

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, December 2, 2025 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - November 4, 2025
3. **Public Official Comments**
4. **Presentations**
 - Member of the Month – Jeannie Hoonirun
 - Community Patrol Update
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - C)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Andrea Moreno)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)
Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with

Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 APPROVAL: Revisions to PC Section IX; PC Section X; Fine Schedule Changes and PC.2.8, PC.5.13 and PC.6.3 (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading of the revisions to PC Section IX, PC Section X, Fine Schedule changes and PC.2.8, PC.5.13 and PC.6.3, as attached.

8.2 APPROVAL: GR.5.2i Prohibited Use of PEV's in Designated Areas (Ken Toler)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to modify General Rule GR.5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas, as attached.

8.3 APPROVAL: Removal of GR.4.2b and GR.4.2c (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the removal of General Rules 4.2b and 4.2c as a 28-day reading to improve clarity, consistency, and organization within the Rules and Regulations document, as attached.

8.4 APPROVAL: GR.5.1u Right Turn Only (Tiffany Cribbs)

Proposed Resolution: It is recommended that the Board of Directors approve the addition of General Rule 5.1u – Right Turn Only, to establish a clear traffic violation and fine for failure to comply with “Right Turn Only” intersection designations, as attached.

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday January 6, 2026, at 1:00 p.m. – Executive Session
- Tuesday January 6, 2026, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, November 4, 2025. President Bill Van Vleet called the meeting to order at 6:03 p.m. Directors present were, Jeff Bill, Greg Doherty, Bill Medved and Lainie Cooney. Five Board members were present. Quorum was met. Also, present were Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Director of Community Services Tiffany Cribbs; Director of Operations Steve Schneider; Senior Planning Compliance Manager Cheryl Mitchell, Community Patrol Manager Ken Toler; ACC Chairperson David Humphrey, and Clerk of the Board Andrea Moreno.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Member Stanley Young
Verification of Quorum by Clerk of the Board Andrea Moreno

2. **Approval of Minutes**

October 7, 2025
October 28, 2025

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Medved seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

None.

4. **Presentations**

Director Cooney recognized the Member of the Month – Dock-or-Treat.
Allied Universal Security Services Chief Zachary Wells provided a Community Patrol Update.

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

None.

7. **Consent Agenda** (Items A - C)

MOTION/RESOLUTION: Upon motion properly made by Director Bill, seconded by Director Medved and five votes in favor, items A, B, and C were approved. MOTION CARRIED

A. **APPROVAL: Ratify Monthly Financial Statement Review**

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions**

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written.

C. **Authorization of Liens**

MOTION/RESOLUTION: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

8. Board Action Items

8.1 28-Day Reading: Revisions to PC Section IX; PC Section X; Fine Schedule Changes and PC.2.8, PC.5.13 and PC.6.3

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the 28-day reading of the revisions to PC Section IX, PC Section X, Fine Schedule changes and PC.2.8, PC.5.13 and PC.6.3 as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.2 28-Day Reading: GR.5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading to modify General Rule GR.5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas, as attached. Director Cooney seconded. Four votes in favor, President Van Vleet opposed. MOTION CARRIED

8.3 28-Day Reading: Removal of GR4.2b and GR.4.2c

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the removal of General Rules 4.2b and 4.2c as a 28-day reading to improve clarity, consistency and organization within the Rules and Regulations document, as attached. Director Medved seconded. Five votes in favor. MOTION CARRIED

8.4 28-Day Reading: GR.5.1u Right Turn Only

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading of the addition of General Rule 5.1u – Right Turn Only, to establish a clear traffic violation and fine for failure to comply with “Right Turn Only” intersection designations, as attached. Director Cooney seconded. Five votes in favor. MOTION CARRIED

8.5 APPROVAL: General Rule 1.4 Disciplinary Hearings and Appeals Fines

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the revisions to General Rule 1.4 Disciplinary Hearings and Appeals of Fines and Suspensions, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.6 APPROVAL: Increase Fines for PC.1.2 and PC.4.1

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the proposed fine changes to PC.1.2 and PC.4.1, as attached. Director Medved seconded. Five votes in favor. MOTION CARRIED

8.7 APPROVAL: Artificial Turf – Lodge Lawn

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the funding of \$95,783.00 plus a 5% contingency from the Repair and Replacement Reserve Fund 02-0670, as attached. Director Doherty seconded. A roll call vote was held. Five votes in favor. MOTION CARRIED

9. Association Reports

Board Liaison Committee Reports.

General Manager Eric Kazakoff provided an association report.

Staff Reports, as written.

10. Board Comments

Directors provided board comments.

11. Architectural Appeals

None.

12. Next Meeting Date

Tuesday December 2, 2025, at 1:00 p.m. – Executive Session

Tuesday December 2, 2025, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Bill moved to adjourn the meeting. Director Medved seconded. Meeting adjourned at 7:01 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

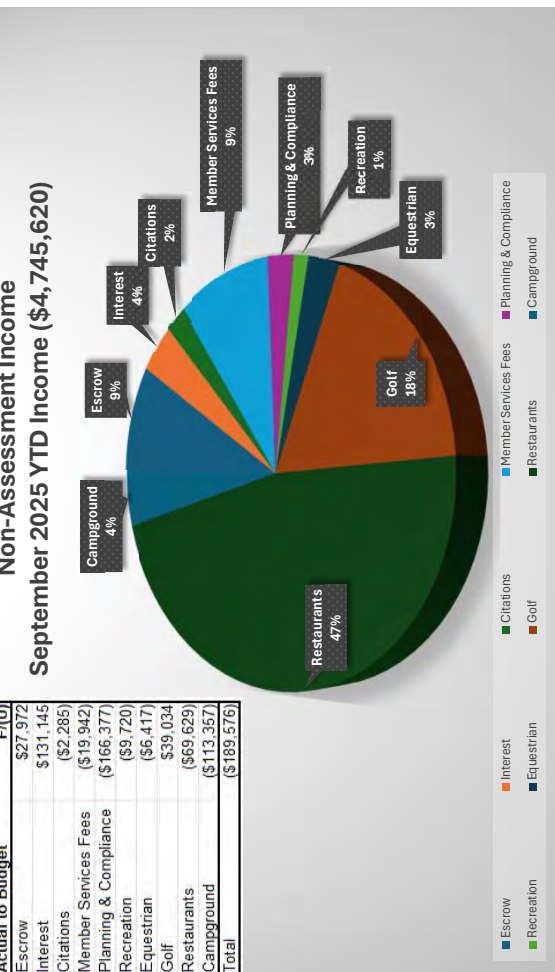
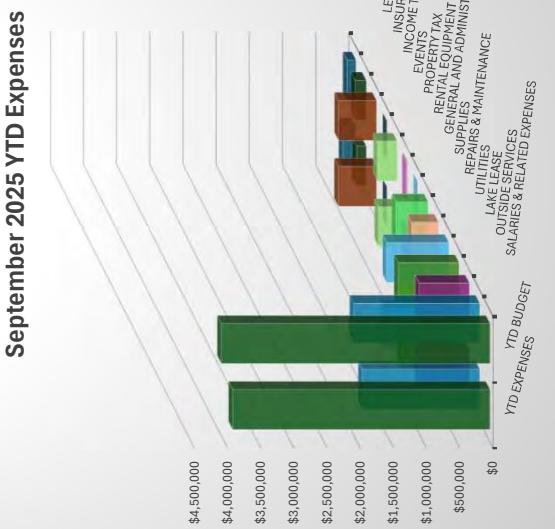
None

Recommendation:

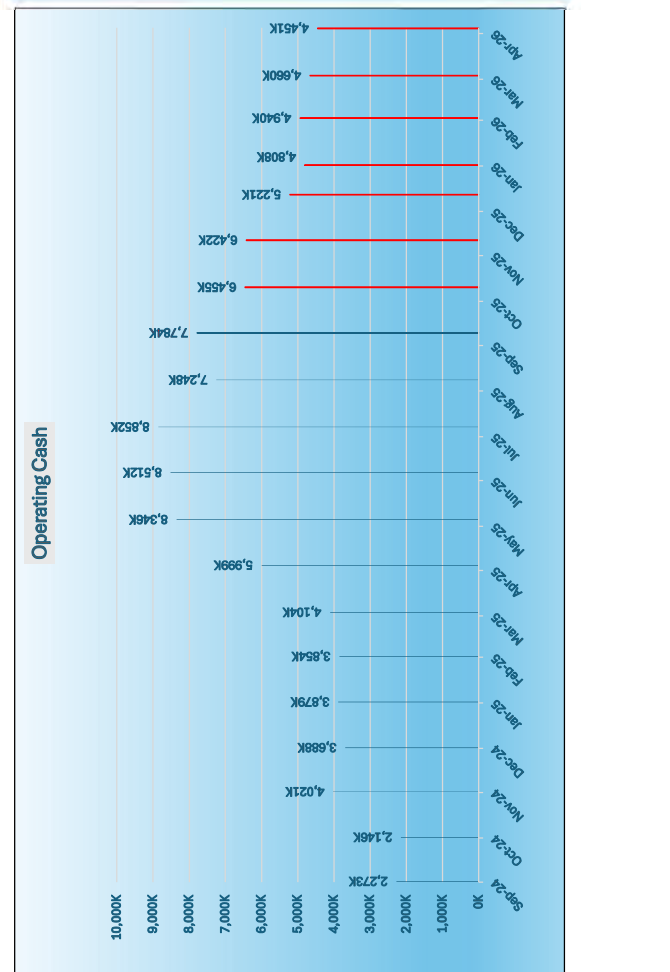
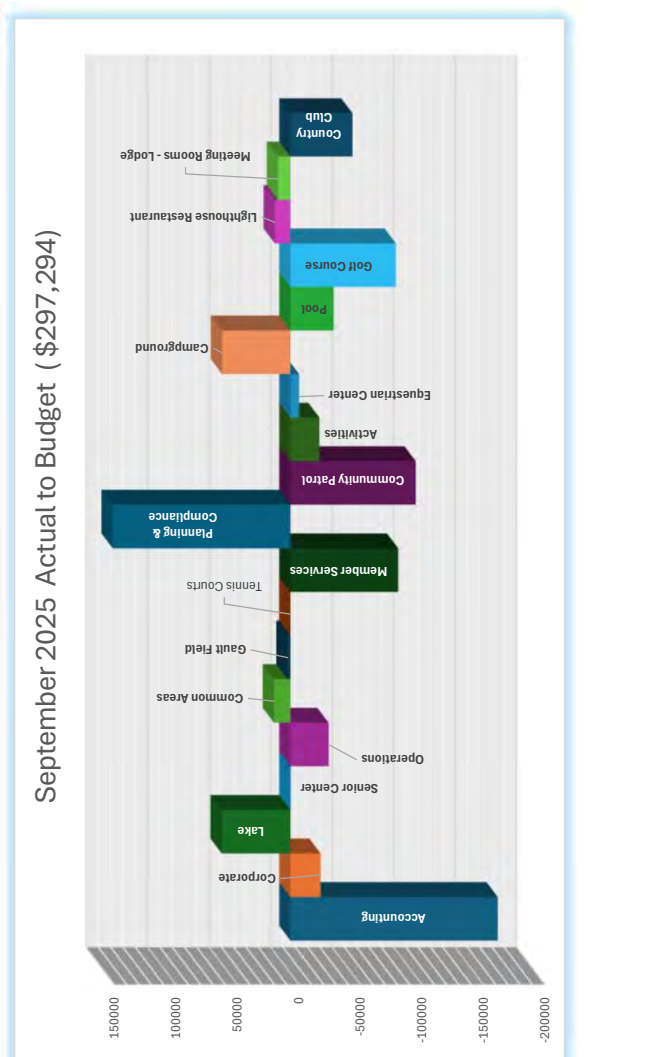
Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Director of Finance

Actual to Budget	F(U)
SALARIES & RELATED EXPENSES	\$171,136
OUTSIDE SERVICES	\$129,158
LAKE LEASE	\$1,496
UTILITIES	\$36,516
REPAIRS & MAINTENANCE	(\$17,793)
SUPPLIES	\$41,846
GENERAL & ADMINISTRATIVE	\$37,628
RENTAL EQUIPMENT	(\$1,348)
PROPERTY TAX	(\$3,514)
EVENTS	\$17,001
INCOME TAX	\$0
INSURANCE	(\$3,080)
LEGAL FEES	\$19,532
UNCOLLECTIBLE ASSESSMENTS	(\$62,689)
Total	\$365,889



Actual to Budget	F(U)
Escrow	\$27,972
Interest	\$131,145
Citations	(\$2,285)
Member Services Fees	(\$19,942)
Planning & Compliance	(\$166,377)
Recreation	(\$9,720)
Equestrian	(\$6,417)
Golf	\$39,034
Restaurants	(\$69,629)
Campground	(\$113,357)
Total	(\$189,576)



CANYON LAKE

PROPERTY OWNERS ASSOCIATION

Date: December 2, 2025

From: Andrea Moreno

APPROVAL: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, December 2, 2025. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on two (2) legal item(s).

3rd Party Contract/Agreement - The Board of Directors and management held discussion on seven (7) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Andrea Moreno
Clerk of the Board

Date: December 2nd, 2025

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

1. 355-173-001
2. 354-082-001
3. 355-044-010
4. 354-152-034
5. 355-072-048
6. 355-391-027
7. 351-131-029
8. 355-231-032
9. 353-162-013
- 10.353-112-018
- 11.355-034-006
- 12.355-262-014
- 13.351-131-019
- 14.354-082-003
- 15.355-212-021
- 16.355-132-033
- 17.354-142-019
- 18.353-052-052
- 19.355-183-015

Date: 12/2/25

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Rule Revision Approval for Section IX, Section X, and Fine Schedule Changes for PC.2.8, PC.5.13 & PC.6.3.

Introduction

The rule revisions for **Sections IX** and **Section 10** have been made to be in compliance with the Shoreline Settlement Agreement between **EVMWD** and the **CLPOA**.

EVMWD Lease grants permission to **CLPOA** to maintain the shoreline and the improvements located on their property.

Both **EVMWD** and **CLPOA** reached an agreement regarding the shoreline application process. This rule revision includes the shoreline application, additional application process for property with sewer easements, fine schedule changes for **PC.2.8**, **PC.5.13** and **PC.6.3**, and other incidental operating rule changes.

It is recommended that the Board of Directors approve the rule revision to **PC Section XI**, **Section X**, the Fine Schedule changes, and the additions of **PC.2.8**, **PC.5.13**, as attached

Background

The **EVMWD** Lake Lease grants permission to **CLPOA** to maintain the shoreline and the improvements located on **EVMWD** property.

The **CLPOA** in turns grants permission to Lakefront Owners to make these improvements.

Lakefront Owners are required to request approval prior to the commencement of the work, as well as maintain the shoreline property, and they are subject to certain conditions and restrictions.

To be in compliance with the shoreline settlement agreement staff are recommending the attached rule revisions for **Section IX**, **Section X**, and changes to the fine schedule for **PC.2.8**, **PC.5.13** and **PC.6.3**. These revisions are recommended for board approval for a **28-day** reading.

The attached rule revision lists the conditions of approvals, and restrictions that have been agreed upon by both parties – **EVMWD** and **CLPOA**.

Fiscal Impact

Fine: as attached

Recommendation

It is recommended that the Board of Directors approve the rule revision to **PC Section XI, Section X**, the Fine Schedule changes, and the additions of **PC.2.8, PC.5.13, as attached**

Cheryl Mitchell

Senior Planning and Compliance Manager

Section IX – Lakefront Lots & Shoreline Improvements

The Canyon Lake development surrounds the Railroad Canyon Reservoir (“Lake”). Elsinore Valley Municipal Water District (“EVMWD”) owns the Lake, which it utilizes as a drinking water reservoir, and a strip of land completely surrounding the Lake, previously called the “Shorezone,” and now called the “Shoreline.” Collectively, the Lake and Shoreline will be referred to as “District Property.” CLPOA leases the District Property from EVMWD, pursuant to a long-term lease agreement (“Lake Lease”). Of CLPOA’s approximately 4,800 separate interest properties, approximately 1,096 are either physically adjacent to the Shoreline, or the owners thereof otherwise have legal access to the Shoreline from their separate interest properties, (collectively, such lots will be referred to as “Lakefront Lots” and the owners thereof will be referred to as “Lakefront Owners”). Lakefront Owners are responsible for knowing the boundary between their separate interest property, and the Shoreline.

