an approved Treasurer's Report or Annual Report must be submitted with the donation list.
 - c. Donations of common area improvements or repairs to community parks, beaches, or equipment such as benches, picnic tables, landscaping improvements, or common area equipment.
 - d. Community service requirements are excluded for Girl Scout Troop 939 and the Canyon Lake Young Old People's Club, as they were recently sanctioned and were not given the standard three year compliance period. Refer to Section 10.

As required by the 2022 Sanctioned Activity Group Policy, each Activity Group has submitted the required documents (which have been provided to the Board for review) listed below:

7. Signed Damages Agreement.
8. Name of Activity Group including principal address.
9. A current roster of club members with contact information (address, phone, and email). Rosters must include at least 60% Canyon Lake residents.
10. Refer to the Club Resanctioning Tracker to outline all missing documents/exemptions

Fiscal Impact

The fiscal impact to Canyon Lake POA is primarily related to discounted facility rental rates provided to sanctioned clubs and administrative costs associated with club oversight and compliance.

Recommendation

It is recommended that the Board of Directors approve all the listed clubs and activity groups based on the documents submitted previously to the board, effective February 3, 2026.

Jose Montano

Jose Montano, Recreation Manager

Club/Group Name	Mailing Address	List of Officers	Type of Club/Group	Club Damages Agreement Form	By-Laws	Roster of Members	Meeting Minutes x2	List of Community Service	Statement of Accomplishments (signed by the Club President)
Bassmasters	✓	✓	✓	✓	✓	✓	✓	✓	✓
Bible Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Canyon Lake Little League	✓	✓	✓	✓	✓	✓	✓	✓	✓
Car Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chair Volleyball	✓	✓	✓	✓	✓	✓	✓	✓	✓
Choraleers	✓	✓	✓	✓	✓	✓	✓	✓	✓
CL 9er's Golf Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
CLAMS	✓	✓	✓	✓	✓	✓	✓	✓	✓
CLEAR Foundation	✓	✓	✓	✓	✓	✓	✓	✓	✓
Co-Ed Softball	✓	✓	✓	✓	✓	✓	✓	✓	✓
Community Theater	✓	✓	✓	✓	✓	✓	✓	✓	✓
Community Garden Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Equestrian Club (Activity Group)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Family Golf Club (Activity Group)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fine Arts Guild	✓	✓	✓	✓	✓	✓	✓	✓	✓
Girl Scout Troop 939	✓	✓	✓	✓	✓	✓	✓	✓	✓
Golf- Men's	✓	✓	✓	✓	✓	✓	✓	✓	✓
Golf-Women's	✓	✓	✓	✓	✓	✓	✓	✓	✓
Helping Hands Group	✓	✓	✓	✓	✓	✓	✓	✓	✓
Jr. Woman's Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lion's Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mermaids Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Pickleball Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Roadrunners Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ski Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tennis Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Woman's Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
Yacht Club	✓	✓	✓	✓	✓	✓	✓	✓	✓
YOP-C	✓	✓	✓	✓	✓	✓	✓	✓	✓

LEGEND

Yellow	Have all of the requirements to go to the Board for Approval
Light Green	Missing Something to go to the Board for Approval
Red	Have submitted nothing or will not be Rescancioning
Green	Sufficient Submission of the Specified Document
Dark Green	Document Double Checked & Submitted to the Board
Black	Does not require the submission to the Board for Approval
White	Missing Document

Date: February 3rd, 2026

To: Board of Directors

From: Director of Operations – Steve Schneider

Board Action/Resolution: Reserve Funding to “Year 4” Pavement engineering services.

Background

Since 2021, the CLPOA performed Full Depth Reclamation/Reconstruction on 3.1 million square feet and seal coating on 2.7 million square feet of our privately owned roads. GMU Pavement Engineering was the pavement engineering firm for our previous 3 project years. These projects have been extremely successful and GMU performed above and beyond our expectations.

Fiscal Impact

GMU has submitted their proposal to provide pavement engineering services for the next "Year 4" project. They will perform deflection testing, subsurface exploration, core samples, ground penetrating radar, lab testing, and develop plans, specifications and a bid package and RFP for the next phase of our multi-year Road Rehabilitation project. This year's scope of work will include seal coating the 400 thousand square feet of roads completed this year, and full depth reclamation on another 310 thousand square feet. The seal coat is essentially "sunblock" for the roads that were done this year, and that work is part of a prudent pavement management program to keep them in good shape for many years. We estimate that the cost of the "Year 4" project will range from 2.2 to 2.6 million dollars. The fiscal impact for GMU to perform the services just described is \$79,858

Recommendation

It is recommended that the Board of Directors approve entering into a contract for the "Year 4" pavement engineering services as described, in the amount of \$79,858, to come from the Road Reserve Fund 03-6700.

Steve Schneider

Steve Schneider, CCAM-LS, CMCA
Director of Operations

Date: February 3rd, 2026

To: Board of Directors

From: Director of Operations – Steve Schneider

Board Action/Resolution: CIP Funding for Country Club Backup Generator

Background

It has been requested that the POA place a backup generator at the Country Club. This request is to accommodate frequent power outages we experienced in the past couple years due to extreme fire hazard weather deemed by Southern California Edison. This backup generator will keep the country club partly operational allowing for restaurant and kitchen, point of sale systems, refrigerators and some temperature control equipment to remain in operation.

Fiscal Impact

\$58,288 for the generator & installation. SCAQMD permit initial cost is approximately \$900 and a yearly renewal operational cost \$800. City permit: \$2,500.

Recommendation

It is recommended the Board of Directors approve \$61,700 plus a 10% contingency from the CIP fund, 05-6700 for a backup generator at the Country Club.

Steve Schneider

Steve Schneider, CCAM-LS, CMCA
Director of Operations

Date: February 3rd, 2026

To: Board of Directors

From: Director of Operations – Steve Schneider – CLPOA Staff Liaison

**Board Action/Resolution: Committee Appointment – Lake Advocacy Committee
Chairperson**

Background

The LAC Committee had lost its chairperson, Don Willson stepped in to be the interim chairperson. The committee would like to make him the permanent chairperson.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the appointment of Don Willson as the Lake Advocacy Committee chairperson.

Steve Schneider

Steve Schneider, CCAM-LS, CMCA
Director of Operations



COMMUNITY SERVICES REPORT

January 2026

DIRECTOR'S MESSAGE

Tiffany Cribbs, Director of Community Services

The Community Services departments remained focused on delivering consistent service, measurable results, and effective coordination throughout January. While several committees paused for the holiday season, department operations continued without interruption, supporting day-to-day member needs while advancing ongoing initiatives and planning efforts for the months ahead. Across all areas, teams balanced high service demand with long-term operational priorities, including budget development, program planning, and process improvements.

Communications

The Communications team remained highly active in January, supporting community, club, recreation, and restaurant promotions. Digital outreach continued to grow across email, social media, and the website, supporting awareness, participation, and revenue-generating amenities. The team also continued refining tools and reporting to better track engagement and campaign performance.

Member Services

Member Services remained a primary point of contact for members, providing support in person, by phone, and online. The team maintained strong satisfaction and resolution rates while managing memberships, decals, access support, and digital service adoption. Member feedback continues to be reviewed regularly to strengthen service consistency and guide improvements.

Recreation

Recreation continued coordinating facility use, club functions, and winter programming. Planning is underway for spring pool reopening, upcoming events, and the club resanctioning and calendar request process. Staff also continued coordinating year-round club support with Patrol, Operations, and Communications to keep scheduling and event needs running smoothly.

COMMUNICATION REPORT

Goals & Campaigns – January 2026

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Recreation & Event Promotions**
 - Concert at the Lodge: Marshall Tucker Band
 - Community Garage Sale
- **Member Services Notices**
 - Canyon Lake Virtual Tours (360)
 - Notify Us & Ask Us
 - Community Maintenance
 - Online Services
- **Community Notices**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration & Riding Best Practices
 - Not an E-Bike
- **Club Promotions**
 - Mermaids Lucky Sirens Casino Night
- **Restaurant Dining and Event Promotions**
 - Lodge*
 - Dinner For Two Special
 - Super Bowl Specials
 - Valentine's Day Specials
 - Burger & Penny Draft
 - Weekly Live Music
 - Monthly Social Media Contest
 - Country Club*
 - A Chocolate Affair event
 - Valentine's Day Specials
 - Weekly Live Music
 - Live Band Karaoke with Lifetime Rocker
 - Line Dancing at Country Club
 - Comedy Night with Frank & Friends
 - Cocktails & Karaoke
 - Happy Hour Mondays
 - Sunday Brunch
 - Monthly Social Media Contest
- **Golf Promotions**
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion (Canyon Lake residents only)

