

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, August 5, 2025 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**

- Pledge of Allegiance
- Verification of Quorum

2. **Approval of Minutes**

- July 1, 2025

3. **Public Official Comments**

4. **Presentations**

- Community Patrol Update
- Member of the Month – Kyler Battleson
- Ronda McCord – Quilters Presentation

5. **Announcements**

- Lake Update
- 2025-2026 Board Goals

6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)

As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.

7. **Consent Agenda** (Items A - B)

A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)

Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.

B. **Report of Executive Session Actions** (Andrea Moreno)

Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.

8. Board Action Items

8.1 28-Day Reading: Fine Schedule (President Van Vleet)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise the Fine Schedule, as attached.

8.2 28-Day Reading: GR.3.8 Lessees (Mary Castaneda)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to update rule GR.3.8, as attached.

8.3 28-Day Reading: GR.6.4 Permanent Guest List (Mary Castaneda)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to remove rule GR.6.4, as attached.

8.4 28-Day Reading: LM.4.1 and LM.4.2 Temporary Launch Pass (Mary Castaneda)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rules LM.4.1 and LM.4.2, as attached.

8.5 28-Day Reading: General Rule GR.6.2: Identification Policy (Andrea Moreno)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to modify General Rule 6.2: Identification Policy, as attached.

8.6 APPROVAL: Receive and File Annual Audit for Fiscal Year End (FYE) 2025 (Susan Dawood)

Proposed Resolution: It is recommended that the Board of Directors receive and file the annual audit report for FYE April 30, 2025.

8.7 APPROVAL: Rule Revision PC.5.13 Pools (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise PC.5.13, as attached.

8.8 APPROVAL: Rule Revision PC.6.4a Topography Maps (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule PC.6.4a, as attached.

8.9 APPROVAL: Rule Revision PC 9.5 Dock Application Requirements (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule PC.9.5, as attached.

8.10 APPROVAL: Rule Revision PC.10.2 Application Requirements (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise rule PC.10.2, as attached.

8.11 APPROVAL: Rule Revision Section IX – Waterfront Lots (Cheryl Mitchell)

Proposed Resolution: It is recommended that the Board of Directors approve to revise Section IX – Waterfront Lots, as attached.

8.12 APPROVAL: Section X – Lake and Marina Rules for Boat Inspection (Ken Toler)

Proposed Resolution: It is recommended that the Board of Directors approve to revise Section X to reflect the name change of Lake and Marina Rules for Aquatic Invasive Species Prevention along with subsequent rule changes, as attached.

8.13 APPROVAL: Social Media Policy (President Van Vleet)

Proposed/Resolution: It is recommended that the Board of Directors approve the revised Social Media Policy replacing the existing version, as attached.

8.14 APPROVAL: Lake Management Committee (LMC) Charter (Bill Medved)

Proposed Resolution: It is recommended that the Board of Directors approve the Lake Management Committee Charter, as attached.

8.15 APPROVAL: Equestrian Work Group (EQW) Charter (Lainie Cooney)

Proposed Resolution: It is recommended that the Board of Directors approve the Equestrian Work Group Charter, as attached.

8.16 APPROVAL: Annual Committee Member Appointments (Andrea Moreno)

Proposed Resolution: It is recommended that the Board of Directors approve the appointments of the committee members and chairpersons, as attached.

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday September 2, 2025, at 1:00 p.m. – Executive Session
- Tuesday September 2, 2025, at 6:00 p.m. – Regular Session

13. Adjournment

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, July 1, 2025. President Bill Van Vleet called the meeting to order at 6:03 p.m. Directors present were, Jeff Bill, Greg Doherty, Bill Medved and Lainie Cooney. Five Board members were present. Quorum was met. Also, present were Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Director of Community Services Tiffany Cribbs; Director of Operations Steve Schneider; Community Patrol Manager Ken Toler; Member Services Manager Mary Castaneda, ACC Chairperson David Humphrey, ACC Alternate John Stelzner and Clerk of the Board Andrea Moreno.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Ron Wilbur
Verification of Quorum by Clerk of the Board Andrea Moreno

2. **Approval of Minutes**

- June 3, 2025

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

The Board heard comments from public officials.

4. **Presentations**

- Allied Universal Security Services Chief Zachary Wells provided a Community Patrol Update.
- Director Doherty recognized the Member of the Month – Robert Mora

5. **Announcements**

- President Van Vleet and General Manager Eric Kazakoff provided a Lake Update.
- President Van Vleet announced Board Goals and Objectives.
- President Van Vleet announced an Emergency Resolution adopted regarding the holiday weekends and tripling the fines for specific rules.
- Director Medved announced a new Lake Management Committee.
- Director Cooney announced a new Equestrian Work Group.

6. **Member Comments on Non-Personnel Issues**

None.

7. **Consent Agenda (Items A - B)**

MOTION/RESOLUTION: Upon motion properly made by Director Cooney, seconded by Director Doherty and five votes in favor, items A and B were approved. MOTION CARRIED

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

8. Board Action Items

8.1 28-Day Reading: Rule Revision PC.5.13 Pools

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading to revise rule PC.5.13, as attached. Director Medved seconded. Five votes in favor. MOTION CARRIED

8.2 28-Day Reading: Rule Revision PC.6.4a Topography Maps

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the 28-day reading to revise rule PC.6.4a, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.3 28-Day Reading: Rule Revision PC.9.5 Dock Application Requirements

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the 28-day reading to revise rule PC.5.9, as attached. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.4 28-Day Reading: Rule Revision PC.10.2 Application Requirements

MOTION/RESOLUTION: President Van Vleet moved that the Board of Directors approve the 28-day reading to revise rule PC.10.2, as attached. Director Medved second. Five votes in favor. MOTION CARRIED

8.5 28-Day Reading: Rule Revision Section IX – Waterfront Lots

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the 28-day reading to revise Section IX-Waterfront Lots, as attached. Director Bill seconded. Five votes in favor. MOTION CARRIED

8.6 28-Day Reading: Revise Section X – Lake and Marina Rules for Boat Inspection

MOTION/RESOLUTION: Director Cooney moved that the Board of Directors approve the 28-day reading to revise Section X -Lake and Marina rules for boat inspection to Aquatic Invasive Species Prevention along with subsequent rule changes, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.7 APPROVAL: GR.5.2i Use of Personal Electric Vehicles

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve GR5.2i to add to the Rules and Regulations along with the progressive fines, as attached. Director Cooney seconded. MOTION FAILED

MOTION/RESOLUTION: Director Bill made a subsidiary motion that the Board of Directors amend the rule to state at the Lodge peninsula, including the Lodge parking lot and Canyon Club Drive beyond the first stop sign past Lighthouse Drive. Director Medved seconded. Five votes in favor. MOTION CARRIED

8.8 APPROVAL: Change to Revise Fine Schedule for Rules GR.2.7, GR.5.2 and GR.5.2b

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the revised rule fine schedule for rules GR.2.7, GR.5.2 and GR.5.2b, as attached. Director Medved seconded. Five votes in favor. MOTION CARRIED

8.9 APPROVAL: Facility Use Policy

MOTION/RESOLUTION: Director Medved moved that the Board of Directors approve the revised Facility Use Policy replacing the existing version, as attached. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.10 APPROVAL: Sanctioned Club & Activity Group Policy

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the revised Sanctioned Club & Activity Group Policy replacing the existing version, as attached. President Van Vleet seconded. MOTION FAILED

MOTION/RESOLUTION: Director Bill made a subsidiary motion that the Board of Directors amend the Sanctioned Club & Activity Group Policy in section 5.4 to add, as detailed in their annual banquet packages. Director Cooney seconded. Five votes in favor. MOTION CARRIED

8.11 APPROVAL: Reserve Funding for “Three Year” Paving Project

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors approve the funding of \$3,386,334.57 plus a 2.5% contingency from the Road Reserve Fund, 03-670. Director Bill seconded. A roll call vote was held. Five votes in favor. MOTION CARRIED

8.12 APPROVAL: Reserve Funding for “Year Three” Paving Project Construction Oversight Engineering Services

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the funding of \$295,735 from the Road Reserves Fund, 03-670. Director Doherty seconded. A roll call vote was held. Five votes in favor. MOTION CARRIED

9. **Association Reports**

- Board Liaison Committee Reports.
- General Manager Eric Kazakoff provided an association report.
- Staff Reports, as written.

10. **Board Comments**

Directors provided comments.

The Board recessed at 7:56 p.m. and reconvened the meeting at 8:06 p.m.

11. **Architectural Appeals**

A. Kirk Follriott 22530 Cascade Drive

Appealing ACC Denial for “W” Dock w/Two Ramps, Canopy & Canopy on Gazebo

MOTION/RESOLUTION: Director Doherty moved that the Board of Directors uphold the ACC Committees decision and deny the members request for a “W” dock on a single lot with less than ninety-five (95”) feet of shoreline. Director Bill second. Director Cooney opposed, Four votes in favor. MOTION CARRIED

12. **Next Meeting Date**

- Tuesday July 1, 2025, at 1:00 pm – Executive Session
- Tuesday July 1, 2025, at 6:00pm – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Bill moved to adjourn the meeting. Director Doherty seconded.
Meeting adjourned at 8:38 p.m.

Minutes approved: _____ Approved on: _____



PM 3

Date 5-17-25
17 e-bikers
57-minute follow
5 stop sign violations

TO: Board of Directors

FROM: Director of Finance

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association's operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association's reserve accounts.
- (c) Review, on a monthly basis, the current year's actual operating revenues and expenses compared to the current year's budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association's operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood

CANYON LAKE

PROPERTY OWNERS ASSOCIATION

Date: August 5, 2025

From: Andrea Moreno

APPROVAL: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, August 5, 2025. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on two (2) legal item(s).

3rd Party Contract/Agreement - The Board of Directors and management held discussion on eight (8) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Andrea Moreno
Clerk of the Board

I. FINE SCHEDULE

NOTICE TO ALL MEMBERS: Violation and / or failure to comply with any of CLPOA's Operating Rules may result in fine(s) at the discretion of Canyon Lake Property Owners Association (CLPOA), as set forth below. Fines are not the Association's exclusive remedy for violations of CLPOA's "Governing Documents" (i.e. Operating Rules, Bylaws, CC&Rs, and Articles of Incorporation). The Association reserves the right, in all cases, to pursue other remedies and or enforcement procedures for violation of CLPOA's Governing Documents, in addition to and / or in lieu of imposition of fines, including without limitation suspension of privileges to use amenities, self help, and legal action.

The purpose of fines is not to earn revenue for the Association, but to compel compliance. The fine amounts set forth are the amounts generally considered for the described violation. In every instance, the Association reserves the right to impose a fine of a different amount than stated below, as may be appropriate under the circumstances. Any violation of the Governing Documents that may not result in an adverse health or safety impact is subject to a \$100 fine.

Progressive Fines: Any progressive fines, as listed below, will be issued based on the individual person violating the rule, on a 36-month rolling calendar. For example, if Homeowner A violates GR.2.14c once on 1/1/25, and again on 1/1/27, they will receive a progressive fine for the 1/1/27 violation. If Homeowner B violates GR.2.14c once on 1/1/25 and again on 1/1/29, they will not receive a progressive fine for either violation.

Triple Fines for Holidays, CLPOA Special Events, and Adjacent Weekends: CLPOA has a history of very large influxes of people into the community during holidays, CLPOA special events, and the adjacent weekends thereof. In some instances the number of people in the community can surge to 2 or 3 times the full-time population. Accompanying these large surges of people, there has been a documented history of reckless and dangerous behavior, particularly in boats and land-based vehicles. Fines for violation of certain rules designed to mitigate adverse health and or safety impacts, as set forth in the schedule below, have proven ineffective at deterring the reckless and dangerous that accompany the large influx of people during holidays, CLPOA special events, and the adjacent weekends thereof. To safely manage the large volume of people entering CLPOA at such times; to dissuade reckless and dangerous behavior; and to reduce the risk of injury to person and property, the fines for the following rules will be tripled from the amounts stated in the Fine Schedule below, on the following days:

Which Fines Tripled:

- | | | | |
|------------|------------|-----------|-----------|
| • GR.2.3 | • GR.2.18c | • GR.5.1m | • LM.6.8 |
| • GR.2.4 | • GR.2.20 | • GR.5.1o | • LM.6.10 |
| • GR.2.6 | • GR.2.21 | • GR.5.1r | • LM.6.12 |
| • GR.2.7 | • GR.5.1c | • GR.5.2 | • LM.6.13 |
| • GR.2.9 | • GR.5.1f | • GR.5.2e | • LM.7.1 |
| • GR.2.17 | • GR.5.1k | • GR.5.2f | • LM.9.11 |
| • GR.2.18b | • GR.5.1l | • LM.6.7 | • LM.9.20 |

Which Days Such Fines Tripled:

The following holidays and events, plus any weekends (Saturday and Sunday) adjacent to such holidays and events:

- New Year's Eve and New Year's Day
- President's Day
- Memorial D
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Eve, Christmas Day
- 4th of July (July)
- Canyon Lake Car Show (October)
- CountryFest Concert (May – Memorial Day Weekend)
- Concerts at the Lodge – (Annual Series)
- Fiesta Day and Memorial Day (May – Memorial Day Weekend)
- Halloween
- Holiday Golf Cart Parade (December)
- Maui Sunday (September – Labor Day Weekend)
- Movie Nights (Summer Series)
- Patriots Day (9/11) Tribute (September)
- Taco Tuesday (Summer Series)
- Tree Lighting Festival (December)
- Canyon Lake Guild Concerts (Annual Series)
- Canyon Lake Guild Harborfest Concert (September)
- JWC Rocktoberfest (October)
- Yacht Club's Parade of Lights (December)

GENERAL RULES & REGULATIONS		
Section No.	Abbreviated Violation	Fine Amount
GR.2.0	Guest Usage of Common Areas/Amenities	The owner who called in the guest will be fined the applicable amount, for any of their guest(s)' violations, pursuant to this Fine Schedule.
GR.2.0	Guest Usage of Common Areas/Amenities	\$500.00 Holidays
GR.2.1	Any Violation of the Rules with No Specified Fine	\$100.00
GR.2.2	Threats to Damage Personal Property	\$100.00
GR.2.3	Harassment	1st Offense - \$100.00 2nd Offense - \$250.00 Subsequent Offenses - \$500.00 <i>Progressive</i>
GR.2.4	Physical Abuse	\$500.00
GR.2.5	Falsification or Forgery of Documents	\$100.00
GR.2.6	Indiscriminate Shooting of A Firearm	\$500.00

GR.2.7	Fireworks	\$1,000.00 (per occurrence)
GR.2.8	Use of CLPOA Equipment	\$100.00
GR.2.9	Malicious Mischief	\$1,000.00 (per occurrence)
GR.2.10	Damage to CLPOA Property (Unintentional / Accidental)	\$100.00 Plus Cost of Repair
GR.2.11	Curfew	\$100.00
GR.2.12	Loitering	\$100.00
GR.2.13	Smoking Near Building or Playground	\$100.00
GR.2.14a	Leash or Confinement for Dogs	1st Offense – \$100.00 2nd Offense – \$200.00 Subsequent Offenses – \$300.00 <i>Progressive</i>
GR.2.14b	Aggressive Dogs	\$300.00
GR.2.14c	Designated Areas for Dogs	1st Offense – \$100.00 2nd Offense – \$150.00 Subsequent Offenses – \$200.00 <i>Progressive</i>
GR.2.14d	Dog Waste	\$100.00
GR.2.14e	Unreasonable Disturbance	\$100.00
GR.2.14f	Service Dogs	\$100.00 (per occurrence)
GR.2.15	Littering	\$100.00
GR.2.16	Door-to-Door Solicitation	\$100.00 per offense.
GR.2.17	Fighting	\$500.00
GR.2.18a	Loud Noise	\$100.00
GR.2.18b	Aggravated Nuisance	\$250.00
GR.2.18c	Noxious/Offensive Conduct	\$100.00
GR.2.19	No Use of Recreational Facilities for Commercial Purpose	\$250.00
GR.2.20	No Use an/or Operation of Any Vehicle, Vessel, E-Bike, Golf Cart or Any Other Vehicle, While Under the Influence	\$1,000.00
GR.2.21	No Alcohol Permitted	\$100.00 (per occurrence)
GR.2.22	Lake Contamination	Unintentional 1st Offense – \$100.00 Subsequent Offenses – \$250.00 plus cost of clean-up Intentional \$750.00 plus cost of clean-up
GR.2.23	No Unauthorized Dumping	\$250.00 (per occurrence, plus disposal costs)
GR.4.1	Special Events Permit	\$100.00 + any additional fine issued to CLPOA by any governmental entity.

Gr.4.1a	Special Event Area Access	\$100.00
GR.4.2a	Permit Required for Garage Sales	\$100.00
GR.4.2d	Garage Sales - Address / Tract & Lot	\$100.00
GR.4.2f	Garage Sales Duration	\$100.00
GR.4.2g	Commercial Merchandising at Garage Sales	\$100.00
GR.4.2h.1	Garage Sales Signs	\$100.00
GR.4.2h.2	Only Three (3) Garage Sale Signs	\$100.00
GR.4.2h.3	Date and Location on Garage Sale Signs	\$100.00
GR.4.2h.4	Garage Sales Signs on Vehicles	\$100.00
GR.4.2h.5	Garage Sales Sign Modification	\$100.00
GR.4.2h.6	Garage Sale Signs without Stake	\$100.00
GR.4.2h.7	Other Garage Sale Signs or Advertising	\$100.00
GR.4.2h.8	Remove Garage Sales Signs	\$100.00
GR.4.2i	Unauthorized Garage Sales Signs	\$100.00
GR.4.3	Moving Pass / Temporary Parking Permit	\$100.00
GR.4.4b	Fishing License	\$100.00
GR.4.4c	Guests Must Be Accompanied by a Member	\$100.00
GR.4.4f	Fishing Pole Requirements One (1) Pole per Person	\$100.00
GR.4.4g	Night Fishing	\$100.00
GR.4.4h	Fishing Prohibited on Main/North/Treasure Island Causeways and Common Docks	\$100.00
GR.4.4i	Fishing on Private Property	\$100.00
GR.4.4j	Fishing Flotation Device Requirements	\$100.00
GR.4.4k	Fishing Tube Requirements	\$100.00
GR.4.4k.1	Fishing Tube Reflective Material Requirement	\$100.00
GR.4.4k.2	Whistle Required for Fishing	\$100.00
GR.4.4k.3	Flashlight Required for Fishing	\$100.00
GR.4.4k.4	Possession of Whistle and Flashlight for Fishing	\$100.00
GR.4.4k.5	Lifejacket Required for Fishing	\$100.00
GR.4.5	Signs in Community Setback	\$100.00
GR.4.5a	Election Sign Requirements	\$100.00
GR.4.5a.1	Election Sign Size	\$100.00
GR.4.5a.2	Election Sign in Street	\$100.00
GR.4.5a.3	Election Sign Location / Cannot Obscure Fire Hydrant	\$100.00
GR.4.5a.4	Election Sign Attachment	\$100.00
GR.4.5a.5	Election Sign Appearance / No Embellishments	\$100.00
GR.4.5a.6	Non-Conforming Election Signs	\$100.00
GR.4.5a.7	Election Sign Removal	\$100.00
GR.4.5b	CLPOA Election Sign Requirements	\$100.00

GR.4.5b.1	CLPOA Sign Size	\$100.00
GR.4.5b.2	CLPOA Sign in Street	\$100.00
GR.4.5b.3	CLPOA Sign Location / Cannot Obscure Fire Hydrant	\$100.00
GR.4.5b.4	CLPOA Sign Attachment	\$100.00
GR.4.5b.5	CLPOA Sign Appearance	\$100.00
GR.4.5b.5	/ No Embellishments	\$100.00
GR.4.5b.6	Non-Conforming CLPOA Signs	\$100.00
GR.4.5b.7	CLPOA Sign Removal	\$100.00
GR.4.5b.c	Open House Sign Requirements	1st Offense – Warning Subsequent Offenses – \$100.00
GR.4.6	No Signs/Flags with Obscene Content	If located on a member's separate interest: \$100.00
GR.4.6	No Signs/Flags with Obscene Content	If located within the community setback or common area: \$100.00
GR.5.1a	Non-Specified Violations	\$100.00
GR.5.1b	Valid State Registration	\$100.00
GR.5.1c	Maximum Speed Limit 20 MPH Over is considered Reckless Driving (GR.5.1r)	1-10 MPH Over 1st – \$100.00 2nd – \$150.00 3rd – \$200.00
		11-15 MPH Over 1st – \$150.00 2nd – \$200.00 3rd – \$300.00
		16-19 MPH Over 1st – \$200.00 2nd – \$400.00 3rd – \$600.00
		<i>Progressive</i>
GR.5.1d	Passing	\$100.00
GR.5.1e	Riding / Towing	\$100.00
GR.5.1f	Open Containers	\$500.00
GR.5.1g	Entry Requirements	\$100.00
GR.5.1h	Decal Requirements	\$100.00
GR.5.1i	Decal Removal	\$100.00
GR.5.1j	Helmet Requirement	\$100.00
GR.5.1k	Speed Exhibition	1st Offense – \$200.00 2nd Offense – \$400.00 Subsequent Offenses – \$600.00 <i>Progressive</i>
GR.5.1l	Evading Community Patrol	\$250.00
GR.5.1m	Failure to Comply	\$250.00
GR.5.1n	Failure to Stop for School Bus Signal	\$250.00
GR.5.1o	Failure to Stop for A Stop Sign	\$250.00
GR.5.1p	Crossing Over Double-Yellow Line	\$250.00
GR.5.1q	Passing on the Right	\$250.00