The Lake Lease expressly permits CLPOA to maintain certain improvements on the District Property. Historically, CLPOA has, in turn, granted permission to the Lakefront Owners to maintain certain improvements on the District Property, adjacent to their Lakefront Lots, subject to certain terms, conditions, and restrictions. Nearly all Lakefront Owners maintain property improvements on the District Property, including, for example, docks, seawalls, piers, stairs, boathouses, and other property improvements (all “Shoreline Improvements.”)

Absolutely no changes to the Shoreline, including without limitation any modifications, installation, or removal of any Shoreline Improvement, may be made, except if approved by CLPOA, EVMWD, and if necessary, the City, as set forth herein. Any change whatsoever to the Shoreline is classified as either a Material Change, or a Non-Material Change, each of which have separate requirements, set forth below.

In 2015, a dispute arose between CLPOA and EVMWD regarding the Lake Lease, and rights to the Shoreline Improvements, Riverside Superior Court Case No. RIC 1503428 (“EVMWD Litigation”). On September 28, 2020, a class action judgment was entered in the EVMWD Litigation (“Judgment”). The Judgment binds all Lakefront Owners, all Lakefront Lots, CLPOA and EVMWD, and sets forth requirements for the construction and maintenance of Shoreline Improvements, which are incorporated into these rules. All CLPOA Members, regardless of their status as a Lakefront Owner in the Judgment, are bound by these rules, as are all residents, guests, and invitees within the Canyon Lake development. Finally, the City may have additional rules and procedures, which are the Lakefront Owners’ sole responsibility to comply with, relative to the construction and maintenance of Shoreline Improvements, which are not addressed in these rules.

Definitions

1. “CLPOA” means Canyon Lake Property Owners Association.
2. “EVMWD” means Elsinore Valley Municipal Water District.
3. “City” means the City of Canyon Lake.
4. “Lake” means the Railroad Canyon Reservoir, owned by EVMWD and leased to CLPOA.

5. "Shoreline" means the strip of land completely surrounding the Lake, also owned by EVMWD, and leased to CLPOA, as set forth in the Lake Lease. Note, the Shoreline is NOT the Waterline of the Lake.
6. "District Property" means the Lake and Shoreline collectively, or individually.
7. "Lake Lease" means the long-term lease agreement by which CLPOA leases the District Property from EVMWD.
8. "Lakefront Lot(s)" means any separate interest property that is either physically adjacent to the Shoreline, or the owners thereof otherwise have legal access to the Shoreline from their separate interest properties.
9. "Lakefront Owner(s)" means the owner(s) of any Lakefront Lot(s).
10. "EVMWD Litigation" means Riverside Superior Court Case No. RIC 1503428.
11. "Judgment" means the Judgment in the EVMWD Litigation.
12. "Shoreline Improvement(s)" mean any improvements on District Property, including without limitation, docks, seawalls, piers, stairs, boathouses, and any other property improvements.
13. "License Agreement" means, collectively, the "Notice of Consent to Use Land" and "License Agreement to Encroach on Shoreline and Lake," which documents require CLPOA's, EVMWD's and the Lakefront Owner's written consent to, for any Material Change under PC 9.1.
14. "Material Change(s)" means any
 - (a) material modification, material alteration, or material reconstruction of an existing Shoreline Improvement, or
 - (b) construction of a new Shoreline Improvement. Material Change(s) exclude any "Non-Material Change(s)."
15. "Non-Material Change(s)" means work undertaken to
 - (a) fix, maintain, repair, remedy, paint, restore, or remove and replace portions of an existing Shoreline Improvement, for the purpose of restoring the improvement to its original and/or undamaged condition, or
 - (b) remove a Shoreline Improvement in its entirety. Non-Material Changes may include, without limitation, the following:
 - (i) Resurfacing existing docks or ramps (e.g., with carpet or composite decking material).
 - (ii) Installing a boat lift on an existing dock.
 - (iii) Installing a canopy on an existing dock.
 - (iv) Installing a toy rack on an existing dock.
 - (v) Adding a small amount of sand to a depleted area in the Shoreline, provided doing so does not significantly change the bathymetry of the Lake and does not significantly alter the Shoreline.
 - (vi) Resurfacing existing docks or ramps (e.g., with carpet or composite decking material).

16. "ACC" means CLPOA's Architectural Control Committee.
17. "Material Certification" means a "Material Standards and Specification Certification for Encroachments in Canyon Lake", or similarly titled form, provided by EVMWD, and signed by Lakefront Owner, whereby Lakefront Owner certifies that any materials or products used in a proposed Lakefront Improvement will: (1) be free of Foreign Substances prohibited by EVMWD, and (2) otherwise comply with certain standards, certifications and/or restrictions, required by EVMWD.
18. "Shoreline Application" means, collectively:
 - (1) The ACC's application, and all included documents, in a form to be determined by the ACC from time to time, required for any Material Changes or Non-Material Changes;
 - (2) The plans for such proposed Material Change(s) or Non-Material Change(s);
 - (3) If required, the survey described in PC 9.1a; and
 - (4) If required, the Material Certification.
19. "Foreign Substances" means any material or product that will be in contact with the water in the Lake, including, but not limited to, any protective materials (such as coatings, linings, liners, etc.), any joining and sealing materials (such as solvent cements, welding materials, gaskets, lubricating oils, etc.), and any related products (such as fittings, etc.)
20. "Waterline" means the boundary between the Lake and the Shoreline, where the Lake's water meets the Shoreline's land. The Waterline will typically be between 1372 ft above mean sea level (1372 "MSL") and no higher than approximately 1381.76 MSL. CLPOA has no control over the Waterline whatsoever, and shall not incur any liability whatsoever, related to, or as a result of, changes in the Waterline.
21. "Licensed Surveyor" means a California-Licensed Land Surveyor, with a current and valid license in land surveying.
22. "Registered Civil Engineer" means a California-Licensed Professional Engineer with a current and valid license in civil engineering.
23. "Governing Documents" means those documents identified in Cal. Civ. Code § 4150, including CLPOA's: CC&Rs for all tracts within the Canyon Lake development; Bylaws; Articles of Incorporation; and Operating Rules. (The Operating Rules are sometimes referred to as "Rules and Regulations" or just "rules.")
24. "MSL" means "mean sea level", which is a standard metric to determine elevation.

PC.9.1. Process for Material Changes

No Material Changes may be made without prior written approval of CLPOA and EVMWD, as set forth herein. Lakefront Owners are the only property owners that may make a Material

Change - other CLPOA Members cannot. It is strictly the Lakefront Owner's responsibility to obtain approval from CLPOA, and EVMWD to make any Material Change.

A Lakefront Owner seeking to conduct a Material Change must follow this process to obtain approval from CLPOA, in addition to adhering to any other rules specific to certain types of Shoreline Improvements:

PC.9.1a. Submit Shoreline Application. Lakefront Owners must submit a Shoreline Application to CLPOA's Planning and Compliance Department for review purposes to ensure the required documents are completed prior to the ACC's and EVMWD's review of the proposed Material Change. These required documents include the following:

1. An ACC application, including one (1) hardcopy and one (1) digital copy of the plan for the proposed Material Change(s) which includes a survey showing the proposed, or affected, Shoreline Improvement(s) in relation to the Lakefront Lot's property boundary with the Shoreline, all existing improvements in the vicinity, and if applicable, any EVMWD easement on the Lakefront Lot. The survey must be prepared, signed, and stamped by a Licensed Surveyor. The plan must be in a form acceptable for recordation by Riverside County.
2. If the proposed or affected Shoreline Improvement alters the Waterline or bathymetry of the Lake, an engineering stamp on the plan is also required.
3. A Material Certification signed by the Lakefront Owner, if any materials from the proposed, or affected, Shoreline Improvement would come in contact with the Lake.
4. The original, signed, and notarized License Agreement. (This must also have the original signatures of all Owners of record of the Lakefront Lot accompanied by completed original notary acknowledgments for each signature sufficient to allow recordation of the document, as well as the original signatures of the EVMWD and CLPOA officials specified on the License Agreement, again accompanied by original notary acknowledgements for those signatures sufficient for recording purposes.)

PC.9.1b. CLPOA's Planning and Compliance Reviews the Shoreline Application. Once the Lakefront Owner submits their Shoreline Application, CLPOA staff will evaluate whether it is readable, complete, and includes all necessary documents, and all information required for EVMWD and the ACC to make a decision on the Shoreline Application. If CLPOA's Planning and Compliance determines the Shoreline Application is not complete, (i.e., it does not include all necessary documents and information), CLPOA will notify the Lakefront Owner. The Shoreline Application will not be deemed "received" by CLPOA, for purposes of triggering the ACC's deadline to respond under the CC&Rs, until all required documents in the Shoreline Application are submitted, along with all required information therein. Once the Shoreline Application is complete, CLPOA will send the completed Shoreline Application to EVMWD for their review.

PC.9.1c. EVMWD Reviews Shoreline Application. The Shoreline Application will be reviewed by EVMWD. If EVMWD denies consent for the proposed Material Modification(s), the ACC will deny the Shoreline Application. If correction(s) can be made by Lakefront Owner to address EVMWD's denial of consent, Lakefront Owner may resubmit another Shoreline Application as set forth in PC.9.1a, with corrections. If

EVMWD gives consent for the proposed Material Modification(s), EVMWD will so notify CLPOA.

PC.9.1d. ACC Reviews Shoreline Application. If EVMWD approves the Shoreline Application, the ACC will review to evaluate whether the proposed Material Modification(s) conform to CLPOA's Governing Documents. If the ACC denies the Shoreline Application and correction(s) can be made by Lakefront Owner to address the ACC's denial, Lakefront Owner may resubmit another Shoreline Application as set forth in PC.9.1a, with corrections. If the ACC denies the Shoreline Application and correction(s) cannot be made by Lakefront Owner to address the ACC's denial, the ACC will so advise the Lakefront Owner and EVMWD.

PC.9.1e. Final Inspection of Shoreline Improvement(s) & Recordation. Lakefront Owner must complete the Material Change in the timeframe required by the ACC. After completion of the Material Change, Lakefront Owner must contact CLPOA for final inspections. If CLPOA requires further work to complete the Material Changes per the approved specifications, Lakefront Owner must complete the work within any such timeframes provided by CLPOA. When the Material Changes are completed per CLPOA requirements, "sign-off" documents will be placed in the Lakefront Owner's file.

After final inspection and provided the Material Change(s) are built according to the plans approved by CLPOA and EVMWD. CLPOA will sign and notarize the License Agreement and collect a notarized signature from EVMWD and submit the License Agreement to Riverside County for recordation. If recorded, CLPOA will send a hard copy of the recorded License Agreement to the Lakefront Owner at the physical address on file for purposes of notice with CLPOA, or if one is not specified, to the Lakefront Lot's address.

Lakefront Owner is solely responsible to ensure the plan is legible, and in a form acceptable for recordation by Riverside County. If Riverside County rejects the prospective License Agreement for recordation due to illegibility, or any other reason, Lakefront Owner will be fined, per CLPOA's Fine Schedule, for each time the License Agreement is rejected, and at its sole discretion, CLPOA may exercise its right to revoke consent for the Shoreline Improvement(s) that are the subject of the License Agreement, among other remedies.

PC.9.2. Process for Non-Material Changes

No Non-Material Changes may be made without prior written approval of CLPOA and EVMWD, as set forth herein. Lakefront Owners are the only property owners that may make a Non-Material Change - other CLPOA Members cannot. It is strictly the Lakefront Owner's responsibility to obtain approval from CLPOA, and EVMWD.

A Lakefront Owner seeking to conduct a Non-Material Change must follow this process to obtain approval from CLPOA, in addition to adhering to any other rules specific to certain types of Shoreline Improvements:

PC.9.2a. Submit Shoreline Application. Lakefront Owners must submit a Shoreline Application to CLPOA's Planning and Compliance Department for the proposed Non-Material Change, including the following:

1. A Shoreline Application, with a plan for the proposed Non-Material Change(s). (No survey is necessarily required, and no License Agreement is required, for Non-Material Changes. However, depending on the nature of the proposed Non-Material Change(s), the ACC may require the plan be stamped by a Registered Civil Engineer. The ACC may also require a survey – if so, the survey must be prepared, signed, and stamped by a Licensed Surveyor.)
2. A Material Certification signed by the Lakefront Owner, if any materials from the proposed, or affected, Shoreline Improvement would come in contact with the Lake.

PC.9.2b. CLPOA's Planning and Compliance Reviews the Shoreline Application. Once the Lakefront Owner submits their Shoreline Application, CLPOA staff will evaluate whether it is legible, and includes all necessary documents, and all information required for EVMWD and ACC to make a decision on the Shoreline Application. If it is determined the Shoreline Application is not complete, (i.e., it does not include all necessary documents and information), CLPOA will notify the Lakefront Owner. The Shoreline Application will not be deemed "received" by CLPOA, for purposes of triggering the ACC's deadline to respond under the CC&Rs, until all required documents in the Shoreline Application are submitted, along with all required information therein. Once the Shoreline Application is complete, CLPOA will send the completed Shoreline Application to EVMWD for their review.

PC.9.2c. EVMWD Reviews Shoreline Application. The Shoreline Application will be reviewed by EVMWD. If EVMWD denies consent for the proposed Non-Material Changes, the ACC will deny the Shoreline Application. If correction(s) can be made by Lakefront Owner to address EVMWD's denial of consent, Lakefront Owner may resubmit a Shoreline Application as set forth in herein, with corrections. If EVMWD gives consent, EVMWD will so notify CLPOA.

PC.9.2d. ACC Reviews Shoreline Application. If EVMWD approves the Shoreline Application, the ACC will review to evaluate whether the proposed Non-Material Change(s) conform to CLPOA's Governing Documents. If the ACC denies the Shoreline Application and correction(s) can be made by Lakefront Owner to address the ACC's denial, Lakefront Owner may resubmit another Shoreline Application as set forth in herein, with corrections. If the ACC denies the Shoreline Application and correction(s) cannot be made by Lakefront Owner to address the ACC's denial, the ACC will so advise the Lakefront Owner and EVMWD.

PC.9.2e. Final Inspection of Shoreline Improvement(s). Lakefront Owner must complete the Non-Material Change in the timeframe required by the ACC. After completion of the Non-Material Change, Lakefront Owner must contact CLPOA for final inspections. If CLPOA requires further work to complete the Non-Material Changes per the approved specifications, Lakefront Owner must complete the work within any such timeframes provided by CLPOA. When the Non-Material Changes are completed per CLPOA requirements, "sign-off" documents from each entity will be placed in the Lakefront Owner's file.

PC.9.2f. Change in Classification. If, at any point during this process for conducting Non-Material Changes, either CLPOA or EVMWD determine the proposed work would constitute a Material Change, Lakefront Homeowner will be required to follow the process for Material Change(s) in Section PC.9.1.

PC.9.3. Further Changes to Processes / City's Process Independent. CLPOA and EVMWD may modify or amend the application processes for Material Changes and or Non-Material Changes, as they deem necessary at any time by mutual written agreement.

Separately, the city may also change its process for addressing and or permitting Shoreline Improvements, which Lakefront Owners must follow. Enforcement of city ordinances is the responsibility of the city, and compliance with city ordinances is the sole responsibility of the impacted CLPOA Members. Notwithstanding the foregoing, and without limitation of CLPOA's rights to require modification or removal of any Shoreline Improvements as set forth in the Judgment and or these rules, CLPOA expressly reserves the right to revoke or deny a License Agreement for a Lakefront Owner's failure to comply with city ordinances relative to Shoreline Improvements, among other reasons.

PC.9.4. Material Standards and Certifications

Any material or product that will be in contact with the water in the Lake, including, but not limited to, any protective materials (such as coatings, linings, liners, etc.), any joining and sealing materials (such as solvent cements, welding materials, gaskets, lubricating oils, etc.), and any related products (such as fittings, etc.) (collectively, "Foreign Substances") cannot contain any products or chemicals deemed toxic including, but not limited to:

- Perfluorooctanesulfonic Acid (PFOS), Perfluorooctanoic Acid (PFOA) compounds, and other Per- and polyfluoroalkyl substances (PFAS) regulated in drinking water.
- Lead materials.

Additionally, Foreign Substances must meet and comply with the following standards, certifications, and/or restrictions:

- National Sanitation Foundation (NSF)/ American National Standard Institute (ANSI) 61.
- NSF/ANSI 61-2005/Addendum 1.0-2005 and subsequent updates.