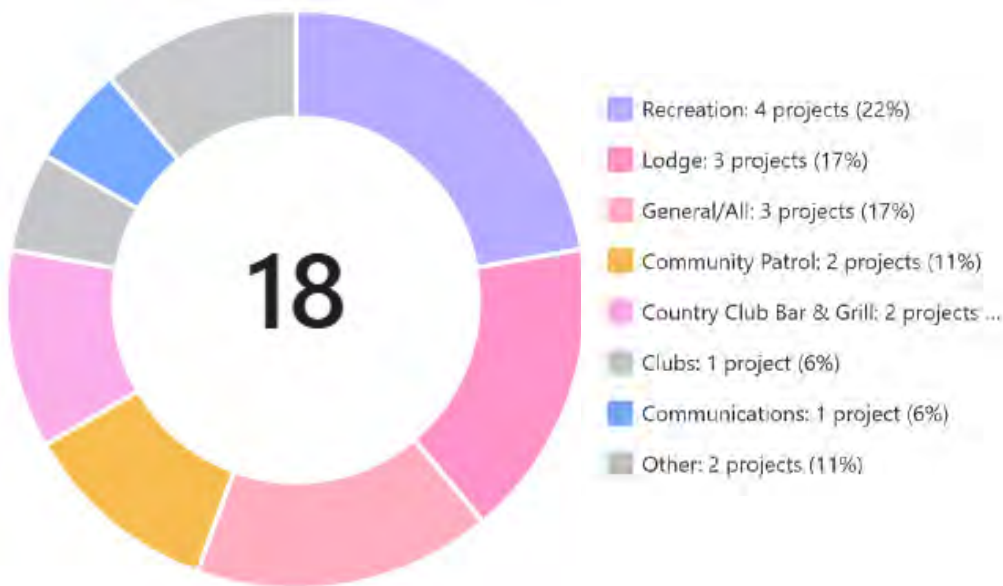
COMMUNICATION REPORT

KPI Dashboard – January 2026

ACTIVE CAMPAIGNS

January 2026

Below are the number of campaigns Communications managed during the month of January, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

373

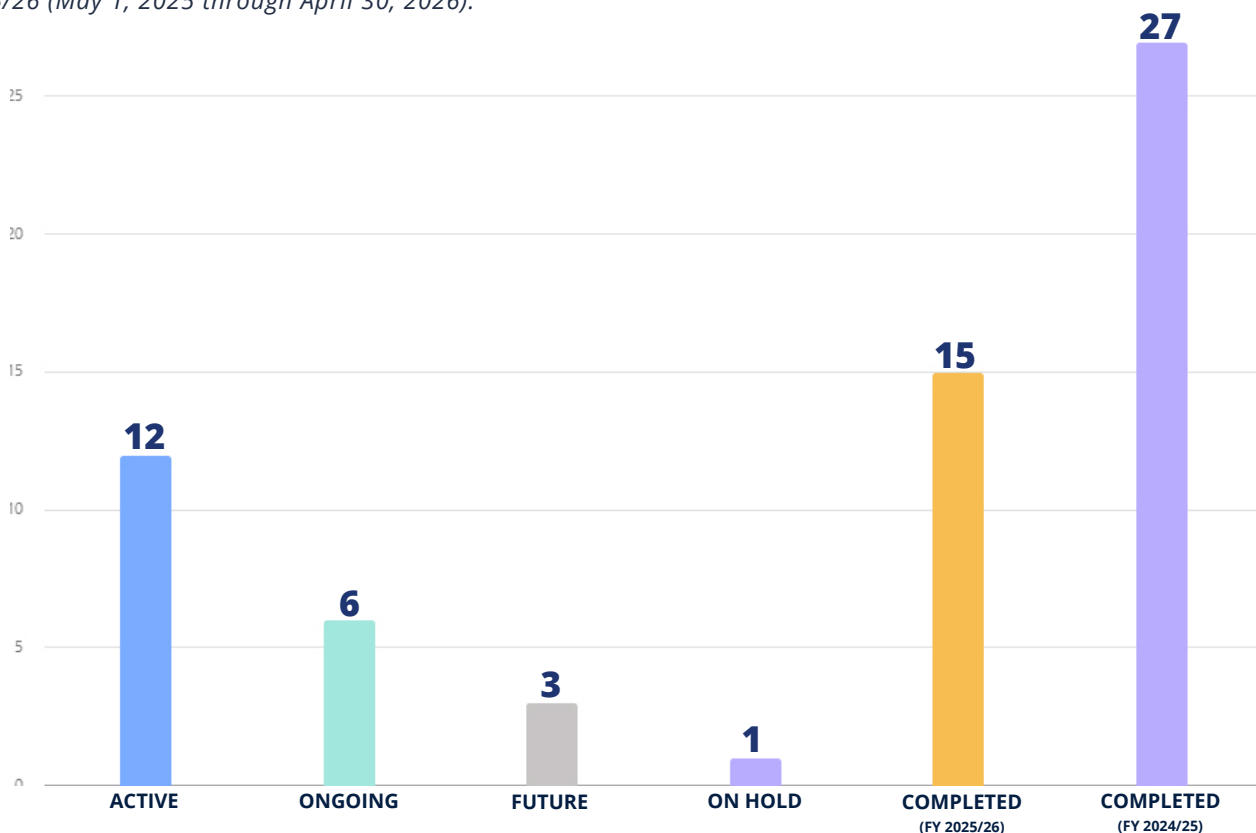
tasks completed
in January 2026

41

club events promoted
in fiscal year 2025/26

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



32

FEATURE CAMPAIGNS – CANYON LAKE POA

January 2026

Community Promotions

2026 Canyon Lake MIXED DOUBLES Championship

Pick your partner and compete for the title!
*No partner, no problem! We'll help you find one!

- Flighted tournament with 3 Divisions
- All teams play at least 2 matches
- Round 1 match played before January 18 (coordinated by players)

Finals held January 18, 2026

per player
\$20 members
\$30 non-members

SIGN UP BY JAN 8

(714) 323-2589
CLtennis951@gmail.com

SCAN ME!

Don't delay. **BOOK TODAY!**

To Schedule your appointment, Scan the QR Code below.

Blood Drive

Canyon Lake Golf & Country Club
Location: Magnolia Room
32001 Railroad Canyon Rd
Canyon Lake, CA 92587

Monday, January 19th, 2026
9 a.m. to 3 p.m.

Come to give Jan. 1-25 for chance to win trip for 2 to Super Bowl LX in Cali! rchlood.org/SuperBowl AND submit the form at Redcrossblood.org/METALLICA for a Metallica Tee and Signed Guitar Raffle!

2026 CONCERTS AT THE LODGE

THE MARSHALL TUCKER BAND

SATURDAY, FEBRUARY 21, 2026
VIP \$100 | GENERAL ADMISSION \$90

TICKETS ON SALE NOW!

WWW.CLPOA.COM/CONCERTS

CONCERTS MAY BE CANCELED OR POSTPONED. TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELED.

LODGE LAWN TURF REPLACEMENT BEGINS MONDAY, JAN 19

The Lodge lawn will be closed as the area is updated with artificial turf. This project is expected to be completed in February. Please follow all posted signage during the work.

CANYON LAKE
@canyonlakepoa

CANYON LAKE LAKE TESTING RESULTS

Golden Algae Levels Remain Present

Golden Algae cell density (cells/ml)

Date	Site CL07	Site CL08	Site CL09	Site CL10
12/10/25	NS	ND	NS	4,356
12/18/25	ND	ND	4,356	10,723
1/8/26	75	38	6,032	17,090

NS - not sampled ND - not detected

Visit our website to view lake test results
WWW.CLPOA.COM/LAKECONDITIONS

CANYON LAKE
@canyonlakepoa

LAKE EDUCATION ARTICLE

INVASIVE SPECIES

This article explains how invasive species threaten Canyon Lake's water quality by disrupting native plants and fish, spreading rapidly, and upsetting the lake's natural balance if not prevented.

Invasive Species

Read this article on our website
WWW.CLPOA.COM/INVASIVE-SPECIES

CANYON LAKE
@canyonlakepoa

Restaurant Promotions

CONTEST Giveaway!

Comment your favorite dish by Tuesday, January 6, for a chance to win a \$25 gift card! Winner announced Wednesday, January 7!

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

CANYON LAKE COUNTRY CLUB BAR & GRILL

Jazz

AT THE CC

SUNDAY, JANUARY 11 | 4 P.M. TO 7 P.M.

HAPPY HOUR FROM 2 P.M. TO 6 P.M.
Call 951.246.1773 for reservations
Open to the Public and Members

CANYON LAKE COUNTRY CLUB BAR & GRILL
@canyonlakecountryclub

32091 Railroad Canyon Road, Canyon Lake, CA 92587 | www.canyonlakecc.com

SUNSET LOUNGE AND TERRACE

ASCENTIALS

REGGAE

FRIDAY, JANUARY 16 | 6 P.M. – 10 P.M.

HAPPY HOUR from 3:30 p.m. to 6 p.m.
Reservations recommended for the Sunset Terrace at
www.thecanyonlakelodge.com

CANYON LAKE LODGE
22200 Canyon Club Drive, CA 92587, Canyon Lake CA

CANYON LAKE LODGE

CONTEST GIVEAWAY

COMMENT YOUR FAVORITE DISH BY TUESDAY, JANUARY 27, FOR A CHANCE TO WIN A \$25 GIFT CARD!