GR.5.1r	Reckless Driving	\$500.00
GR.5.1s	Following Too Close	\$250.00
GR.5.1t	Use Of Wireless Communication Device	\$250.00
GR.5.2	Prohibited Vehicles	\$1,000.00 (per occurrence)
GR.5.2b	Electric Bicycle Registration	\$250.00
GR.5.2c	Light Requirements	\$250.00
GR.5.2d	Scooters / Motorized Boards	\$250.00
GR.5.2e	Passengers	\$250.00
GR.5.2f	Reckless Behavior	\$250.00
GR.5.2g	Pedals	\$250.00
GR.5.2h	Failure to Yield	\$250.00
GR.5.2i	Use of Personal Electric Vehicles	1st Offense – \$250.00 Subsequent Offenses – \$500.00
GR.5.3a	Parking Vehicle For Sale	\$100.00
GR.5.3b	Vehicle Parking / Storage on Unpaved Portion of Property	\$100.00
GR.5.3c	Vehicle Parking / Storage on Unimproved Lots	\$100.00
GR.5.3d	Parking of Stripped, Wrecked or Junk Vehicles on Streets	\$100.00
GR.5.3e	Long-Term Street Parking	\$100.00
GR.5.3f	Vehicles Extending Beyond Curb Line	\$100.00
GR.5.3g	Parking Too Close to Stop Sign	\$100.00
GR.5.3h	Parking in Handicap Zone	\$100.00
GR.5.3i	Parking in Community Patrol Space	\$100.00
GR.5.3j	Parking on Wrong Side of Street	\$100.00
GR.5.3k	Parking Obstructing Traffic	\$100.00
GR.5.3l	Parking Blocking Driveway	\$100.00
GR.5.3m	Parking Away From Curb	\$100.00
GR.5.3n	Parking Semi-Truck on the Street	\$100.00
GR.5.3o	Parking Near Fire Hydrant	\$100.00
GR.5.3p	Parking Without Current Decal or Guest Permit	\$100.00
GR.5.3q	Parking Without Valid State Registration Decals	\$100.00
GR.5.3r	Other Illegal Parking	\$100.00
GR.5.3s.1	Restrictions for Campers and Trailers	\$100.00
GR.5.3s.2	Designated Area for Boat Trailer Parking	\$100.00
GR.5.3s.3	Designated Area for Car and Truck Parking	\$100.00
GR.5.3s.4	Overnight Camping Vehicles	\$100.00
GR.5.3s.5	Parking Trailer on Vacation Drive or Old Wrangler	\$100.00
GR.5.3t	Designated Parking For Boat Trailer Parking At Launch Sites	\$100.00

GR.5.3u	Vehicles Displaying Service Provider/Contractor Passes	\$100.00
GR.5.4a	Commercial Use of Lots	\$100.00
GR.5.4b	Parking of Vehicles Over 3/4 Ton	\$100.00
GR.5.4c	Construction Vehicle Parking	\$100.00
GR.5.4d	Parking of Contractors' Equipment	\$100.00
GR.5.5a	Recreational Vehicle / Trailer Parking on Streets	\$100.00
GR.5.5b	Recreational Vehicle / Trailer Parking / Storage on Lots	\$100.00
GR.5.5c	Trailer Parking After Sunset	\$100.00
GR.5.5d	Loading / Unloading of Recreational Vehicles	\$100.00
GR.5.6a	Operation of Prohibited Vehicle	1st Offense – \$100.00 2nd Offense – \$300.00 Subsequent Offenses – \$500.00 <i>Progressive</i>
GR.5.6b	Registering of Prohibited Vehicle	\$500.00
GR.5.6d	Registration Required	\$250.00
GR.5.6d.1	Insurance Required	\$250.00
GR.5.6f	License Required	\$250.00
GR.5.6g	Flag Required	\$250.00
GR.5.6h	Maximum Speed Limit for Golf Carts	
GR.5.6h	20 MPH Over Is Considered Reckless (GR.5.6j)	1-10 MPH Over 1st – \$50.00 2nd – \$100.00 Subsequent – \$150.00
		11-15 MPH Over 1st – \$100.00 2nd – \$200.00 Subsequent – \$300.00
		16-19 MPH Over 1st – \$200.00 2nd – \$400.00 Subsequent – \$600.00
		<i>Progressive</i>
GR.5.6i	Golf Cart Riders Per Passenger Seat	\$250.00
GR.5.6j	Unsafe Reckless and / or Negligent Behavior	\$500.00
GR.5.6k	Standing in a Moving Golf Cart	\$250.00
GR.5.6m	Headlights and Taillights Required	\$250.00
GR.5.6n	Towing of Bicycles, Skateboards or Any Other Device	\$250.00
GR.5.6o	Requirements for Pulling Single Motorcycle Trailer	\$250.00
GR.6.1b	Gate Entrances	\$100.00
GR.6.1c.2	Drivers Entering Community Must be Authorized	\$200.00
GR.6.2b	Driver's License or Government ID Required	\$100.00
GR.6.2c	ID or CLPOA Card Required in the Common Areas	\$100.00

GR.6.3	Misuse of Access Identification	\$250.00
GR.6.7	Membership Cards	\$100.00
GR.6.9	Vehicle with Expired or No Identification	\$100.00
GR.6.9a	Non-Authorized Entry	1st Offense – \$125.00 2nd Offense – \$250.00 Subsequent Offenses – \$500.00 <i>Progressive</i>
GR.6.9b	Piggy Backing	1st Offense – \$100.00 2nd Offense – \$150.00 Subsequent Offenses – \$200.00 <i>Progressive</i>
GR.6.14d	Canyon Lake Estates & Fairway Estates Access Control	\$250.00, Per Occurrence

ACTIVITIES RULES

Section No.	Abbreviated Violation	Fine Amount
AD.2.5	Removal of CLPOA Property	\$100.00, Plus Cost of Property Removed

COMMUNITY GARDEN RULES

Section No.	Abbreviated Violation	Fine Amount
CG.1.1	Member Standing	\$100.00
CG.1.2	No Loitering	\$100.00
CG.1.4	No Profanity	\$100.00
CG.1.5	No Pets	\$100.00
CG.1.6	Hours	\$100.00
CG.1.7	Alcohol	\$100.00
CG.1.8	Prohibited Plants	\$100.00
CG.1.9	No Unkept Plots / Pests	\$100.00
CG.1.10	Compost Disposal	\$100.00

COURTS & FIELDS RULES

Section No.	Abbreviated Violation	Fine Amount
CF.2.1	No Profanity	\$100.00
CF.2.2	Alcoholic Beverage Restrictions	\$100.00
CF.2.3	Glass Container Restrictions	\$100.00
CF.2.4	Wheeled Devices Restrictions	\$100.00
CF.2.5	Animal Restrictions	\$100.00
CF.2.7	No Trash/Littering	\$100.00
CF.2.8	Designated Parking	\$100.00

CF.3.2	Basketball Courts Non-marking Shoes	\$100.00
CF.3.5	Guest Use on Basketball Courts	\$100.00
CF.5.2	Pickleball Courts Non-marking Shoes	\$100.00
CF.5.3	Pickleball Courts Player Rotation	\$100.00
CF.5.4	Pickleball Courts Guest Use	\$100.00
CF.6.2	Tennis Courts Non-marking Shoes	\$100.00
CF.6.7	Tennis Courts Guest Use	\$100.00

EQUESTRIAN CENTER RULES		
Section No.	Abbreviated Violation	Fine Amount
EC.2.3	Recreational Use	\$100.00
EC.2.4	Stallions	\$500.00, Per Day
EC.2.6	Compliance	\$100.00
EC.2.8	Unsafe Behavior and / or Activity	1st Offense – \$100.00 2nd Offense – \$200.00 Subsequent Offenses – \$400.00 <i>Progressive</i>
EC.2.10	Speed Limit	\$100.00
EC.2.11	Feeding Other's Horses	\$100.00
EC.2.12	Shoes Required / No Bare Feet	\$100.00
EC.2.13a	Leash Required for Dogs	\$100.00
EC.2.13b	Clean-Up After Pet	\$100.00
EC.2.14	Littering / Trash	\$100.00
EC.2.15	Smoking	\$100.00
EC.2.16	Alcohol	\$100.00
EC.2.17	Bicycles	\$100.00
EC.2.18	Skateboards	\$100.00
EC.2.19	Music	\$100.00
EC.2.20	Riding in Designated Areas	1st Offense – \$100.00 2nd Offense – \$150.00 Subsequent Offenses – \$200.00 <i>Progressive</i>
EC.2.21	Authorized Persons in Horse Stall Areas	\$100.00
EC.3.1	Ponying of Horses	\$100.00
EC.3.2	Horses Under Saddle	\$100.00
EC.3.3	Direction	\$100.00
EC.3.4	Distance	\$100.00
EC.3.5a	Riders Under Sixteen (16) Years of Age - Helmet Required	\$100.00
EC.3.5b	Jumping - Helmet Required	\$100.00
EC.3.6	Working Patterns	\$100.00

EC.4.1	Turn-Out Period	\$100.00
EC.4.2	Turn-Out Routine	\$100.00
EC.4.3	Keep Gates Closed	\$100.00
EC.4.4	Unattended Horses	\$100.00
EC.4.5	Horse Wash Area	\$100.00
EC.4.6	Clean-Up After Your Horse	\$100.00
EC.4.7	Riding in Barn Aisle-Ways	\$100.00
EC.4.8	Close and Lock Trail Gate	\$100.00

GOLF COURSE RULES		
Section No.	Abbreviated Violation	Fine Amount
GC.3.1	Registration and/or Payment	\$100.00
GC.3.3	No Fivesomes	\$100.00
GC.3.4	Practice	\$100.00
GC.3.5	Stopping	\$100.00
GC.3.6	Falling Behind	\$100.00
GC.3.7	Fighting or Misconduct	\$500.00
GC.3.9	Swimming, Fishing, or Wading in Golf Course Lakes	\$100.00
GC.3.10	Pets on Golf Course	\$100.00
GC.3.11	Authorized Persons on Golf Course and / or Cart Paths	\$100.00
GC.3.12	Authorized Golf Carts Allowed on Golf Course	\$100.00
GC.3.13	No Pedestrians	\$100.00
GC.3.14	No Loud Music	\$100.00
GC.4.1	Drivers License Required	\$100.00
GC.4.2	Authorized Use	\$100.00
GC.4.4	Maximum Two (2) Persons Per Cart	\$100.00
GC.4.9	Stay and/or Park on Cart Path Around Tees and Greens	\$100.00
GC.4.11	Maintain Required Distance from Greens	\$100.00
GC.4.12	Maximum Two (2) Persons Per Cart	\$100.00
GC.4.13	Carts without Turf-Friendly Tires	\$100.00

HAPPY CAMP RULES		
Section No.	Abbreviated Violation	Fine Amount
HC.3.2	Registration/Payment	\$100.00
HC.3.4	Check-In	\$100.00
HC.3.5	Receipt	\$100.00
HC.3.6	Occupancy	\$100.00
HC.3.9	Overstaying	\$100.00 Per Day

HC.3.10	Stay Limits	\$100.00 Per Day
HC.3.11	Non-Compliance	\$100.00
HC.4.1	Restricted Areas	\$100.00
HC.4.2	Quiet Hours	\$100.00
HC.4.3	Vehicle Parking	\$100.00
HC.4.4	Parking or Storing Boat Trailers	\$100.00 Per Day
HC.4.5	Speed Limit	\$100.00
HC.4.6	Minors/Curfew	\$100.00
HC.4.7a	Leash is Required	\$100.00
HC.4.7b	Barking Dogs	\$100.00
HC.4.7c	Pets on Beach Areas, Docks and / or Slopes	\$100.00
HC.4.7d	Pets in Restroom or Laundry Area	\$100.00
HC.4.7e	Clean-up After Pet	\$100.00
HC.4.8	Loud / Amplified Music	\$100.00
HC.4.9	Open Fires	\$100.00
HC.4.10	Littering / Trash	\$100.00
HC.4.11	Glass Containers	\$100.00
HC.4.12	Clotheslines	\$100.00
HC.4.13	Vehicle Washing	\$100.00
HC.4.14	Securing Boats Overnight	\$100.00 Per Boat, Per Night
HC.4.15	Reporting Leaks	\$100.00 Plus Cost of Clean-Up
HC.4.16	Damages	Cost of Repair

LAKE & MARINA RULES		
Section No.	Abbreviated Violation	Fine Amount
LM.2.5	Registration is required with the state for power boats and boats larger than eight (8) feet in length propelled solely by sail	\$100.00
LM.2.6	Unregistered Boat Operating On the Lake	Motorized – \$500.00 Non-Motorized – \$100.00
LM.2.7	Unregistered Boats Sitting On or Above Water	Motorized/Non-Motorized – \$100.00
LM.2.9c	Cancelled / Expired Insurance	\$100.00
LM.2.11	Change in Ownership	\$100.00
LM.5.1	Domestic Animals in the Water	\$250.00
LM.5.2	Restrictions for Swimming, Snorkeling, Skin Diving, and/or Use of Small Floatation Devices	\$100.00
LM.5.3	Swimming in Tunnels	\$100.00
LM.5.4	Flotation Devices / Blocking Ingress or Egress	\$100.00
LM.5.5	No Jumping or Diving from Docks / Causeways	\$100.00
LM.5.6	Scuba Diving without Approval from Marine Patrol	\$100.00

LM.5.7	Littering	\$100.00
LM.6.3	Follow Marine Patrol Directives	\$250.00
LM.6.6	Exceeding Load / Weight Capacity	\$150.00
LM.6.7	Speed Limits - Main Lake Ski Area	\$250.00
LM.6.8	Temporary Restricted Speeds	\$250.00
LM.6.9	Age Requirements for Boat Operation	\$250.00
LM.6.10	Lifejackets for Minors	\$250.00
LM.6.11a	Noise Pollution	\$100.00
LM.6.11b	Excessively Loud Music	\$500.00
LM.6.12	Right of Way	\$250.00
LM.6.13	Follow Counter-Clockwise Pattern	\$250.00
LM.6.14	Rowboats / Slow Moving Craft - Stay Close to Shoreline	\$250.00
LM.6.15	Use of Water Devices	\$250.00
LM.6.17	No Towing Permitted between Almanac Sunset to Sunrise	\$250.00
LM.6.18	Navigation Lights Required	\$250.00
LM.6.19	Docked Boats	\$250.00
LM.6.20	Docking or Anchoring Boat	\$100.00
LM.6.21	Lodge Rental Docks Restricted to Slip Holders	\$100.00
LM.6.22	Boats Anchored, Drifting or Coming to Rest in between Center Line Buoys in the East Bay	\$100.00
LM.6.23	No Access on Lake Between Float Line Barrier and Dam	\$500.00
LM.6.24	Passing Mid Channel Buoys	\$100.00
LM.6.25	Tie Up To, Move or Damage CLPOA Owned Buoy	\$250.00
LM.6.26	Personal Anchor Buoy for Docking a Boat	\$100.00
LM.6.27	Cleaning, Painting or Repairing Boats, Equipment or Items on CLPOA Property	\$100.00
LM.6.29	Towing Through Tunnel	\$100.00
LM.7.1	Jet Skis, Motorized Boards, Personal Motorized Watercraft	\$500.00
LM.7.3	Reckless / Negligent Behavior Operating a Boat	\$500.00
LM.7.4	Operate Powerboats from the Primary Operators Station	\$100.00
LM.7.5	Lifejackets / Equipment Required	\$100.00, Per Item
LM.7.6	Water Diverting Devices	\$100.00
LM.7.7	Buzzing or Wetting Down Others	\$250.00
LM.7.8	Remote Controlled Watercrafts	\$100.00
LM.8.1	Lower Sails and Secure Sailboats	\$100.00
LM.8.2	Lifejackets	\$150.00

LM.8.3	Lifejackets Required for Windsurfers	\$150.00
LM.9.1	Watersports	\$150.00
LM.9.2	Lifejackets Required for Skiers or Riders	\$150.00
LM.9.3	One (1) Skier or Rider Per Boat	\$100.00
LM.9.4	Counter-Clockwise Ski Pattern	\$150.00
LM.9.5	Ski Pattern Turns	\$150.00
LM.9.6	Requirements for Observers	\$100.00
LM.9.7	Requirements for Down Skier / Rider	\$100.00
LM.9.9	Maintain Safe Distance from Docks	\$150.00
LM.9.10	No Start or End at Dock	\$100.00
LM.9.11	Safe Distance Required for Towing	1st Offense - \$100.00 2 nd Offense - \$150.00 Subsequent Offenses - \$200.00
LM.9.12	Requirements for Use of Water Devices	1 st Offense - \$100.00 2 nd Offense - \$150.00 Subsequent Offenses - \$200.00
LM.9.13	Unsafe, Reckless and / or Negligent Behavior	\$500.00
LM.9.14	Shore Start	\$100.00
LM.9.15	Requirements for Cove Start	\$100.00
LM.9.16	Special Rules for Treasure Island, Sunset Beach and Other High Traffic Areas	\$100.00
LM.9.17	Ski Rope Requirements / No Side Mount Bars	\$100.00
LM.9.18	Retrieval of Ski Ropes	\$250.00
LM.9.19	Retrieval of Loose Skis	\$250.00
LM.9.20	Wake Enhancing Devices	\$100.00
LM.9.21a	Direction of Travel	\$150.00
LM.9.21b	Safe Distance	\$150.00
LM.9.21c	Persons Assisting Beginner Skiers / Riders	\$150.00
LM.9.23	Slalom Skiing Priority	\$100.00
LM.9.24	Skiers Turn/Boat Rotation	\$100.00
LM.9.25	Skiers Turn Determination	\$100.00
LM.9.26	Restricted Boat Access During Skiers Turn	\$100.00
LM.9.27	Boats Stop at North End of Course	\$100.00
LM.10.2b	Boats Entering w/out Service Seal	\$100.00
LM.10.6b	Removal of Cable Lock	\$500.00
LM.10.7	Requirements for Non-Operation Agreement	\$250.00

PARKS & BEACHES RULES

Section No.	Abbreviated Violation	Fine Amount
PB.2.2	Designated Parking	\$100.00
PB.2.2.a	Overnight Parking at Lodge	\$100.00

PB.2.3	Propane Grills / Fire Extinguisher	\$100.00
PB.2.4	Open / Beach Fire	\$100.00
PB.2.5	Golf Carts, Bicycles, Skateboards, Etc. on Landscape	\$100.00
PB.2.6	Dogs	\$100.00
PB.2.7	Loud Music	\$100.00
PB.2.8	Reserved Sites	\$100.00
PB.2.9	Working on CLPOA Property	\$100.00
PB.2.10	No Glass Containers On Beaches	\$100.00 Per Occurrence
PB.3.3	Outside Vendors	\$100.00
PB.3.4a	Facility Use	\$100.00
PB.3.4b	Proof of Insurance	\$100.00
PB.3.4d	Generators	\$100.00
PB.3.5	Group Functions	\$100.00

PLANNING & COMPLIANCE/ARCHITECTURAL GUIDELINES		
Section No.	Abbreviated Violation	Fine Amount
PC.1.2	Committee Review/Approval Process	\$100.00
PC.4.1	Lot Maintenance	\$100.00
PC.4.3	Fences, Walls and Retaining Walls	\$250.00, Per Month
PC.4.4	Pool / Spa Maintenance	\$100.00, Per Month
PC.4.5	Easements	\$100.00, Per Month
PC.4.6	Light Posts / Flag Poles	\$100.00
PC.4.7	Signs	\$100.00
PC.4.7a	Sign Restrictions	\$100.00
PC.4.7b	Community Setback Restriction	\$100.00
PC.4.9	Outside Plumbing	\$100.00, Per Week
PC.4.10	Household Pets	\$100.00, Per Month
PC.4.11	Driveways	\$100.00, Per Month
PC.4.12	Damaged Improvements and Structures	\$200.00, Per Month
PC.4.13	Satellite Dishes and Antennas	\$100.00
PC.4.14	Extension Cords	\$100.00 , Per Day
PC.4.15	Commercial Use of A Residential Lot	\$100.00, Per Day
PC.4.16	Trash Dumping or Burning	\$1,500.00, Per Occurrence
PC.4.17	Lake Dirt Dumping or Removal	\$1,500.00, Per Occurrence
PC.4.18	Garbage and Refuse Containers	1st Offense – \$50.00 2nd Offense – \$75.00 3rd Offense – \$100.00 <i>Progressive</i>
PC.4.19	Property Maintenance Required	\$250.00, Per Month
PC.4.20	Dumpsters and Roll-off Boxes	\$100.00, Per Week

PC.4.21	Household and Storage Modules	\$100.00, Per Week
PC.4.22	Clotheslines	\$100.00
PC.4.23	Boat and Vehicle Covers	\$100.00
PC.4.24	Holiday Decorations	\$100.00
PC.4.25	Basketball Hoops	\$100.00, Per Month
PC.5.1	Size of Residences	\$100.00 Per Occurrence
PC.5.7	Accessory Structures	\$100.00, Per Month
PC.5.8	Fuel Tanks	\$100.00 , Per Month
PC.5.9	Air Conditioners / Heat Pumps	\$100.00
PC.5.13	Swimming Pool, Spa and Water Feature / Pond	\$100.00, Per Month
PC.6.1	Failure To Obtain Permit	\$250.00, Per Month
PC.6.5	Street Excavation	\$1,000.000 One Time Fee, Plus Cost of Repairs
PC.6.7	Encroachments	\$200.00, Per Month
PC.7.1	Time Limits	\$100.00, Per Month
PC.7.2	Forms and Footing Inspections	\$1,000.00 One Time Fee w/Stop Work Order
PC.7.3a	Concrete Delivery Trucks	\$1,500.00 One Time Fee, Plus Cost of Clean-Up
PC.7.3b	Storage / Job Site Conditions	\$100.00, Per Day
PC.7.3c	Temporary Living Quarters	\$100.00, Per Day
PC.7.3e	Portable Toilets	1st Offense – \$100.00 2nd Offense – \$200.00 with Stop Work Order
PC.7.3f	Temporary Structures	\$100.00 Per Week
PC.7.3g	Working Hours	1st Offense – \$100.00 2nd Offense – \$200.00 with Stop Work Order
PC.7.3h	Sundays and Holidays	1st Offense – \$100.00 2nd Offense – \$100.00 with Stop Work Order
PC.7.3i	Signs	1 st Offense - \$100.00 2 nd Offense - \$100.00 with Stop Work Order
PC.7.4b	Contractor Passes	\$100.00, Per Occurrence
PC.7.5	Occupancy Permits	\$100.00, Per Day
PC.7.6	Failure to Obtain Permit	1st Offense – \$500.00 2nd Offense – \$1,000.00 3rd Offense – \$1,500.00
PC.7.7	Failure to Build According to Plans	1st Offense – \$500.00 2nd Offense – \$1,000.00 3rd Offense – \$1,500.00