Any Lakefront Owner who intends to place any material(s) in the Lake, whether as part of a Material Change, Non-Material Change, or otherwise, must first provide EVMWD with following documentation:

1. A signed Material Certification, in a form provided by EVMWD, certifying that the materials standards and certifications mandated by this section are satisfied; and
2. If requested by EVMWD, a list of the material specifications, a Material Safety Data Sheet (MSDS) and composition (ingredients, constituents) of Foreign Substances.

Additionally, raw foam is not acceptable as a material for any Shoreline Improvement, as it deteriorates and pollutes the Lake.

PC.9.5. CLPOA May Require Additional Changes or Removal of Shoreline Improvements at Any Time.

Notwithstanding EVMWD's approval of any Shoreline Improvements, the city's approval of any Shoreline Improvements by way of permit or otherwise, and / or the issuance and recordation of a License Agreement for any Shoreline Improvements, CLPOA and EVMWD each have the right to require relocation, replacement, modification and or removal of any Shoreline

Improvement if it is determined by either CLPOA or EVMWD, in each party's sole discretion, that prudent management of the Lake, the accommodation of other property owners or any other circumstances make such action appropriate. If directed by CLPOA to do so, the Lakefront Owner shall, at their sole expense, relocate, replace, modify, or remove any Shoreline Improvement for which they are responsible, as so directed by CLPOA. After relocation or removal of a Shoreline Improvement, the Shoreline must be restored to a safe, clean, and attractive condition by the Lakefront Owner at their sole expense.

To this end, CLPOA maintains the right to revoke its consent to any License Agreement for any Shoreline Improvement and may record any subsequent documents on the Lakefront Lot as may be necessary to effectuate such revocation of the License Agreement.

If CLPOA directs a Lakefront Owner to relocate, replace, modify, or remove any Shoreline Improvement, and restore the Shoreline as required herein, yet the Lakefront Owner fails to do so, CLPOA:

(1) Will impose fines, pursuant to CLPOA's Fine Schedule, for every week that the Lakefront Owner fails to comply with CLPOA's direction, and will have the right to recover such fines, in addition to, late fees, interests, costs and attorneys' fees incurred by CLPOA in addressing the Lakefront Owner's non-compliance; and

(2) May, but is not obligated to, effectuate such relocation, replacement, modification or removal, and restoration of the Shoreline, itself, and collect CLPOA's incurred costs in doing so from the Lakefront Owner, in addition to the other fines, charges, and fees described herein, and any others CLPOA may be entitled to by law.

If CLPOA does effectuate such relocation, replacement, modification or removal of any Shoreline Improvement the Lakefront Owner failed to do themselves, CLPOA shall not be liable for any damages, costs, claims, or demands associated with, or related to in any way to, CLPOA's work in relocating, replacing modifying or removing any Shoreline Improvement and or the restoration of the Shoreline.

PC.9.6 Responsibility for Shoreline Improvements / Maintenance Standards / Safety

Lakefront Owners are solely responsible for any and all of the following Shoreline Improvements:

- (1) Those identified in the Judgment as associated with their Lakefront Lot;
- (2) Those they have constructed and or use;
- (3) Those that are identified in a License Agreement, for their Lakefront Lot;
- (4) Those that are identified in any other documentation used for approval of Shoreline Improvements prior to the Judgment.

Any Shoreline Improvement for which responsibility is not allocated pursuant to the above criteria is deemed to be the responsibility of the Lakefront Owner whose Lakefront Lot's property line is closest in proximity to such Shoreline Improvement.

Any Shoreline Improvement used by multiple Lakefront Owners jointly (e.g., a shared dock), will be the responsibility of all such Lakefront Owners jointly and severally.

Lakefront Owners must maintain all Shoreline Improvements, for which they are responsible, in a safe, neat, attractive, condition and in good repair. This includes, without limitation, decking, canopies, painting, hookup, flotation, etc. If a Shoreline Improvement is not maintained, CLPOA will revoke the License Agreement therefor, and or require the Lakefront Owner to remove such Shoreline Improvement from the District Property at the Lakefront Owner's expense.

All maintenance, removal, and other, obligations herein as to such Shoreline Improvement(s) a Lakefront Owner is responsible for, will be the sole responsibility of such Lakefront Owner, and such Lakefront Owner assumes all risk of injury, damages, or loss incident to such Shoreline Improvements. However, CLPOA does not grant any Lakefront Owner any exclusive rights in or over any part of the bed of the Lake.

No approval by CLPOA regarding the placement and use of any Shoreline Improvement shall be deemed, either specifically or by implication, a representation that said Shoreline Improvement is free from danger to any person, persons, or property. All Shoreline Improvements are used at the sole risk of the Lakefront Owner, their residents, family, guests and or invitees.

PC.9.7 Docks

The following applies to all docks:

PC.9.7a Criteria for Dock, Ramp, or Similar Structure - As with all Shoreline Improvements, only Lakefront Owners may apply for permission to install a dock, ramp, or similar structure.

PC.9.7b Dock Covers - Dock covers with a hip roof on a "U" shaped dock may be allowed. The frame must be sized to carry the load. The cover and frame shall be of quality material and a sample, and specifications must accompany the Shoreline Application for ACC approval. The cover must be maintained in a manner that keeps it attractive. If the cover deteriorates so that it is no longer neat and attractive, the cover must either be replaced or the cover and frame removed, upon an approved Shoreline Application prior to the removal.

PC.9.7c Common Docks - Common docks or marinas with 3 or more slips are recommended in corner areas and coves. 2 or more Lakefront Owners shall submit Shoreline Applications for a dock designed to be used jointly.

PC.9.7d Dock Anchorage - Dock anchorage should be designed to allow the dock to stay near the Waterline at all Lake levels; this can be accomplished by manual relocation of the dock when the Lake rises or falls, or may be a mechanical arrangement, which achieves the same result. Docks must have tie-down cables. Ropes are not allowed.

PC.9.7e Dock Placement - The leading edge of the dock or the portion of the dock closest to the Waterline shall be set at 1372' MSL contour.

PC.9.7f Dock Numbers - All docks must be identified with the tract and lot numbers. These numbers must be visible and legible from the Lake. Minimum 3-inch letter size and of a contrasting color is required.

PC.9.7g Enclosed Storage - Enclosed storage may be allowed on a dock with prior ACC approval.

PC.9.7h Mooring Privileges - Mooring privileges at private docks are available only to Lakefront Owners. Others must use CLPOA-owned docks or accesses.

PC.9.7i Disposal / Removal of Old Dock – As part of the application process to remove or replace a dock, the Lakefront Owner needs to provide a plan for removal of the old dock, such as disposal or sale. Further, as a condition of final approval, the Lakefront Owner will need to provide written proof that the old dock has been properly disposed of and not dumped or sunk in or around the Lake. Lakefront Owners will be charged for:

(1) The cost of removing the dock from the Lake in the event the dock is dumped or sunk somewhere in the Lake; and

(2) Additional fines to deter littering in the Lake, in an amount set forth in GR.2.9. For purposes of this rule, unauthorized dumping of a dock into the Lake expressly constitutes a violation of GR.2.9.

PC.9.8 General Design Data for New or Replacement Docks

The ACC will rule on the type and color of dock allowed. Super structures will not be allowed. The ACC may, in its sole discretion, deviate from these guidelines.

- U dock: twenty-eight (28') feet long including a six (6') feet header, sixteen (16') feet wide, four (4') feet fingers, ten (10') feet opening.
 - Maximum slip length in tight coves: twenty-two (22') feet long.
 - Maximum slip length in open water area: twenty-five (25') feet long.
 - Maximum header depth: six (6') feet long.
- W dock: twenty-eight (28') feet long including a six (6') feet header, thirty-one (31') foot wide, two, four (4') feet fingers on each side, with one, three (3') feet finger in the middle, and two ten (10') feet openings.
 - Maximum slip length in tight coves: twenty-two (22') feet long.
 - Maximum slip length in open water area: twenty-five (25') feet long.
 - Maximum header depth: six (6') feet long.
- L dock: twenty-five (25') feet long including four (4') feet header, eleven (11') feet wide.
- T dock: twenty-five (25') feet long including four (4') feet header, sixteen (16') feet wide
- Finger dock: twenty-five (25') feet long, four (4') feet wide.

Minimum length of a ramp fixed to the top of a 1383' MSL seawall: twenty (20') feet (shorter than twenty (20') feet is harder to walk on when the water in the Lake goes down.)

Typical dock design is based on width of rear property line. These are guidelines only. The ACC has the authority to deviate from these guidelines.

- Lakefront Lots with over twenty-six (26') feet at rear property line: "U" dock.
- Two adjacent Lakefront Lots with less than twenty-six (26') feet each and more than twenty (20') feet each at rear property line: single "W" dock.
- More than two adjacent Lakefront Lots of twenty (20') feet each at rear property line: joint use "L" or "Finger dock".

- More than two adjacent Lakefront Lots with less than twenty (20') feet each at rear property line; joint use "T", "L", or "Finger dock".
- Oversized docks, or "W" docks: only possible for single properties with at least ninety-five (95') feet of shoreline, to avoid congestion.

This is general design information and subject to specific review by the ACC for approval. Where the ACC deems it would be appropriate, a master plan shall be created by Lakefront Owners for placement of docks in coves. All coves are different with some coves being extremely tight when it comes to dock placement. A marina in a cove made up of 3 or more slips with 3 or more Lakefront Lots is highly recommended as a marina takes less space. The ACC will evaluate open water placement versus cove placement location. Navigation and placement of future docks where there are none will be considered for all dock changes and also determine if there is sufficient room for a side-tie lift. The ACC has the authority to require dock relocation and or removal as needed.

PC.9.9 Dock Application Requirements

Plans must show the placement of all proposed structures and be adequately dimensioned so the installation can be checked for accuracy of location. Application requirements, in addition to those generally required for Material Changes and Non-Material Changes (PC 9.1 and 9.2) are:

- For Material Changes to docks, site plans must be prepared, signed, and stamped by a Licensed Surveyor, drawn to scale, and must say what the scale is. Plans need to show only the rear of the property with emphasis on the rear property line location and the dock.
- The plan must show side and rear property lines as well as those of adjoining properties.
- The plan must also show other docks with distances and all other structures on both sides of the applicant's Lakefront Lot (i.e., seawall, gazebo, etc.). For docks in coves, distance to the dock(s) across the cove must be shown.
- Dock and ramp drawing must show size, openings, a ramp labeled fixed or adjustable, ramp wedge labeled (if needed) with degrees, metal cable tie hookups or strong arm, and canopy and /or lift (if applicable).
- The plan must show the low water contour at 1372' MSL of the Lake floor. The innermost point of the dock closest to the shoreline, usually the header, can encroach no farther out than the 1372' MSL.

NOTE: Fixed ramps are mounted to a seawall, retaining wall, or support posts. Adjustable ramps usually have wheels and are mounted on tracks near the shoreline. Adjustable ramps are designed to move in or out from the Waterline depending on the water level. For high water, move the dock in. For low water, move the dock out.

PC.9.10 Seawalls

Elevation at the top of the footing ("TOF") is to be no lower than 1377' MSL and staked by a Licensed Surveyor with a survey map showing footage from the rear property line corners. Stakes must be visible on the footing inspection. Seawalls cannot encroach beyond the 1377-foot TOF and be no higher than 1383' MSL top of the wall ("TOW"). Plans must be wet stamped by a Registered Civil Engineer with the seawall, seawall side elevation, detailed specifications (including, without limitation, a cross section of the seawall design), and dock and ramp location with all requirements of PC.9.9 included. Seawall shall be built with split-faced block facing the water for the entire seawall face. For coves, seawall width and location must be computed by

using the apex center point at the end of the cove. The plan must include what will be placed behind the seawall, e.g., concrete, landscaping, etc.

PC.9.11 Dredging / Grading

CLPOA is not responsible for dredging any portion of the Lake. It is exceptionally unlikely EVMWD would approve dredging any portion of the Lake, nevertheless any request to do so must comply with the process for a Material Change. The existing Waterline, and Shoreline may not be altered. When silt or eroded material is removed from the Lake, the plan for same must indicate the destination for the exported material. Any grading on the Shoreline would also be considered a Material Change, for which such process must be followed.

PC.9.12 Lakefront Owners and Related Parties Assume All Risk

CLPOA does not make any express or implied representations as to the water levels of the Lake or as to the safety, quality, or suitability of the District Property for installation, construction, use, repair, and maintenance of any Shoreline Improvements. Further, CLPOA makes no representation, express or implied, as to the safety, quality, or suitability of any Shoreline Improvements, notwithstanding CLPOA's approval of any Material or Non-Material Change. In exchange for permission by CLPOA to maintain and or use Shoreline Improvements on CLPOA's leasehold, Lakefront Owners, their residents, tenants, guests and invitees of each, assume all risk of loss, injury, or damage to person or property resulting from, caused by, or related to the installation, construction, use, maintenance and or repair of any Shoreline Improvements for any reason whatsoever, including without limitation due to the water levels of the Lake fluctuating, wave action, or hazardous conditions of any Shoreline Improvements.

PC.9.13 Transportation Permit

No materials, improvements or products are permitted to be transported on the Lake, without a transportation permit, issued by CLPOA. To be eligible for a transportation permit, among other requirements CLPOA may in its sole discretion impose, the Lakefront Owner must have approval from the ACC for a Shoreline Improvement. Transportation permits are valid for a specific length of time which will be expressly stated on the transportation permit – most always 1 day.

PC.9.14 No New Swimming Pools, Habitable Structures, or Bathrooms in the Shoreline; Rules for Existing Swimming Pools

EVMWD is not permitting any new swimming pools to be built in the Shoreline, presently. Any existing swimming pools in the Shoreline are expressly governed by CLPOA's Operating Rules. There shall be no contact between waters / chemicals from a swimming pool or related improvements located in whole or in part upon the Shoreline and the Lake waters. Any swimming pool in the Shoreline must have protections keeping water, chemicals or other pollutants from the swimming pool and related improvements from entering the Lake.

Additionally, no habitable structures or bathrooms are permitted in the Shoreline.

PC.9.15 No Commercial Use

No Shoreline Improvement, including without limitation any pre-existing pools, may be used for any commercial purpose. This includes, but is not limited to professional photography, movies,

commercials, television, business parties and event rentals, such as where the Shoreline Improvements or surrounding area are rented out for a wedding, seminar, anniversary party, etc.

PC.9.16 Applicable Processing Fees

Lakefront Owners are responsible for all processing fees associated with existing or proposed Shoreline Improvements, as CLPOA may from time to time set, including without limitation the following:

PC.9.16a – The applicant must make payment of the applicable Shoreline Application fee(s) and improvement bond. Bonds are returned upon satisfactory completion of the improvements as determined by the ACC, or if the permit is cancelled, or if not approved. Additionally, the property must be in compliance with all CLPOA Governing Documents for return of the bond. All associated fees, however, are non-refundable.

PC.9.16b – The applicant must pay the applicable fees and enter into a Conformance Bond Agreement, requiring the payment of a bond.

SECTION X – IMPROVEMENTS ON OR IN CLOSE PROXIMITY TO EVMWD SEWER EASEMENTS

Elsinore Valley Municipal Water District (“EVMWD”) owns and maintains a large sewer system servicing the Canyon Lake community. This sewer system runs through many homeowners’ separate interest properties. Consequently, EVMWD owns a large number sewer *easements* over homeowners’ separate interest properties, which generally permit EVMWD to enter onto homeowners’ separate interest properties to access and maintain those sewers (“EVMWD Sewer Easement(s)”). An easement is an interest in real property, that entitles the owner of the easement to conduct certain actions on another’s property.

Homeowners are strictly and solely responsible for knowing the location of all easements over their property, including EVMWD Sewer Easements, and depicting all easements in any application to the ACC, whether such easements are impacted by, or in close proximity of, the proposed improvements or not. For purposes of these rules, a proposed improvement is “in close proximity” to an easement if it is within 5 feet of the easement.

EVMWD Sewer Easements are different from the Shoreline. The rules in Section X govern improvements within the Owner’s separate interest property, which are, or would be, over an EVMWD Sewer Easement, or in close proximity thereto. Both processes in Section IX, and Section X must be followed if a proposed improvement plan would;

1. Have, or affect, any Shoreline Improvements, and
2. Also modify or install improvements over, or in close proximity to, an EVMWD Sewer Easement in the Owner’s separate interest property.

