

**Date: September 2, 2025**

**To: Board of Directors**

**From: Corporate**

**APPROVAL: General Rule 6.2: Identification Policy**

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**Background**

In response to increased safety concerns during major holidays, particularly Memorial Day, Fiesta Day, the 4th of July, and Labor Day, the Board of Directors adopted an emergency resolution that temporarily required all persons entering the community from any entrance, on any Personal Electric Vehicle (PEV), any other vehicle (passengers exempt) or by foot to present valid identification and be listed on a Canyon Lake POA member's guest list prior to entry.

The requirement for proper identification and being listed on a member's guest list, introduced in the emergency resolution, was a response to the anticipated surge in guest traffic during major holidays, particularly involving the use of Personal Electric Vehicles (PEVs), with a noticeable rise in e-bike usage. However, even after the holiday periods ended, there was a continued increase in non-resident access involving e-bikes. Many of these individuals engaged in unsafe behavior within common areas, prompting the need for clearer entry protocols to better manage access and promote safety.

Establishing a formal requirement that all persons entering the community be listed on a Canyon Lake POA member's guest list and possess valid identification helps define who is authorized to be in the community. This standard supports consistent enforcement, reinforces community expectations, and enhances the Canyon Lake POA's ability to address unauthorized access in a clear and effective manner.

**Fiscal Impact**

This change has no fiscal impact.

**Recommendation**

It is recommended that the Board of Directors approve to modify General Rule 6.2, Identification Policy.

Corporate

**Current Rule:**

## GR.6.2 Identification Policy

- **GR.6.2a** - All persons entering this community shall produce a valid state issued identification or Driver's License, upon request, by any CLPOA staff member or Community Patrol.
- **GR.6.2b** - No persons driving a motor vehicle may enter or drive upon Canyon Lake streets without possessing a valid Driver's License. Refusal to show or not in possession of a Driver's License or government issued ID violates the identification policy.
- **GR.6.2c** - All persons in the CLPOA common areas shall possess on their person or have in their immediate presence a valid state issued ID or valid CLPOA card and shall produce said ID upon request by CLPOA staff or Community Patrol.

### Proposed Changes:

## GR.6.2 Identification Policy

- **GR.6.2a** - All **non-residents** entering the **Canyon Lake** community **must be listed on a Canyon Lake POA member's guest list prior to entering the community. All persons entering the Canyon Lake community, from any entrance, whether by motor vehicle, Personal Electric Vehicle (PEV), on foot, or using a bicycle, skateboard, or other wheeled device must shall produce a valid identification state issued identification or Driver's License, upon request, by any CLPOA staff member or Community Patrol and present it upon request by Canyon Lake POA staff or Community Patrol. Acceptable forms of identification include a valid CLPOA-issued ID card, a valid state-issued ID or driver's license, a valid federal government-issued ID, or a valid school-issued ID (electronic or physical copy).**
- **GR.6.2b** - No person **driving may operate** a motor vehicle within the community without a valid driver's license. **All drivers, whether residents or not, must present their valid state issued license upon request by Canyon Lake POA staff or Community Patrol. All non-resident drivers must present a valid driver's license to access the community. Refusal to show or not in possession of a valid driver's license or government issued ID violates the identification policy.**
- **GR.6.2c** - All persons in the **Canyon Lake** POA common areas **shall possess must have a valid identification** on their person or have it in their immediate presence **possession** a valid state issued ID or valid CLPOA card and shall **must produce present it** said ID upon request by **Canyon Lake** POA staff or Community Patrol.

### Proposed Rule:

## GR.6.2 Identification Policy

- **GR.6.2a** - All non-residents entering this community must be listed on a Canyon Lake POA member's guest list prior to entering the community. All persons entering the Canyon Lake community, whether by motor vehicle, Personal Electric Vehicle (PEV), on foot, or using a bicycle, skateboard, or other wheeled device must produce a valid identification and present it upon request by Canyon Lake POA staff or Community Patrol. Acceptable forms of identification include a valid CLPOA-issued ID card, a valid state-issued ID or driver's license, a valid federal government-issued ID, or a valid school-issued ID (electronic or physical copy).
- **GR.6.2b** - No person may operate a motor vehicle within the community without a valid driver's license. All drivers, whether residents or not, must present their valid state issued license upon request by Canyon Lake POA staff or Community Patrol. All non-resident drivers must present a valid driver's license to access the community.

- **GR.6.2c** - All persons in the Canyon Lake POA common areas must have a valid identification on their person or have it in their immediate possession must present it upon request by Canyon Lake POA staff or Community Patrol.