PC.8.1	Improved Lots	\$100.00 Per Month – Front \$100.00 Per Month – Rear & Sides
PC.8.1b	New Home / Major Construction	\$150.00 , Per Month
PC.8.2	Vacant Lots	\$150.00, Per Month
PC.8.4	Trees	\$500.00, Per Occurrence
PC.8.5	Front Yard Landscaping	\$100.00
PC.8.6	Side Yard Landscaping	\$100.00
PC.8.7	Community Setback Landscaping	\$100.00, Per Month
PC.8.8	Corner Lots Plants, Shrubs and Bushes	\$100.00, Per Month
PC.8.9	Leaves and Debris	\$100.00 Per Month – Front \$100.00 Per Month – Rear & Sides
PC.9.2	Maintenance Standards	\$100.00, Plus Cost of Removal
PC.9.3a	Unapproved Installation of Dock	\$1,000.00, Per Month
PC.9.3b	Dock Covers	\$100.00, Per Month
PC.9.3d	Dock Anchorage	\$200.00, Per Month
PC.9.3e	Dock Placement	\$200.00, Per Month
PC.9.3f	Dock Numbers	\$100.00
PC.9.3h	Mooring Privileges	\$100.00, Per Occurrence
PC.9.3i	Disposal / Removal of Old Dock	\$1,000.00, Plus Associated Costs
PC.9.7	Dredging	\$1,500, Per Occurrence
PC.10.2	Application Requirements	\$250.00, Per Month for No Application
PC.10.6	Commercial Use	\$500.00, Per Occurrence
PC.10.7	Lake Protection	\$1,500.00, Per Occurrence
PC.10.5	General Maintenance	\$100.00, Per Month

PUMP TRACK RULES

Section No.	Abbreviated Violation	Fine Amount
PT.1.0	Waiver	\$100.00
PT.1.1	Protective Gear	\$100.00
PT.1.2	Pegs Not Allowed	\$100.00
PT.1.3	Children Under 12	\$100.00
PT.1.4	Non-Motorized Devices	\$100.00
PT.1.6	Use Outside Hours	\$100.00
PT.1.7	Profanity & Violence	\$100.00
PT.1.9	Alcohol/Illegal Drugs Prohibited	\$100.00
PT.1.10	Animals	\$100.00
PT.1.12	Entry Gate	\$100.00

RESTAURANT FACILITIES RULES

Section No.	Abbreviated Violation	Fine Amount
RF.2.1	Underage Drinking	\$100.00
RF.2.3	Alcoholic Beverages Leaving Premises	\$100.00
RF.2.5	Golf Cart Parking	\$100.00
RF.2.6	Skateboards or Bicycles	\$100.00

SENIOR CENTER RULES		
Section No.	Abbreviated Violation	Fine Amount
SC.2.1	Park & Ride Programs	\$100.00
SC.2.2	Designated Parking for Motorcycles	\$100.00
SC.2.3	Designated Area for Community Patrol	\$100.00
SC.2.4	Parking Hours	\$100.00
SC.2.5	No Parking on Landscaped Areas	\$100.00

SWIMMING POOL RULES		
Section No.	Abbreviated Violation	Fine Amount
SP.2.6	Animals	\$100.00
SP.2.8	Alcoholic Beverages	\$100.00
SP.2.9	Glass Containers or Objects	\$100.00
SP.2.10	Bicycles	\$100.00
SP.2.11	Skateboards	\$100.00
Sp.2.12	Scooters	\$100.00
SP.2.13	Obey Pool Attendants	\$100.00
SP.2.14	Unsafe Behavior and / or Activity	\$100.00

Additional Operating Rule Changes:

GR.3.1 Member in Good Standing

In order to qualify as a “member in good standing”, members must not have any of the following charges or violations against any of their properties:

GR.3.1a - No unpaid fines.

GR.3.1b - No past due assessment(s), late charges, installment charges, interest or related charges.

GR.3.1c - No CC&R, or any Operating Rule violations which include lakeside (“Shorezone” or “Shoreline”) violations, which have been through due process and remain in a state of non-compliance.

Failure to maintain membership in good standing may result in suspension and / or revocation of common area recreational amenity use privileges (including, without limitation boating, Happy Camp, equestrian, Gault Field, golf course / golf cart registration, guest fishing permits, reservable parks and beaches, tennis courts, meeting / banquet rooms, committee and club membership).

The Board of Directors may, from time to time, by resolution, amend the list of privileges which shall be restricted, limited, and / or suspended as they relate to Members who are not in “good standing” as defined above.

Exemption of Architectural Control Committee Matters from General Member In Good Standing Policy: Members not in good standing may submit an application for review by the Architectural Control Committee for proposed improvements so long as the applicant otherwise complies with the CC&Rs’ and Architectural Guidelines / Rules and Regulations. As modified, the member in good standing policy remains in effect as to the other Association member privileges.

Nothing herein shall prohibit CLPOA from suspending a member’s rights to the common area amenities, after due process, for violation of CLPOA’s Governing Documents, regardless whether the member is officially in “good standing” or not.

GC.4.4 – delete rule entirely.

~~GC.4.4 Maximum Two (2) Persons Per Cart / Maximum Two (2) Carts Per Foursome~~
~~Two (2) persons per cart, maximum two (2) carts per foursome.~~

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: August 5, 2025 **ACTION:**
TO: Board of Directors
FROM: Member Services Manager
RE: 28 Day Reading – Gr.3.8 Lessees

Background

The Canyon Lake POA’s legal counsel identified a need to update the language pertaining to lease agreements. Based on their recommendation, the following sentence will be added to General Rule 3.8: *“No separate interest, or any portion thereof, may be leased for a period of less than 30 days, or more than one year per the Tenant Access Form.”*

In line with this update, the Canyon Lake POA will also revise the name of the “Lease Authorization Form” to “Tenant Access Form,” consistent with the legal counsel’s guidance. All corresponding references throughout the Rules & Regulations document will be updated to reflect this change.

Fiscal Impact

\$0

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to update rule Gr.3.8 lessees as attached.

Mary Castaneda

Mary Castaneda, Member Services Manager

Current Rule

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active Lease Authorization Form will be accepted per property. No Lease Authorization Form shall be processed for a vacant lot.

The Prime Member is responsible for the actions of his / her tenants, the tenants' family members and guests as well as any fines or other liabilities incurred by them. As such, the Prime Member and lessee must abide by the following conditions:

GR.3.8a - Lessee is informed of and agrees to follow all Rules and Regulations.

GR.3.8b - Lessee is notified that no more than six (6) individuals unless otherwise provided, may be permitted to use recreational facilities.

GR.3.8c - Lessee is informed that recreational privileges may be suspended and / or revoked for failure of member / owner to pay assessments.

GR.3.8d - Any and all access ID cards and / or non-expired vehicle decals, must be returned to the CLPOA office or a charge for each non-returned item must be paid prior to the removal of the existing lessees or the processing of any subsequent Lease Authorization Form.

GR.3.8e - Amendments to the Lease Authorization Form made thirty (30) days after the written start date will be subject to a Lease Amendment Fee.

If the Member / owner specifies the terms of tenancy as "Month-to-Month", a new Lease Authorization Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.

Proposed Revision (Redline)

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA ~~Lease Authorization Form~~ **Tenant Access Form**. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. **No separate interest, or any portion thereof, may be leased for a period of less than 30 days, or more than one year per the Tenant Access Form.** The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include **powered**

boating rights, dock slip rentals, and equestrian boarding registration rights and the permanent guests list. Before any cards or decals items are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active ~~Tenant Access Lease Authorization~~ Form will be accepted per property. No ~~Tenant Access Lease Authorization~~ Form shall be processed for a vacant lot.

The Prime Member is responsible for the actions of his / her tenants, the tenants' family members and guests as well as any fines or other liabilities incurred by them. As such, the Prime Member and lessee must abide by the following conditions:

GR.3.8a - Lessee is informed of and agrees to follow all Rules and Regulations.

GR.3.8b - Lessee is notified that no more than six (6) individuals unless otherwise provided, may be permitted to use recreational facilities.

GR.3.8c - Lessee is informed that recreational privileges may be suspended and / or revoked for failure of member / owner to pay assessments.

GR.3.8d - Any and all access ID cards and / or non-expired vehicle decals, must be returned to the CLPOA office or a charge for each non-returned item must be paid prior to the removal of the existing lessees or the processing of any subsequent ~~Tenant Access Lease Authorization~~ Form.

GR.3.8e - Amendments to the ~~Tenant Access Lease Authorization~~ Form made thirty (30) days after the written start date will be subject to a Lease Amendment Fee.

If the Member / owner specifies the terms of tenancy as "Month-to-Month", a new ~~Tenant Access Lease Authorization~~ Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.

Revised Rule

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Tenant Access Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. No separate interest, or any portion thereof, may be leased for a period of less than 30 days, or more than one year per the Tenant Access Form. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include powered boating rights, dock slip rentals, and equestrian boarding. Before items are issued, the processing fee must be paid.

No recreational boating or other membership privileges stemming from a vacant lot may be assigned to a tenant. Only one (1) active Tenant Access Form will be accepted per property. No Tenant Access Form shall be processed for a vacant lot.

📍 31512 Railroad Canyon Road, Canyon Lake, CA 92587

📞 951.244.6841

🌐 www.canyonlakepoa.com

DATE: August 5, 2025

ACTION:

TO: Board of Directors

FROM: Member Services Manager

RE: 28 Day Reading – Gr.6.4 Permanent Guest List

Background

In 2023, the Board of Directors voted to transition from a permanent guest list to an annual guest list policy. This change has since been implemented, and as a result, the previous rule is now obsolete and should be removed.

Fiscal Impact

\$0

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to remove rule Gr.6.4 Permanent Guest List as attached.

Mary Castaneda

Mary Castaneda, Member Services Manager

Current Rule

GR.6.4 Permanent Guest List

A Permanent Guest List is available for Members to list additional guests on a permanent basis. Each Member may list a maximum six (6) guests per tract and lot. This list that will allow access to the Community on a regular basis. A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- o Membership card(s)
- o RFID Transponder(s)
- o Call-In(s)
- o Community Patrol
- o Permanent Guest List

Proposed Revision (Redline)

GR.6.4 Permanent Guest List

~~A Permanent Guest List is available for Members to list additional guests on a permanent basis. Each Member may list a maximum six (6) guests per tract and lot. This list that will allow access to the Community on a regular basis. A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.~~

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- o Membership card(s)
- o RFID Transponder(s)
- o Call-In(s)
- o Community Patrol
- ~~o Permanent Guest List~~

Revised Rule

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- o Membership card(s)
- o RFID Transponder(s)
- o Call-In(s)
- o Community Patrol

The Prime Member is responsible for the actions of his / her tenants, the tenants' family members and guests as well as any fines or other liabilities incurred by them. As such, the Prime Member and lessee must abide by the following conditions:

GR.3.8a - Lessee is informed of and agrees to follow all Rules and Regulations.

GR.3.8b - Lessee is notified that no more than six (6) individuals unless otherwise provided, may be permitted to use recreational facilities.

GR.3.8c - Lessee is informed that recreational privileges may be suspended and / or revoked for failure of member / owner to pay assessments.

GR.3.8d - Any and all access ID cards and / or non-expired vehicle decals, must be returned to the CLPOA office or a charge for each non-returned item must be paid prior to the removal of the existing lessees or the processing of any subsequent Tenant Access Form.

GR.3.8e - Amendments to the Tenant Access Form made thirty (30) days after the written start date will be subject to a Lease Amendment Fee.

If the Member / owner specifies the terms of tenancy as "Month-to-Month", a new Tenant Access Form will need to be submitted on a monthly basis. All active items will expire until proper authorization has been submitted. A renewal fee will be due after one year.

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DATE: August 5, 2025 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: 28 Day Reading – LM.4.1 and LM.4.2 Temporary Launch Pass

Background

Historically, boating launch passes were issued by Member Services on behalf of Marine Patrol, which often led to communication gaps between the two departments. To improve efficiency and streamline the process, Marine Patrol has assumed responsibility for issuing launch passes directly. This change allows for a safety inspection to be conducted at the time the pass is issued, ensuring better compliance and customer service.

Fiscal Impact

\$0

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to revise rules LM.4.1 and LM.4.2 Temporary Launch Pass as attached.

Mary Castaneda

Mary Castaneda, Member Services Manager

Current Rule

LM4.1 Obtain Temporary Boat Launching Pass as Required by CLPOA

The Member must first obtain a Temporary Boat Launching Pass from CLPOA.

LM.4.2 Documentation Required by CLPOA

The Member must submit a copy of the required state registration along with proof of insurance and completed Boat Operation, Registration, Indemnification and Release Agreement.

Proposed Revision (Redline)

LM.4.1 Obtain Temporary Boat Launching Pass as Required by ~~CLPOA~~ Marine Patrol

The Member must first obtain a Temporary Boat Launching Pass from ~~CLPOA~~ Marine Patrol

LM.4.2 Documentation Required by ~~CLPOA~~ Marine Patrol

The Member must submit a copy of the required state registration ~~along with proof of insurance~~ and completed ~~d boat safety inspection. Boat Operation, Registration, Indemnification and Release Agreement.~~

Revised Rule

LM.4.1 Obtain Temporary Boat Launching Pass as Required by Marine Patrol

The Member must first obtain a Temporary Boat Launching Pass from Marine Patrol

LM.4.2 Documentation Required by Marine Patrol

The Member must submit a copy of the required state registration and complete a boat safety inspection.

Date: August 5, 2025

To: Board of Directors

From: Corporate

28 Day Reading: General Rule 6.2: Identification Policy

Background

In response to increased safety concerns during major holidays, particularly Memorial Day, Fiesta Day, the 4th of July, and Labor Day, the Board of Directors adopted an emergency resolution that temporarily required all persons entering the community from any entrance, on any Personal Electric Vehicle (PEV), any other vehicle (passengers exempt) or by foot to present valid identification and be listed on a Canyon Lake POA member's guest list prior to entry.

The requirement for proper identification and being listed on a member's guest list, introduced in the emergency resolution, was a response to the anticipated surge in guest traffic during major holidays, particularly involving the use of Personal Electric Vehicles (PEVs), with a noticeable rise in e-bike usage. However, even after the holiday periods ended, there was a continued increase in non-resident access involving e-bikes. Many of these individuals engaged in unsafe behavior within common areas, prompting the need for clearer entry protocols to better manage access and promote safety.

Establishing a formal requirement that all persons entering the community be listed on a Canyon Lake POA member's guest list and possess valid identification helps define who is authorized to be in the community. This standard supports consistent enforcement, reinforces community expectations, and enhances the Canyon Lake POA's ability to address unauthorized access in a clear and effective manner.

Fiscal Impact

This change has no fiscal impact.

Recommendation

It is recommended that the Board of Directors approve the 28 Day Reading to modify General Rule 6.2, Identification Policy.

Corporate

Current Rule:

GR.6.2 Identification Policy

- **GR.6.2a** - All persons entering this community shall produce a valid state issued identification or Driver's License, upon request, by any CLPOA staff member or Community Patrol.
- **GR.6.2b** - No persons driving a motor vehicle may enter or drive upon Canyon Lake streets without possessing a valid Driver's License. Refusal to show or not in possession of a Driver's License or government issued ID violates the identification policy.
- **GR.6.2c** - All persons in the CLPOA common areas shall possess on their person or have in their immediate presence a valid state issued ID or valid CLPOA card and shall produce said ID upon request by CLPOA staff or Community Patrol.

Proposed Changes:

GR.6.2 Identification Policy

- **GR.6.2a** - All **non-residents** entering **the Canyon Lake** community **must be listed on a Canyon Lake POA member's guest list prior to entering the community. All persons entering the Canyon Lake community, from any entrance, whether by motor vehicle, Personal Electric Vehicle (PEV), on foot, or using a bicycle, skateboard, or other wheeled device must shall produce a valid identification state issued identification or Driver's License, upon request, by any CLPOA staff member or Community Patrol and present it upon request by Canyon Lake POA staff or Community Patrol. Acceptable forms of identification include a valid CLPOA-issued ID card, a valid state-issued ID or driver's license, a valid federal government-issued ID, or a valid school-issued ID (electronic or physical copy).**
- **GR.6.2b** – No person **driving may operate** a motor vehicle within the community without a valid driver's license. **All drivers, whether residents or not, must present their valid state issued license upon request by Canyon Lake POA staff or Community Patrol. All non-resident drivers must present a valid driver's license to access the community. Refusal to show or not in possession of a valid driver's license or government issued ID violates the identification policy.**
- **GR.6.2c** - All persons in the **Canyon Lake** POA common areas **shall possess must have a valid identification** on their person or have it in their immediate **presence-possession a valid state issued ID or valid CLPOA card and shall must produce present it said ID** upon request by **Canyon Lake** POA staff or Community Patrol.

Proposed Rule:

GR.6.2 Identification Policy

- **GR.6.2a** - All non-residents entering this community must be listed on a Canyon Lake POA member's guest list prior to entering the community. All persons entering the Canyon Lake community, whether by motor vehicle, Personal Electric Vehicle (PEV), on foot, or using a bicycle, skateboard, or other wheeled device must produce a valid identification and present it upon request by Canyon Lake POA staff or Community Patrol. Acceptable forms of identification include a valid CLPOA-issued ID card, a valid state-issued ID or driver's license, a valid federal government-issued ID, or a valid school-issued ID (electronic or physical copy).
- **GR.6.2b** – No person may operate a motor vehicle within the community without a valid driver's license. All drivers, whether residents or not, must present their valid state issued license upon request by Canyon Lake POA staff or Community Patrol. All non-resident drivers must present a valid driver's license to access the community.

- **GR.6.2c** - All persons in the Canyon Lake POA common areas must have a valid identification on their person or have it in their immediate possession must present it upon request by Canyon Lake POA staff or Community Patrol.

TO: Board of Directors
FROM: Director of Finance
RE: Annual Audit for FYE 2025

Background

On an annual basis, the Board of Directors is required to acknowledge the receipt of the annual audit. The auditing firm, Carlsen & Ferris has completed the audit for FYE April 30, 2025 with no significant findings.

Fiscal Impact

None

Recommendation:

Staff recommends the Board of Directors receive and file the annual audit report for the FYE April 30, 2025.

Susan C. Dawood, Controller

Date: 8/5/25

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Approval for Rule Revision for PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

Background

Rule revision regarding the removal of “Registered Civil Engineer” and maintaining the requirement of a Licensed Land Surveyor” for all property line verifications. Property line verifications is required for all new structures, pools, utility placement to keep these improvements out of the setbacks, per PC.3.1 that no improvement/structure is to be allowed in the defined setback area and that area to be kept free from improvements.

It is within the ACC purview to ensure that the setback requirements per **PC.3.1** are maintained, by establishing property lines by a licensed land surveyor and the placement of monuments depicting the property line in question.

Research showed:

The shift in California’s policy—restricting land surveying authority to only those Civil Engineers licensed before **January 1, 1982**—was driven by a few key factors:

1. **Public protection and specialization:** As land development became more complex, the state recognized that surveying required its own specialized expertise. By requiring a separate Professional Land Surveyor (PLS) license, California ensured that only those with dedicated training and experience in boundary law, mapping, and geodetic science could legally perform land surveys.
2. **Clarifying professional roles:** Before 1982, Civil Engineers had broad authority, including land surveying. But this overlap sometimes led to confusion or disputes over professional responsibilities. The change helped clearly delineate the scope of practice between Civil Engineers and Land Surveyors, reducing liability issues and improving accountability.
3. **Regulatory modernization:** The update aligned California with national trends emphasizing professional licensure based on demonstrated competency. It also responded to concerns about the aging surveyor workforce and the need to maintain high standards as infrastructure and property development surged in the late 20th century.

So, while Civil Engineers still perform **engineering surveying** (like construction staking or topographic mapping for design), **boundary surveys and legal property descriptions** now fall squarely under the PLS domain—unless the engineer was grandfathered in.

Fiscal Impact

Fine:

Recommendation

It is recommended that the Board of Directors approve a 28-day reading for a rule revision for PC.5.13, as attached.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool or spa or water feature eighteen (18") inches or deeper shall not be installed in the Community setback or front yard. A water feature less than eighteen (18") inches deep may be installed in the front yard setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5') feet away from any property line except for a corner lot (see PC.3.1c). For a swimming pool a plot plan prepared by a licensed land surveyor or licensed civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances. All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake per legal agreement with Elsinore Valley Municipal Water District. A hose may be used but all new permit applications for an inground pool must be plumbed with a permanent line draining from the pool equipment to the sanitary sewer through a "p" trap with an air gap. Simulated rock, and real rock formation and slides shall be subject to height restrictions set by the Architectural Control Committee. All equipment shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes, or trees. If screened with lattice, the openings shall be one (1") inch or smaller. Stuccoed or split-faced block wall is recommended.