WINNER WILL BE ANNOUNCED ON WEDNESDAY, JANUARY 28.

CANYON LAKE LODGE
@thecanyonlakelodge

COMMUNICATION REPORT

Website Highlights – January 2026

Website Analytics Highlights



Top 15 Visited Website Pages

<input type="checkbox"/>	Page title and screen class +	↓ Views	Active users	Views per active user	Average engagement time per active user	Event count All events ↓
<input type="checkbox"/>	Total	46,731 100% of total	16,963 100% of total	2.75 Avg 0%	55s Avg 0%	114,931 100% of total
<input type="checkbox"/>	1 Canyon Lake POA Community, Recreation & Events in Canyon Lake, CA - Canyon Lake POA	4,310 (9.22%)	2,104 (12.4%)	2.05	24s	11,385 (9.91%)
<input type="checkbox"/>	2 Status - Canyon Lake POA	4,177 (8.94%)	4,107 (24.21%)	1.02	0s	12,447 (10.83%)
<input type="checkbox"/>	3 Login - Canyon Lake POA	4,152 (8.88%)	1,858 (10.95%)	2.23	38s	9,744 (8.48%)
<input type="checkbox"/>	4 Home - Canyon Lake POA	3,255 (6.97%)	2,131 (12.56%)	1.53	22s	10,088 (8.78%)
<input type="checkbox"/>	5 Pickleball - Canyon Lake POA	2,817 (6.03%)	334 (1.97%)	8.43	1m 30s	5,646 (4.91%)
<input type="checkbox"/>	6 Events Reservation - Canyon Lake POA	1,468 (3.14%)	960 (5.66%)	1.53	16s	3,867 (3.36%)
<input type="checkbox"/>	7 My Info - Canyon Lake POA	1,328 (2.84%)	713 (4.2%)	1.86	43s	2,676 (2.33%)
<input type="checkbox"/>	8 Make Payment - Canyon Lake POA	1,234 (2.64%)	615 (3.63%)	2.01	1m 38s	2,326 (2.02%)
<input type="checkbox"/>	9 Canyon Lake Lodge - The Canyon Lake Lodge	1,213 (2.6%)	845 (4.98%)	1.44	18s	3,659 (3.18%)
<input type="checkbox"/>	10 Happy Camp - Canyon Lake POA	898 (1.92%)	516 (3.04%)	1.74	1m 07s	2,595 (2.26%)
<input type="checkbox"/>	11 Book Golf Tee Time - Canyon Lake POA	895 (1.92%)	179 (1.06%)	5.00	3m 45s	1,719 (1.5%)
<input type="checkbox"/>	12 Search - Canyon Lake POA	663 (1.42%)	323 (1.9%)	2.05	54s	1,333 (1.16%)
<input type="checkbox"/>	13 Member Contact Information - Canyon Lake POA	599 (1.28%)	367 (2.16%)	1.63	2m 34s	1,653 (1.44%)
<input type="checkbox"/>	14 Restaurant - Canyon Lake POA	552 (1.18%)	405 (2.39%)	1.36	26s	1,388 (1.21%)
<input type="checkbox"/>	15 Entertainment - Canyon Lake POA	549 (1.17%)	301 (1.77%)	1.82	51s	1,105 (0.96%)

COMMUNICATION REPORT

Social Media Highlights – January 2026

PERFORMANCE SUMMARY

26,443

Followers
Total

218

Published
Posts

117,443

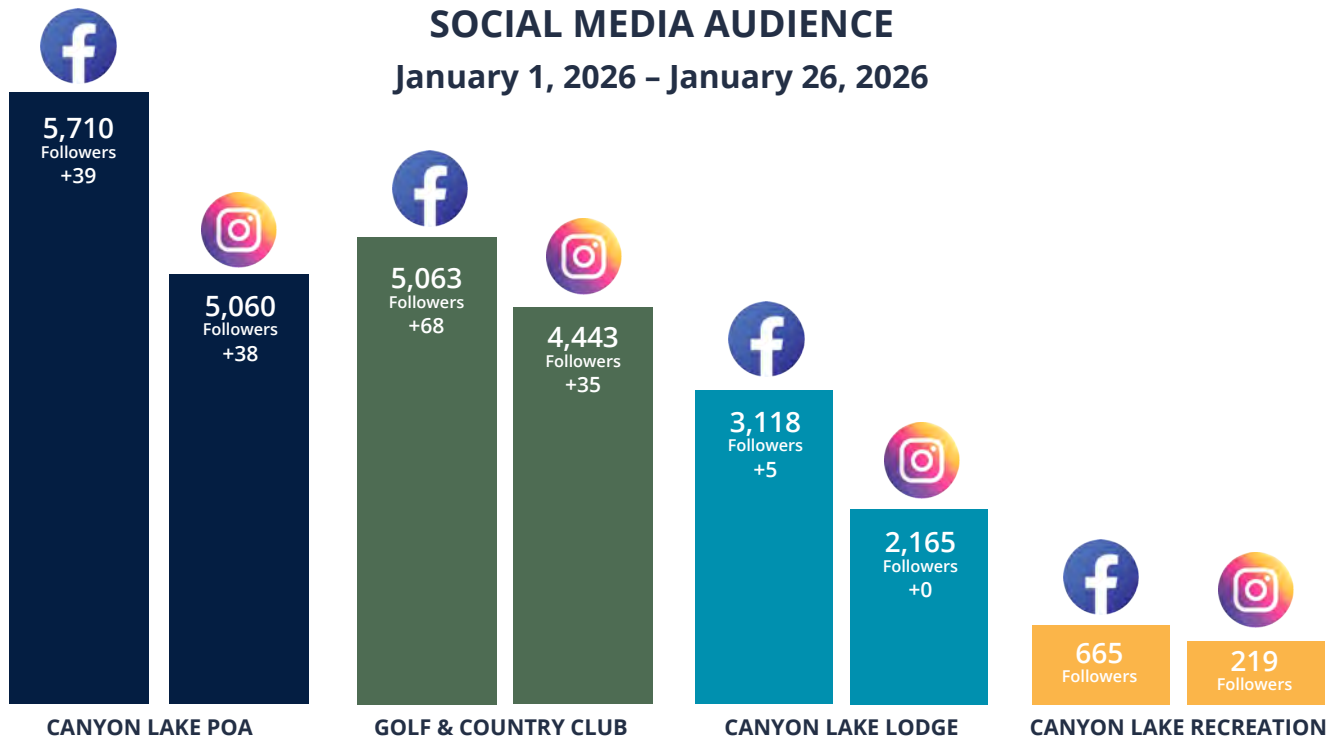
Page
Impressions

98,908

Post
Impressions

SOCIAL MEDIA AUDIENCE

January 1, 2026 – January 26, 2026



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Engagment	Reach	Impressions
Canyon Lake POA Facebook	5,710	39	56	865	22,063	27,370
Canyon Lake POA Instagram	5,060	38	61	152	22,490	35,262
Golf & Country Club Facebook	5,063	68	19	1,260	6,323	12,630
Golf & Country Club Instagram	4,443	35	21	53	6,114	9,125
Canyon Lake Lodge Facebook	3,118	5	8	989	3,739	4,756
Canyon Lake Lodge Instagram	2,165	0	9	37	1,938	3,183
Canyon Lake Recreation Facebook	665	3	22	33	603	819
Canyon Lake Recreation Instagram	219	0	22	5	623	975

COMMUNICATION REPORT

Email Highlights – January 2026

EMAIL DASHBOARD – JANUARY 2026

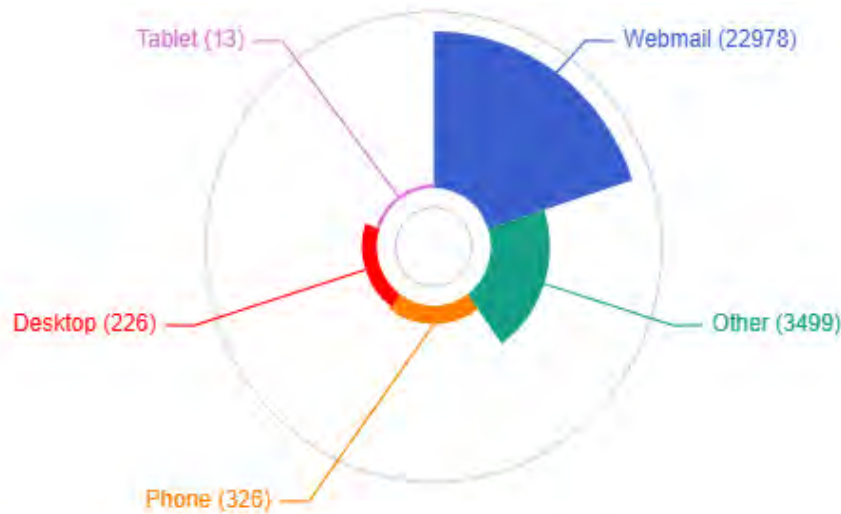
36507
DELIVERED



10775
UNIQUE OPENS



TOP DEVICE OPENS JANUARY 2026



Webmail (22978) Other (3499) Phone (326) Desktop (226) Tablet (13)