PC.10.1 Improvements Located on or Within 5 Feet From to EVMWD Sewer Easement

No improvement may be constructed or maintained on, or within 5 feet from, an EVMWD Sewer Easement, without approval from CLPOA and EVMWD as set forth herein. The footings, or other subterranean components, if any, for any proposed improvement cannot encroach on an EVMWD Sewer Easement. Further, any proposed improvements cannot interfere with

EVMWD's access to their EVMWD Sewer Easement. For any proposed improvement on, or within 5 feet of, an EVMWD Sewer Easement, the Owner must submit an application therefor ("Easement Application").

The Easement Application must:

1. Depict all easements, including the EVMWD Sewer Easement, on their separate interest property.
2. Meet any other requirements set forth in the Easement Application itself, which CLPOA may update in its sole discretion from time to time.
3. Meet all the requirements of PC.5.13 (use the checklist provided by CLPOA).

EVMWD has its own criteria for what it will allow on an EVMWD Sewer Easement, which the Owner is solely responsible for adhering to. CLPOA has no control over what EVMWD will allow on an EVMWD Sewer Easement. Notably, however, EVMWD does not permit pools, or other permanent structures, on any EVMWD Sewer Easement. Approval for any such improvement may be subject to conditions imposed by EVMWD and or CLPOA, in their sole discretion.

PC.10.2 Easement Application Requirements

An Easement Application for ACC approval for an improvement located on, or within 5 feet from, an EVMWD Sewer Easement, is available at the Planning and Compliance Department. The requirements are:

PC.10.2a – A completed Easement Application form signed by all record Owners of the Lot, including a plan for the proposed improvements.

PC.10.2b – Depending on numerous factors, including without limitation the nature of the proposed improvement, and the location / configuration of the EVMWD Sewer Easement, either the ACC and or EVMWD may, in each's sole discretion, require a survey. If required, the survey must be prepared by a California-licensed land surveyor and must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances from the proposed improvements to:

- o The property lines of the separate interest Lot;
- o The boundaries of the EVMWD Sewer Easement;
- o The location of the proposed and existing improvements on the Lot, all of which must comply with setback and other requirements in CLPOA's CC&Rs;
- o And any existing Shoreline Improvements on District Property, if applicable such as a seawall and dock ramp (all existing improvements must be labeled as "existing");
- o Any proposed grading changes, with the cut/fill and import/export amount listed on the plan.

PC.10.2c - The applicant must make payment of the applicable Easement Application fee(s) and improvement bond. Bonds are returned upon satisfactory completion of the improvements as determined by the ACC, or if the permit is cancelled, or if not approved. Additionally, the property must be in compliance with all CLPOA Governing Documents for return of the bond. All associated fees, however, are non-refundable.

PC.10.2d – The applicant must pay the applicable fees and enter into a Conformance Bond Agreement, requiring the payment of a bond.

PC.10.3 ACC Review

Once all the Easement Application requirements are satisfied, the ACC will review and consider the Easement Application. The ACC shall deny the Easement Application if it believes, in its sole discretion:

- The proposed improvements, in whole or in part, will not be in harmony with the general surroundings or adjacent buildings, structures and neighboring properties; the proposed improvements, or any part thereof, will be contrary to the interest, welfare or rights of other property owners.
- The proposed improvements negatively impact "District Property," as defined in PC Section IX.
- The proposed improvements are not consistent with CLPOA's Governing Documents, including these rules.

Without limiting ACC's right to deny the Easement Application for other reasons, the ACC may also deny the Easement Application if the application is incomplete in any way.

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FINE SCHEDULE CHANGES:

PC.9.1 (Failure to Follow Process for Material Changes): \$1,000, plus CLPOA's self help costs, if any.

Justification: CLPOA, along with Elsinore Valley Municipal Water District ("EVMWD") manage improvements within the Lake, such as docks. Installing or modifying an improvement such as a dock, ramp, or other structure on the Lake or Shoreline, without permission from CLPOA and or EVMWD poses a navigational hazard in the congested Lake, and may otherwise risk of injury to person and property.

PC.9.2 (Failure to Follow Process for Non-Material Changes): \$500, plus CLPOA's self help costs, if any.

Justification: CLPOA, along with Elsinore Valley Municipal Water District ("EVMWD") manage improvements within the Lake, such as docks. Installing or modifying an improvement such as a dock, ramp, or other structure on the Lake or Shoreline, without permission from CLPOA and or EVMWD poses a navigational hazard in the congested Lake, and may otherwise risk of injury to person and property.

PC.9.1e (License Agreement Rejected for Recordation): \$500 each time the License Agreement is rejected.

Justification: The Lake is a drinking water reservoir. All improvements installed within the Lake must be sufficiently documented.

PC.9.5 (Failure to Comply With CLPOA Order to Modify or Remove Shoreline Improvements): \$250 / 1st week / \$500 2nd week / \$750 3rd week / continuing fine of \$1000 per week thereafter.

Justification: Failing to comply with CLPOA's directives for maintaining or modifying Lakefront Improvements may result in a hazardous condition in the water / wet areas of the Shoreline, resulting in significant risk of injury and damage to property.

PC.9.6 (Shoreline Maintenance): \$200 per month, plus CLPOA's self help costs, if any.

Justification: Failing to maintain Shoreline Improvements, may result in a hazardous condition in the water / wet areas of the Shoreline, resulting in significant risk of injury and damage to property.

PC.9.7b (Dock Covers): \$100 per month.

Justification: Unkept improvements and items in the Lake degrade and threaten contamination of the Lake, posing risk of injury to person and property.

PC.9.7d (Dock Anchorage): \$200 per month.

Justification: Failure to properly secure a dock may cause it to drift into boats, other docks, and interfere with navigable water, posing risk of injury to person and or property.

PC.9.7e (Dock Placement): \$200 per month.

Justification: Failure to place and configure docks properly may interfere with navigable water, and during low water periods cause the dock to run aground, damaging property and causing risk of injury to persons.

PC.9.7f (Failure to Maintain Dock Numbers): \$100 per month.

Justification: The Lake is a narrow and congested body of water with numerous tight coves. Posting dock numbers serves as a navigational aid to boaters to orient them on the Lake. Additionally, if a dock breaks loose from its mooring, the numbers identify the owner allowing prompt return of the dock. Both reasons mitigate risk of collision on the Lake.

PC.9.7h (Mooring Privileges): \$100 per occurrence.

Justification: The Lake is a narrow and congested body of water with numerous tight coves. Mooring boats where unauthorized presents a navigational hazard, and therefore risk of injury to persons and or property.

PC.9.7i (Disposal / Removal of Old Dock): \$1,000 plus CLPOA's self help costs, if any.

Justification: Improper disposal of a dock by sinking it in the Lake poses a serious risk of injury to persons and contamination of the Lake.

PC.9.11 (Dredging / Grading): \$1,500 per occurrence plus CLPOA's self help costs, if any.

Justification: Altering the bathymetry of the Lake poses a serious navigational hazard on the Lake, alters the shoreline and consequently risks injury to persons and property.

PC.9.13 (Failure to Obtain Transportation Permit): \$500 per occurrence.

Justification: Failure to obtain approval before towing a large improvement, such as a dock, through the Lake poses serious risk of collision with other boaters, swimmers and or water craft operators, and consequent risk of personal injury and property damage.

PC.9.14 (Failure to Maintain Pool): \$1,500 per occurrence.

Justification: Failure to maintain a pool, spa or water feature, pursuant to these standards, threatens injury to person by way of insect infestation, slip and fall / drowning risk – it also threatens damage to property through contamination of the Lake.

PC.9.15 (No Commercial Use): \$500 per occurrence.

Justification: Pools and other Shoreline Improvements pose an inherent risk of drowning which increases significantly if they are used for commercial purposes such as swim lessons, or other commercial purposes which increase traffic over and use of such improvements. Additionally, commercial use of a pool increases wear and traffic on the pool, which threatens property due to erosion and contamination of the Lake.

PC.10.1 and or PC.10.2 (Building Improvements Over / In Close Proximity to EVMWD Easements Without Approval): \$250 per month.

Justification: Failure to obtain approval for improvements impacting EVMWD's easements may damage sewer lines, risking contamination of the Lake, a drinking water reservoir, and pose other risk to property and person resulting from damage to sewer lines.

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OTHER INCIDENTAL OPERATING RULE CHANGES

PC.2.8 Lakefront Lot / Boundary Line

A Lakefront Lot is a lot that is immediately adjacent to the lake, as demonstrated by a lot boundary line shared with the lake property leased by the Association. Only lots which have a lakefront boundary line, as shown on the original tract map creating such lots, shall qualify as Lakefront Lots. Lakefront Lots may not be created by lot line adjustments, grants of easement or other alterations of the original property rights and boundaries. Refer to PC Section IX for more detail on what constitutes a Lakefront Lot.

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool or spa or water feature eighteen (18") inches or deeper shall not be installed in the Community setback or front yard. A water feature less than eighteen (18") inches deep may be installed in the front yard setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5') feet away from any property line except for a corner lot (see PC.3.1c).

For a swimming pool a plot plan prepared by a licensed land surveyor and must be attached as an exhibit depicting the proposed improvements, their proposed location and distances, and property lines marked. For all Lakefront Lots, as defined in PC.9, the minimum height of decking for a pool or trough or a water feature is 1388' MSL. All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake per legal agreement with Elsinore Valley Municipal Water District. Simulated rock, and real rock formation and slides shall be subject to height restrictions set by the Architectural Control Committee. All equipment shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes, or trees. If screened with lattice, the openings shall be one (1") inch or smaller. Stuccoed or split-faced block wall is recommended.

PC.6.3 Plan Requirements

The plans must include a plot plan as a cover sheet, specific information about the proposed improvement(s) and elevations.

PC.6.3a Contents of Plans - *All existing and proposed structures, including fences, decks, patios, driveways, walks, walls, retaining walls, etc., shall be shown on the submitted plans.* The plans must also be accurate and to scale, show locations of setbacks and include dimensions of the proposed improvement(s) and distances from the proposed improvement(s) to existing improvements, setbacks and property lines. Construction specifications are not required to be submitted to the Committee except **as may be required for Shoreline Improvements, and improvements on or within close proximity to an EVMWD Sewer Easement – refer to PC Section IX and PC Section X for further details.** ~~seawalls (Refer to paragraph PC.9.6).~~

PC.6.3b Plan Specifications - The plans must include information on the improvements / modifications for which approval is sought, including, but not limited to, *size, height, dimensions, proposed color and, where appropriate, roof material.* The plans must clearly depict any proposed grade change and color change.

PC.6.3c Elevations - Plans must include elevations depicting views of the improvements / modifications for which approval is sought.

Date: December 2, 2025

To: Board of Directors

From: Ken Toler, Community Patrol Manager

RE: Approval - GR.5.2i

Background

Community Patrol has identified an increase in unsafe operation of personal electric vehicles (PEVs), particularly electric bicycles, on vacant lots throughout the community. Many of these lots contain uneven terrain, debris, or unmarked hazards, posing safety risks for riders and pedestrians.

Currently, General Rule 5.2i prohibits the use of PEVs in specific public areas such as the Lodge peninsula and Holiday Harbor Park but does not extend to vacant lots. As a result, Patrol officers have limited enforcement authority to address unsafe or unauthorized use of PEVs in these areas.

To improve community safety and provide clear enforcement authority, an amendment to GR.5.2i is proposed to include vacant lots as restricted areas unless the rider has written permission from the property owner.

Fiscal Impact

General Rule 5.2i imposes a \$250 fine for the first offense and \$500 for subsequent offenses. Extending the rule to cover vacant lots will improve enforcement and could increase citation revenue.

Recommendation

It is recommended that the Board of Directors approve the modification of General Rule 5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas.

Ken Toler
Community Patrol Manager

CURRENT RULE

GR.5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas - The use of personal electric vehicles—including but not limited to electric bicycles, electric scooters, electric skateboards, and wheeled boards—is prohibited in the following locations:

- Lodge peninsula, including the Lodge parking lot and Canyon Club Drive beyond the first stop sign past Lighthouse Drive.
- Holiday Harbor Park, parking lot, and launch ramp.

Members on these devices may still access these areas with a PEV but must dismount and walk their device once reaching the restricted zone.

PROPOSED CHANGES TO RULE

GR.5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas - The use of personal electric vehicles—including but not limited to electric bicycles, electric scooters, electric skateboards, and wheeled boards—is prohibited in the following locations:

- Lodge peninsula, including the Lodge parking lot and Canyon Club Drive beyond the first stop sign past Lighthouse Drive.
- Holiday Harbor Park, parking lot, and launch ramp.
- Vacant lots, unless the rider has the property owner's consent.

Members on these devices may still access these areas with a PEV but must dismount and walk their device once reaching the restricted zone.

PROPOSED FINAL RULE

GR.5.2i Prohibited Use of Personal Electric Vehicles in Designated Areas - The use of personal electric vehicles—including but not limited to electric bicycles, electric scooters, electric skateboards, and wheeled boards—is prohibited in the following locations:

- Lodge peninsula, including the Lodge parking lot and Canyon Club Drive beyond the first stop sign past Lighthouse Drive.
- Holiday Harbor Park, parking lot, and launch ramp.
- Vacant lots, unless the rider has the property owner's consent.

Members on these devices may still access these areas with a PEV but must dismount and walk their device once reaching the restricted zone.

Date: December 2, 2025

To: Board of Directors

From: Tiffany Cribbs, Director of Community Services

RE: Rule Approval for Removal of GR.4.2b and GR.4.2c

Background

The Rules & Regulations Review Committee reviewed proposed updates to streamline and clarify the Rules and Regulations document. The committee recommends removing GR.4.2b and GR.4.2c, which describe garage sale processes rather than enforceable operating rules.

This item was introduced as a 28-Day Reading at the October Regular Session Board Meeting. It is now being presented for final approval.

Removing these items eliminates redundancies, maintains consistency across sections, and keeps the Rules focused on governing behavior rather than administrative procedures. Garage sale processes will continue to be managed internally through established permit procedures.

Fiscal Impact

There is no fiscal impact as these rules do not have fines attached to them.

Recommendation

It is recommended that the Board of Directors approve the removal of General Rules 4.2b and 4.2c, improving clarity, consistency, and organization within the Rules and Regulations document.



Director of Community Services

PROPOSED RULE CHANGE

Remove:

- **GR.4.2b – Member in Good Standing:** The Member must be a “Member in Good Standing” in order to obtain a permit.
- **GR.4.2c – Maximum Number of Permits:** No more than three (3) permits per household in a fiscal year.

Date: December 2, 2025

To: Board of Directors

From: Tiffany Cribbs, Director of Community Services

RE: Rule Approval for New Rule GR.5.1.u

Background

A request was submitted by the Community Patrol Manager to address an identified gap in traffic enforcement. Certain intersections within Canyon Lake are designated as “Right Turn Only” for traffic safety. These intersections are clearly marked with signage and road markings; however, no existing violation currently addresses vehicles that disregard the restriction and make a left-hand turn.

This item was introduced as a 28-Day Reading at the October Regular Session Board Meeting. It is now being presented for final approval.

To improve roadway safety and support consistent enforcement, a new rule is proposed under General Rule 5.1, which governs vehicle and traffic violations.

Fiscal Impact

The adoption of General Rule 5.1u – Right Turn Only a new \$100 fine.

Recommendation

It is recommended that the Board of Directors approve the addition of General Rule 5.1u – Right Turn Only, establishing a clear traffic violation and fine for failure to comply with “Right Turn Only” intersection designations.

PROPOSED RULE:

GR.5.1u – Right Turn Only

Failure to make a right turn at intersections designated 'Right Turn Only'.



COMMUNITY SERVICES REPORT

December 2025

DIRECTOR'S MESSAGE

Tiffany Cribbs, Director of Community Services

As we shift into the holiday season, our Community Services departments continue focusing on dependable service, community engagement, and supporting the many seasonal activities taking place throughout Canyon Lake.

Communications

The Communications team managed more than 550 creative tasks in November, with much of the focus on winter and holiday promotions, seasonal restaurant specials, and end-of-year programming. The team continues to grow our digital reach through targeted social campaigns and improved email engagement. They are also working on website accessibility enhancements and new tools to track community engagement during this especially busy season.