Current Rule (Redlined):

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool or spa or water feature eighteen (18") inches or deeper shall not be installed in the Community setback or front yard. A water feature less than eighteen (18") inches deep may be installed in the front yard setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5') feet away from any property line except for a corner lot (see PC.3.1c). For a swimming pool a plot plan prepared by a licensed land surveyor ~~or licensed civil engineer~~ and must be attached as an exhibit depicting the proposed improvements, their proposed location and distances, ~~and property lines monument visible~~. All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake per legal agreement with Elsinore Valley Municipal Water District. ~~A hose may be used but all new permit applications for an inground pool must be plumbed with a permanent line draining from the pool equipment to the sanitary sewer through a "p" trap with an air gap.~~ Simulated rock, and real rock formation and slides shall be subject to height restrictions set by the Architectural Control Committee. All equipment shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes, or trees. If screened with lattice, the openings shall be one (1") inch or smaller. Stuccoed or split-faced block wall is recommended.

Proposed Change:

PC.5.13 Swimming Pool, Spa, and Water Feature/Pond

A swimming pool or spa or water feature eighteen (18") inches or deeper shall not be installed in the Community setback or front yard. A water feature less than eighteen (18") inches deep may be installed in the front yard setback. The water of a swimming pool, spa, or water feature shall be a minimum of five (5') feet away from any property line except for a corner lot (see PC.3.1c). For a swimming pool a plot plan prepared by a licensed land surveyor and must be attached as an exhibit depicting the proposed improvements, their proposed location and distances, and property lines marked. All swimming pools, spas, and water features shall be drained to the sanitary sewer and not the yard, street, or lake per legal agreement with Elsinore Valley Municipal Water District. Simulated rock, and real rock formation and slides shall be subject to height restrictions set by the Architectural Control Committee. All equipment shall be screened from street, lake, and golf course view. Screening must be of a permanent nature: no plants, bushes, or trees. If screened with lattice, the openings shall be one (1") inch or smaller. Stuccoed or split-faced block wall is recommended.

Fine: Guidance only. No fine associated with this rule.

Justification: It has been brought to our attention that a civil engineer licensed after **January 1, 1982**, can offer land surveying work incidental to his or her civil engineering practice, provided all the land surveying work is performed by, or under the direction of, a licensed land surveyor or licensed civil engineer legally authorized to perform land surveying. It has been decided due to the aforementioned that only Licensed Land Surveyors will be accepted for property line verifications and setback requirements.

Due to EVMWD requirements regarding "P" traps, the rules were revised "permanently plumbed" removed to be in line with these requirements.

Date: 8/5/25

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Approval for Rule Revision for PC.6.4a Topography Maps

Background

Rule revision regarding the removal of “Registered Civil Engineer” and maintaining the requirement of a Licensed Land Surveyor” for all property line verifications. Property line verifications is required for all new structures, pools, utility placement to keep these improvements out of the setbacks, per PC.3.1 that no improvement/structure is to be allowed in the defined setback area and that area to be kept free from improvements.

It is within the ACC purview to ensure that the setback requirements per PC.3.1 are maintained, by establishing property lines by a licensed land surveyor and the placement of monuments depicting the property line in question.

Research showed:

The shift in California’s policy—restricting land surveying authority to only those Civil Engineers licensed before **January 1, 1982**—was driven by a few key factors:

1. **Public protection and specialization:** As land development became more complex, the state recognized that surveying required its own specialized expertise. By requiring a separate Professional Land Surveyor (PLS) license, California ensured that only those with dedicated training and experience in boundary law, mapping, and geodetic science could legally perform land surveys.
2. **Clarifying professional roles:** Before 1982, Civil Engineers had broad authority, including land surveying. But this overlap sometimes led to confusion or disputes over professional responsibilities. The change helped clearly delineate the scope of practice between Civil Engineers and Land Surveyors, reducing liability issues and improving accountability.
3. **Regulatory modernization:** The update aligned California with national trends emphasizing professional licensure based on demonstrated competency. It also responded to concerns about the aging surveyor workforce and the need to maintain high standards as infrastructure and property development surged in the late 20th century.

So, while Civil Engineers still perform **engineering surveying** (like construction staking or topographic mapping for design), **boundary surveys and legal property descriptions** now fall squarely under the PLS domain—unless the engineer was grandfathered in.

Fiscal Impact

Fine:

Recommendation

It is recommended that the Board of Directors approve a 28-day reading for a rule revision for PC.5.13, as attached.

Cheryl Mitchell
Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.6.2e Additional Requirements for Fences, Walls, or Other Improvements on or Adjacent to Neighboring Property Line – The Member submitting the application shall submit a survey of the property line(s) prepared by a California licensed professional land surveyor or a California licensed civil engineer or obtain a signed notarized agreement from the adjoining property owner approving the replacement of the improvement. The agreement will be recorded with the Riverside County Recorder’s Office. A new block property line wall or fence requires an application from both property owners and a survey. A survey may be required with some applications at the discretion of the Committee. (See **PC.4.3** for fence and wall requirements)

Current Rule (Redlined):

PC.6.2e Additional Requirements for Fences, Walls, or Other Improvements on or Adjacent to Neighboring Property Line – The Member submitting the application shall submit a survey of the property line(s) prepared by a California licensed professional land surveyor ~~or a California licensed civil engineer~~ or obtain a signed notarized agreement from the adjoining property owner approving the replacement of the improvement. The agreement will be recorded with the Riverside County Recorder’s Office. A new block property line wall or fence requires an application from both property owners and a survey. A survey may be required with some applications at the discretion of the Committee. (See **PC.4.3** for fence and wall requirements)

Proposed Change:

PC.6.2e Additional Requirements for Fences, Walls, or Other Improvements on or Adjacent to Neighboring Property Line – The Member submitting the application shall submit a survey of the property line(s) prepared by a California licensed professional land surveyor or obtain a signed notarized agreement from the adjoining property owner approving the replacement of the improvement. The agreement will be recorded with the Riverside County Recorder’s Office. A new block property line wall or fence requires an application from both property owners and a survey. A survey may be required with some applications at the discretion of the Committee. (See **PC.4.3** for fence and wall requirements)

Fine: Guidance only. No fine associated with this rule.

Justification: It has been brought to our attention that only certain civil engineers with licensed numbers of **33K** or earlier are qualified to conduct land surveys. Surveys are required to ensure that no improvement encroaches into a setback as per **PC.3.1**.

Date: 8/5/25

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Approval for Rule Revision for PC.9.5 Dock Application

Background

Rule revision regarding the removal of “Registered Civil Engineer” and maintaining the requirement of a Licensed Land Surveyor” for all property line verifications. Property line verifications is required for all new structures, pools, utility placement to keep these improvements out of the setbacks, per PC.3.1 that no improvement/structure is to be allowed in the defined setback area and that area to be kept free from improvements.

It is within the ACC purview to ensure that the setback requirements per **PC.3.1** are maintained, by establishing property lines by a licensed land surveyor and the placement of monuments depicting the property line in question.

Research showed:

The shift in California’s policy—restricting land surveying authority to only those Civil Engineers licensed before **January 1, 1982**—was driven by a few key factors:

1. **Public protection and specialization:** As land development became more complex, the state recognized that surveying required its own specialized expertise. By requiring a separate Professional Land Surveyor (PLS) license, California ensured that only those with dedicated training and experience in boundary law, mapping, and geodetic science could legally perform land surveys.
2. **Clarifying professional roles:** Before 1982, Civil Engineers had broad authority, including land surveying. But this overlap sometimes led to confusion or disputes over professional responsibilities. The change helped clearly delineate the scope of practice between Civil Engineers and Land Surveyors, reducing liability issues and improving accountability.
3. **Regulatory modernization:** The update aligned California with national trends emphasizing professional licensure based on demonstrated competency. It also responded to concerns about the aging surveyor workforce and the need to maintain high standards as infrastructure and property development surged in the late 20th century.

So, while Civil Engineers still perform **engineering surveying** (like construction staking or topographic mapping for design), **boundary surveys and legal property descriptions** now fall squarely under the PLS domain—unless the engineer was grandfathered in.

Fiscal Impact

Fine:

Recommendation

It is recommended that the Board of Directors approve a 28-day reading for a rule revision for PC.5.13, as attached.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.9.5 Dock Application Requirements - Plans must show the placement of all proposed structures and be adequately dimensioned so the installation can be checked for accuracy of location. Application requirements are:

- Site plans must be prepared and signed/ stamped by a registered civil engineer or licensed surveyor, drawn to scale, and must say what the scale is. Plans need to show only the rear of the property with emphasis on the rear property line location and the dock.
- The plan must show side and rear property lines as well as those of adjoining properties.
- The plan must also show other docks with distances and all other structures on both sides of the applicant's lot (i.e., seawall, gazebo, etc.). For docks in coves, distance to the dock(s) across the cove must be shown.
- Dock and ramp drawing must show size, openings, a ramp labeled fixed or adjustable, ramp wedge labeled (if needed) with degrees, metal cable tie hookups or strong arm, and canopy and /or lift (if applicable).
- The plan must show the low water contour at **1372-foot mean sea level (msl)** of the lake floor. The innermost point of the dock closest to the shoreline, usually the header, can encroach no farther out than the **1372-foot msl**.

NOTE: Fixed ramps are mounted to a seawall, retaining wall, or support posts. Adjustable ramps usually have wheels and are mounted on tracks near the shoreline. Adjustable ramps are designed to move in or out from the shoreline depending on the water level. For high water, move the dock in. For low water, move the dock out.

Current Rule (Redlined):

PC.9.5 Dock Application Requirements - Plans must show the placement of all proposed structures and be adequately dimensioned so the installation can be checked for accuracy of location. Application requirements are:

- Site plans must be prepared and signed ~~and~~ stamped by a ~~registered civil engineer or licensed~~ **land** surveyor, drawn to scale, and must say what the scale is. Plans need to show only the rear of the property with emphasis on the rear property line location and the dock.
- The plan must show side and rear property lines as well as those of adjoining properties.

- The plan must also show other docks with distances and all other structures on both sides of the applicant's lot (i.e., seawall, gazebo, etc.). For docks in coves, distance to the dock(s) across the cove must be shown.
- Dock and ramp drawing must show size, openings, a ramp labeled fixed or adjustable, ramp wedge labeled (if needed) with degrees, metal cable tie hookups or strong arm, and canopy and /or lift (if applicable).
- The plan must show the low water contour at **1372-foot mean sea level (msl)** of the lake floor. The innermost point of the dock closest to the shoreline, usually the header, can encroach no farther out than the **1372-foot msl**.

NOTE: Fixed ramps are mounted to a seawall, retaining wall, or support posts. Adjustable ramps usually have wheels and are mounted on tracks near the shoreline. Adjustable ramps are designed to move in or out from the shoreline depending on the water level. For high water, move the dock in. For low water, move the dock out.

Proposed Change:

PC.9.5 Dock Application Requirements - Plans must show the placement of all proposed structures and be adequately dimensioned so the installation can be checked for accuracy of location. Application requirements are:

- Site plans must be prepared and signed and stamped by a licensed land surveyor, drawn to scale, and must say what the scale is. Plans need to show only the rear of the property with emphasis on the rear property line location and the dock.
- The plan must show side and rear property lines as well as those of adjoining properties.
- The plan must also show other docks with distances and all other structures on both sides of the applicant's lot (i.e., seawall, gazebo, etc.). For docks in coves, distance to the dock(s) across the cove must be shown.
- Dock and ramp drawing must show size, openings, a ramp labeled fixed or adjustable, ramp wedge labeled (if needed) with degrees, metal cable tie hookups or strong arm, and canopy and /or lift (if applicable).
- The plan must show the low water contour at **1372-foot mean sea level (msl)** of the lake floor. The innermost point of the dock closest to the shoreline, usually the header, can encroach no farther out than the **1372-foot msl**.

NOTE: Fixed ramps are mounted to a seawall, retaining wall, or support posts. Adjustable ramps usually have wheels and are mounted on tracks near the shoreline. Adjustable ramps are designed to move in or out from the shoreline depending on the water level. For high water, move the dock in. For low water, move the dock out.

Fine: Guidance only. No fine associated with this rule.

Justification: It has been brought to our attention that a civil engineer licensed after **January 1, 1982**, can offer land surveying work incidental to his or her civil engineering practice, provided all the land surveying work is performed by, or under the direction of, a licensed land surveyor or licensed civil engineer legally authorized to perform land surveying. It has been decided due to the that only Licensed Land Surveyors will be accepted for property line verifications and setback requirements.

Date: 8/5/25

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Approval for Rule Revision for PC.10.2 Application Requirements

Background

Rule revision regarding the removal of “Registered Civil Engineer” and maintaining the requirement of a Licensed Land Surveyor” for all property line verifications. Property line verifications is required for all new structures, pools, utility placement to keep these improvements out of the setbacks, per PC.3.1 that no improvement/structure is to be allowed in the defined setback area and that area to be kept free from improvements.

It is within the ACC purview to ensure that the setback requirements per **PC.3.1** are maintained, by establishing property lines by a licensed land surveyor and the placement of monuments depicting the property line in question.

Research showed:

The shift in California’s policy—restricting land surveying authority to only those Civil Engineers licensed before **January 1, 1982**—was driven by a few key factors:

1. **Public protection and specialization:** As land development became more complex, the state recognized that surveying required its own specialized expertise. By requiring a separate Professional Land Surveyor (PLS) license, California ensured that only those with dedicated training and experience in boundary law, mapping, and geodetic science could legally perform land surveys.
2. **Clarifying professional roles:** Before 1982, Civil Engineers had broad authority, including land surveying. But this overlap sometimes led to confusion or disputes over professional responsibilities. The change helped clearly delineate the scope of practice between Civil Engineers and Land Surveyors, reducing liability issues and improving accountability.
3. **Regulatory modernization:** The update aligned California with national trends emphasizing professional licensure based on demonstrated competency. It also responded to concerns about the aging surveyor workforce and the need to maintain high standards as infrastructure and property development surged in the late 20th century.

So, while Civil Engineers still perform **engineering surveying** (like construction staking or topographic mapping for design), **boundary surveys and legal property descriptions** now fall squarely under the PLS domain—unless the engineer was grandfathered in.

Fiscal Impact

Fine:

Recommendation

It is recommended that the Board of Directors approve a 28-day reading for a rule revision for PC.5.13, as attached.

Cheryl Mitchell

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

PC.10.2 Application Requirements

An application for Committee approval / encroachment permit for a swimming pool and related improvements near the Shorezone are available at the Planning and Compliance Department. The items required are:

PC.10.2a - A completed application form signed by all the owners of record of the lakeside lot.

PC.10.2b - Submission of an Agreement and Covenant (Running with the Land) (referred to as the "Covenant") that has all blanks filled in with the required information. A plot plan prepared by a licensed land surveyor or registered civil engineer must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances from the proposed improvements to:

- the property lines of the lakeside lot closest to the lake,
- the pool water and/or other structures that must be five (5') feet minimum from the rear and side property lines on the owner's property,
- the existing rear improvements on the lakeside lots,
- and the existing improvements on the water company property such as a seawall and dock ramp.

ALSO:

- The pool must drain to the sanitary sewer through an in-ground line with a "p" trap with an air gap. A line must be shown from the pool equipment to the sanitary sewer with "a 'p' trap and air gap" labeled by the sanitary sewer location.
- Minimum height of water for a pool, trough, or a water feature is **1388' msl**. The actual water elevation must be shown on the plan.

Current Rule (Redlined):

PC.10.2 Application Requirements

An application for Committee approval / encroachment permit for a swimming pool and related improvements near the Shorezone are available at the Planning and Compliance Department. The items required are:

PC.10.2a - A completed application form signed by all the owners of record of the lakeside lot.

PC.10.2b - Submission of an Agreement and Covenant (Running with the Land) (referred to as the "Covenant") that has all blanks filled in with the required information. A plot plan prepared by a licensed land surveyor ~~or registered civil engineer~~ must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances from the proposed improvements to:

- the property lines of the lakeside lot closest to the lake,
- the pool water and/or other structures that must be five (5) feet minimum from the rear and side property lines on the owner's property,
- the existing rear improvements on the lakeside lots,
- and the existing improvements on the water company property such as a seawall and dock ramp.

ALSO:

- ~~• The pool must drain to the sanitary sewer through an in-ground line with a "p" trap with an air gap. A line must be shown from the pool equipment to the sanitary sewer with "a 'p' trap and air gap" labeled by the sanitary sewer location.~~
- Minimum height of water for a pool, trough, or a water feature is **1388'** msl. The actual water elevation must be shown on the plan.

Proposed Change:

PC.10.2 Application Requirements

An application for Committee approval / encroachment permit for a swimming pool and related improvements near the Shorezone are available at the Planning and Compliance Department. The items required are:

PC.10.2a - A completed application form signed by all the owners of record of the lakeside lot.

PC.10.2b - Submission of an Agreement and Covenant (Running with the Land) (referred to as the "Covenant") that has all blanks filled in with the required information. A plot plan prepared by a licensed land surveyor must be attached as an exhibit depicting the proposed improvements, their proposed location, and distances from the proposed improvements to:

- the property lines of the lakeside lot closest to the lake,
- the pool water and/or other structures that must be five (5') feet minimum from the rear and side property lines on the owner's property,
- the existing rear improvements on the lakeside lots,
- and the existing improvements on the water company property such as a seawall and dock ramp.
- Minimum height of water for a pool, trough, or a water feature is **1388'** msl. The actual water elevation must be shown on the plan.

Fine: Guidance only. No fine associated with this rule.

Justification: It has been brought to our attention that a civil engineer licensed after **January 1, 1982**, can offer land surveying work incidental to his or her civil engineering practice, provided all the land surveying work is performed by, or under the direction of, a licensed land surveyor or licensed civil engineer legally authorized to perform land surveying. It has been decided due to the that only Licensed Land Surveyors will be accepted for property line verifications and setback requirements.

Date: 8/5/25

Board Action Item

To: Board of Directors

From: Planning and Compliance Department

Re: Approval for Rule Revision for Section IX Waterfront Lots

Background

Rule revision regarding the removal of “Registered Civil Engineer” and maintaining the requirement of a Licensed Land Surveyor” for all property line verifications. Property line verifications is required for all new structures, pools, utility placement to keep these improvements out of the setbacks, per PC.3.1 that no improvement/structure is to be allowed in the defined setback area and that area to be kept free from improvements.

It is within the ACC purview to ensure that the setback requirements per **PC.3.1** are maintained, by establishing property lines by a licensed land surveyor and the placement of monuments depicting the property line in question.

Research showed:

The shift in California’s policy—restricting land surveying authority to only those Civil Engineers licensed before **January 1, 1982**—was driven by a few key factors:

1. **Public protection and specialization:** As land development became more complex, the state recognized that surveying required its own specialized expertise. By requiring a separate Professional Land Surveyor (PLS) license, California ensured that only those with dedicated training and experience in boundary law, mapping, and geodetic science could legally perform land surveys.
2. **Clarifying professional roles:** Before 1982, Civil Engineers had broad authority, including land surveying. But this overlap sometimes led to confusion or disputes over professional responsibilities. The change helped clearly delineate the scope of practice between Civil Engineers and Land Surveyors, reducing liability issues and improving accountability.
3. **Regulatory modernization:** The update aligned California with national trends emphasizing professional licensure based on demonstrated competency. It also responded to concerns about the aging surveyor workforce and the need to maintain high standards as infrastructure and property development surged in the late 20th century.

So, while Civil Engineers still perform **engineering surveying** (like construction staking or topographic mapping for design), **boundary surveys and legal property descriptions** now fall squarely under the PLS domain—unless the engineer was grandfathered in.

Fiscal Impact

Fine:

Recommendation

It is recommended that the Board of Directors approve a 28-day reading for a rule revision for PC.5.13, as attached.

Cheryl Mitchell _____

Senior Planning and Compliance Manager

ACC Rule Revision

Current Rule:

SECTION IX - WATERFRONT LOTS Elsinore Valley Municipal Water District (**EVMWD**) owns the lake and the strip of land completely surrounding the lake. This **EVMWD** property is leased to the Association and is sometimes referred to as the Shorezone. *Property owners, even those whose properties abut the lake, do not have the authority to encroach upon the **EVMWD** property for the purpose of installing docks, sun decks, ramps, or other improvements, or for other purposes, except as may be permitted by the Association.*

No improvement may be installed or altered in the Shorezone except pursuant to an encroachment permit issued by the Association. The Association's Board of Directors delegated to the Committee the role of considering applications for and authority to issue encroachment permits to owners of Lakefront Lots for installation or modification of improvements upon the Shorezone. *Committee approval, in the form of an encroachment permit, shall be obtained before any improvement (including, but not limited to, docks and seawalls) may be altered, installed, or placed in the Shorezone. After Committee approval, final consent rests with the owner of the lake.*

Since the Shorezone property is leased by the Association from EVMWD, the applicant is actually seeking approval to install and maintain improvements upon the Association's leasehold. As a result, when considering an application regarding improvements within or alterations to the Shorezone, the Committee may consider factors beyond the criteria normally applied by the Committee when considering applications for improvements located entirely on the applicant's lot.

Applications for the placement and use of docks and other improvements within the Shorezone shall only be accepted by the Committee for consideration from members who own lots which are immediately adjacent to Canyon Lake and separated from the water surface by only the said strip of land owned by the **EVMWD**. Owners of lots that do not have a lakefront boundary line, as shown on the original tract map creating such lots, are not eligible, by virtue of lot line adjustments, grants of easement or other alterations of the original property rights, to install docks, ramps, sun decks or any similar structures.

Applications must include plans prepared and signed / stamped by a registered civil engineer or licensed surveyor.

Current Rule (Redlined):

SECTION IX - WATERFRONT LOTS Elsinore Valley Municipal Water District (**EVMWD**) owns the lake and the strip of land completely surrounding the lake. This **EVMWD** property is leased to the Association and is sometimes referred to as the Shorezone. *Property owners, even those whose properties abut the lake, do not have the authority to encroach upon the **EVMWD** property for the purpose of installing docks, sun*

decks, ramps, or other improvements, or for other purposes, except as may be permitted by the Association.