DELIVERY BY EMAIL CLIENT JANUARY 2026

Gmail (16366)
Yahoo (11156)
Microsoft Outlook (3498)
Microsoft 365 (1875)
Apple iCloud (1202)
Remaining (2396)



MEMBER SERVICES REPORT

Goals & Campaigns – January 2026

Goals & Objectives

The primary goals of the Member Services team this fiscal year are:

- **Digital Enhancement Initiative:** Adopt and improve digital solutions to increase efficiency and accessibility in Member Services.
- **Positive Member Interactions:** Deliver exceptional Member Service in all interactions between employees and members.
- **Ensure Professionalism:** Provide members with support that consistently reflects courtesy, respect, honesty, and informed responses.
- **Expedient Responses:** Respond to calls and emails promptly, maintaining a professional and courteous tone, with clear and informative details.
- **Anticipate Member Needs:** Train staff to recognize and respond to both expressed and unexpressed member needs effectively.
- **Foster Continuous Improvement:** Regularly train and update staff on best practices in member service to maintain high standards and adapt to new challenges.

Looking Forward

In consideration of Member Services primary goals for this year, below are some of the initiatives the Member Services team will be focusing on in the upcoming months:

- **Department Projects**
 - Annual Member Contact Updates
 - Policy Development
 - Ongoing Staff Website Review
 - Continued Management of Access Provider Transition
- **Digital Enhancements:**
 - Digitalizing Department
 - Increased online support.
 - Implementing new digital tools in office for more efficient support.
- **Customer Support Performance**
 - Continued collection of member feedback through SurveyMonkey to assess service levels and identify areas for improvement.
- **Daily Membership Management**
 - Issue Decals, RFIDs, & POA Cards
 - Boat Decals
 - E-bike Decals
 - Golf Cart Decals
 - Motorcycle Decals
 - Pump Track Decals
 - Vehicle Decals
 - Establishing New Memberships
 - Manage Boat Dock Slip Rentals
 - Provide Guest Access Support
 - Process Assessment Payments
 - General Association Inquiries
 - Monthly Membership Renewal Letters

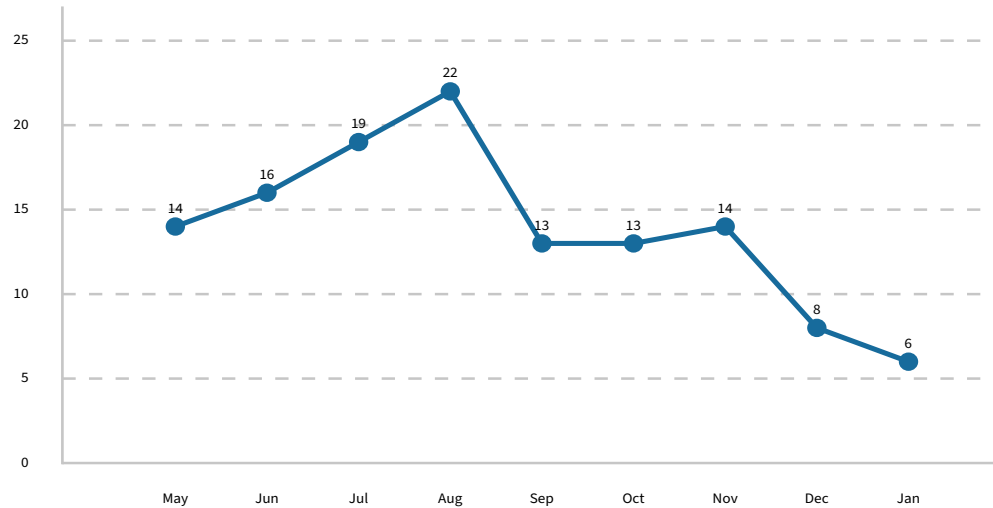
MEMBER SERVICES REPORT

KPI Dashboard – January 2026

NEW HOMEOWNERS

January 2026

Below are the number of new homeowners Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



MEMBERSHIP HIGHLIGHTS

15,159

Memberships in
January 2026

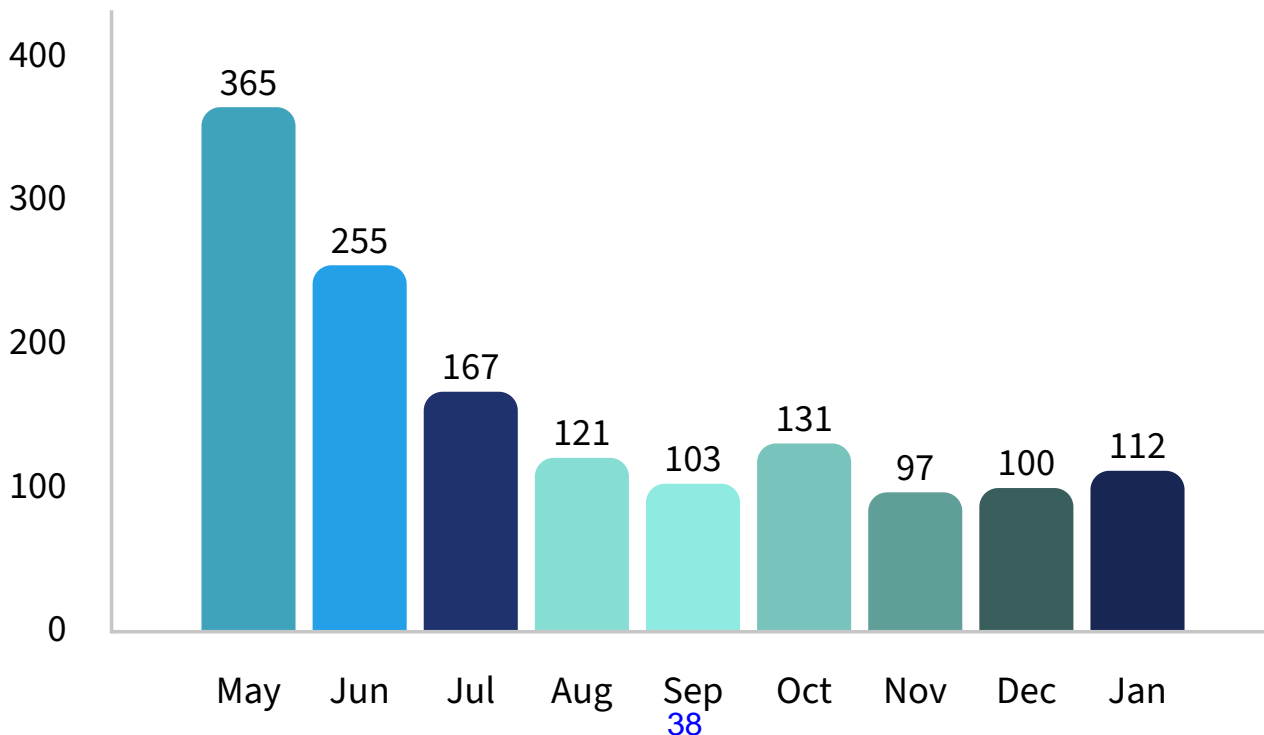
1,717

Tenants in
January 2026

NEW MEMBERSHIPS

January 2026

Below are the number of new memberships Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



MEMBER SERVICES REPORT

KPI Dashboard – January 2026

MEMBER SERVICES ACTIVITY

334

Member Office Visits

237

Decals Processed

10%

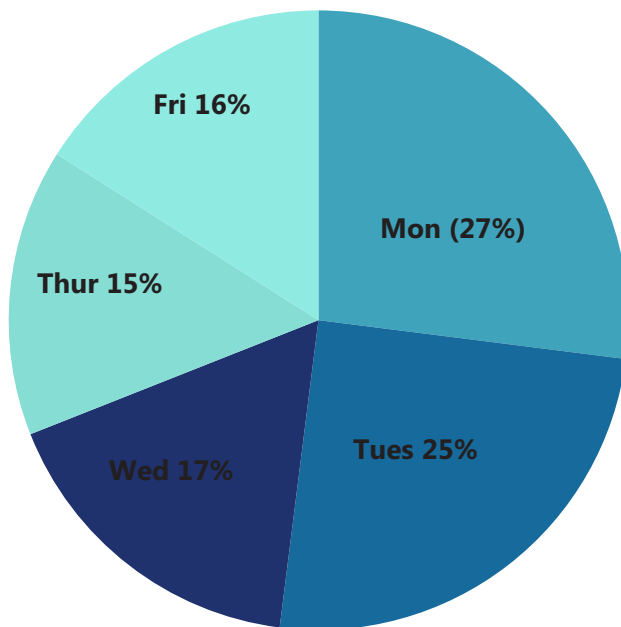
In Person Support

90%

Phone/Online Support

MEMBER VISITS BY DAY TO MEMBER SERVICES

January 2026



MEMBER SUPPORT

2,888 (-148 Dec)

Members assisted in December
(in person, online/email, phone)

1,485 (-36 Dec)

Members signed up for email communication

MEMBER EXPERIENCE FEEDBACK

January 2026

Feedback from surveys sent to members after each visit to the Member Services office.