Member Services

Member Services assisted more than 1,100 members in November through in-person, phone, and online support. The team continues to refine digital forms and online processes, making it easier for members to take care of year-end tasks. *Feedback from the customer survey program continues to be strong, with members rating overall service and issue resolution above 90%.*

Recreation

Recreation coordinated 188 functions in November, including 84 club events and 81 community functions. Planning is underway for the Tree Lighting Festival and Holiday Golf Cart Parade — a couple of our most anticipated seasonal events. The pool is now closed for the season. This year, the facility recorded more than 44,000 total visits from members and their guests, and we appreciate the community's support in making it a great season.

COMMUNICATION REPORT

Goals & Campaigns – November 2025

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Recreation & Event Promotions**
 - Annual Golf Cart Parade
 - Annual Parade of Lights
- **Member Services Notices**
 - Canyon Lake Virtual Tours (360)
 - Notify Us & Ask Us
 - Community Maintenance
 - Online Services
- **Community Notices**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration & Riding Best Practices
 - Not an E-Bike
- **Club Promotions**
 - Woman's Club Holiday Home Tour
 - Senior Center Holiday Dinner Party
 - Choraleers "Swing Into Christmas" Concert
 - Senior Center New Year's Eve Party
- **Restaurant Dining and Event Promotions**
 - Lodge*
 - New Year's Eve Party
 - Brunch with Santa
 - Dinner For Two Special
 - Monday Night Football Special
 - Burger & Penny Draft
 - Weekly Live Music
 - Monthly Social Media Contest
 - Country Club*
 - Winter Solstice Year-End Holiday Party
 - New Year's Eve Dinner Service
 - Prime Rib Wednesday Special
 - Weekly Live Music
 - Live Band Karaoke with Lifetime Rocker
 - Line Dancing at Country Club
 - Comedy Night with Frank & Friends
 - Cocktails & Karaoke
 - Happy Hour Mondays
 - Taco Tuesdays
 - Sunday Brunch
 - Monthly Social Media Contest
- **Golf Promotions**
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion (Canyon Lake residents only)

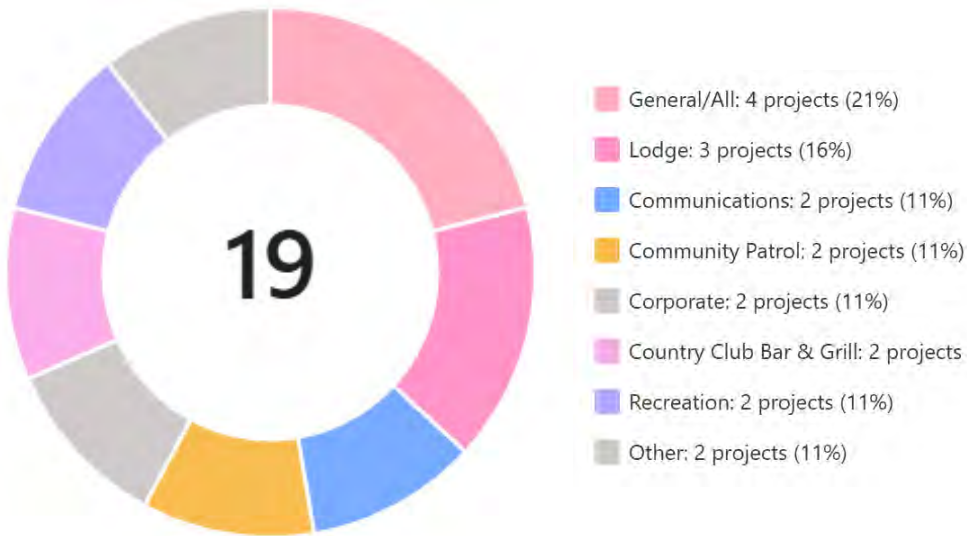
COMMUNICATION REPORT

KPI Dashboard – November 2025

ACTIVE CAMPAIGNS

November 2025

Below are the number of campaigns Communications managed during the month of November, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

568

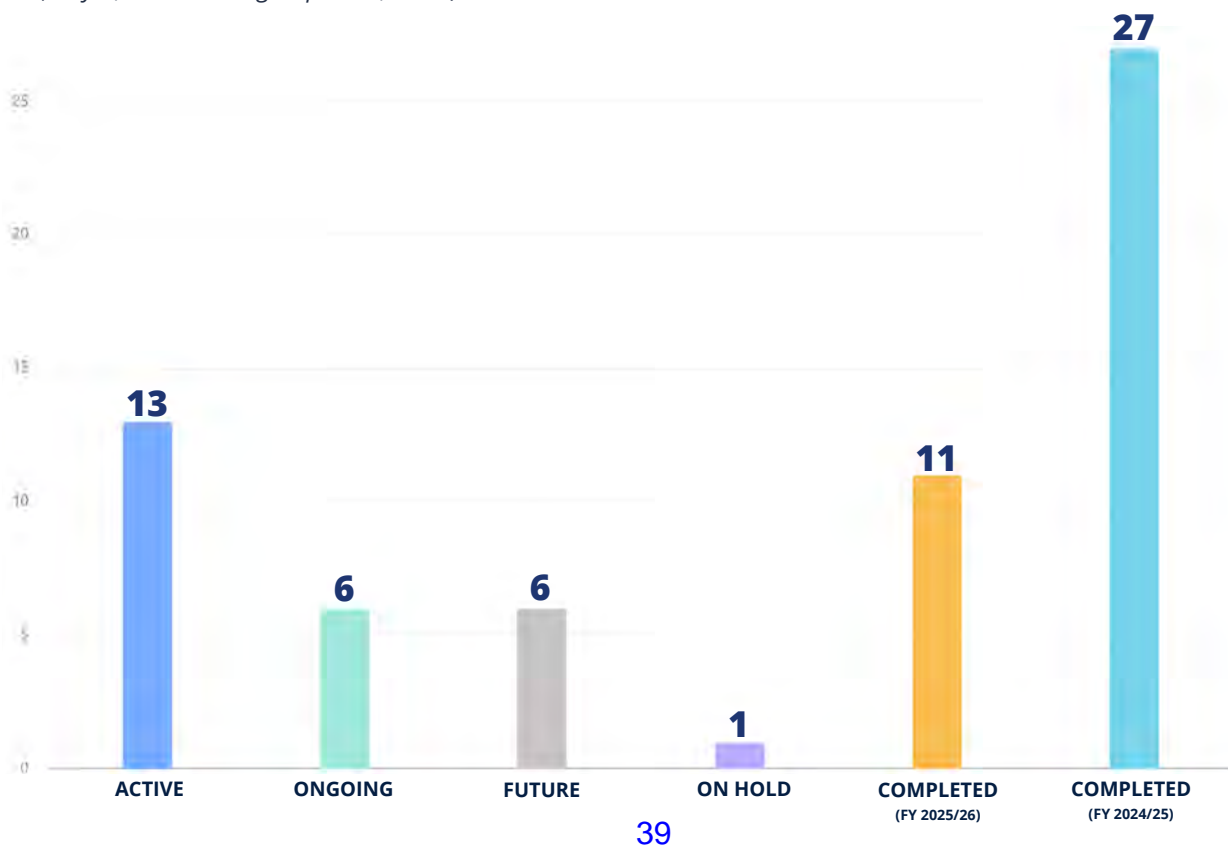
tasks completed
in November 2025

37

club events promoted
in fiscal year 2025/26

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



FEATURE CAMPAIGNS – CANYON LAKE POA

November 2025

Community Promotions

2026 CONCERTS AT THE LODGE



THE MARSHALL TUCKER BAND

SATURDAY, FEBRUARY 21, 2026
VIP \$100 | GENERAL ADMISSION \$90

TICKETS ON SALE NOW!

WWW.CLPOA.COM/CONCERTS

CONCERTS MAY BE CANCELED OR POSTPONED. TICKET REFUNDS ARE AVAILABLE IF A CONCERT IS CANCELED.

NOTICE

LAKE OPENING

Sunday, November 9.



The golden algae treatment is complete, and water quality continues to improve. The lake will reopen on Sunday, November 9, for all recreational activities. Thank you for your patience and cooperation as we worked to protect the health of our lake.

BEFORE **AFTER**

Visit our Lake Conditions page or scan the QR code to learn more.

WWW.CLPOA.COM/LAKECONDITIONS

CANYON LAKE [@canyonlakepoa](https://www.instagram.com/canyonlakepoa)



SIP N SHOP

NOVEMBER 15, 2025
CANYON LAKE, CA

COME JOIN US FOR JWC'S ANNUAL SIP N' SHOP

NOVEMBER 15, 2025
10:00AM - 3:00PM
HOLIDAY BAY ROOM AND LAWN AT THE LODGE

Canyon Lake Senior Center's

Holiday Boutique

NOVEMBER 8th & 9th
10 A.M - 3 P.M

Locally Crafted Art
Unique Artisan Gifts
Holiday & Home Decor
And More!

Canyon Lake Senior Center
23307 Canyon Lake Drive
Canyon Lake, CA 92587

LAKE EDUCATION ARTICLES

Explore our new article series that uncover the science behind Canyon Lake's health, from algae and nutrients to watershed dynamics and practical steps you can take to protect our lake.

- Algae Problem
- Nutrients
- Watershed
- Everyday Actions
- Alum Treatments
- Lake Stratification
- Storm Drains
- Invasive Species

Read the articles on our website

WWW.CLPOA.COM/LAKE-EDUCATION

CANYON LAKE [@canyonlakepoa](https://www.instagram.com/canyonlakepoa)



Read Our Fall/Winter Issue

Restaurant Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

PRIME RIB Night

WEDNESDAYS IN NOV
5 P.M. TO 7:30 P.M.



PRIME RIB, CHOICE OF POTATOES, AND VEGETABLES FOR \$32

CANYON LAKE [@canyonlakecountryclub](https://www.instagram.com/canyonlakecountryclub)

CANYON LAKE COUNTRY CLUB BAR & GRILL



HAPPY Veterans Day

FREE SLICE OF PIE FOR VETS
Veterans can receive a free slice of apple pie on Veterans Day!

Call 951.246.1773 for reservations or book online at www.canyonlakecountryclub.com/reservations

CANYON LAKE [@canyonlakecountryclub](https://www.instagram.com/canyonlakecountryclub)

SUNSET LOUNGE AND TERRACE

BURGER & Penny DRAFT

Available Mon, Wed & Thurs



BUY ANY BURGER AND GET A DRAFT BEER FOR A PENNY!

AVAILABLE EVERY MONDAY, WEDNESDAY, AND THURSDAY AT THE SUNSET LOUNGE AND TERRACE. WHILE SUPPLIES LAST.

Hours and reservations online at: WWW.THECANYONLAKELODGE.COM

32200 Canyon Club Drive, CA 92587, Canyon Lake CA

SUNSET LOUNGE AND TERRACE

Available Wed & Thurs

DINNER for Two

Only \$29.99



CHOOSE TWO FOR \$29.99

- SPAGHETTI AND MEATBALLS
- LASAGNA
- 16" PEPPERONI PIZZA

INCLUDES ONE LARGE DINNER SALAD. NOT TO BE COMBINED WITH ANY OTHER OFFER.

Reservations online: WWW.THECANYONLAKELODGE.COM

COMMUNICATION REPORT

Website Highlights – November 2025

Website Analytics Highlights



Top 15 Visited Website Pages

<input type="checkbox"/>	Page title and screen class	↓ Views	Active users	Views per active user	Average engagement time per active user	Event count All events
<input type="checkbox"/>	Total	45,154 100% of total	14,986 100% of total	3.01 Avg 0%	1m 03s Avg 0%	110,920 100% of total
<input type="checkbox"/>	1 Canyon Lake POA Community, Recreation & Events in Canyon Lake, CA - Canyon Lake POA	4,433 (9.82%)	2,265 (15.11%)	1.96	25s	11,802 (10.64%)
<input type="checkbox"/>	2 Login - Canyon Lake POA	4,074 (9.02%)	1,896 (12.65%)	2.15	41s	9,570 (8.63%)
<input type="checkbox"/>	3 Home - Canyon Lake POA	2,947 (6.53%)	1,997 (13.33%)	1.48	22s	9,246 (8.34%)
<input type="checkbox"/>	4 Events Reservation - Canyon Lake POA	2,163 (4.79%)	1,311 (8.75%)	1.65	19s	5,315 (4.79%)
<input type="checkbox"/>	5 Pickleball - Canyon Lake POA	2,074 (4.59%)	281 (1.88%)	7.38	1m 04s	4,214 (3.8%)
<input type="checkbox"/>	6 Canyon Lake Lodge - The Canyon Lake Lodge	1,464 (3.24%)	946 (6.31%)	1.55	22s	4,310 (3.89%)
<input type="checkbox"/>	7 My Info - Canyon Lake POA	1,201 (2.66%)	682 (4.55%)	1.76	45s	2,393 (2.16%)
<input type="checkbox"/>	8 Conditions - Canyon Lake POA	1,123 (2.49%)	637 (4.25%)	1.76	51s	2,856 (2.57%)
<input type="checkbox"/>	9 Make Payment - Canyon Lake POA	1,055 (2.34%)	571 (3.81%)	1.85	1m 35s	2,008 (1.81%)
<input type="checkbox"/>	10 Status - Canyon Lake POA	1,038 (2.3%)	997 (6.65%)	1.04	3s	3,544 (3.2%)
<input type="checkbox"/>	11 Happy Camp - Canyon Lake POA	978 (2.17%)	538 (3.59%)	1.82	1m 00s	2,759 (2.49%)
<input type="checkbox"/>	12 Events - Canyon Lake POA	966 (2.14%)	583 (3.89%)	1.66	39s	2,173 (1.96%)
<input type="checkbox"/>	13 Book Golf Tee Time - Canyon Lake POA	651 (1.44%)	163 (1.09%)	3.99	3m 47s	1,209 (1.09%)
<input type="checkbox"/>	14 Search - Canyon Lake POA	643 (1.42%)	316 (2.11%)	2.03	52s	1,302 (1.17%)
<input type="checkbox"/>	15 Restaurant - Canyon Lake POA	550 (1.22%)	397 (2.65%)	1.39	30s	1,369 (1.23%)

COMMUNICATION REPORT

Social Media Highlights – November 2025

PERFORMANCE SUMMARY

26,124

Followers
Total

324

Published
Posts

276,560

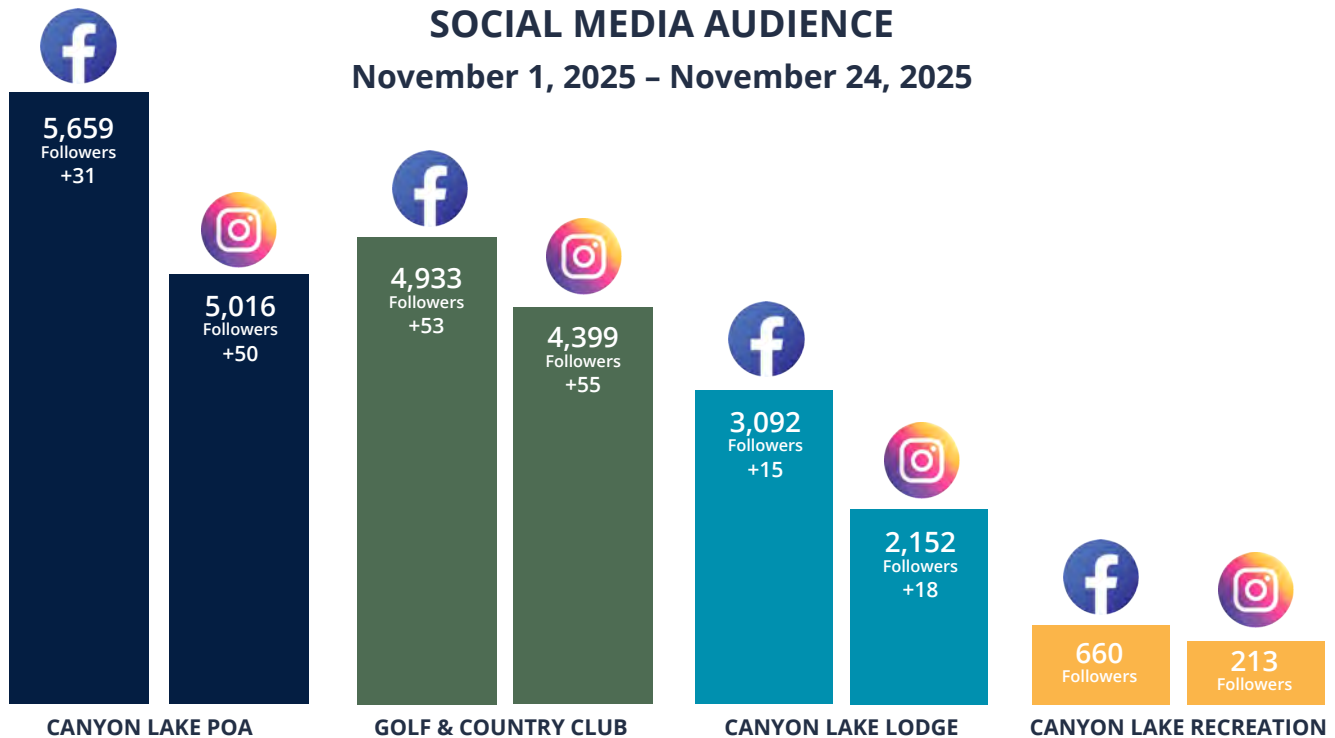
Page
Impressions

229,961

Post
Impressions

SOCIAL MEDIA AUDIENCE

November 1, 2025 – November 24, 2025



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Engagment	Reach	Impressions
Canyon Lake POA Facebook	5,659	31	79	3,992	50,042	59,699
Canyon Lake POA Instagram	5,016	50	97	1,038	46,980	99,565
Golf & Country Club Facebook	4,933	53	25	1,565	8,990	13,150
Golf & Country Club Instagram	4,399	55	31	124	9,409	16,999
Canyon Lake Lodge Facebook	3,092	15	10	528	5,379	6,775
Canyon Lake Lodge Instagram	2,152	18	11	69	1,906	4,131
Canyon Lake Recreation Facebook	660	1	35	11	594	655
Canyon Lake Recreation Instagram	213	0	36	23	1,161	1,897