No improvement may be installed or altered in the Shorezone except pursuant to an encroachment permit issued by the Association. The Association's Board of Directors delegated to the Committee the role of considering applications for and authority to issue encroachment permits to owners of Lakefront Lots for installation or modification of improvements upon the Shorezone. *Committee approval, in the form of an encroachment permit, shall be obtained before any improvement (including, but not limited to, docks and seawalls) may be altered, installed, or placed in the Shorezone. After Committee approval, final consent rests with the owner of the lake.*

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Applications for the placement and use of docks and other improvements within the Shorezone shall only be accepted by the Committee for consideration from members who own lots which are immediately adjacent to Canyon Lake and separated from the water surface by only the said strip of land owned by the **EVMWD**. Owners of lots that do not have a lakefront boundary line, as shown on the original tract map creating such lots, are not eligible, by virtue of lot line adjustments, grants of easement or other alterations of the original property rights, to install docks, ramps, sun decks or any similar structures.

Applications must include plans prepared and signed ~~and~~ stamped by a ~~registered civil engineer~~ or licensed **land** surveyor.

Proposed Change:

SECTION IX - WATERFRONT LOTS Elsinore Valley Municipal Water District (**EVMWD**) owns the lake and the strip of land completely surrounding the lake. This **EVMWD** property is leased to the Association and is sometimes referred to as the Shorezone. *Property owners, even those whose properties abut the lake, do not have the authority to encroach upon the **EVMWD** property for the purpose of installing docks, sun decks, ramps, or other improvements, or for other purposes, except as may be permitted by the Association.*

No improvement may be installed or altered in the Shorezone except pursuant to an encroachment permit issued by the Association. The Association's Board of Directors delegated to the Committee the role of considering applications for and authority to issue encroachment permits to owners of Lakefront Lots for installation or modification of improvements upon the Shorezone. *Committee approval, in the form of an encroachment permit, shall be obtained before any improvement (including, but not limited to, docks and*

seawalls) may be altered, installed, or placed in the Shorezone. After Committee approval, final consent rests with the owner of the lake.

Since the Shorezone property is leased by the Association from EVMWD, the applicant is actually seeking approval to install and maintain improvements upon the Association's leasehold. As a result, when considering an application regarding improvements within or alterations to the Shorezone, the Committee may consider factors beyond the criteria normally applied by the Committee when considering applications for improvements located entirely on the applicant's lot.

Applications for the placement and use of docks and other improvements within the Shorezone shall only be accepted by the Committee for consideration from members who own lots which are immediately adjacent to Canyon Lake and separated from the water surface by only the said strip of land owned by the EVMWD. Owners of lots that do not have a lakefront boundary line, as shown on the original tract map creating such lots, are not eligible, by virtue of lot line adjustments, grants of easement or other alterations of the original property rights, to install docks, ramps, sun decks or any similar structures.

Applications must include plans prepared and signed and stamped by a licensed surveyor.

Fine: Guidance only. No fine associated with this rule.

Justification: It has been brought to our attention that a civil engineer licensed after **January 1, 1982**, can offer land surveying work incidental to his or her civil engineering practice, provided all the land surveying work is performed by, or under the direction of, a licensed land surveyor or licensed civil engineer legally authorized to perform land surveying. It has been decided due to the that only Licensed Land Surveyors will be accepted for property line verifications and setback requirements.

DATE: August 5, 2025

TO: Board of Directors

FROM: Community Patrol Manager, Ken Toler

RE: Approve Section X - Lake and Marina Rules for Boat Inspection

Background

The current boat inspection process is outdated and no longer aligns with the rules as written in *Section X, Lake and Marina Rules for Boat Inspection*. Marine Patrol has recommended updates to reflect current practices and clarify procedures already in use. The revised rules will better support aquatic invasive species prevention efforts, still a top priority, while also addressing the broader scope of the inspection program, including boat eligibility verification, documentation of community access, and enforcement support.

Fiscal Impact

Rule LM.10.7 carries a \$250 fine. As this rule is being removed, the associated fine will also be eliminated.

Recommendation

It is recommended that the Board of Directors approve the revised Section X to reflect the name change of Lake & Marine Rules for Aquatic Invasive Species Prevention along with subsequent changes as presented in this action item.

Ken Toler

Community Patrol Manager

Current Rule:

SECTION X - LAKE & MARINA RULES FOR BOAT INSPECTION

Effective June 1, 2010, CLPOA implemented an Aquatic Invasive Species Deterrent Program to prevent the spread or invasion of quagga and zebra mussels in the lake. CLPOA adopted this program due to the destructive nature of quagga and zebra mussels and the damage it could potentially cause to our lake or dam.

Currently, the State of California has implemented a statewide Invasive Species Program through the Department of Fish and Game for prevention of quagga and zebra mussels and other invasive species. Quagga and zebra mussels are small, freshwater bivalves that attach to soft and hard substrates such as plants, rocks, man-made materials and structures (including docks, dams, canals, watercraft hulls and on other recreational equipment).

In addition to being extremely invasive, quagga and zebra mussels can affect overall water quality and oxygen levels and disturb the natural ecosystem of lakes. Quagga mussels and zebra actively feed on green-algae and may increase the proportion of foul-smelling blue-green algae in water systems.

Recreation-based activities are also affected by the mussels which take up residence on docks, breakwalls, buoys, boats and beaches. For boaters, Quagga mussels increase drag, clog engines causing overheating and can affect steering.

LM.10.1 Preventative Measures

If a boat or watercraft has been in waters outside of Canyon Lake, there are three (3) key preventative measures that are to be followed.

Clean - Remove any visible mud, plants or animals before transporting boat or watercraft.

Drain - Eliminate any water before transporting boat or watercraft.

Dry - Dry anything that came in contact with water (boats, trailers, equipment such as anchors, ropes or buoy lines, etc.).

The importance of prevention is critical to the protection of Canyon Lake to avoid problems with any invasive species.

LM.10.2 Requirements by CLPOA for Service Seal

Boats that do not leave the community require no action; however, boats leaving the community for gas, repairs and / or offsite storage can get a service seal from Marine Patrol or the Watch Commander on any shift by stopping at any gate to be checked and have the service seal affixed. NOTE: The service seal must not be removed or the boat will be subject to re-inspection. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].

LM.10.2a Boats Entering with Service Seal - When a Boat with a service seal returns to the community they can enter through any gate and no inspection is required.

LM.10.2b Boats Entering without Service Seal - All boats without a service seal must be inspected and complete a CLPOA Boat Inspection Form prior to launch. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].

LM.10.3 Conditions for Exemption from Inspection

At the discretion of Marine Patrol, inspection may not be required under certain conditions.

LM.10.3a Service Seal from Other Official Authority - Inspection may not be required if boat or watercraft

obtained a service seal from an official authority of a local, state, regional or federal agency in which the boat or watercraft has already been inspected elsewhere by an authorized agent (such as a park ranger) and a service seal has been affixed as proof of inspection.

LM.10.3b Proof of Decontamination - Inspection may not be required if boat or watercraft has been hot washed and decontaminated at a hot water decontamination location and a valid receipt is provided.

LM.10.3c Proof of Launch or Retrieval into or from Salt Water Only - Inspection may not be required if boat or watercraft is returning same day from approved ocean launch sites and member is able to present that day's proof of launch or retrieval into or from salt water only.

LM.10.4 Requirements for Boat Inspection

If boat or watercraft has been in waters outside of Canyon Lake and / or does not have service seal, a boat inspection is required from Marine Patrol or the Watch Commander on any shift by stopping at East Gate during regular hours of operation to be inspected. NOTE: During after hours, a boat will automatically be red-tagged with a cable lock and inspection will be required at a later time during regular hours.

LM.10.4a Complete and Sign the CLPOA Boat Inspection Form - Have the CLPOA Boat Inspection Form filled out ahead of time.

LM.10.4b Remove Plug(s) - Make sure boat plug(s) are removed.

LM.10.4c Clean and Dry Boat - Make sure boat is clean, dry and free from vegetation.

LM.10.4d Clean and Dry Trailer - Make sure trailer is clean, dry and free of any vegetation.

LM.10.4e Dry Ballast Tanks, Wakeboard Bladder Bags, Live Wells and Internal Compartments - Make sure all the ballast tanks, wakeboard bladder bags, live wells and internal compartments are dry.

LM.10.5 Approval of Boat Inspection

If approval requirements are met, the boat inspection will pass and the boat will be permitted to enter into Canyon Lake waters.

LM.10.6 Failure of Boat Inspection

If the approval requirements are not met, the boat inspection will fail and the boat will not be permitted to enter into Canyon Lake waters. Reasons for failure of a boat inspection include:

The boat inspection will fail, if the boat has been in an area suspected of being affected by quagga mussels and suspected or found to have larval or adult quagga mussel exposure.

The boat inspection will fail, if there is any condensation, moisture or rainwater.

When a boat inspection fails, the boat will be red-tagged and must be quarantined.

LM.10.6a Red Tag - Boats will be red-tagged by means of a cable lock installed to prevent the boat from entering into Canyon Lake waters. NOTE: This cable lock may only be removed by an authorized representative of CLPOA.

LM.10.6b Fine for Removal of Lock - The cable lock may not be removed and must remain until reinspection. Removal of lock will result in applicable fine.

LM.10.6c Quarantine Period - The quarantine period is 7-14+ days. The boat or vessel may be taken to the Member's residence and parked for the quarantine period. During quarantine, the boat cannot be washed, rinsed, drained or enter into Canyon Lake waters at any time. Exception: At the discretion of Marine Patrol, this quarantine period may not be required if the Member opts to hot wash and decontaminate the boat or watercraft at a hot water decontamination location with a valid receipt.

LM.10.6d Reinspection Required - Reinspection is required from Marine Patrol or the Watch Commander on any shift by stopping at East Gate during regular hours of operation to be reinspected.

LM.10.7 Requirement for Non-Operation Agreement

The member must sign a Watercraft Non-Operational Agreement and have it on file with Marine Patrol. This includes unregistered boats or watercraft boats over twenty-one (21) feet six (6) inches in length and jet skis or similar watercraft. This agreement indicates that the boat or watercraft will not be operated or maintained on or above Canyon Lake waters.

Failure to comply with the non-operational agreement may result in applicable fine. Further, any violation of these rules and regulations may result in the removal of any boat from the lake at the owner's and/or responsible member's expenses.

Proposed Revised Rule:

SECTION X - LAKE & MARINA RULES FOR ~~BOAT INSPECTION~~ AQUATIC INVASIVE SPECIES PREVENTION

Effective June 1, 2010, CLPOA implemented an Aquatic Invasive Species Deterrent Program to prevent the spread or invasion of quagga and zebra mussels in the lake. CLPOA adopted this program due to the destructive nature of quagga and zebra mussels and the damage it could potentially cause to our lake or dam.

Currently, the State of California has implemented a statewide Invasive Species Program through the Department of Fish and **Game Wildlife** for prevention of quagga and zebra mussels and other invasive species. Quagga and zebra mussels are small, freshwater bivalves that attach to soft and hard substrates such as plants, rocks, man-made materials and structures (including docks, dams, canals, watercraft hulls and on other recreational equipment).

In addition to being extremely invasive, quagga and zebra mussels can affect overall water quality and oxygen levels and disturb the natural ecosystem of lakes. Quagga mussels and zebra actively feed on green-algae and may increase the proportion of foul-smelling blue-green algae in water systems. Recreation-based activities are also affected by the mussels which take up residence on docks, breakwalls, buoys, boats and beaches. For boaters, Quagga mussels increase drag, clog engines causing overheating and can affect steering.

~~LM.10.1 Preventative Measures~~ (moved/addressed below – LM.10.3 bullet 3)

~~If a boat or watercraft has been in waters outside of Canyon Lake, there are three (3) key preventative measures that are to be followed.~~

- ~~● Clean – Remove any visible mud, plants or animals before transporting boat or watercraft.~~
- ~~● Drain – Eliminate any water before transporting boat or watercraft.~~
- ~~● Dry – Dry anything that came in contact with water (boats, trailers, equipment such as anchors, ropes or buoy lines, etc.).~~

~~The importance of prevention is critical to the protection of Canyon Lake to avoid problems with any invasive species.~~

LM.10.21 Requirements by CLPOA for **White Service Seal**

Boats that do not leave the community require no action; however, boats leaving the community for gas, repairs and / or offsite storage can get a **white** service seal from Marine Patrol or the **Community**

~~Patrol Watch Commander~~ on any shift by stopping at any gate to be checked and have the service white seal affixed. This uniquely numbered seal will be recorded with the vessels state registration number and Tract and Lot. NOTE: ~~The service seal must not be removed or the boat will be subject to re-inspection. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].~~ Member can remove white service seal after gate entrance and before lake use.

~~**LM.10.2a Boats Entering with Service Seal**—When a Boat with a service seal returns to the community they can enter through any gate and no inspection is required.~~

~~**LM.10.2b Boats Entering without Service Seal**—All boats without a service seal must be inspected and complete a CLPOA Boat Inspection Form prior to launch. [For further information on requirements for boat inspection, refer to paragraph LM.10.4].~~

LM.10.2 Requirements by CLPOA for optional Red Quarantine Seal Exemption Decals

CLPOA members with motorized vessels NOT intending to or are NOT eligible for CLPOA boat registration and lake use may, at their option, register for and receive Red Seal Quarantine Exemption Decals with Member Services. These decals are to be placed on both sides of the vessels next to the state registration numbers. This will result in being waived into the community by the Gate Officer upon recognition without the need to stop and receive a quarantine seal each time they enter the gates.

LM.10.3 Requirements by CLPOA for Red Quarantine Seal

(portions copied from current Watercraft Non-Operation Quarantine Agreement)

Boats that enter the community without a White Service Seal or Exemption Decal will have a Red Quarantine Seal attached and a Non-Operations Quarantine Agreement signature taken by Community Patrol. This uniquely numbered seal will be recorded with the vessels state registration number and Tract and Lot. This boat will then need to have a Quagga Mussel Inspection completed by Marine Patrol (ext. 415) before entering Canyon Lake waters. Once a red quarantine seal is applied, the following conditions must be followed:

1. The red quarantine seal must remain intact at all times while the boat is within the community.
2. If a seal is removed, altered or tampered with, it becomes null and void and may NOT be used again.
3. Prior to the Quagga Mussel inspection, please ensure the transport is completely **CLEAN** (no algae or plant growth on the trailer, hull or pontoons). The boat must be completely **DRAINED** of water (bilge, live wells and other compartments). The boat must also be **DRY**. ~~If any one of these criteria is not met, it will fail the Quagga Mussel inspection and be subject to quarantine for no less than seven (7) days.~~
4. Any cleaning or draining of the boat must occur **OUTSIDE** of Canyon Lake.

Failure to comply with this agreement may result in applicable fine and / or revocation of association privileges, including but not limited to access to the lake.

LM.10.4 Requirements by the CLPOA and Marine Patrol for Quagga Inspection/Red Quarantine Seal Removal.

Inspections are conducted by any on duty Marine Patrol Officer at the Marine Patrol Office (Holiday Harbor Launch Ramp) during regularly hours of operation.

(moved up from 10.4 below)

~~LM.10.4a Complete and Sign the CLPOA Boat Inspection Form~~—Have the CLPOA Boat Inspection Form filled out ahead of time.

~~LM.10.4a * Lowering of Outdrive~~-Outdrive will be inspected.

~~LM.10.4b * Remove Plug(s)~~ - Make sure boat plug(s) are removed.

~~LM.10.4c * Clean and Dry Boat~~ - Make sure boat is clean, dry and free from vegetation.

~~LM.10.4d * Clean and Dry Trailer~~ - Make sure trailer is clean, dry and free of any vegetation.

~~LM.10.4e * Dry Ballast Tanks, Wakeboard Bladder Bags, Live Wells and Internal Compartments~~ - Make sure all the ballast tanks, wakeboard bladder bags, live wells and internal compartments are dry.

Inspections and quarantine time may be expedited if: (moved up from LM.10.3 below)

~~LM.10.3b Proof of Decontamination~~ - ~~Inspection may not be required if~~ boat or watercraft has been hot washed and decontaminated at a hot water decontamination location and a valid receipt is provided.

~~LM.10.3c Proof of Launch or Retrieval into or from Salt Water Only~~ - ~~Inspection may not be required if~~ boat or watercraft is returning same day from approved ocean launch sites and member is able to present that day's proof of launch or retrieval into or from salt water only.

LM.10.5 Approval of Boat Inspection

If approval requirements are met, the boat inspection will pass, Red Quarantine Seal will be removed, and the boat will be permitted to enter Canyon Lake waters. Aquatic Invasive Species Deterrent Inspection Form will also be signed, recorded and matched with its Watercraft Non-Operation Agreement on file.

~~LM.10.3 Conditions for Exemption from Inspection~~

~~At the discretion of Marine Patrol, inspection may not be required under certain conditions.~~

~~LM.10.3a Service Seal from Other Official Authority~~—Inspection may not be required if boat or watercraft obtained a service seal from an official authority of a local, state, regional or federal agency in which the boat or watercraft has already been inspected elsewhere by an authorized agent (such as a park ranger) and a service seal has been affixed as proof of inspection.

~~LM.10.3b Proof of Decontamination~~—Inspection may not be required if boat or watercraft has been hot washed and decontaminated at a hot water decontamination location and a valid receipt is provided.

~~LM.10.3c Proof of Launch or Retrieval into or from Salt Water Only~~—Inspection may not be required if boat or watercraft is returning same day from approved ocean launch sites and member is able to present that day's proof of launch or retrieval into or from salt water only.

LM.10.4 Requirements for Boat Inspection

(incorporated in LM.10.3 above)

If boat or watercraft has been in waters outside of Canyon Lake and/or does not have service seal, a boat inspection is required from Marine Patrol or the Watch Commander on any shift by stopping at East Gate during regular hours of operation to be inspected. NOTE: During after hours, a boat will automatically be red tagged with a cable lock and inspection will be required at a later time during regular hours.

~~LM.10.4a Complete and Sign the CLPOA Boat Inspection Form~~—Have the CLPOA Boat Inspection Form filled out ahead of time.

~~LM.10.4b Remove Plug(s)~~—Make sure boat plug(s) are removed.

~~LM.10.4c Clean and Dry Boat~~—Make sure boat is clean, dry and free from vegetation.

~~LM.10.4d Clean and Dry Trailer~~—Make sure trailer is clean, dry and free of any vegetation.

~~LM.10.4e Dry Ballast Tanks, Wakeboard Bladder Bags, Live Wells and Internal Compartments~~—

Make sure all the ballast tanks, wakeboard bladder bags, live wells and internal compartments are dry.

LM.10.5 Approval of Boat Inspection

If approval requirements are met, the boat inspection will pass, Red Quarantine Seal will be removed, and the boat will be permitted to enter Canyon Lake waters. Aquatic Invasive Species Deterrent Inspection Form will also be signed, recorded and matched with its Watercraft Non-Operation Agreement on file.

LM.10.6 Failure of Boat Inspection

If the approval requirements are not met, the boat inspection will fail and the boat will not be permitted to enter into Canyon Lake waters. Reasons for failure of a boat inspection include:

- The boat inspection will fail, if the boat has been in an area suspected of being affected by quagga mussels and suspected or found to have larval or adult quagga mussel exposure.
- The boat inspection will fail, if there is any condensation, moisture or rainwater.

~~LM.10.6a Red Quarantine Tag~~—When a boat inspection fails, the boat will retain its red quarantine seal and continue to be red-tagged and must be quarantined.

~~LM.10.6a Red Tag~~—Boats will be red-tagged by means of a cable lock installed to prevent the boat from entering into Canyon Lake waters. NOTE: This cable lock may only be removed by an authorized representative of CLPOA.

~~LM.10.6b Fine for Removal of Lock Red Quarantine Seal~~—The cable lock Seal may not be removed and must remain until reinspection. Removal of lock the seal will result in applicable fine.

~~LM.10.6c Quarantine Period~~ - The quarantine period is 7-14+ days. The boat or vessel may be taken to the Member's residence and parked for the quarantine period. During quarantine, the boat cannot be washed, rinsed, drained or enter into Canyon Lake waters at any time. Exception: At the discretion of Marine Patrol, this quarantine period may not be required if the Member opts to hot wash and decontaminate the boat or watercraft at a hot water decontamination location with a valid receipt.

~~LM.10.6d Reinspection Required~~ - Reinspection is required from Marine Patrol or the Watch Commander on any shift by stopping at East Gate during regular hours of operation. to be reinspected.—(Refer to LM.10.4 and LM.10.5)

~~LM.10.7 Requirement for Non-Operation Agreement - (~~

~~The member must sign a Watercraft Non-Operational Agreement and have it on file with Marine Patrol. This includes unregistered boats or watercraft boats over twenty-one (21) feet six (6) inches in length and jet skis or similar watercraft. This agreement indicates that the boat or watercraft will not be operated or maintained on or above Canyon Lake waters.~~

~~Failure to comply with the non-operational agreement may result in applicable fine. Further, any violation of these rules and regulations may result in the removal of any boat from the lake at the owner's and/or responsible member's expenses.~~

Proposed New Rule:

SECTION X - LAKE & MARINA RULES FOR AQUATIC INVASIVE SPECIES PREVENTION

Effective June 1, 2010, CLPOA implemented an Aquatic Invasive Species Deterrent Program to prevent the spread or invasion of quagga and zebra mussels in the lake. CLPOA adopted this program due to the destructive nature of quagga and zebra mussels and the damage it could potentially cause to our lake or dam.

Currently, the State of California has implemented a statewide Invasive Species Program through the Department of Fish and Wildlife for prevention of quagga and zebra mussels and other invasive species. Quagga and zebra mussels are small, freshwater bivalves that attach to soft and hard substrates such as plants, rocks, man-made materials and structures (including docks, dams, canals, watercraft hulls and on other recreational equipment).