Overall Satisfaction



Overall Helpfulness



Issue Resolved



Wait Time



Issue Resolution Time



Recommendation Rating



MEMBER SERVICES REPORT

KPI Dashboard – January 2026

DECAL OVERVIEW - JAN 2026

107 (-34 Dec)

Vehicle Decals
Issued

10 (-6 Dec)

Golf Cart Decals
Issued

32 (+19 Dec)

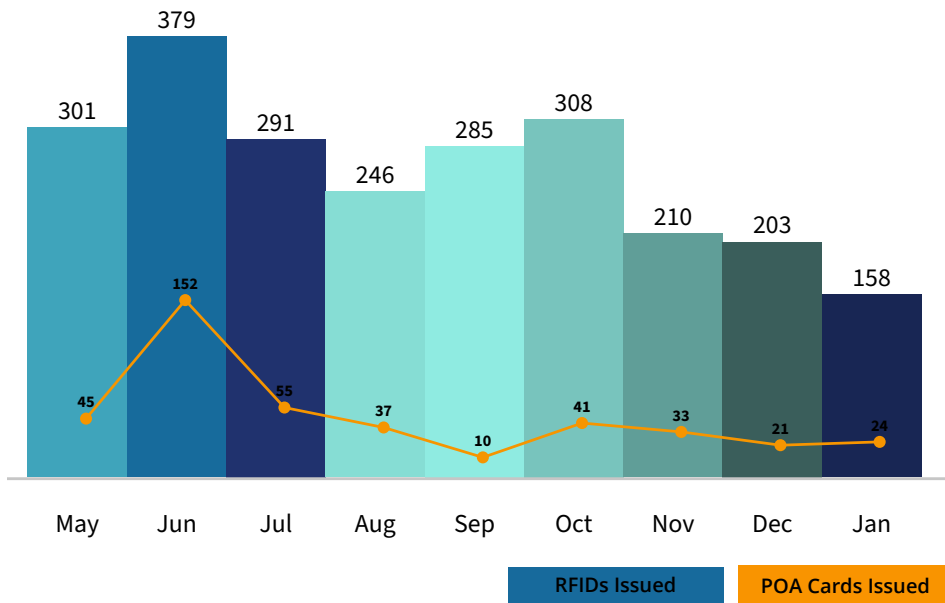
E-Bike Decals
Issued

7 (-3 Dec)

Boat Decals
Issued

RFIDS & POA CARDS ISSUED

January 2026



GO ACCESS HIGHLIGHTS

88%

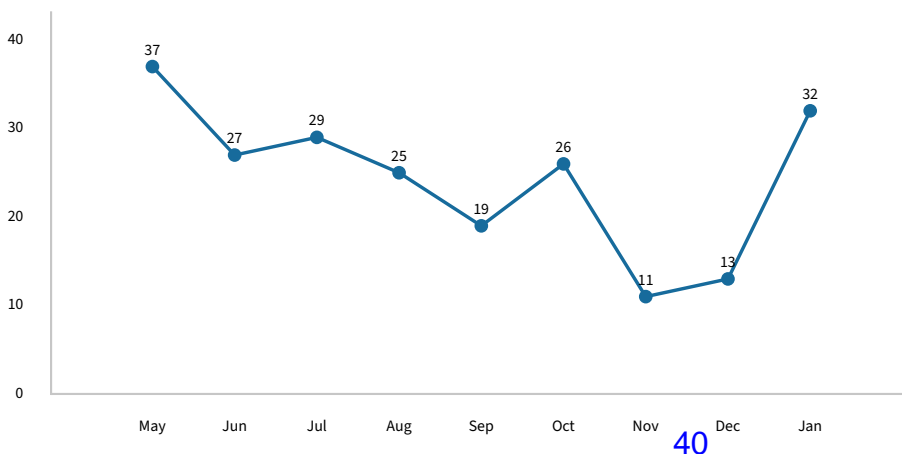
Members migrated
to GoAccess.

4,215

Members migrated
to GoAccess.

E-BIKE DECAL TRACKER

Below are the number of e-bike decals Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



TOTAL E-BIKES REGISTERED

1,194

as of January 27, 2026

RECREATION REPORT

Goals & Campaigns – January 2026

Goals & Objectives

The primary goals of the Recreation team this fiscal year are:

- **Enhance Community Engagement:** Elevate the quality and variety of existing recreational programs to better engage the community.
- **Expand Program Offerings:** Broaden the range of recreational activities, introducing new programs designed specifically to engage both youth and adults in the community.
- **Foster Partnerships & Community Support:** Secure local business partnerships for event sponsorships to reduce costs and enhance the quality of community events.
- **Support Club Activities:** Strengthen collaboration with clubs to ensure smooth execution of their events with enhanced consistency in departmental support.
- **Improve Facility Utilization:** Enhance the existing reservation system to streamline facility usage and meet community needs more effectively.
- **Update Technology Integration:** Upgrade technology to allow for online signups and payments to enhance user accessibility and streamlining operations for recreational programs.

Looking Forward

In consideration of Recreation's primary goals for this year, below are new initiatives the Recreation team will be focusing on in the upcoming months:

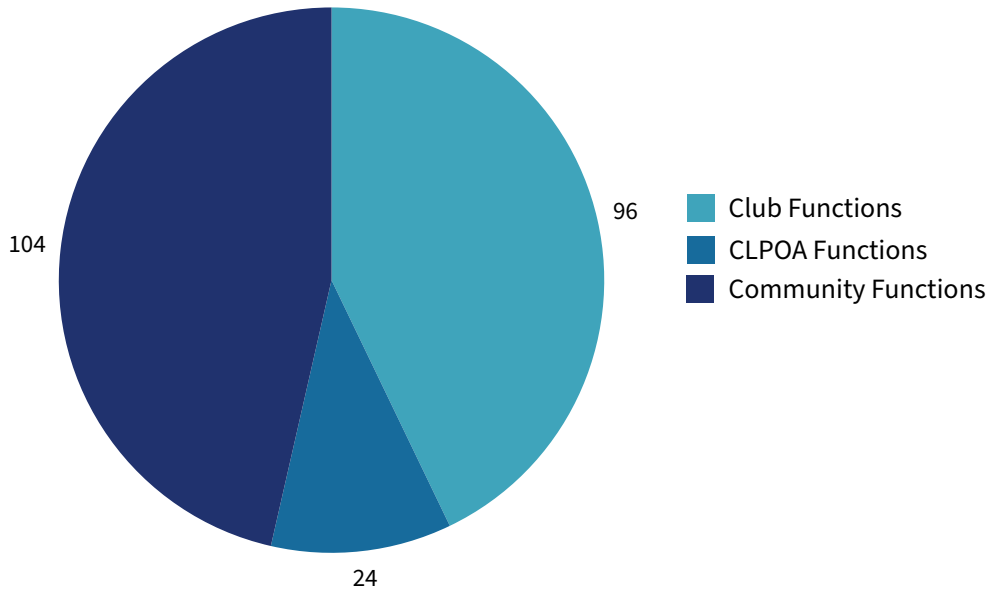
- **Event Coordination**
 - Concerts at the Lodge
 - The Marshall Tucker Band
 - The Romantics
 - Fiesta Day
 - CountryFest
 - Event Sponsorships
 - Club Support
- **Department Projects**
 - Club resanctioning and calendar request process underway
 - Coordinating club event support with Patrol, Recreation, and Operations year-round
 - Managing Community Bench Program
- **Recreational Programs**
 - Collaborating with the Recreation Committee to explore tween and teen recreation options.
 - Hosting a community-wide Turkey Trot run over Thanksgiving break, open to all ages
- **Facilities**
 - Pool:
 - Pool closed for season, reopening in March 2026.
 - Senior Center:
 - Monthly Potluck on Sunday, February 22
 - Lions Club Bingo first and third Sundays