COMMUNICATION REPORT

Email Highlights – November 2025

EMAIL DASHBOARD – NOVEMBER 2025

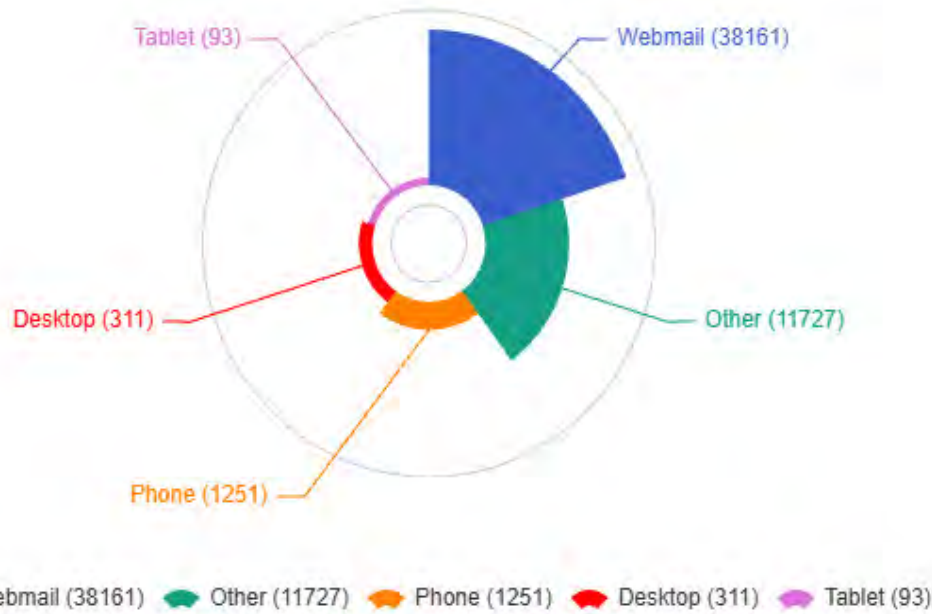
33837
DELIVERED



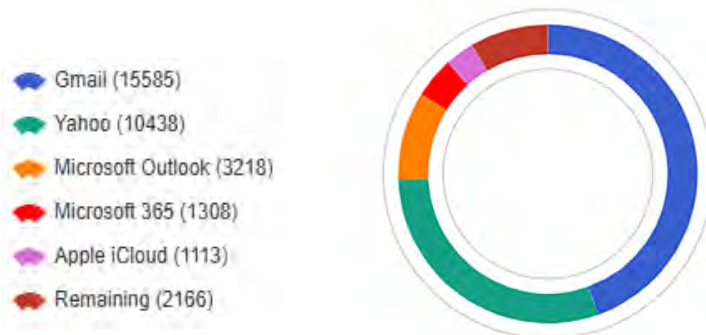
20947
UNIQUE OPENS



TOP DEVICE OPENS NOVEMBER 2025



DELIVERY BY EMAIL CLIENT NOVEMBER 2025



MEMBER SERVICES REPORT

Goals & Campaigns – November 2025

Goals & Objectives

The primary goals of the Member Services team this fiscal year are:

- **Digital Enhancement Initiative:** Adopt and improve digital solutions to increase efficiency and accessibility in Member Services.
- **Positive Member Interactions:** Deliver exceptional Member Service in all interactions between employees and members.
- **Ensure Professionalism:** Provide members with support that consistently reflects courtesy, respect, honesty, and informed responses.
- **Expedient Responses:** Respond to calls and emails promptly, maintaining a professional and courteous tone, with clear and informative details.
- **Anticipate Member Needs:** Train staff to recognize and respond to both expressed and unexpressed member needs effectively.
- **Foster Continuous Improvement:** Regularly train and update staff on best practices in member service to maintain high standards and adapt to new challenges.

Looking Forward

In consideration of Member Services primary goals for this year, below are some of the initiatives the Member Services team will be focusing on in the upcoming months:

- **Department Projects**
 - Policy Development
 - Ongoing Staff Website Review
 - Continued Management of Access Provider Transition
- **Digital Enhancements:**
 - Digitalizing Department
 - Increased Online Support
- **Customer Support Performance**
 - Implemented a SurveyMonkey program to gather feedback from members visiting the Member Services office, assessing current service levels to identify areas for improvement.
- **Daily Membership Management**
 - Issue Decals, RFIDs, & POA Cards
 - Vehicle Decals
 - Boat Decals
 - Golf Cart Decals
 - E-bike Decals
 - Establishing New Memberships
 - Manage Boat Dock Slip Rentals
 - Provide Guest Access Support
 - Process Assessment Payments
 - General Association Inquiries
 - Monthly Membership Renewal Letters

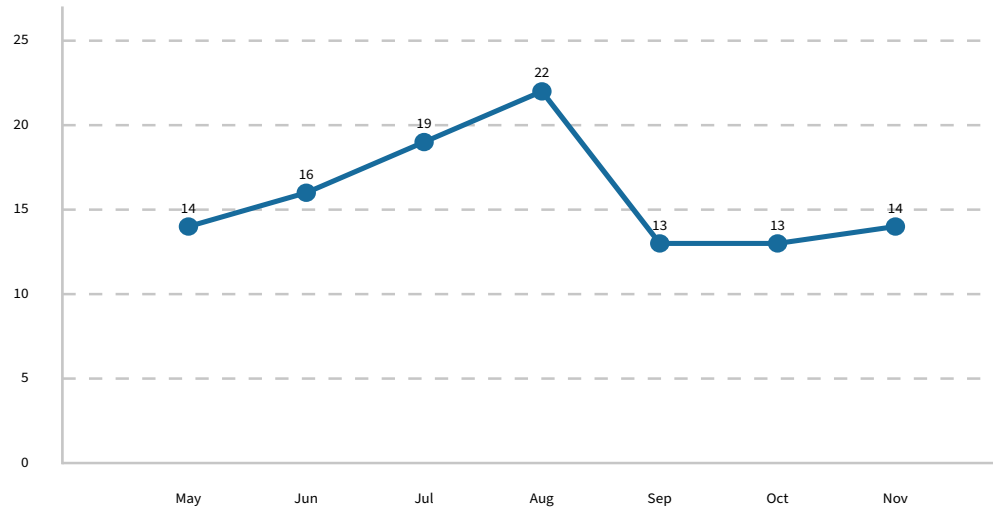
MEMBER SERVICES REPORT

KPI Dashboard – November 2025

NEW HOMEOWNERS

November 2025

Below are the number of new homeowners Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



MEMBERSHIP HIGHLIGHTS

16,087

Memberships in
November 2025

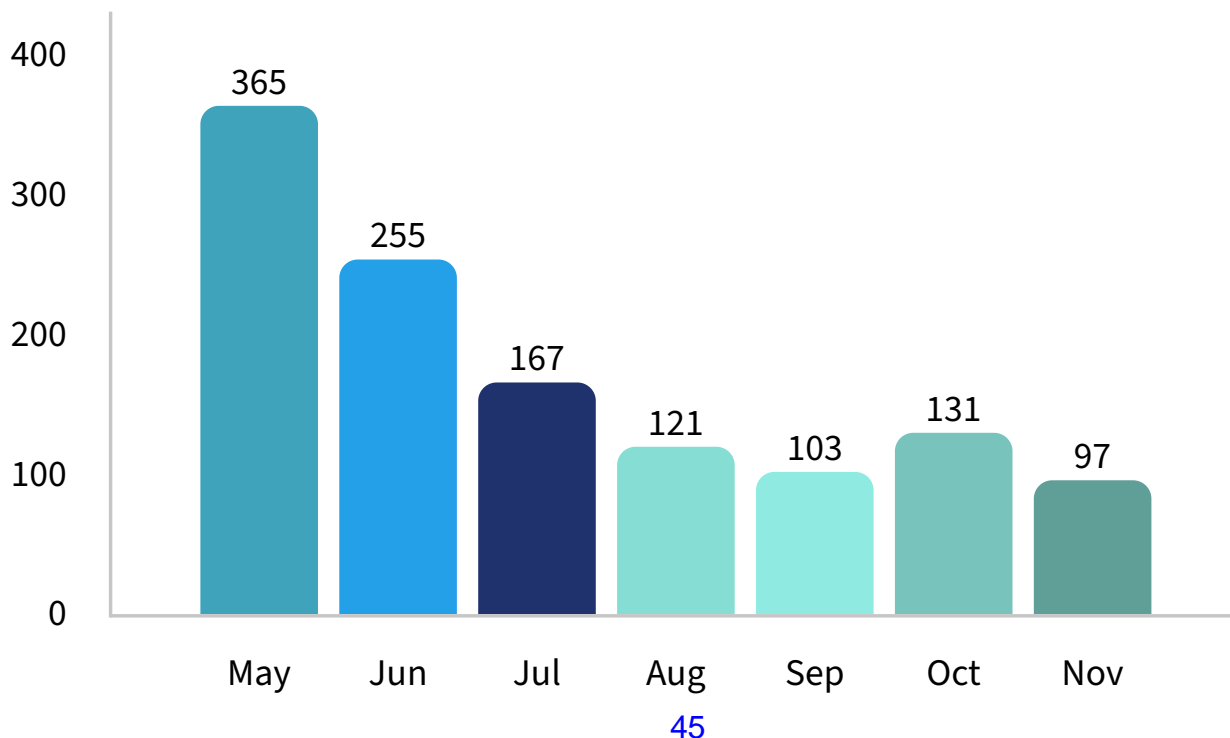
1,730

Tenants
November 2025

NEW MEMBERSHIPS

November 2025

Below are the number of new memberships Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



MEMBER SERVICES REPORT

KPI Dashboard – November 2025

MEMBER SERVICES ACTIVITY

78 (-122 Oct)
Member
Office Visits

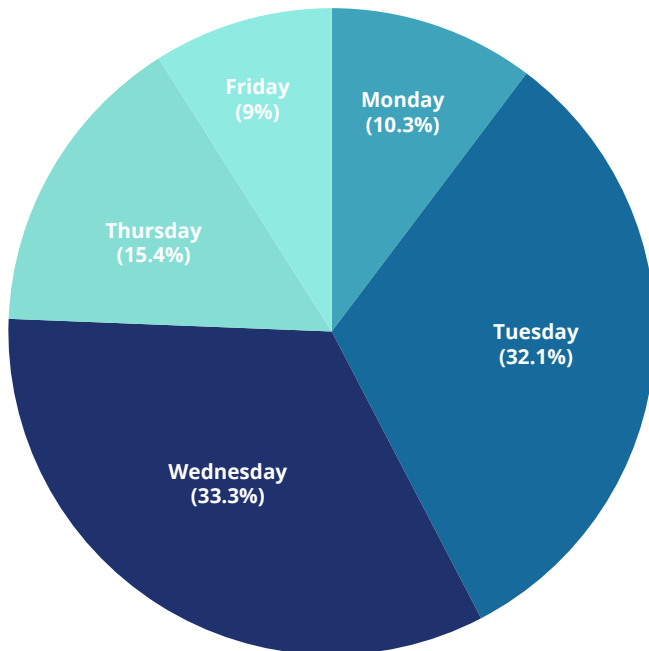
190
Decals
Processed

9%
In Person
Support

91%
Phone/Online
Support

MEMBER VISITS BY DAY TO MEMBER SERVICES

November 2025



MEMBER SUPPORT

867 (-266 Oct)

Members assisted in Nov
(in person, online/email, phone)

1,511 (-11 Oct)

Members signed up for email
communication

MEMBER EXPERIENCE FEEDBACK

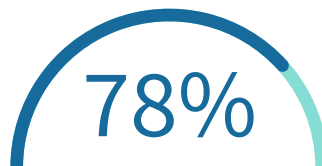
November 2025

Feedback from surveys sent to members after each visit to the Member Services office.

Overall Satisfaction



Overall Helpfulness



Issue Resolved



Wait Time

86%

Issue Resolution Time

82%

Recommendation Rating

86%

MEMBER SERVICES REPORT

KPI Dashboard – November 2025

DECAL OVERVIEW - NOV 2025

104 (-46 Oct)

Vehicle Decals Issued

10 (-10 Oct)

Golf Cart Decals Issued

11 (-15 Oct)

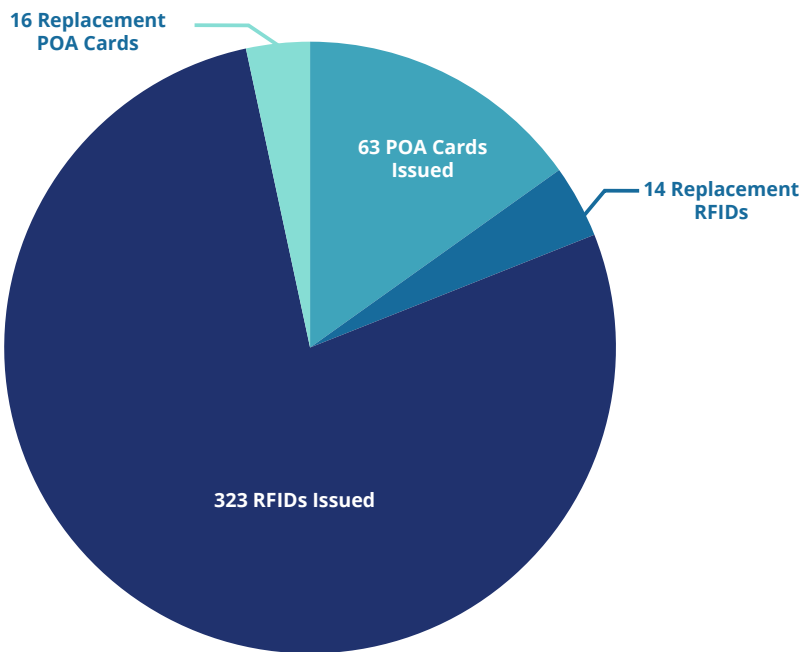
E-Bike Decals Issued

5 (-14 Oct)

Boat Decals Issued

RFIDS & POA CARDS ISSUED

November 2025



GO ACCESS HIGHLIGHTS

79%

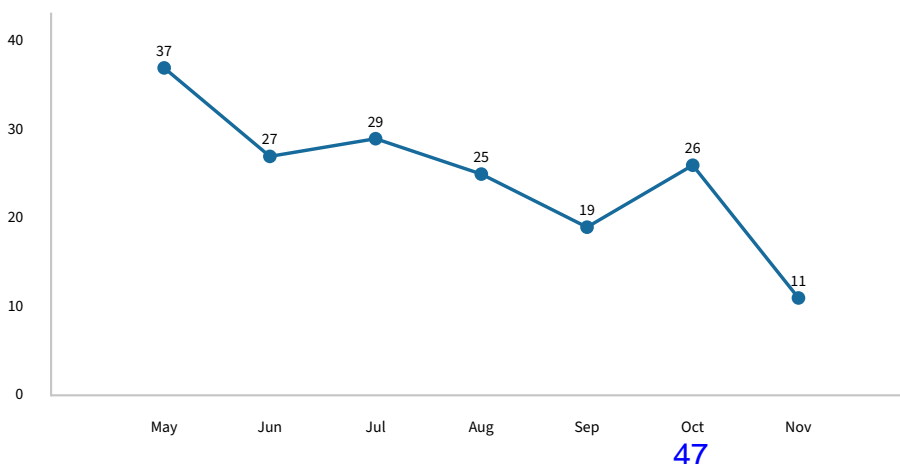
Members migrated to GoAccess.