In addition to being extremely invasive, quagga and zebra mussels can affect overall water quality and oxygen levels and disturb the natural ecosystem of lakes. Quagga mussels and zebra actively feed on green-algae and may increase the proportion of foul-smelling blue-green algae in water systems. Recreation-based activities are also affected by the mussels which take up residence on docks, breakwalls, buoys, boats and beaches. For boaters, Quagga mussels increase drag, clog engines causing overheating and can affect steering.

LM.10.1 Requirements by CLPOA for White Service Seal

Boats that do not leave the community require no action; however, boats leaving the community for gas, repairs and / or offsite storage can get a white service seal from Marine Patrol or the Community Patrol on any shift by stopping at any gate to be checked and have the service white seal affixed. This uniquely numbered seal will be recorded with the vessels state registration number and Tract and Lot.

NOTE:- Member can remove white service seal after gate entrance and before lake use.

LM.10.2 Requirements by CLPOA for optional Red Quarantine Seal Exemption Decals

CLPOA members with motorized vessels NOT intending to or are NOT eligible for CLPOA boat registration and lake use may, at their option, register for and receive Red Seal Quarantine Exemption Decals with Member Services. These decals are to be placed on both sides of the vessels next to the state registration numbers. This will result in being waived into the community by the Gate Officer upon recognition without the need to stop and receive a quarantine seal each time they enter the gates.

LM.10.3 Requirements by CLPOA for Red Quarantine Seal

Boats that enter the community without a White Service Seal or Exemption Decal must have a Red Quarantine Seal attached and a Non-Operations Quarantine Agreement signature taken by Community Patrol. This uniquely numbered seal will be recorded with the vessels state registration number and Tract and Lot. This boat will then need to have a Quagga Mussel Inspection completed by Marine Patrol (ext. 415) before entering Canyon Lake waters. Once a red quarantine seal is applied, the following conditions must be followed:

1. The red quarantine seal must remain intact at all times while the boat is within the community.
2. If a seal is removed, altered or tampered with, it becomes null and void and may NOT be used again.
3. Prior to the Quagga Mussel inspection, please ensure the transport is completely **CLEAN** (no algae or plant growth on the trailer, hull or pontoons). The boat must be completely **DRAINED** of water (bilge, live wells and other compartments). The boat must also be **DRY**
4. Any cleaning or draining of the boat must occur **OUTSIDE** of Canyon Lake.

Failure to comply with this agreement may result in applicable fine and / or revocation of association privileges, including but not limited to access to the lake.

LM.10.4 Requirements by the CLPOA and Marine Patrol for Quagga Inspection/Red Quarantine Seal Removal.

Inspections are conducted by any on duty Marine Patrol Officer at the Marine Patrol Office (Holiday Harbor Launch Ramp) during regularly hours of operation.

- **Lowering of Outdrive**-Outdrive will be inspected.
- **Remove Plug(s)** - Make sure boat plug(s) are removed.
- **Clean and Dry Boat** - Make sure boat is clean, dry and free from vegetation.
- **Clean and Dry Trailer** - Make sure trailer is clean, dry and free of any vegetation.
- **Dry Ballast Tanks, Wakeboard Bladder Bags, Live Wells and Internal Compartments** - Make sure all the ballast tanks, wakeboard bladder bags, live wells and internal compartments are dry.

Inspections and quarantine time may be expedited if:

Proof of Decontamination - boat or watercraft has been hot washed and decontaminated at a hot water decontamination location and a valid receipt is provided.

Proof of Launch or Retrieval into or from Salt Water Only - boat or watercraft is returning same day from approved ocean launch sites and member is able to present that day's proof of launch or retrieval into or from salt water only.

LM.10.5 Approval of Boat Inspection

If approval requirements are met, the boat inspection will pass, Red Quarantine Seal will be removed, and the boat will be permitted to enter Canyon Lake waters. Aquatic Invasive Species Deterrent Inspection Form will also be signed, recorded and matched with its Watercraft Non-Operation Agreement on file.

LM.10.6 Failure of Boat Inspection

If the approval requirements are not met, the boat inspection will fail and the boat will not be permitted to enter into Canyon Lake waters. Reasons for failure of a boat inspection include:

- The boat inspection will fail, if the boat has been in an area suspected of being affected by quagga mussels and suspected or found to have larval or adult quagga mussel exposure.
- The boat inspection will fail, if there is any condensation, moisture or rainwater.

LM.10.6a Red Quarantine Tag-When a boat inspection fails, the boat will retain its red quarantine seal and continue to be quarantined.

LM.10.6b Fine for Removal of Red Quarantine Seal- The Seal may not be removed and must remain until reinspection. Removal of the seal will result in applicable fine.

LM.10.6c Quarantine Period - The quarantine period is 7-14+ days. The boat or vessel may be taken to the Members residence and parked for the quarantine period. During quarantine, the boat cannot be washed, rinsed, drained or enter into Canyon Lake waters at any time.

LM.10.6d Reinspection Required - Reinspection is required from Marine Patrol during regular hours of operation. (Refer to LM.10.4 and LM.10.5)

Social Media Policy

Definitions

“CLPOA”: Canyon Lake Property Owners Association.

“CLPOA Resident”: Any Prime Member, Associate Member, Sub-Associate Member, or Resident Member, or Lessee of CLPOA as defined in the Civil Code and CLPOA’s Operating Rules. To the extent not included in the foregoing list, CLPOA Resident also includes anyone who resides within Canyon Lake.

“Affiliates”: CLPOA Board Members, employees, independent contractors, and committee members.

“Social Media”: Any interactive website or app that facilitates the creation, sharing and aggregation of information or other content, including but not limited to Facebook, Instagram, X, TikTok, and Nextdoor.

“CLPOA’s Social Media”: Presently, CLPOA maintains the following Social Media accounts:

1. “Canyon Lake Property Owners Association” on Facebook. (“Main Facebook Page”)
2. “The Canyon Lake Lodge” on Facebook.
3. “Canyon Lake Recreation” on Facebook.
4. “Canyon Lake POA” on Instagram.
5. “Canyon Lake Property Owners Association” on YouTube.

CLPOA may add to, augment, or remove any of CLPOA’s Social Media without the need to update this Policy.

“Administrators”: CLPOA’s designated representatives from CLPOA’s Corporate office who manage CLPOA’s Social Media.

“Harassment” or “Harassing” means the following: A knowing and willful course of conduct directed at a specific person that seriously alarms, annoys, or harasses the person and that serves no legitimate purpose. The course of conduct must be one that would cause a reasonable person to suffer substantial emotional distress.

“Confidential Information” means any CLPOA information covered by the attorney-client privilege, the work product privilege, or any information from an Executive Session Board Meeting. This also includes any information regarding delinquency or discipline of any CLPOA Member or any CLPOA Resident’s, or CLPOA vendor’s, contact information.

“Employee Handbook” means CLPOA’s operative “Handbook of Employment Terms & Conditions”, governing employment by CLPOA, including any renaming or future revisions thereof.

“Work Product” means any written materials developed or created by CLPOA or its employees while working for CLPOA. This includes, without limitation, memoranda, policies, notes or other writings utilized for the operation of CLPOA.

Purpose

To establish protocols so that CLPOA’s Social Media is used to provide truthful, factual and relevant information to the Canyon Lake community and Affiliates’ use of Social Media, generally, does not reflect negatively on CLPOA or subject it to liability. To promote a respectful online environment free from bullying, toxic, or harmful behavior.

For Affiliates who are CLPOA employees, this Policy is meant to supplement CLPOA’s Employee Handbook. To the extent of any inconsistency between the Handbook and this Policy, this Policy prevails.

Protocols

A. CLPOA’s Social Media

The following protocols apply to CLPOA’s Social Media, only:

1. 1-Way Communication ONLY on the Main Facebook Page. Only CLPOA will be permitted to post content or comments on the Main Facebook Page. The intent is to use the Main Facebook Page to provide 1-way communication from CLPOA to the Canyon Lake community, as expressly permitted by CC § 4515(b)(6)(C).
2. Where Posting by Others IS Allowed, Harassment, Threats of Violence / Property Damage, Discrimination, Personal Attacks, and Sexual Content is Not. Consistent with CLPOA’s governing documents prohibiting harassment, and with CLPOA’s obligations as an employer, Harassment on CLPOA’s Social Media is not allowed. Any Harassment, or Harassing comments will be removed by Administrators.

Additionally, any threats of violence, threats of property damage, discriminatory comments, personal attacks, or sexual comments / images will also be removed.

Comments by CLPOA Residents which are merely critical of CLPOA or its governance, but do not rise to the level of Harassment, will not be removed.

3. CLPOA Reserves the Right to Discontinue Relationships. CLPOA may discontinue relationships with “friends,” “followers” or the like, from CLPOA’s Social Media.

If the person who CLPOA seeks to discontinue the relationship with *is* a CLPOA Resident, CLPOA will follow the disciplinary process in the Civil Code and CLPOA's Governing Documents prior to discontinuing such relationship.

If the person who CLPOA seeks to discontinue the relationship with is *not* a CLPOA Resident, no disciplinary process is required. The Administrators may discontinue such relationship at any time, if such person posts anything, which the Administrators determine is inappropriate, toxic or divisive – such content need not rise to the level of Harassment, threats of violence, threats of property damage, discriminatory comments, personal attacks, or sexual comments / images.

B. Social Media, Generally

When Affiliates use Social Media, including CLPOA's Social Media, or Social Media generally (including for personal use), the following protocols apply:

1. Do not post, or otherwise disclose, any Confidential Information on Social Media, or in any other way or manner.
2. Do not post anything that is illegal, obscene or defamatory.
3. Refer all emergency or crisis communication activity pertaining to CLPOA to CLPOA's Corporate and/or Legal departments. Postings that include public safety, health or welfare tips are not intended to replace professional advice from appropriate sources such as the police or medical professionals.
4. Do not use the CLPOA name, logo, Work Product, or other branded material to endorse or promote any product, opinion, cause or political candidate, without prior written approval from CLPOA. However, you are free to share, or repost any post from CLPOA, unaltered.
5. Do not make any statement on behalf of CLPOA unless you have prior and express authorization by CLPOA to do so. If commenting or posting about the Canyon Lake community, include the following disclaimer: "This is on behalf of myself, personally - not on behalf of CLPOA." Additionally, Affiliates must use professional conduct in their use of social media generally.

Non-Compliance

If an Affiliate violates this Policy, it may result in any of the following:

1. Censure, reprimand or revision of duties.
2. If Affiliate is a CLPOA committee member, removal from any CLPOA committee.

3. If Affiliate is a CLPOA employee, any disciplinary or other personnel action set forth in CLPOA's Employee Handbook.

CLPOA also reserves all rights to pursue any violation of its governing documents or take any action otherwise available to it by law.

Date: August 5, 2025

To: Board of Directors

From: Bill Medved POA Board Treasurer

Board Action Item: Approval of the Lake Management (LMC) Charter

Background

The LMC charter was reviewed and endorsed by the board in the July 2025 Executive Session. Since the July session, Legal and POA staff have reviewed the charter. Legal had no recommended changes and POA staff updated the charter to the current POA charter standard

Fiscal Impact

There is no immediate cost. The LMC may recommend future spending related to updating the Lake Management Plan and/or additional testing-monitoring.

Recommendation

It is recommended that the Board of Directors approve the Lake Management Committee Charter, as attached.

Lake Management Committee Charter

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, section 2 (i) of the Bylaws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

WHEREAS, Article VI, Section 1 (e) of the Bylaws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT a Lake Management Committee be established, having the following terms of reference:

RESPONSIBILITY

The Lake Management Committee advises the Board of Directors (hereinafter referred to as “the BOARD”) with recommendations to monitor and protect lake water quality and maintain long-term Canyon Lake property values as they relate to the lake.

In fulfilling its responsibility, the Lake Management Committee shall perform functions which include the following:

- **Advocacy:**
 - Attend public meetings (e.g., EVMWD, City of Canyon Lake, SWAPA, LESWA) when lake issues are discussed.
 - Provide factual summaries of discussions to the BOARD
 - Present a yearly report to the BOARD, highlighting new findings. This report to be shared in a CLPOA open session BOARD meeting
- **Water Quality:**
 - Assemble various documents and test results into an amended 2025 Lake Management Plan
 - Update the Lake Management Plan as needed
 - Evaluate and recommend additional testing per the Lake Management Plan and Lake Lease
 - Keep historical test data and community feedback
- **Resident Education:**
 - Create annual training videos and/or guides on eco-friendly lawn care, pesticide use and other activities that may impact lake water quality due to runoff or other mitigating circumstances
 - Update periodically utilizing up-to-date information

- **Community Engagement:**
 - Stay in touch with lake users (fishing, boating, swimming) and report unusual lake activity to the BOARD

- **Other Duties:**
 - Take on lake-related tasks as assigned by the BOARD.

MEMBERSHIP

The Lake Management Committee shall be composed of seven (7) members (in good standing) of the community. The chairperson shall be appointed by the BOARD to serve a three (3) year term. The additional committee members shall be appointed by the BOARD annually. Each appointment and term shall always be subject to change by the BOARD.

EX-OFFICIO MEMBERS

One Board Director and the General Manager or designee(s) shall be non-voting ex-officio members of the committee.

Date: August 5, 2025

To: Board of Directors

From: Lainie Cooney

Board Action Item: Approval of the Equestrian Work Group (EWG) Charter

Background

The Equestrian Work Group charter was reviewed and endorsed by the board in the July 2025 Executive Session. Since the July session, Legal and POA staff have reviewed the charter. Legal had no recommended changes and POA staff updated the charter to the current POA charter standard.

Fiscal Impact

None.

Recommendation

It is recommended that the Board of Directors approve the Equestrian Work Group Charter, as attached.

Submitted By:

Board Secretary, Lainie Cooney

Equestrian Work Group Charter

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, section 2 (i) of the Bylaws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

WHEREAS, Article VI, Section 1 (e) of the Bylaws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT a Equestrian Work Group be established, having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the Equestrian Work Group is to support the functionality, aesthetics, operations, and community use of the Canyon Lake Equestrian Center and perform volunteer work that will beautify and improve the Canyon Lake Equestrian Center. The Equestrian Work Group shall assist the Board, the General Manager, and staff in identifying operational improvements, safety enhancements, and member engagement strategies specific to the Equestrian Center.

In fulfilling its responsibility, the Equestrian Work Group shall perform functions which include the following:

- Recommend facility improvements that ensure safety, accessibility, and quality care of horses and amenities.
- Monitor maintenance needs and provide monthly recommendations to the staff liaison.
- Organize volunteer workdays to assist with clean-up, beautification, and seasonal improvements to the center.
- Collaborate with CLPOA staff on planning and supporting equestrian-related events and educational opportunities.
- Assist with reviewing and recommending updates to Equestrian Center guidelines and rules.
- Advise on outreach efforts to engage the equestrian community and increase center participation.
- Prepare and submit an annual project and recommendation plan for consideration during the CLPOA budgeting process.
- Provide written proposals, including conceptual sketches and material cost estimates, for review and approval of any major work
- Perform any additional tasks as directed by the Board of Directors related to the operation and enhancement of the Equestrian Center.
- Categories of Projects:

1. Routine Maintenance & Volunteer Work: Examples include stall repairs, weed abatement, trail markers, fence repainting, water trough cleaning, and other projects that do not require changes to structure or infrastructure.
2. Facility Enhancements: Projects such as arena sand replacement, shaded rest areas, storage structures, or spectator seating. These require review and approval of funding and scope by the BOARD.
3. Operational Improvements: Identify and recommend improvements to enhance the operation of the Equestrian Center.

In all categories, final project prioritization shall be guided by the Equestrian Work Group recommendations and approved (if required) by the Board.

MEMBERSHIP

The Equestrian Work Group Board shall comprise five (5) members of the Canyon Lake community. However, the Equestrian Work Group is manned by volunteers interested in volunteering their time and services.

EX-OFFICIO MEMBERS

One Board Director and the General Manager or designee(s) shall be non-voting ex-officio members of the work group.

📍 31512 Railroad Canyon Road, Canyon Lake, CA 92587

☎ 951.244.6841

🌐 www.canyonlakepoa.com

DATE: August 5, 2025 **ACTION:**

TO: Board of Directors

FROM: Corporate

RE: **APPROVAL: Annual Committee Member Appointments**

Background

The following appointments are proposed as a result of the Board's annual review of Canyon Lake POA policies, committees' recommendations, and the terms of each committee member and chairpersons. The CLPOA Committee Guidelines specifies term limits for committee members as a one-year term, with optional reappointment by the Board, and a three-year term for chairpersons to serve in that capacity.

The master roster of committee members recommended for appointment and (re)appointment are included. If approved as written, all committee changes will be effective immediately.

As always, staff and the Board of Directors are ever grateful for committee members' dedication and generous service given to the community.

Fiscal Impact

N/A

Recommendation

It is recommended that the Board of Directors approve the appointments of the committee members and chairpersons, as attached.



Andrea Moreno
Andrea Moreno, Clerk of the Board

COMMITTEE	COMM. MEMBERSHIP	VACANCIES	POSITION	FIRST NAME	LAST NAME
ACC	3 members/4 Alt	0	Chairperson	David	Humphrey
ACC			Co-Chairperson	Mike	Harris
ACC			Member	Alexis	Prince
ACC			Alternate	John	Stelzner
ACC			Alternate	Anissa	Brackett
ACC			Alternate	Chris	Poland
ACC			Alternate	San	Vaccaro
APPEALS	5 members/1 Alt	0	Chairperson	Brian	Wood
APPEALS				Renee	Griffiths
APPEALS				Terry	Jarvis
APPEALS				Kelly	Clement
APPEALS				Cathy	Garza
APPEALS			Alternate	Jason	Ashwell
ESTATES	5 members	0	Chairperson	Timothy	Heiter
ESTATES				David	Gulley
ESTATES				Roe	Lundgren
ESTATES				Charles	Hawley
ESTATES				Robert	Jacobson
FACILITIES PLANNING	7 members/ 2 Alt	1	Chairperson	Dan	Lekawa
FACILITIES PLANNING				Daryl	Ballou
FACILITIES PLANNING				Edward	Dudziak
FACILITIES PLANNING				Ray	Stribling
FACILITIES PLANNING				Doug	Gorvetzian
FACILITIES PLANNING				Gregg	Kludjian
FACILITIES PLANNING					
FACILITIES PLANNING			Alternate	Steve	Libring
FACILITIES PLANNING			Alternate	Dale	Welty
FINANCE	7 members/ 2 Alt	1	Chairperson	Therese (Teri)	Washle
FINANCE				Joe	Washle
FINANCE				Edward	Dudziak
FINANCE				Brad	Cunningham
FINANCE				Jeannette	Friedrich
FINANCE				Craig	Brackett

FINANCE					Claude	Beauchamp
FINANCE			Alternate		Kent	Skidmore
FINANCE			Alternate		Jonathan	Carlson
GREEN	7 members / 1 Alt	2	Chairperson		Jon	Keigwin
GREEN					Edward	Reyes
GREEN					Dudley	Thompson
GREEN					Jon	Evans
GREEN					Larry	Mensch
GREEN					Marcus	Schonbaum
GREEN			Alternate			
RECREATION	10 members	1	Chairperson		Kevin	Thayer
RECREATION					Regina	Hipsak
RECREATION					Paul	Hawker
RECREATION					Bob	Whiteside
RECREATION					Jude	Donahue
RECREATION					Cherie	Fitzpatrick
RECREATION					Kathy	Mulcahy
RECREATION					Natassia	Wright
RECREATION					Alison	Peacock
RECREATION						
RULES & REGULATIONS REVIEW	7 members / 1 Alt	1	Chairperson		Kevin	Cole
RULES & REGULATIONS REVIEW					Craig	Brown
RULES & REGULATIONS REVIEW					Kevin	Thayer
RULES & REGULATIONS REVIEW					Kellie	Welty
RULES & REGULATIONS REVIEW					Margi	Austin
RULES & REGULATIONS REVIEW					Allison	Peacock
RULES & REGULATIONS REVIEW						
RULES & REGULATIONS REVIEW			Alternate		David	Netting
SECURITY ADVISORY	7 members / 2 Alt	2	Chairperson		Solomon	Linver
SECURITY ADVISORY					Cathy	Lekawa
SECURITY ADVISORY					Rich	Fransik
SECURITY ADVISORY					Darryl	Jackson
SECURITY ADVISORY					Rick	Escobar

SECURITY ADVISORY					Terry	Jarvis
SECURITY ADVISORY					Christopher	Hickok
SECURITY ADVISORY				Alternate		
SECURITY ADVISORY				Alternate		
LAKE MANAGEMENT	7 members	0		Chairperson		
LAKE MANAGEMENT				Kathy	Blakemore	
LAKE MANAGEMENT				Kevin	Cotton	
LAKE MANAGEMENT				Brian	Friedrich	
LAKE MANAGEMENT				Joseph	Gully	
LAKE MANAGEMENT				George	Munoz	
LAKE MANAGEMENT				Dale	Welty	
LAKE MANAGEMENT				Don	Wilson	
SENIOR WORK GROUP	10 work group members	1		Chairperson	Kathy	Barbay
SENIOR WORK GROUP				Vice Chairperson	Louis	Lancia
SENIOR WORK GROUP					Nancy	Green
SENIOR WORK GROUP					Renee	Griffiths
SENIOR WORK GROUP					Janine	Schrufer
SENIOR WORK GROUP					Edward	Doidge Jr.
SENIOR WORK GROUP					Karen	Doherty
SENIOR WORK GROUP					Paul	Hawker
SENIOR WORK GROUP					Frances	Tibbet
SENIOR WORK GROUP						
TUESDAY WORK GROUP	7 work group members / 1 Alt	1		Chairperson	Larry	Mensch
TUESDAY WORK GROUP					Sam	Theodora
TUESDAY WORK GROUP					David	Nickel
TUESDAY WORK GROUP					Hugh	Wagoner
TUESDAY WORK GROUP					Edward	Doidge Jr.
TUESDAY WORK GROUP					Eric	Schrader
TUESDAY WORK GROUP					Susan	Fitzgerald
TUESDAY WORK GROUP				Alternate		

COMMUNITY SERVICES REPORT

July 2025

DIRECTOR'S MESSAGE

Tiffany Cribbs, Director of Community Services

Our Community Services departments continue to operate at full capacity during the peak of summer, delivering meaningful programs, support services, and events that enhance life in Canyon Lake.