RECREATION REPORT

KPI Dashboard – January 2026

TYPES OF FUNCTIONS

January 2026



HIGHLIGHTS

224

functions scheduled
in January 2026

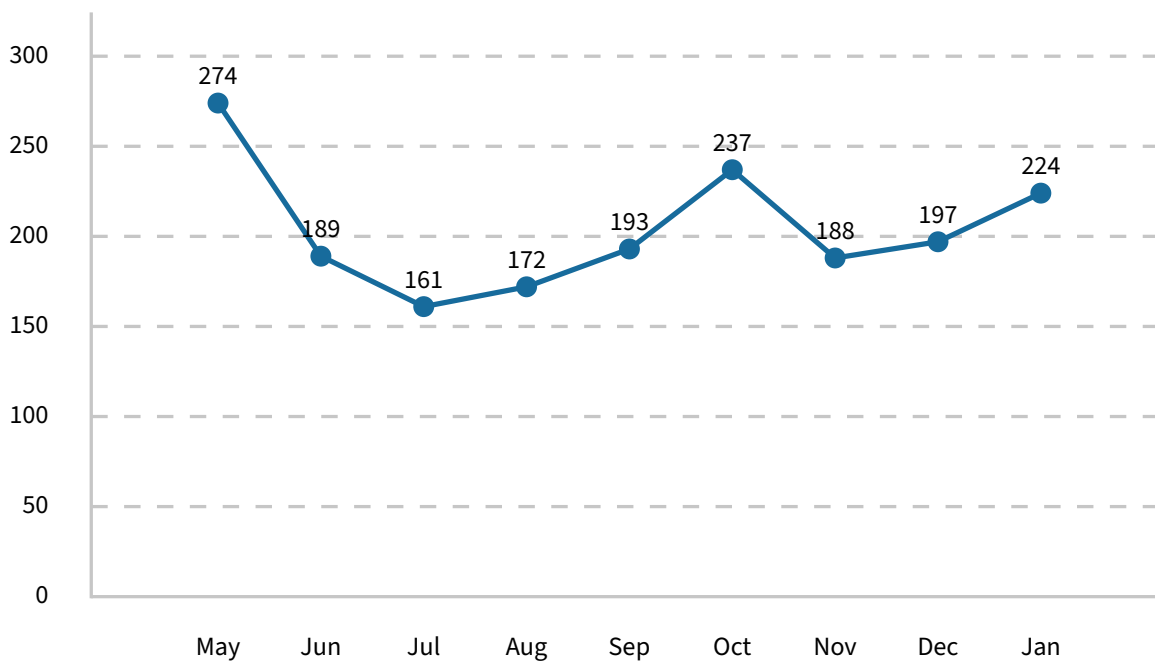
96

club functions
in January 2026

COMMUNITY FUNCTIONS

January 2026

Below are the number functions that take place each month in the community. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



■ Number of Events

RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

FEBRUARY 2026

Feb 1 Lion's Club Bingo at Senior Center

Feb 7 Canyon Lake Woman's Club Cooking Class

Feb 10 Canyon Lake Women's Golf Club Valentine's Tournament

Feb 15 Lion's Club Bingo at Senior Center

Feb 21 Junior Women's Club's Pickleball Tournament
Concerts at the Lodge: Marshall Tucker Band (**sold out!**)

Feb 22 Senior Center Potluck

Feb 26 Yacht Club's First Quarter Picnic

MARCH 2026

Mar 1 Lion's Club Bingo at Senior Center

Mar 5 Community Theater Show

Mar 6 Community Theater Show
Little League's Friday Night Lights

Mar 7 Community Theater Show

Mar 13 Yacht Club's St. Patty's Cruise

RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

Mar 14	Cars & Coffee with the Car Club Tennis Club's St. Patty's Mixer Tournament Mermaid Club's Casino Night
Mar 15	Lion's Club Bingo at Senior Center
Mar 16	Little League Closing Day Ceremonies
Mar 21	Yacht Club's Boat Prep & Backing Basics Canyon Lake Woman's Club St. Patrick's Day Bunco Fine Arts Guild Concert - Vegas McGraw
Mar 24	Women's Golf Club Champion Awards & Luncheon
Mar 28	Junior Women's Club's Golf Tournament for Charity
Mar 29	Senior Center Potluck

COMMITTEES REPORT

January 2026

Recreation Committee

The primary responsibility of the Recreation Committee is to advise and assist the Canyon Lake POA's Board on the enhancement, preservation, and related uses of designated recreational common areas within the community for the Canyon Lake POA.

After a seasonal pause over the holidays, the committee will return for its next scheduled meeting to review current recreation priorities and discuss recreation programming and facility use. The agenda will focus on planning support for upcoming community programs and events, along with general discussion of potential improvements to recreational amenities and common areas.

The next meeting is on February 10, 2026 at 4 p.m. in the POA Conference Room.

Rules & Regulations Review Committee

The primary responsibility of the Rules & Regulations Review Committee is to provide advice and assistance to the Canyon Lake POA's Board in reviewing and revising the Rules & Regulations.

The committee met on January 20, 2026. Key discussion items included reviewing fine structures for certain violations to ensure consistency and fairness, recommending updates to the No Unreasonable Disturbance (Dog Barking) rule to streamline enforcement language, and discussing potential revisions to Guests of Members guidelines to better align with guest requirements across other amenities. The committee also discussed Reckless Driving enforcement challenges. Lastly, the committee continued work on rule clarity and section organization, including additional edits to the Restaurant Facilities section to reduce duplication, remove procedural content, and improve readability while maintaining the intent of existing requirements.

The next meeting is scheduled for February 17, 2026, at 6 p.m. in the POA Conference Room.

Senior Center Work Group

The primary responsibility of the Senior Center Work Group is to advise the Canyon Lake POA's Board on new programs and concepts for use at the Canyon Lake Senior Center.

At the most recent discussion, the group focused operational items to support consistent Senior Center programming throughout the year. The group also discussed a need to follow up with Community Patrol regarding motorcycle parking, enforcement expectations, and citation consistency near the facility.

The next meeting is scheduled for February 3, 2026, at 9 a.m. at the Senior Center.

COMMUNITY PATROL REPORT

December 2025

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations for compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	October		November		December	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Parking	17	35	17	27	1	24
Unauthorized Entry	30	6	28	3	23	6
Noise	24	1	26	6	26	6

E-Bike Violations	October	November	December
GR.5.2b- E-bike registration	1	0	2
GR.5.2e- Passengers	2	2	1
GR.5.2f- Reckless Behavior	0	1	0
GR.5.2g- Pedals	0	0	0
GR.5.2h- Failure to Yield	0	0	0
GR.5.2i- Designated Areas	0	0	0

Additional Information

	October	November	December
Total Calls for Service	238	165	263

Call for Service – Unable to Locate	42	72	72
Guest Citations	59	72	48
Service Provider Citations	0	1	0
Member Citations	80	111	122
Warning Citations	43	37	28
Vandalism	4	0	4
Property Damage	29	14	34
Prohibited Vehicles	6	2	2
Misc. Violations	56	37	61
School Bus Enforcement	1	2	1
Speeding	50	22	16
Failure to stop at a stop sign	22	23	37

Gate Entry Statistics

	October	November	December
Confiscated Guest Passes	90	50	67
Misuse of Access Identification	12	19	6

Two Guest Lane Entry Protocol*

	October	November	December
Total time in minutes	105	0	30
• Main Gate	98	0	30
• East Gate	7	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests' passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Chief)*

Marine Patrol Report

January 2026
(12/29 - 1/25)

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		NOVEMBER	DECEMBER	JANUARY
LM.2.5	Expired/No Reg (State)	1	5	2
LM.2.6	Expired/No Reg (CLPOA)	1	0	0
LM.2.7	Expired/No Reg at a dock or lift	1	28	5
LM.6.7	Excessive Wake in NO wake zone	0	0	0
LM.7.3	Reckless behavior while operating a motorized boat	0	0	0
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	0
GR.4.4	Fishing License	2	0	0
LM.6.9	Failure to present CA Boater Card	1	0	0
	Other		0	0
TOTAL		6	33	7

Warnings Issued

WARNING		NOVEMBER		DECEMBER		JANUARY	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	0	0	0	0	10	0
LM.2.6	Expired/No Reg (CLPOA)	0	0	1	0	0	0
LM.2.7	Expired/No Reg at a dock or lift	0	0	0	0	0	0
LM.6.7	Excessive Wake in NO wake zone	13	0	7	0	6	0
LM.7.3	Reckless behavior while operating a motorized boat	0	1	1	1	1	0
LM.9.11	Plowing	5	0	2	0	1	0
GR.2.18a	Loud Noise	0	0	0	0	0	0
GR.4.4	Fishing License	0	0	0	0	2	0
LM.6.9	Failure to present CA Boater Card	0	0	0	0	2	0
	Other	8	0	2	0	5	0
TOTAL		26	1	13	1	27	0

Additional Information

	NOVEMBER	DECEMBER	JANUARY
Total Calls for Service	48	42	56
Boat Safety Inspections	4	11	7
Boat Tow (Out of Fuel/Mechanical)	2	6	3
Boat Tow (Adrift)	0	1	1
Battery Assist	2	3	1
P&C Inspector Escort Hours	12	7.75	13.25
Fish & Game/Other Escort Hours	0	14	3.5
Fishing License Checks	6	11	4
Quagga Inspection	10	12	7
White Tag Applied	10	11	9
Quarantine Tag Applied	1	0	0
Debris/Other Retrieval & Disposal	15	16	17
Days @ Yellow Flag *RED	6*	0	0

Boat Operating Hours

	Start Hrs	End Hrs	NOVEMBER	DECEMBER	JANUARY
Boat 1	4561.9	4660.8	75.7	113.3	98.9
Boat 2	3723.6	3818.6	84.9	113.2	95
Boat 3	1306.6	1312.9	5	0.02	6.3
Boat 4	2233	2233	8.6	0	0
TOTAL			174.2	226.52	200.2

Boat Operating Hours & Percentage by Location

	NOVEMBER		DECEMBER		JANUARY	
	Hours	%	Hours	%	Hours	%
Main Lake	103.1	59.1	131	57.8	116.1	58
East Bay	68.2	39.1	95.5	42.1	77.7	38.8
North Ski	5	2.9	0.2	0.1	6.4	3.2

Incident Report Summary

	NOVEMBER	DECEMBER	JANUARY
Reports	0	2	0

Incident Report Details

Location	Incident Description

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 2/3/26

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by department **1643** which include permit due dates, violations, extension, and escrow inspections, last month **1747**.