4,217

Members migrated to GoAccess.

E-BIKE DECAL TRACKER

Below are the number of e-bike decals Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



TOTAL E-BIKES REGISTERED

1,139

as of November 24, 2025

RECREATION REPORT

Goals & Campaigns – November 2025

Goals & Objectives

The primary goals of the Recreation team this fiscal year are:

- **Enhance Community Engagement:** Elevate the quality and variety of existing recreational programs to better engage the community.
- **Expand Program Offerings:** Broaden the range of recreational activities, introducing new programs designed specifically to engage both youth and adults in the community.
- **Foster Partnerships & Community Support:** Secure local business partnerships for event sponsorships to reduce costs and enhance the quality of community events.
- **Support Club Activities:** Strengthen collaboration with clubs to ensure smooth execution of their events with enhanced consistency in departmental support.
- **Improve Facility Utilization:** Enhance the existing reservation system to streamline facility usage and meet community needs more effectively.
- **Update Technology Integration:** Upgrade technology to allow for online signups and payments to enhance user accessibility and streamlining operations for recreational programs.

Looking Forward

In consideration of Recreation's primary goals for this year, below are new initiatives the Recreation team will be focusing on in the upcoming months:

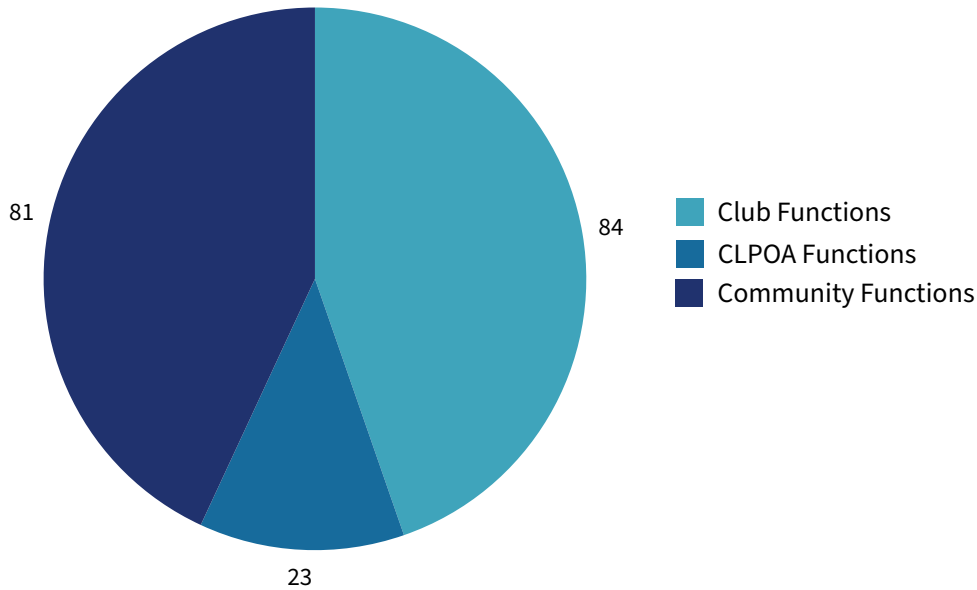
- **Event Coordination**
 - Canyon Lake POA Events
 - Annual Tree Lighting Festival
 - Toy Drive & Christmas Parade
 - Concerts at the Lodge
 - The Marshall Tucker Band
 - The Romantics
 - Event Sponsorships
 - Club Support
- **Department Projects**
 - Club resanctioning and calendar request process underway
 - Coordinating club event support with Patrol, Recreation, and Operations year-round
 - Managing Community Bench Program
- **Recreational Programs**
 - Collaborating with the Recreation Committee to explore family recreational activities.
 - Fluid Strength (formerly Fish Out of Water) at Eastport Activities Room starts Dec. 2 at 8:30 a.m.
- **Facilities**
 - Pool:
 - Pool closed for season as of Nov 30.

RECREATION REPORT

KPI Dashboard – November 2025

TYPES OF FUNCTIONS

November 2025



HIGHLIGHTS

188

functions scheduled
in November 2025

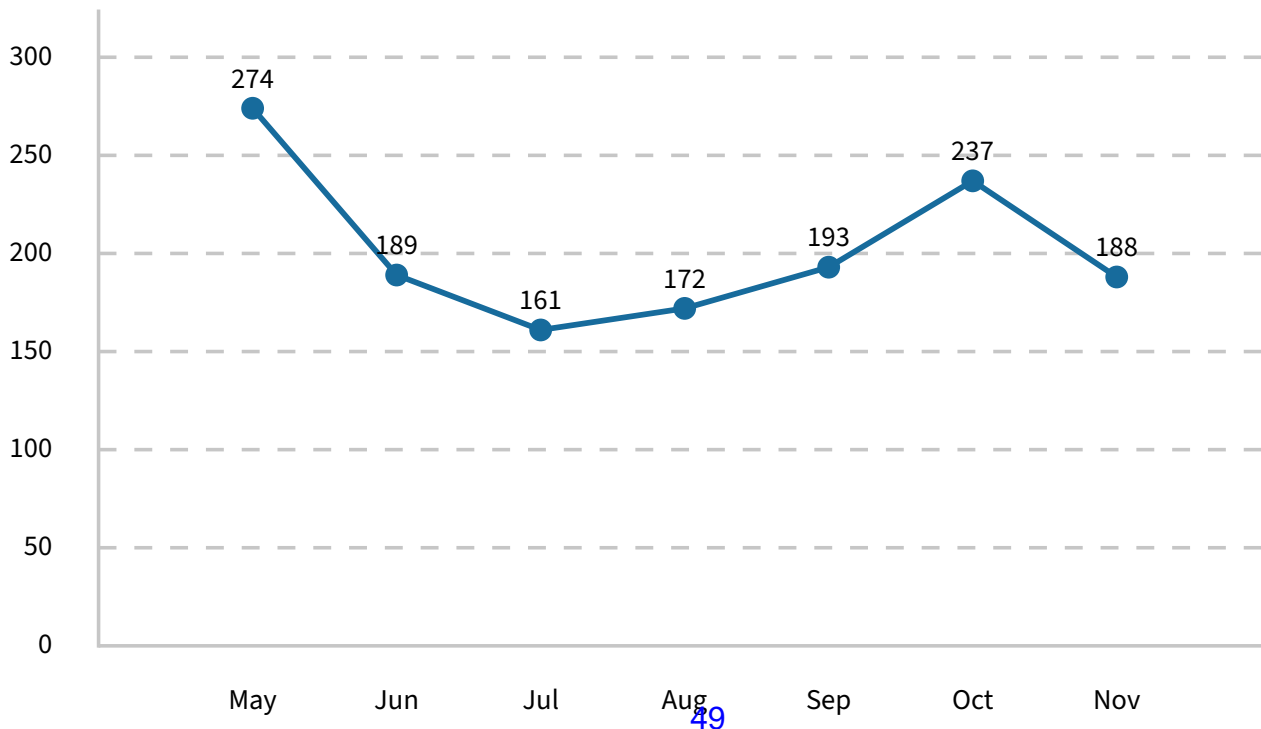
84

club functions
in November 2025

COMMUNITY ACTIVITIES

November 2025

Below are the number activities that take place each month in the community. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



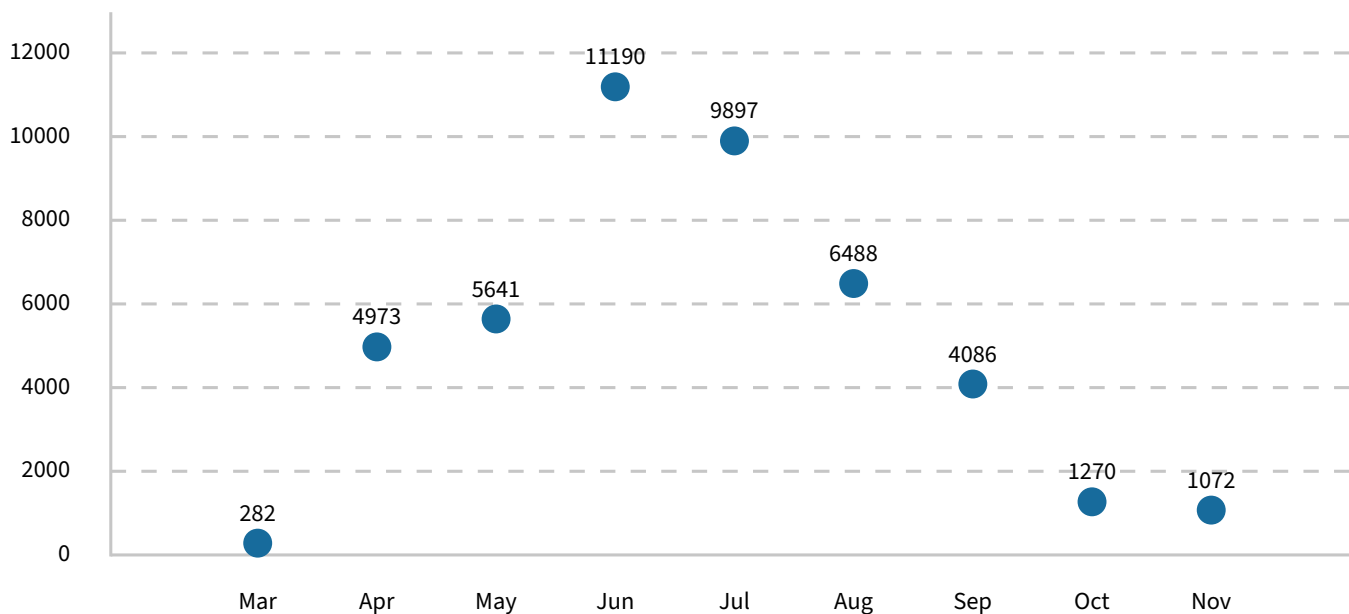
RECREATION REPORT

Pool KPI Dashboard – November 2025

POOL USAGE

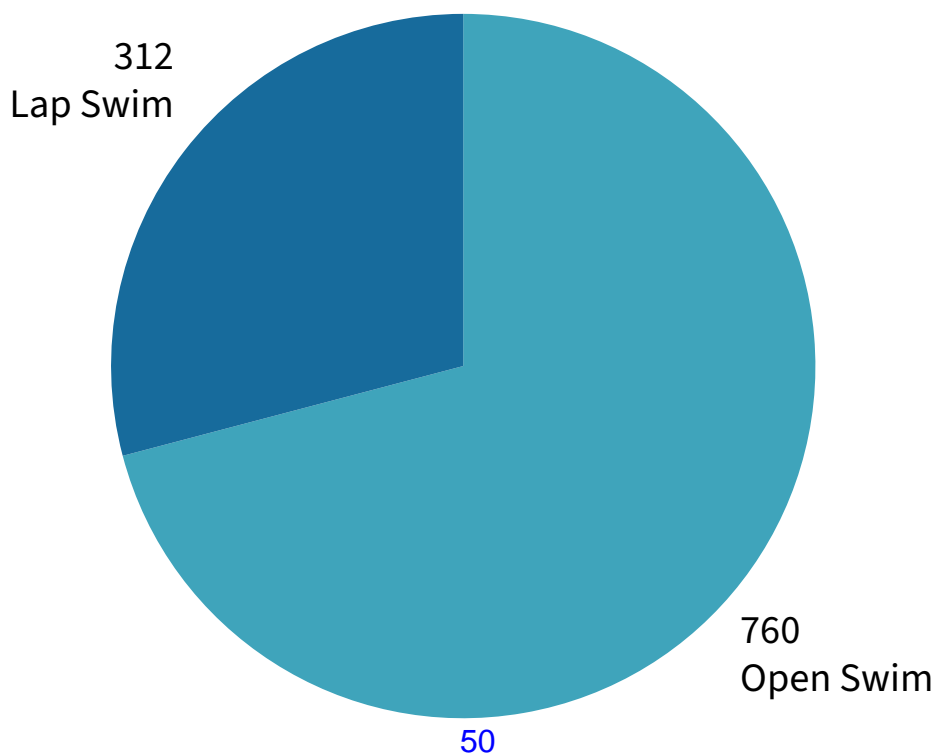
November 2025

Below are the number of swimmers that visit the pool each month. These numbers are tracked for the pool seasons which runs through November.



POOL ACTIVITY

November 2025



RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

DECEMBER 2025

Dec 4 - Dec 6

Community Theater Show

Dec 4

Yacht Club's Full Moon Cruise

Dec 6

Woman's Club Holiday Home Tour

Pickleball Club Tournament

Dec 7

Holiday Golf Cart Parade

Dec 11 - Dec 12

Community Theater Show

Dec 12

Senior Center Christmas Party

Ski Club's Breakfast with Santa at North Ski Area

Dec 13

Woman's Club's Ho! Ho! Ho! Bunco

Yacht Club's Parade of Lights

Dec 14

Community Theater Show

Choraleers Concert

Dec 18

Pickleball Club Social

Dec 20

Salvation Army Donation Drive at Senior Center

Dec 21

Brunch with Santa at the Lodge

Dec 31

Senior Center New Year's Eve Party

RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

JANUARY 2026

Jan 4

Lions Club Bingo at Senior Center

Jan 10

Cars & Coffee at Sierra Park

Jan 18

Lions Club Bingo at Senior Center

Jan 26

Senior Center Potluck

COMMITTEES REPORT

November 2025

Recreation Committee

The primary responsibility of the Recreation Committee is to advise and assist the Canyon Lake POA's Board on the enhancement, preservation, and related uses of designated recreational common areas within the community for the Canyon Lake POA.

The Recreation Committee met on October 14, 2025. The group discussed upcoming event support (volunteers and sponsorships), improved dog-park drinking fountains, and kayak storage lockers at Indian Beach. The committee also discussed potential new projects, including creating a digital trail map highlighting hiking, walking, and biking routes in and around Canyon Lake; launching a community fitness challenge in January using tracking apps such as All Steps or Strava; and exploring a Mermaid and Pirate Festival for summer in collaboration with the Mermaids Club and Yacht Club.

The next meeting is on December 9, 2025 at 4 p.m. in the POA Conference Room.

Rules & Regulations Review Committee

The primary responsibility of the Rules & Regulations Review Committee is to provide advice and assistance to the Canyon Lake POA's Board in reviewing and revising the Rules & Regulations.

The committee met on November 18, 2025 and discussed issues related to vehicle registration, their upcoming meeting schedule in which they voted to go dark on December 16 and resume regular meetings on January 20, 2026. The committee also approved recommending a revision to its charter to eliminate the alternate position, moving to seven permanent seats with no alternates.

The next meeting is scheduled for December 19, 2025, at 6 p.m. in the POA Conference Room.

Senior Center Work Group

The primary responsibility of the Senior Center Work Group is to advise the Canyon Lake POA Board on new programs and concepts for use at the Canyon Lake Senior Center.

At their November meeting, the group discussed upcoming activities and reviewed recent events. Attendance for the Mermaids' free dinner reached 65 participants, and vendor slots for the Senior Center Holiday Boutique are full. A sign-up sheet for the Christmas Party has been created and is already full. The group also confirmed Christmas tree decorating for December 5 at 10 a.m., submitted a maintenance request for an additional wall-mounted soap dispenser in the women's restroom, and agreed that clubs should not be booked back-to-back on weekends. The Work Group also began discussing the possibility of hosting a Health Fair at the Senior Center.

The next meeting is scheduled for November 4, 2025, at 9 a.m. at the Senior Center.