Communications

The Communications team is expanding efforts across digital platforms to boost event participation, promote community awareness, and support revenue-generating amenities. In July, they launched high-visibility campaigns for the 4th of July celebration, promoted dining specials at the Country Club and Lodge, and helped roll out our redesigned online merchandise store. They're also working on expanding text messaging capabilities to improve real-time member communication.

Member Services

Member Services remained busy this month, processing over 250 new memberships and issuing more than 400 boat decals. More than 1,000 e-bikes are now registered, and the transition to GoAccess continues with nearly 80% members migrated. The team is focused on full digital integration, increased online support, and restructuring staff for improved efficiency.

Recreation

Recreation continues to lead a packed summer calendar with events like Taco Tuesdays, Concerts at the Lodge, and the 4th of July Fireworks Celebration. The team is launching new recreation classes, supporting club event coordination, and planning Pool Volleyball Day. Major initiatives such as club resanctioning and updates to facility policies are also underway, along with ongoing efforts to engage youth and teens through new program development. This month, Communications featured the Recreation team in a Canyon Lake Living article highlighting their growing role and impact, be sure to check it out!

COMMUNICATION REPORT

Goals & Campaigns – July 2025

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Recreation & Event Promotions**
 - Movie at the Pool
 - Maui Sunday
 - 9/11 Patriot Day Tribute
- **Member Services Notices**
 - Canyon Lake Virtual Tours (360)
 - Notify Us & Ask Us
 - Community Maintenance
 - Online Services
- **Community Notices**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration & Riding Best Practices
- **Club Promotions**
 - Canyon Lake Yacht Club 13th Annual Paddle & Pedal Regatta
- **Restaurant Dining and Event Promotions**
 - Lodge*
 - Kids Eat Free Special
 - Weekly Live Music
 - Monthly Social Media Contest
 - Country Club*
 - Labor Day Buffet
 - Rack 'Em Up Ribs Monthly Special
 - Burgers, Brats & Beers Summer Special
 - Weekly Live Music
 - Live Band Karaoke with Lifetime Rocker
 - Line Dancing at Country Club
 - Mambo Mondays
 - Rockin' Singalong Bingo
 - Comedy Night with Frank & Friends
 - Cocktails & Karaoke
 - Monthly Social Media Contest
- **Golf Promotions**
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion (Canyon Lake residents only)
 - Canyon Lake Women's Golf Clinic

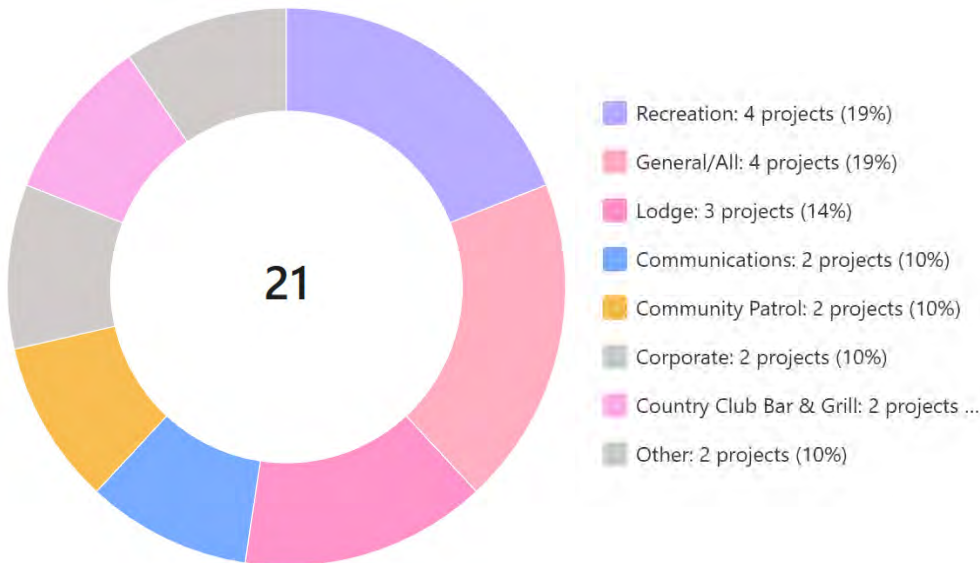
COMMUNICATION REPORT

KPI Dashboard – July 2025

ACTIVE CAMPAIGNS

July 2025

Below are the number of campaigns Communications managed during the month of July, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

502

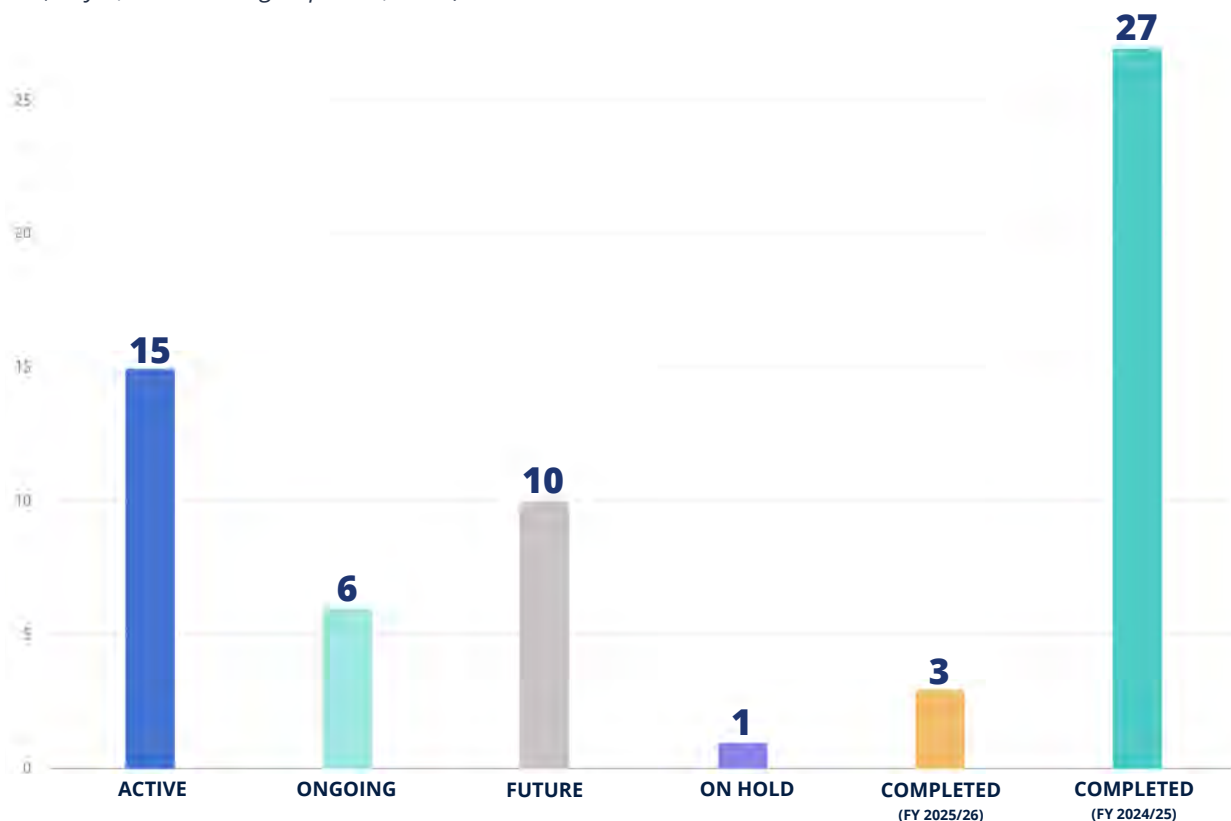
tasks completed
in July 2025

12

club events promoted
in fiscal year 2025/26

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



FEATURE CAMPAIGNS – CANYON LAKE POA

July 2025

Community Promotions



Canyon Lake POA
4TH OF JULY
INDEPENDENCE DAY

FIREWORKS
JULY 4 @ 9 P.M.

GET DETAILS ONLINE
WWW.CLPOA.COM/JULY4



Canyon Lake Guild
DESPERADO
Eagles Tribute

JULY 19TH
SATURDAY AT 7PM

VIP RESERVED SEATING \$60
GENERAL ADMISSION \$45
WWW.CANYONLAKEGUILD.ORG
SCAN CODE FOR TICKETS



CANYON LAKE LODGE
TACO Tuesday
Tuesday, July 15
4 p.m. to 10 p.m. at the Lodge

FOOD
Tacos, Combo Plates, Bowls, and Taco Salads (Holiday Bay Room)
Food Trucks: Carl's Concessions & More

DRINK SPECIALS
(Holiday Bay Room)

FAMILY FUN
(Water Slide, Jumper Slide, Balloon Twister, Face Painter, Games, and DJ Music. Movie Night at approximately 8 p.m.)

Taco Tuesday Dates:
July 15, 22, & 29.



CLYDEA
SKIPPER'S ISLAND
EVENING CRUISE
& Firepit

FRIDAY, JULY 11
6 P.M. HOLIDAY HARBOR DOCKS
WWW.CLYDEA.ORG

Hosted by the Senior Work Group Committee

HANDS-ONLY CPR CLASS

Saturday, July 12
10 a.m. - 12 p.m.



Canyon Lake Senior Center
31512 Railroad Canyon Road
Canyon Lake, CA 92587



Courtesy of American Medical Response



CANYON LAKE Living
Summer 2025

TONS OF SUMMER FUN IN CANYON LAKE!

INSIDE THIS ISSUE
Your 2025/26 Board of Directors
Happy Camp Staycation
Beach Adventures
Stay Cool at the Pool

Restaurant Promotions



CANYON LAKE COUNTRY CLUB BAR & GRILL
PRIME RIB Night
WEDNESDAYS IN JULY
5 P.M. TO 7:30 P.M.

PRIME RIB, MASHED POTATOES,
AND VEGETABLES FOR \$27

WWW.CANYONLAKECOUNTRYCLUB.COM



CANYON LAKE COUNTRY CLUB BAR & GRILL
COMEDY Night
WITH FRANK AND FRIENDS

FRANK MARTINEZ | ELIJAH JOHNSON | SARALEE STEINER | HEADLINER DALLAS MCLAUGHLIN

SATURDAY, JULY 26 | 6:30 P.M. TO 9 P.M.

COMEDY IS RATED R FOR MATURE AUDIENCES

Call 951.246.1773 for reservations or book online at [www.canyonlakecountryclub.com/reservations](http://WWW.CANYONLAKECOUNTRYCLUB.COM/reservations)

WWW.CANYONLAKECOUNTRYCLUB.COM



SUNSET LOUNGE AND TERRACE
KIDS EAT Free Wed & Thurs

PURCHASE AN ENTREE AND RECEIVE A KIDS MENU ITEM FOR FREE!

KIDS: AGES 12 AND YOUNGER. FREE MENU ITEM IS AVAILABLE ON THE KIDS MENU ONLY. DRINKS ARE NOT INCLUDED. LIMIT ONE FREE KIDS MEAL PER ENTREE. OFFER ENDS AUGUST 31, 2025.

AVAILABLE EVERY WEDNESDAY AND THURSDAY AT THE SUNSET LOUNGE AND TERRACE

Reservations online
WWW.THECANYONLAKELODGE.COM

22205 Canyon Club Drive, CA 92587, Canyon Lake, CA



CANYON LAKE LODGE
4th of July
ALL AMERICAN DINNER BUFFET
FRIDAY, JULY 4 | 6 P.M. - 9 P.M.
IN THE SUNSET LOUNGE

ADULTS: \$55 | KIDS (6-12): \$20
SENIORS (65+): \$27.5

- Bratwurst • Angus Sliders • Fried Chicken
- BBQ Ribs • Mac & Cheese • BBQ Baked Beans
- Corn on the Cob • Coleslaw • Green Salad
- Cherry Pie • Apple Pie • Blueberry Pie

The Lodge will be open from 12 p.m. to 11 p.m.

SEATING IS AVAILABLE FOR WALK-INS IN THE BAR AND THE OUTSIDE TERRACE FROM 12 P.M. TO 6 P.M.

COMMUNICATION REPORT

Website Highlights – July 2025

Website Analytics Highlights



Top 15 Visited Website Pages

<input type="checkbox"/>	Page title and screen class +	<input type="checkbox"/> Views	Active users	Views per active user	Average engagement time per active user	Event count All events <input type="checkbox"/>
<input type="checkbox"/>	Total	64,108 100% of total	20,032 100% of total	3.20 Avg 0%	1m 15s Avg 0%	155,836 100% of total
<input type="checkbox"/>	1 Home - Canyon Lake POA	10,102 (15.76%)	5,507 (27.49%)	1.83	36s	28,286 (18.15%)
<input type="checkbox"/>	2 Login - Canyon Lake POA	5,288 (8.25%)	2,412 (12.04%)	2.19	39s	12,272 (7.87%)
<input type="checkbox"/>	3 4th of July Fireworks - Canyon Lake POA	3,608 (5.63%)	2,156 (10.76%)	1.67	32s	9,818 (6.3%)
<input type="checkbox"/>	4 Conditions - Canyon Lake POA	3,254 (5.08%)	1,962 (9.79%)	1.66	35s	8,642 (5.55%)
<input type="checkbox"/>	5 Happy Camp - Canyon Lake POA	2,542 (3.97%)	1,433 (7.15%)	1.77	1m 04s	7,358 (4.72%)
<input type="checkbox"/>	6 Home - The Canyon Lake Lodge	2,308 (3.6%)	1,343 (6.7%)	1.72	1m 10s	6,854 (4.4%)
<input type="checkbox"/>	7 Pickleball - Canyon Lake POA	2,282 (3.56%)	284 (1.42%)	8.04	1m 21s	4,612 (2.96%)
<input type="checkbox"/>	8 My Info - Canyon Lake POA	1,569 (2.45%)	795 (3.97%)	1.97	50s	2,983 (1.91%)
<input type="checkbox"/>	9 Events Reservation - Canyon Lake POA	1,389 (2.17%)	785 (3.92%)	1.77	30s	3,113 (2%)
<input type="checkbox"/>	10 Reservations - Canyon Lake POA	1,222 (1.91%)	889 (4.44%)	1.37	3s	3,163 (2.03%)
<input type="checkbox"/>	11 Make Payment - Canyon Lake POA	1,148 (1.79%)	596 (2.98%)	1.93	1m 34s	2,159 (1.39%)
<input type="checkbox"/>	12 Search - Canyon Lake POA	1,073 (1.67%)	533 (2.66%)	2.01	56s	2,142 (1.37%)
<input type="checkbox"/>	13 Events - Canyon Lake POA	837 (1.31%)	526 (2.63%)	1.59	30s	1,879 (1.21%)
<input type="checkbox"/>	14 Restaurant - Canyon Lake POA	831 (1.3%)	592 (2.96%)	1.40	19s	1,871 (1.2%)
<input type="checkbox"/>	15 Course Details - Canyon Lake POA	771 (1.2%)	582 (2.91%)	1.32	19s	1,897 (1.22%)

COMMUNICATION REPORT

Social Media Highlights – July 2025

PERFORMANCE SUMMARY

25,216

Followers
Total

446

Published
Posts

310,751

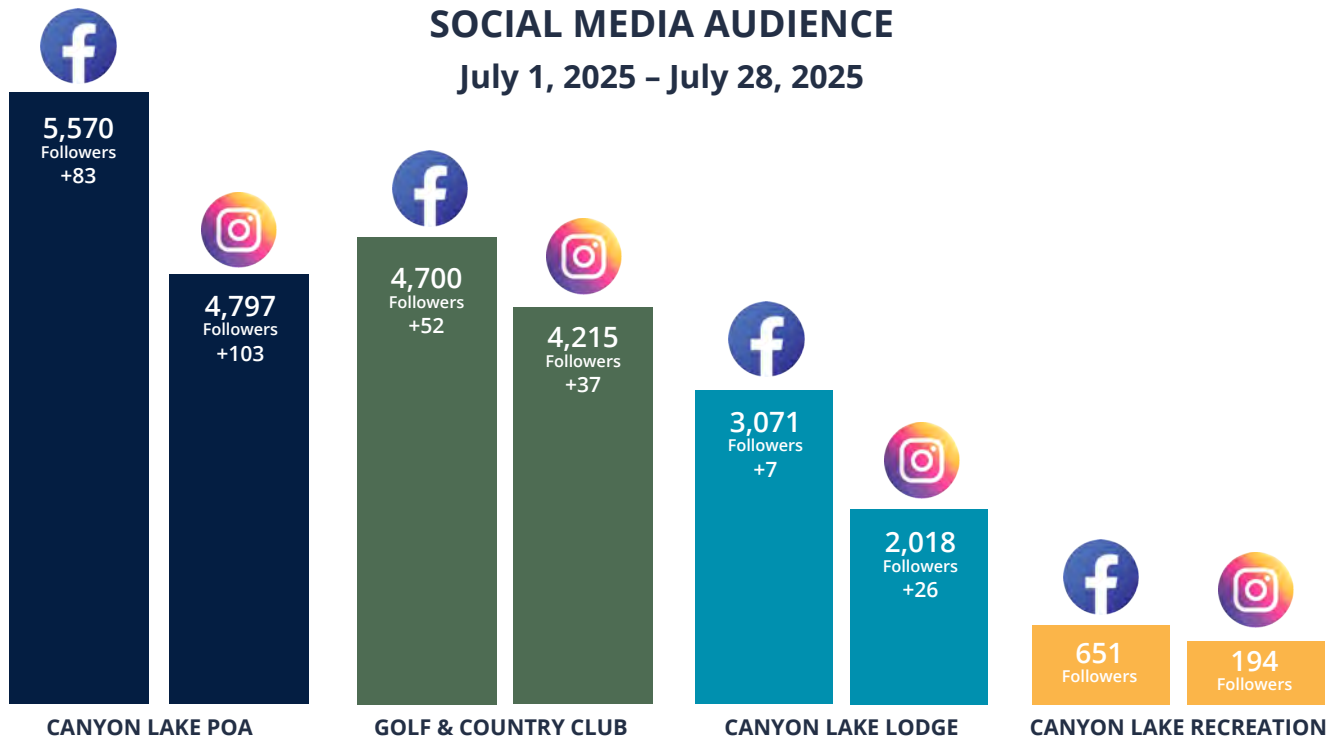
Page
Impressions

466,546

Post
Impressions

SOCIAL MEDIA AUDIENCE

July 1, 2025 – July 28, 2025



PROFILE SUMMARY

Profile	Followers	Growth	Posts	Engagment	Reach	Impressions
Canyon Lake POA Facebook	5,570	83	104	8,343	104,577	120,848
Canyon Lake POA Instagram	4,797	103	117	1,827	78,656	162,548
Golf & Country Club Facebook	4,700	52	27	3,722	21,865	32,861
Golf & Country Club Instagram	4,215	37	43	271	15,753	23,933
Canyon Lake Lodge Facebook	3,071	7	22	368	4,911	6,536
Canyon Lake Lodge Instagram	2,018	26	25	101	5,174	10,387
Canyon Lake Recreation Facebook	651	4	54	71	1,570	1,882
Canyon Lake Recreation Instagram	194	3	54	27	3,421	4,664

COMMUNICATION REPORT

Email Highlights – July 2025

EMAIL DASHBOARD – JULY 2025

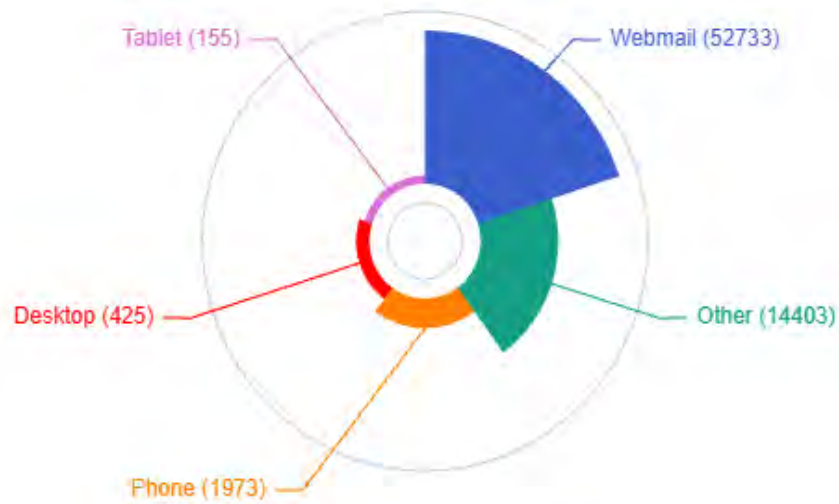
49861
DELIVERED



28204
UNIQUE OPENS

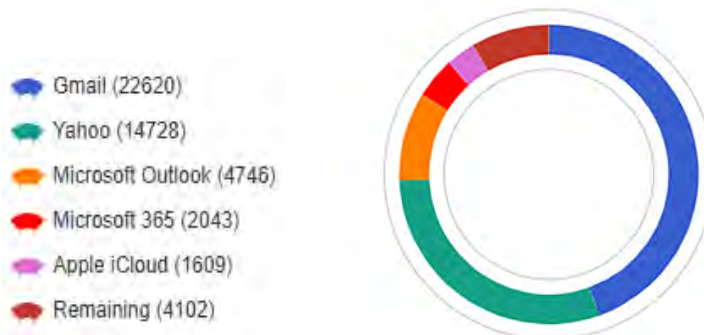


TOP DEVICE OPENS JULY 2025



Webmail (52733) Other (14403) Phone (1973) Desktop (425) Tablet (155)

DELIVERY BY EMAIL CLIENT JULY 2025



MEMBER SERVICES REPORT

Goals & Campaigns – July 2025

Goals & Objectives

The primary goals of the Member Services team this fiscal year are:

- **Digital Enhancement Initiative:** Adopt and improve digital solutions to increase efficiency and accessibility in Member Services.
- **Positive Member Interactions:** Deliver exceptional Member Service in all interactions between employees and members.
- **Ensure Professionalism:** Provide members with support that consistently reflects courtesy, respect, honesty, and informed responses.
- **Expedient Responses:** Respond to calls and emails promptly, maintaining a professional and courteous tone, with clear and informative details.
- **Anticipate Member Needs:** Train staff to recognize and respond to both expressed and unexpressed member needs effectively.
- **Foster Continuous Improvement:** Regularly train and update staff on best practices in member service to maintain high standards and adapt to new challenges.