Permit Breakdown

1. **867** Open permit – down
 - a. **47** - new home– up
 - b. **15** - Additions – up
 - c. **17** – ADU/JADU – up
 - d. **101** - lakeside permits - up
 - e. **94** - solar panel permits - up
 - f. **40** - fence permits – up
 - g. **27** - pool permits – down
 - h. **7** - dumpster/pod permits – down
 - i. **245** – Same Day Permits - down
 - j. **274** - Improvements (multiple types) – down

Violation/Escrow Breakdown

1. **707** Open violations – down
2. **30** Open escrows – down

ACC Committee Overview

1. Total of **198** items reviewed – up
2. Total of **132** permits approved - up

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit **(0)**
2. Additions – **(0)**
3. ADU/JADU **(0)**
4. Grading Permit **(0)**
5. Improvements **(42)**
6. Lakeside Improvement **(20)**
7. Recorded Variance **(16)**
8. Rejected Applications **(14)**
9. Re-Submittal's **(8)**
10. Permit issued same day (Over the counter) **(55)**
11. Preliminary Applications **(0)**

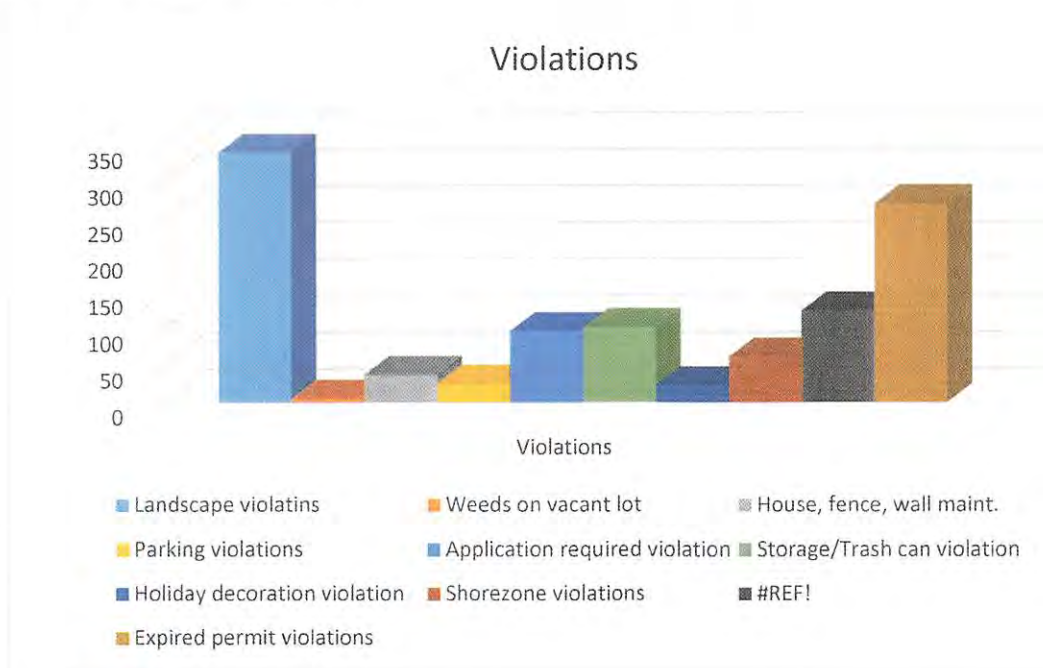
Member Complaints

1. **22** Complaints investigated **(2 months)**
2. **3** already written.

Letter - Compliance

1. **312-** compliances
2. **206** Courtesy Notices

Violation Breakdown Chart



Violations graph -greatest to least

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

Average time from submittal to Committee review is approximately 7-14 days depending on if the application is new. All added items require public notice. Approximately 50-70 percent of the application are over the counter same day issue. The graph below are the applications submitted review minus the over the counter. This is to show the average approvals issued per week. This month was more difficult than most due to a cove meeting that did not fair very well, and several applications were denied due to the projects would be in violation of the CC&Rs.

Percentage of Approvals

<u>Week Of Oct/Nov</u>	Submitted	Rejected	Approved	%
• September 4	22	2	20	91%
• September 11	23	2	21	95%
• September 18	22	1	21	95%
• September 25	41	4	37	90%
• October 2	42	4	38	90%
• October 9	37	3	35	92%
• October 16	35	6	29	83%
• October 23	33	8	25	76%
• October 30	28	2	26	93%
• November 6	27	4	23	85%
• November 13	32	4	28	88%
• November 20	47	3	44	94%
• December 4	42	2	40	95%
• December 11	51	10	41	80%
• December 18	56	3	53	95%
• December 25	Dark			
• December 31	45	8	37	82%
• January 8, 2026	46	3	43	93%
• January 15	53	4	49	92%
• January 22	36	8	28	77%

Cheryl Mitchell

Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of January. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In January, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Paving Project Year Three** – This phase of the paving project has been completed.
- **Gault Field Restroom Building Flooring** – The flooring was successfully upgraded, improving overall aesthetics.
- **Artificial Turf Lawn at Lighthouse Restaurant** – New turf installation is completed, delivering a consistent year-round appearance and a cost-saving enhancement for the restaurant.

Developing Projects

- **Gault Field Maintenance Project** – Clay leveling is being rescheduled due to inclement weather requiring an additional round of work.
- **Motorcycle Parking at Main Gate** – Gate operator has been installed. Card readers are being scheduled for installation.
- **Eastport Motorcycle Parking Improvements** – Shade structure to be replaced along with asphalt being replaced with concrete.
- **North Gate Monument Sign** – Sign is currently in plan check.
- **Blackhorse & Sorrel Gates** – POA is currently reviewing prices for design.
- **Country Club Generator** – POA has received proposals for a backup generator at the Country Club.

Functions with Staff Assistance

- Operations staff provided support with the setup and breakdown for multiple club and POA events across various community locations, including a Sweet 16 Birthday Bash, a Baby Shower, and a Bridal Shower.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – The vandalism reports included reflect incidents from the previous month (December). The vandalism report for the current month is still in progress. Vandalism remains a serious issue throughout the community; residents who witness any such activity are encouraged to contact Community Patrol at (951) 244-6841, ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Annual palm tree trimming is underway throughout the community.

Landscape Maintenance

The Operations team maintains regular communication with Landcare Logic to ensure that all landscape-related matters and necessary maintenance improvements are promptly addressed.

- No major issues to report this month.

Golf Course Maintenance

Operations have proactively communicated all golf course-related matters and maintenance improvement needs to the Golf Course Superintendent at BrightView, ensuring timely coordination and resolution.

- **Maintenance Yard Office** – Golf course office was repainted.

Parks and Beaches

- **Gault Field** – Overseeding underway, fields set to reopen on January 12th.

Regulatory / Compliance

- **Conveyance Renewals** – Annual conveyance renewals for 2026 have been completed, ensuring all conveyance permits are current and valid for operational use.

Safety / Training

- **Eye Protection & Safety in the Workplace** – This month's safety meeting was conducted by Chuck Hippensteil of the Safety Compliance Company and focused on eye safety in the workplace, including common eye hazards, proper use of protective eyewear, and precautions to prevent eye injuries.
- **Confined Spaces in the Workplace** – Staff received confined space safety training focused on hazard awareness, proper procedures, and the use of required PPE to help prevent workplace injuries.
- **The Zen of Safety in the Workplace** – Staff received training focused on the Zen of Safety, emphasizing the importance of remaining calm and composed, thinking before acting, and maintaining awareness in the workplace to prevent incidents and promote safe decision-making at all times.

EQUESTRIAN CENTER

- **Committee Vacancy** – The Equestrian Work Group is seeking additional members to join in a variety of roles and responsibilities, working in partnership with the Association to manage and maintain the Equestrian Center. Interested individuals may apply by completing the online application at: <https://www.canyonlakepoa.com/committeeapp>

HAPPY CAMP CAMPGROUND

- **SCAQMD Certification** – Gas dock closure occurred this month to conduct annual monitoring certification inspections by Western Pump for South Coast Air Quality Management District.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of January.