COMMUNITY PATROL REPORT

October 2025

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations for compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	August		September		October	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Parking	27	43	28	51	17	35
Unauthorized Entry	45	5	25	3	30	6
Noise	22	4	21	3	24	1

E-Bike Violations	August	September	October
GR.5.2b- E-bike registration	12	9	1
GR.5.2e- Passengers	6	6	2
GR.5.2f- Reckless Behavior	10	9	0
GR.5.2g- Pedals	1	4	0
GR.5.2h- Failure to Yield	2	1	0
GR.5.2i- Designated Areas	11	5	0

Additional Information

	August	September	October
Total Calls for Service	318	319	238

Call for Service – Unable to Locate	59	53	42
Guest Citations	83	97	59
Service Provider Citations	1	4	0
Member Citations	163	192	80
Warning Citations	52	45	43
Vandalism	4	6	4
Property Damage	24	47	29
Prohibited Vehicles	5	10	6
Misc. Violations	39	44	56
School Bus Enforcement	1	7	1
Speeding	24	29	50
Failure to stop at a stop sign	72	54	22

Gate Entry Statistics

	August	September	October
Confiscated Guest Passes	89	53	90
Misuse of Access Identification	8	28	12

Two Guest Lane Entry Protocol*

	August	September	October
Total time in minutes	40	35	105
• Main Gate	40	35	98
• East Gate	0	0	7
□ (Halloween)	N/A	N/A	1,200

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests' passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Chief)*

Marine Patrol Report

November 2025
(10/27 - 11/23)

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		SEPTEMBER	OCTOBER	NOVEMBER
LM.2.5	Expired/No Reg (State)	0	6	1
LM.2.6	Expired/No Reg (CLPOA)	3	0	1
LM.2.7	Expired/No Reg at a dock or lift	3	24	1
LM.6.7	Excessive Wake in NO wake zone	4	1	0
LM.7.3	Reckless behavior while operating a motorized boat	0	0	0
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	0
GR.4.4	Fishing License	0	0	2
LM.6.9	Failure to present CA Boater Card	4	0	1
	Other	11	2	
TOTAL		25	33	6

Warnings Issued

WARNING		SEPTEMBER		OCTOBER		NOVEMBER	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	1	0	0	0	0	0
LM.2.6	Expired/No Reg (CLPOA)	2	0	0	0	1	0
LM.2.7	Expired/No Reg at a dock or lift	0	0	0	0	0	0
LM.6.7	Excessive Wake in NO wake zone	16	0	13	0	7	0
LM.7.3	Reckless behavior while operating a motorized boat	1	1	0	1	1	1
LM.9.11	Plowing	6	0	5	0	2	0
GR.2.18a	Loud Noise	0	0	0	0	0	0
GR.4.4	Fishing License	0	0	0	0	0	0
LM.6.9	Failure to present CA Boater Card	0	0	0	0	0	0
	Other	16	1	8	0	2	0
TOTAL		42	2	26	1	13	1

Additional Information

	SEPTEMBER	OCTOBER	NOVEMBER
Total Calls for Service	123	74	48
Boat Safety Inspections	25	16	4
Boat Tow (Out of Fuel/Mechanical)	10	5	2
Boat Tow (Adrift)	2	1	0
Battery Assist	2	2	2
P&C Inspector Escort Hours	11.5	12.5	12
Fish & Game/Other Escort Hours	3	15	0
Fishing License Checks	0	0	6
Quagga Inspection	35	31	10
White Tag Applied	18	18	10
Quarantine Tag Applied	0	0	1
Debris/Other Retrieval & Disposal	12	47	15
Days @ Yellow Flag *RED	0	0	6*

Boat Operating Hours

	Start Hrs	End Hrs	SEPTEMBER	OCTOBER	NOVEMBER
Boat 1	4372.9	4448.6	211.9	90.7	75.7
Boat 2	3525.5	3610.4	226.1	122.2	84.9
Boat 3	1301.4	1306.4	6	2.7	5
Boat 4	2224.7	2233.3	0	16.7	8.6
TOTAL			444	232.3	174.2

Boat Operating Hours & Percentage by Location

	SEPTEMBER		OCTOBER		NOVEMBER	
	Hours	%	Hours	%	Hours	%
Main Lake	247.9	55.8	135	58.1	103.1	59.1
East Bay	190.1	42.8	94.6	40.7	68.2	39.1
North Ski	6	1.4	2.7	1.2	5	2.9

Incident Report Summary

	SEPTEMBER	OCTOBER	NOVEMBER
Reports	0	0	0

Incident Report Details

Location	Incident Description

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 12/2/25

To: Board of Directors

**From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview**

Total current items monitored by the department **1829** which includes permit due dates, violations, extension, and escrow inspections, last month **1814**.

Permit Breakdown

1. **963** Open permit – down
 - a. **43** - new home– up
 - b. **14** - Additions – no change
 - c. **7** – ADU/JADU – down
 - d. **101** - lakeside permits - up
 - e. **73** - solar panel permits - up
 - f. **41** - fence permits – no change
 - g. **30** - pool permits – down
 - h. **7** - dumpster/pod permits – down
 - i. **280** – Same Day Permits - down
 - j. **367** - Improvements (multiple types) – down

Violation/Escrow Breakdown

1. **777** Open violations – down
2. **29** Open escrows – up

ACC Committee Overview

1. Total of **212** items reviewed – down
2. Total of **125** permits approved - down

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**1**)
2. Additions – (**0**)
3. ADU/JADU (**0**)
4. Grading Permit (**0**)
5. Improvements (**51**)
6. Lakeside Improvement (**13**)
7. Recorded Variance (**7**)
8. Rejected Applications (**13**)
9. Re-Submittal's (**4**)
10. Permit issued same day (Over the counter) (**49**)
11. Preliminary Applications (**5**)

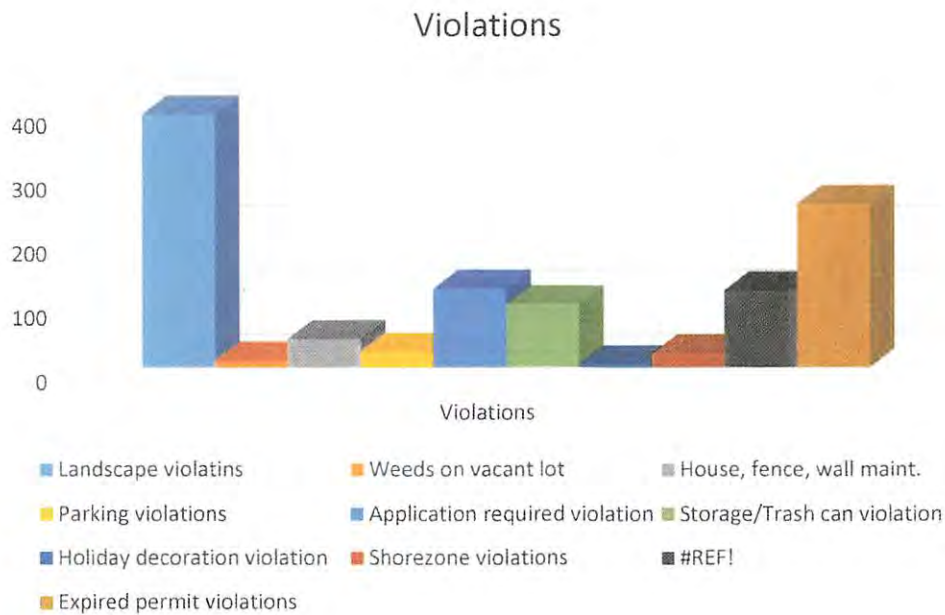
Member Complaints

1. **25** Complaints investigated (**2** months)
2. **1** already written.

Letter - Compliance

1. **347** - compliances
2. **170** Courtesy Notices

Violation Breakdown Chart



Violations graph -greatest to least

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

Average time from submittal to Committee review is approximately 7-14 days depending on if the application is new. All added items require public notice. Approximately 50-70 percent of the application are over the counter same day issue. The graph below are the applications submitted review minus the over the counter. This is to show the average approvals issued per week. This month was more difficult than most due to a cove meeting that did not fair very well, and several applications were denied due to the projects would be in violation of the CC&Rs.

Percentage of Approvals

<u>Week Of Oct/Nov</u>	Submitted	Rejected	Approved	%
• September 4	22	2	20	91%
• September 11	23	2	21	95%
• September 18	22	1	21	95%
• September 25	41	4	37	90%
• October 2	42	4	38	90%
• October 9	37	3	35	92%
• October 16	35	6	29	83%
• October 23	33	8	25	76%
• October 30	28	2	26	93%
• November 6	27	4	23	85%
• November 13	32	4	28	88%
• November 20	47	3	44	94%

Cheryl Mitchell
Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of November. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In November, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Developing Projects

- **Paving Project Year Three** – The project is progressing smoothly but has had a minor weather-related delay shifting one paving phase into early December.
- **Gault Field Maintenance Project** – Clay leveling is being scheduled for field one later this month.
- **Motorcycle Parking at Main Gate** – Gate operator and correlated card reader are being scheduled for installation.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community including the Coldwell Banker Event, the Senior Center Holiday Boutique, and the Junior Women’s Club Sip n’ Shop.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – Vandalism reports included are for the previous month (October); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Annual palm tree trimming is underway throughout the community.

Landscape Maintenance

The Operations team maintains regular communication with Landcare Logic to ensure that all landscape-related matters and necessary maintenance improvements are promptly addressed.

- No major issues to report this month.

Golf Course Maintenance

Operations have proactively communicated all golf course-related matters and maintenance improvement needs to the Golf Course Superintendent at BrightView, ensuring timely coordination and resolution.

- **Pro Shop Black November Sale** – All apparel, buy one at full price and get up to two more at fifty percent off (equal or lesser value). All clubs, shoes, and golf bags are ten percent off with Anderson Ord golfing shoes being forty percent off. All sales valid through Thanksgiving weekend.

Parks and Beaches

- **Algaecide Treatment** – The algaecide treatment applied for Golden Algae has been highly effective, with our latest tests showing no detectable bacterial presence.

Regulatory / Compliance

- **Weights & Measures Inspections** – The Riverside County Department of Weights & Measures inspected our gas and propane tanks for permit renewals of 2025.
- **Propane Tank** – Happy Camp's propane tank was recalibrated as requested by the county of Riverside.
- **Hazardous Materials Management Permit** – Annual renewal of the Happy Camp Hazardous Materials Management Permit was completed this month.
- **Operations Department Auto Lift Inspection** – The Operations Department auto lift has been placed on schedule for inspection.
- **Conveyance Inspections** – Annual renewals of all conveyances have been placed on schedule for inspection.
- **Semi-Annual Alarm System Inspections** – Semi-Annual inspections were conducted on the alarm system functions for the Lodge Lighthouse and Country Club restaurants.
- **Happy Camp Permit to Operate** – Happy Camp's permit to operate has been submitted for renewal.
- **Permits to Operate Community Pools** – Annual renewals of the wader pool and recreational pool have been submitted and received, now valid through 2026.

Safety / Training

- **Slips Trips and Falls in the Workplace** – This month's safety meeting was conducted by Chuck Hippensteil of the Safety Compliance Company and focused on training staff to recognize potential hazards and follow proper safety practices to prevent slips, trips, and falls in the workplace.
- **Hurry Up Can Hurt in the Workplace** – Staff were trained on how quick fixes or skipping steps can lead to serious injuries. A fast job is never worth the risk. Taking the time to use proper safety procedures, wear required PPE, and verify equipment is safe before starting each task is essential.
- **Hammer Safety in the Workplace** – Staff received training to build the knowledge and skills needed to use hammers safely in the workplace, with an emphasis on recognizing potential impact hazards, preventing hand and finger injuries, and maintaining proper control of tools at all times.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- **Promotion** – Buy two, get one free! Enjoy a free night on the association; book any Friday and Saturday and get Thursday or Sunday free! Offer valid for new reservations only, through December 31st, 2025.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of October.

Green Committee: The Green Committee met on November 13th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection: Tuesday, December 9th, 2025, at 9:00am.

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on December 11th, 2025, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on November 13th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Facilities Planning Committee:

- Happy Camp Site DG Pilot Program Updates
- Eastport Driveway Apron
- Visibility at Bass & Vacation
- Ceiling Fans for Pickleball Courts
- Solicitations of Committee Candidates
- FPC to be scheduled as an AD HOC Committee

Lake Advocacy Committee: The Lake Advocacy Committee met on November 20th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Lake Advocacy Committee:

- Copper Treatment
- Reviewing Water Testing & Monitoring Practices
- LAC Member Training
- December Meeting Postponed to January 2026

The Lake Advocacy Committee meets on the 4th Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on January 22nd, 2026, at 3:00pm.

Equestrian Work Group (EWG): The Equestrian Work Group met on November 18th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the EWG Group:

- Plants on Property, Footing for the Arenas, Dragging Schedules, Space for Storage, Hay, Bedding

The group meets on the third Tuesday of the month in the Magnolia Room at the Country Club. The next EWG meeting is scheduled for December 16th, 2025, at 4:00pm.

Tuesday Work Group (TWG): The Tuesday Work Group met on November 25th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the TWG Group:

- Golf Course Maintenance & Repairs

The group meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for December 23rd, 2025, at 1:00pm.

DIRECTOR'S MESSAGE

As the holiday season settles in, Canyon Lake is glowing with cheer as festive décor is being installed throughout the community. Our Year Three Paving Project continues to move forward, with a few weather-related delays that will be addressed in early December. We're also pleased to share that the recent algaecide treatment was a success, with current reports showing no traces of golden algae and noticeable improvements in lake health. Thank you for your continued support and community spirit as we conclude another productive year in Canyon Lake. We look forward to the year ahead and the opportunities it will bring to further enhance our community.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
October 2025

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
336114	N/A	9/4/2025	LODGE	REPLACE MISSING COAT HOOK ON STALL DOOR IN THE WOMEN'S RESTROOM	\$4.64	1.00	\$59.64	COAT HOOK
336310	N/A	9/26/2025	COMMON AREA	REPLACE BENT STREET SIGN AT MAMMOTH PL.	\$135.94	3.00	\$300.94	STREET SIGN
336380	N/A	10/3/2025	COMMON AREA	REPLACE GATE ARM STOPSCICLE IN THE RFID LANE AT MAIN GATE	\$32.25	1.50	\$114.75	PLASTIC STOP SIGN & POST
336478	4543549	10/13/2025	COMMON AREA / HOLIDAY HARBOR	RE-INSTALL A SOAP DISPENSER & PICK UP EXCESS TRASH IN THE MEN'S RESTROOM	\$0.00	0.25	\$13.75	LABOR TIME ONLY
336530	4550156	10/16/2025	COMMON AREA / VACATION PARK	REPLACE MISSING LOCK TO THE WALKWAY BOLLARD AT VACATION PARK	\$29.31	0.25	\$43.06	LOCK
336545	4554878	10/17/2025	COMMON AREA / INDIAN BEACH	CLEAR TIRE RUTS IN THE SAND	\$0.00	2.00	\$110.00	LABOR TIME ONLY
336564	N/A	10/20/2025	GOLF COURSE	REPAIR PERIMETER FENCING AT HOLE #6	\$21.50	2.00	\$131.50	CHAIN LINK FENCE & HOG RINGS
336572	4562125	10/21/2025	GOLF COURSE	REPLACE CHAINS THAT SECURE THE GATES TO BOTH GOLF COURSE TUNNELS	\$15.88	1.00	\$70.88	CHAIN
336578	N/A	10/21/2025	COMMON AREA	CHECK PERIMETER FENCING	\$24.00	2.00	\$134.00	CHAIN LINK FENCE & HOG RINGS
336637	N/A	10/27/2025	LAKE	REPLACE MISSING FIRE EXTINGUISHERS & CABINET PARTS AT THE RENTAL DOCKS	\$328.05	2.25	\$451.80	FIRE EXTINGUISHERS & CABINET PARTS
336641	N/A	10/27/2025	COMMON AREA	CHECK PERIMETER FENCING	\$39.60	3.00	\$204.60	BARBED WIRE
336676	4685112	10/31/2025	COMMON AREA / MOONSTONE BEACH	CLEAN PAINT ON PICNIC TABLES	\$5.00	1.50	\$87.50	GENERAL CLEANING SUPPLIES
336677	N/A	10/31/2025	TENNIS COURTS	REPAIR A BENT OUTLET OUTSIDE TENNIS COURT #4	\$0.00	0.25	\$13.75	LABOR TIME ONLY

\$ 636.17 \$ 20.00 \$1,736.17
\$ 1,100.00