Green Committee: The Green Committee met on January 8, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection: Tuesday, February 10, 2026, at 9:00am.

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on Thursday, February 12, 2026, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on November 13th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Facilities Planning Committee:

- FPC to be scheduled as an AD HOC Committee

Lake Advocacy Committee: The Lake Advocacy Committee met on January 22, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Lake Advocacy Committee:

- Lake Education Series
- Golden Algae Updates & Treatment Plans
- LAC Charter

The Lake Advocacy Committee meets on the 4th Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on February 26, 2026, at 3:00pm.

Equestrian Work Group (EWG): The Equestrian Work Group met on January 20, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the EWG Group:

- Events, Work Group Projects, Review of Equestrian Center Rules, Property Walk

The group meets on the third Tuesday of the month in the Magnolia Room at the Country Club. The next EWG meeting is scheduled for February 17, 2026, at 4:00pm.

Tuesday Work Group (TWG): The Tuesday Work Group met on January 27, 2026, in the Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Group:

- Golf Course Maintenance & Repairs

The group meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for February 24, 2026, at 1:00pm.

DIRECTOR'S MESSAGE

As we settle into the new year, our focus remains on keeping facilities safe, well-maintained, and operating smoothly. Projects continue throughout the community, including the Lodge front lawn, where installation is complete to create a durable, attractive, and cost-effective entryway to the Lighthouse Restaurant. The new motorcycle parking enclosure at the Main Gate is nearing completion, with only minor finishing touches remaining, and will provide a secure area for bike owners with POA card reader access and a designated pedestrian exit gate. The Department of Operations remains committed to thoughtful planning, teamwork, and ongoing care to ensure a reliable and welcoming environment for all who live, work, and visit our community.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
December 2025

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
336849	4623935	11/17/2025	COMMON AREA / OUTRIGGER PARK EASEMENT	LEVEL RAMPS MADE OF DIRT	\$0.00	5.00	\$275.00	LABOR TIME ONLY
336989	4650879	12/1/2025	COMMON AREA / OUTRIGGER PARK	CLEAR BIKE TIRE TRACKS IN SAND	\$0.00	4.00	\$220.00	LABOR TIME ONLY
337004	N/A	12/1/2025	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	2.00	\$117.00	HOG RINGS
337080	4675978	12/8/2025	COMMON AREA / ROADRUNNER PARK	RESIDUE FROM A FIRE IN THE RESTROOM SINK	\$5.00	0.50	\$32.50	GENERAL CLEANING SUPPLIES
337100	4677882	12/9/2025	MAIN GATE	REPLACE GATE ARM IN THE MAIN GATE OVERSIZED RFID LANE	\$418.21	4.75	\$779.46	GATE ARM & STOPSPICLE
337104	N/A	12/9/2025	COMMON AREA / TRIGGER DR GATE	REWELD LOCK ONTO GATE AT PERIMETER FENCING	\$0.00	2.00	\$110.00	LABOR TIME ONLY
337171	N/A	12/15/2025	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	3.00	\$172.00	HOG RINGS
337172	N/A	12/15/2025	COMMON AREA / GOLD RUSH DR	REPAIR PERIMETER FENCING AT THE WATER TOWER	\$17.00	2.00	\$127.00	CHAIN LINK FENCE & HOG RINGS
337174	N/A	12/15/2025	LAKE	REPLACE VANDALIZED FIRE EXTINGUISHER & CABINET COVER	\$101.99	1.00	\$156.99	FIRE EXTINGUISHER & CABINET COVER
337179	N/A	12/16/2025	COMMON AREA / SUNSET BEACH	CLEAR BIKE TIRE RUTS IN SAND	\$0.00	2.00	\$110.00	LABOR TIME ONLY
337181	N/A	12/16/2025	GOLF COURSE	REPAIR PERIMETER FENCING OFF HOLE #6	\$7.00	1.00	\$62.00	HOG RINGS
337200	N/A	12/17/2025	COMMON AREA / INDIAN BEACH	CLEAR BIKE TIRE TRACKS IN SAND	\$0.00	2.00	\$110.00	LABOR TIME ONLY
337209	4701650	12/18/2025	COMMON AREA / OUTRIGGER PARK	CLEAN PAINT & MARKINGS ON BENCHES	\$5.00	1.00	\$60.00	GENERAL CLEANING SUPPLIES
N/A	N/A	12/19/2025	LODGE	REPLACE VANDALIZED FDC CAPS	\$225.00	0.00	\$225.00	INVOICE #25154-1
337248	4713975	12/23/2025	GOLF COURSE	REPAIR GATE TO THE GOLF COURSE TUNNEL NEAR THE DRIVING RANGE	\$47.83	4.75	\$309.08	GATE HINGE & HARDWARE
337267	4716641	12/26/2025	COMMON AREA / INDIAN BEACH	CLEAN EXCESS IN RESTROOMS & REMOVE TOILET PAPER FROM WALLS AND CAMERAS	\$5.00	1.00	\$60.00	GENERAL CLEANING SUPPLIES
337283	N/A	12/30/2025	COMMON AREA / GOLD RUSH DR	REPAIR PERIMETER FENCING AT THE WATER TOWER	\$57.00	8.00	\$497.00	CHAIN LINK FENCE & HOG RINGS

\$903.03 \$ 44.00 \$3,423.03
\$2,520.00

Canyon Lake Property Owners Association

Repair & Replacement Fund Expenditures

	2025-2026 To Date Ending December 2025
#1020 Admint Int - Furniture	23,870
#1036 Admin IT - Servers	16,603
#1050 Admin IT - Cameras	5,494
#13002 Golf - Bridge Repairs	25,000
#70-7360 HVAC #11	15,000
#70-7370 HVAC #12	18,900
#40-6800 HVAC - Marine Patrol	5,250
#2-2503-00 Gault Field LED Lighting & Pol	532,471
#20-1038 Equestrian - Tractor	31,164
#18030 Lodge - Holiday Bay Door repairs	25,430
#18056 Lodge - Holiday Bay, Stage Lights	846
#70-6641 Lodge - Sewer Line Repairs	62,223
#70-6850 Lodge - Holiday Bay Pillars	10,050
#22-3300 Gates - Rewiring	3,876
#80-1440 Country Club - Ice Machine	14,800
#80-1780 Country Club - Kitchen Ice Machine	5,359
#20-7741 Operations - Radio Communication System	31,343
#20-1022 Operations - Pontoon Tubes	6,362
#54-94140 Heater #2	5,500
#54-9030 Pool Lift	5,954
#13-247 Dock - Lion's Park	48,000
Lake Maintenance	291,018
#22-3250 East Gate - Access System	1,727
#22-3480 Main Gate - Motor Controller	5,153
#22-3310 East Gate - Heat Pump	9,800
#22-5310 GC Irrigation - Backflow Device	10,050
#14003 East Port Landscaping Monument	56,958
#1848 Mailbox Slabs	40,021
#14013 Grounds - Sign Stone Monumnets	22,089
#14025 Grounds - Articulated Boom Lift	6,144
Fairweather - Retention Basin	7,080
#22-5360 Lodge- Parking Lot Planters	7,743
#22-5340 ADA Ramps at Evan's Park Entrances	7,000
#22-5490 Street Signs	5,365
#24-9920 Tennis Courts Resurfacing	98,802
#24-5410 Perimeter Fencing	34,000
#54-9181 Pool - Lift Station	58,345
#54-9120 Pool - Filters	7,360
#23-4250 Gault Field Pitching Cages	12,650
#53-1231 Happy Camp RV Pads	17,445
#53-3971 Equestrian - Retaining Wall Replacement	8,613
#60-5042 Golf - Golf Cart #4	7,004
#13-2550 Lucky Cove - Railing, Stairs	17,925
#13-6210 Lake - Roap Floats	12,778
Total Repair & Replacement Fund Acct 02-0670	1,638,564.57

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

	YTD December 2025
03-2507-00 Year 3 Construction Oversight (\$295,735)	192,228
03-2507-01 Year 3 Paving Project (3,470,992)	
3-2306-00 "Year Two " Pavement Project (\$8,033,001)	56,595
19-227-03 Geotechnical Investigation	19,513
19-227-22 Additional Streets	8,687
Total Road Reserve Fund Acct 03-0670	2,109,162

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending December 31, 2025

80-1781 Country Club AC Units	12,752.50
Outrigger Pathway Surveying, Design & Engineering	6,450.00
5-2308-01 Cameras \$10,880.70	3,750.00
19-227-03 Standard Light Plan for Park	8,348.00
#25-0601 Gas Dock Computer	6,274.08
#25-0801 Cameras/Internet at Bluebird	6,600.00
#20-1033 - Operations Scissor Lift	6,680.50
#25-0501 Main Gate Motorcycle Light	44,728.63
#25-0701 Radar Speed trailers	6,080.58
	101,664.29
YTD December 2025	