Looking Forward

In consideration of Member Services primary goals for this year, below are some of the initiatives the Member Services team will be focusing on in the upcoming months:

- **Department Projects**
 - Policy Development
 - Ongoing Staff Website Review
 - Continued Management of Access Provider Transition
- **Digital Enhancements:**
 - Digitalizing Department
 - Digitalization Forms
 - Increased Online Support
 - Email Clean-Up in System
 - Call Automation – Fully Implemented
- **Customer Support Performance**
 - Evaluating survey tools to assess current service levels and identify improvement needs.
- **Daily Membership Management**
 - Issue Decals, RFIDs, & POA Cards
 - Vehicle Decals
 - Boat Decals
 - Golf Cart Decals
 - E-bike Decals
 - Establishing New Memberships
 - Manage Boat Dock Slip Rentals
 - Provide Guest Access Support
 - Process Assessment Payments
 - General Association Inquiries
 - Monthly Membership Renewal Letters

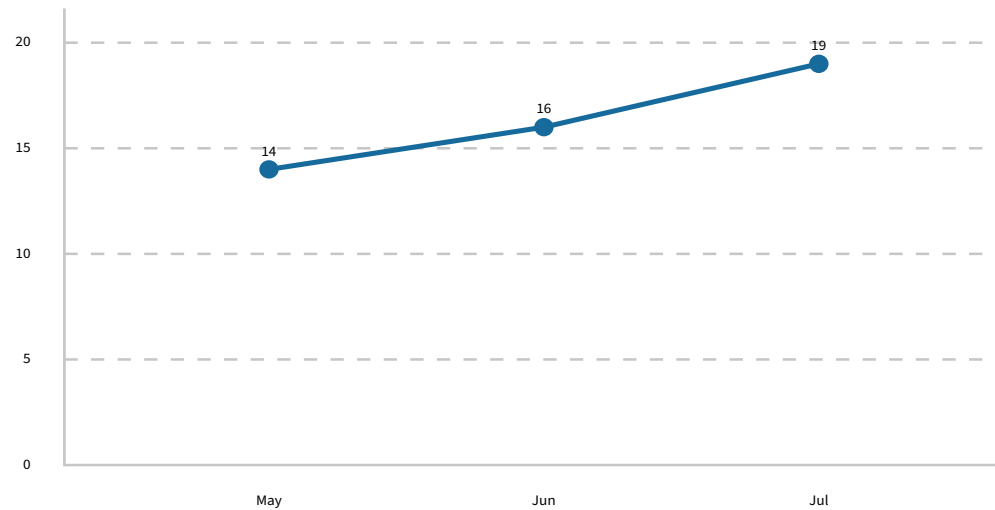
MEMBER SERVICES REPORT

KPI Dashboard – July 2025

NEW HOMEOWNERS

July 2025

Below are the number of new homeowners Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



MEMBERSHIP HIGHLIGHTS

16,090

Memberships in
July 2025

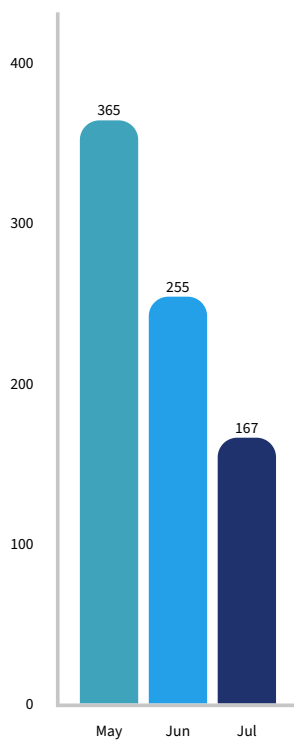
1,750

Leesees
July 2025

NEW MEMBERSHIPS

July 2025

Below are the number of new memberships Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



MEMBER SERVICES REPORT

KPI Dashboard – July 2025

DECAL OVERVIEW - JUL 2025

167 (+19 June)

Vehicle Decals
Issued

34 (+13 May)

Golf Cart Decals
Issued

29 (+2 June)

E-Bike Decals
Issued

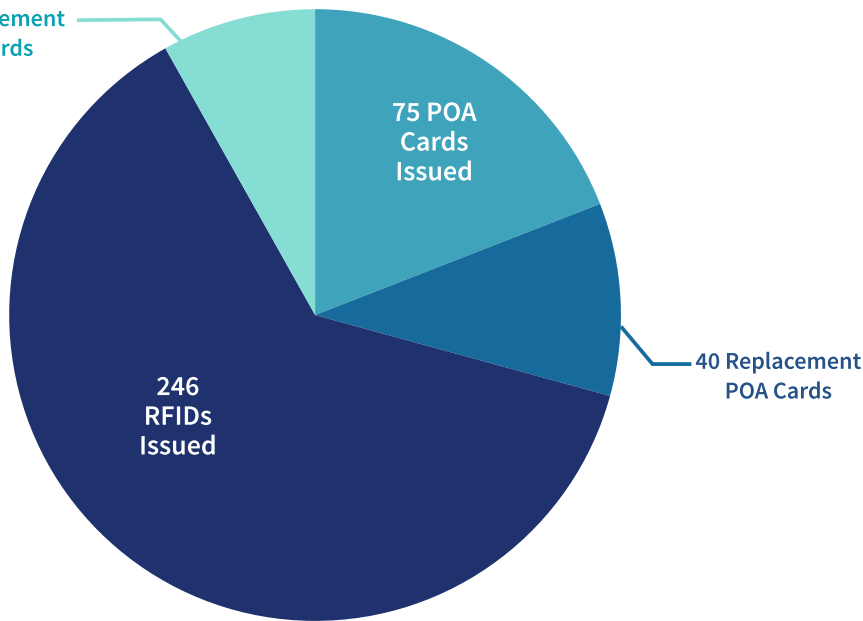
439 (+439 June)

Boat Decals
Issued

RFIDS & POA CARDS ISSUED

July 2025

32 Replacement
POA Cards



GO ACCESS HIGHLIGHTS

77%

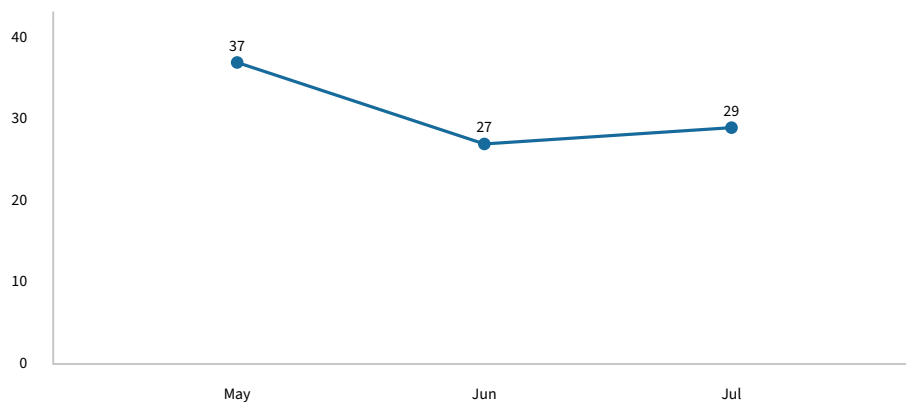
Members migrated
to GoAccess.

5,453

Members migrated
to GoAccess.

E-BIKE DECAL TRACKER

Below are the number of e-bike decals Member Services processes each month. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



TOTAL E-BIKES REGISTERED

1,025

as of July 23, 2025

RECREATION REPORT

Goals & Campaigns – July 2025

Goals & Objectives

The primary goals of the Recreation team this fiscal year are:

- **Enhance Community Engagement:** Elevate the quality and variety of existing recreational programs to better engage the community.
- **Expand Program Offerings:** Broaden the range of recreational activities, introducing new programs designed specifically to engage both youth and adults in the community.
- **Foster Partnerships & Community Support:** Secure local business partnerships for event sponsorships to reduce costs and enhance the quality of community events.
- **Support Club Activities:** Strengthen collaboration with clubs to ensure smooth execution of their events with enhanced consistency in departmental support.
- **Improve Facility Utilization:** Enhance the existing reservation system to streamline facility usage and meet community needs more effectively.
- **Update Technology Integration:** Upgrade technology to allow for online signups and payments to enhance user accessibility and streamlining operations for recreational programs.

Looking Forward

In consideration of Recreation's primary goals for this year, below are new initiatives the Recreation team will be focusing on in the upcoming months:

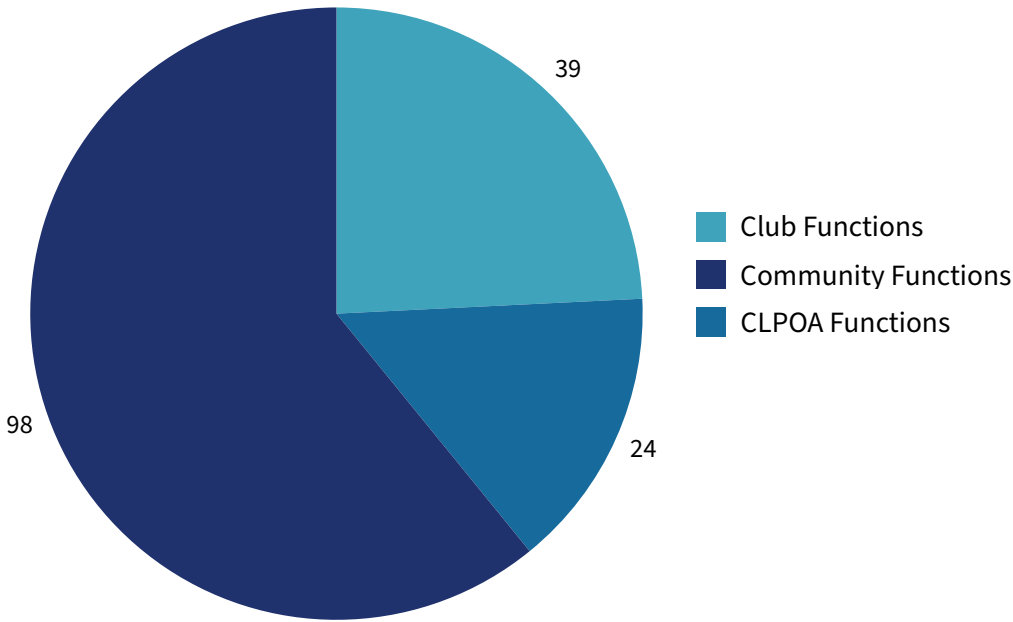
- **Event Coordination**
 - Canyon Lake POA Events
 - Taco Tuesdays
 - Maui Sunday
 - 9/11 Patriot Day
 - Concerts at the Lodge
 - Event Sponsorships
 - Club Support
- **Department Projects**
 - Club resanctioning and calendar request process begins in August
 - Coordinating club event support with Patrol, Recreation, and Operations year-round
 - Managing Community Benches
 - Two Benches Awaiting Installation
- **Recreational Programs**
 - Class Expansion
 - Launching 3 new classes: two fitness and one dance
 - Collaborating with the Recreation Committee to explore tween and teen recreation options.
- **Facilities**
 - Pool:
 - Aqua Fitness Classes in Progress
 - Summer Swim Lessons Wrapping Up

RECREATION REPORT

KPI Dashboard – July 2025

TYPES OF FUNCTIONS

July 2025



HIGHLIGHTS

161

functions scheduled
in July 2025

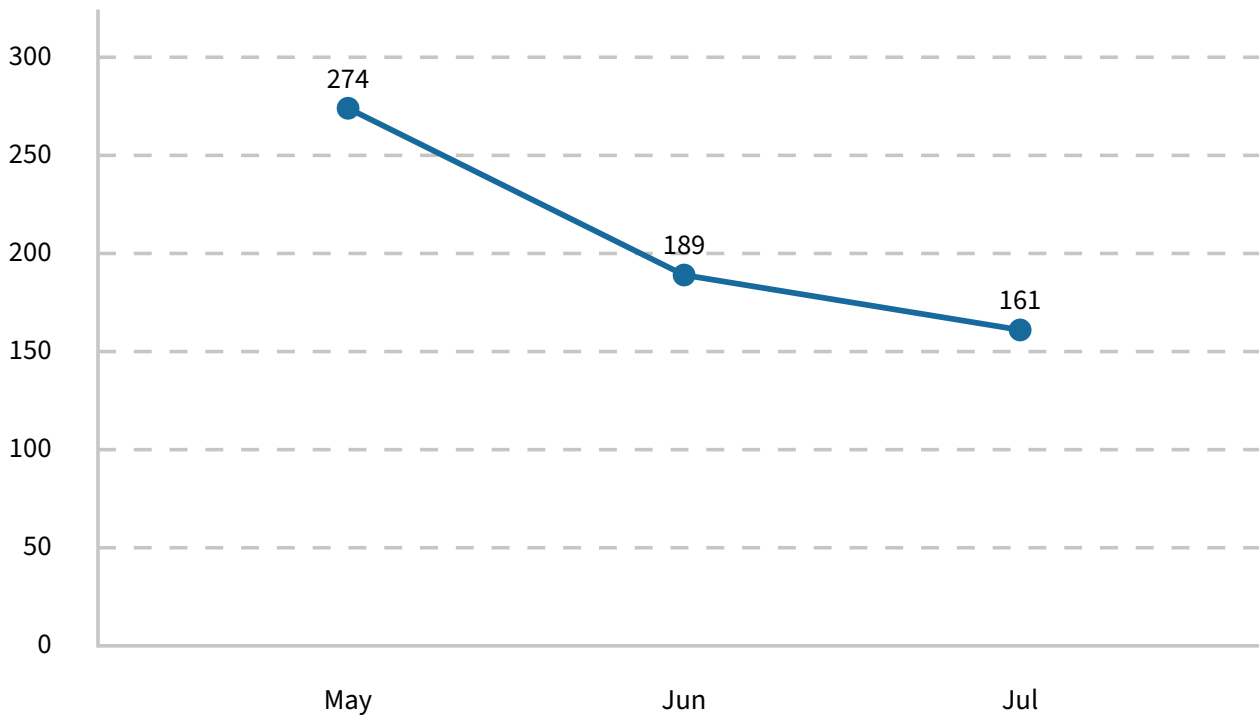
39

club functions
in July 2025

COMMUNITY FUNCTIONS

July 2025

Below are the number functions that take place each month in the community. These numbers are tracked for the current fiscal year 2025/26 (May 1, 2025 through April 30, 2026).



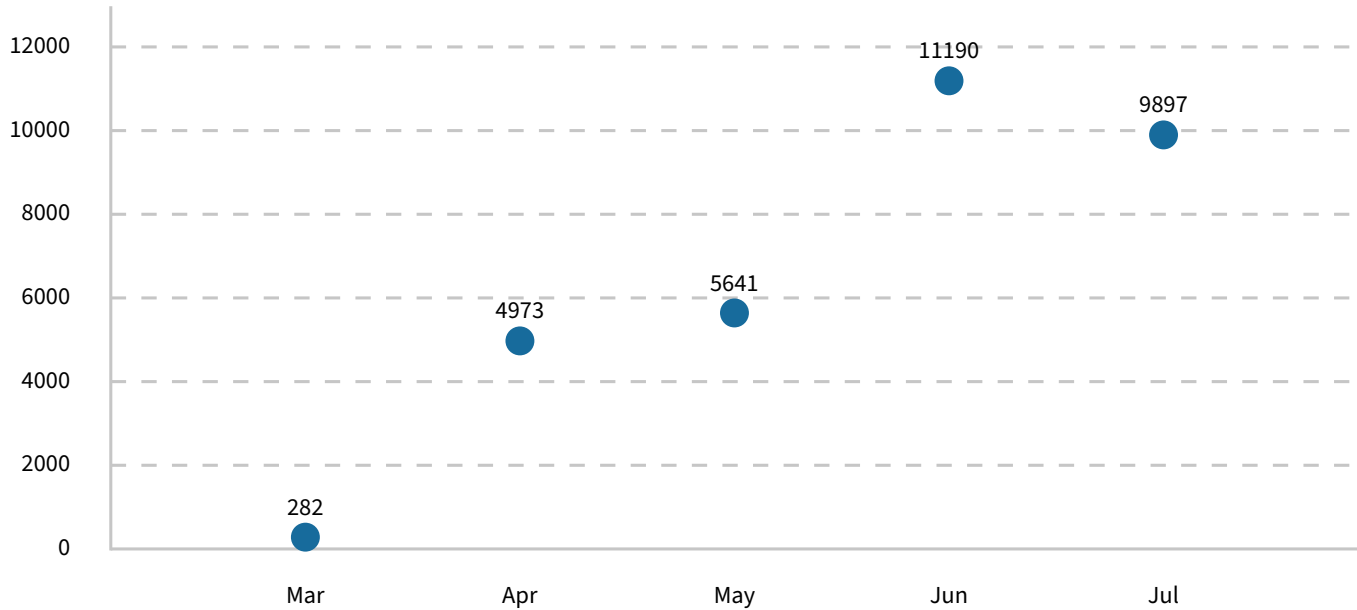
RECREATION REPORT

Pool KPI Dashboard – July 2025

POOL USAGE

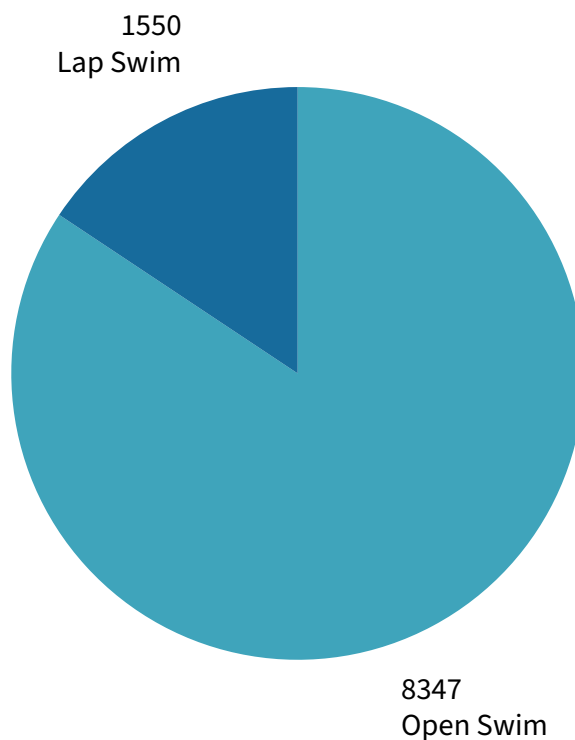
July 2025

Below are the number of swimmers that visit the pool each month. These numbers are tracked for the pool seasons which runs through November.



POOL ACTIVITY

July 2025



RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

August 2025

Aug 2 Concerts at the Lodge featuring Missing Persons

Aug 9 Yacht Club's Peddle & Paddle Regatta

Aug 22 Yacht Club's Jimmy Buffet Tribute

Aug 23 Hot Autumn Nights Chili Cookoff with Woman's Club

Aug 31 Maui Sunday at the Lodge

SEPTEMBER 2025

Sep 7 Lions Club Bingo Bash
Yacht Club's Full Moon Cruise

Sep 11 9/11 Patriot's Day Celebration at Lodge

Sep 12 Yacht Club's Lantern Cruise

Sep 13 Ski Club Competition
Mermaid's Tea

Sep 14 Ski Club Competition

Sep 18 Pickleball Club Social

Sep 20 Bassmasters Open Tournament
Canyon Lake Guild's Harborfeset

Sep 24 Canyon Lake Mens Golf Club Picnic

RECREATION REPORT

Community Events: Save The Date For These Upcoming Events!

Sep 28

Senior Center Potluck

OCTOBER 2025

Oct 2

State of the City Gala

Oct 4

Canyon Lake Car Show

Ski Club Competition

Oct 5

Ski Club Competition

Oct 6

Yacht Club Full Moon Cruise

Oct 11

Canyon Lake Junior Women's Club Rocktoberfest

Oct 16

Pickleball Social

Oct 16 - 18

Community Theater Show

Oct 18

Bassmasters Open Tournament

CLAMS Country in the Park

Oct 23 - Oct 25

Community Theater Show

Oct 24

Yacht Club Dock or Treat

Oct 25

Witches Gathering with Woman's Club

Canyon Lake Guild Concert

Oct 26

Car Club Annual Picnic

COMMITTEES REPORT

July 2025

Recreation Committee

The primary responsibility of the Recreation Committee is to advise and assist the Canyon Lake POA's Board on the enhancement, preservation, and related uses of designated recreational common areas within the community for the Canyon Lake POA.

The Recreation Committee met on July 8, 2025. The group discussed the proposed sign at Happy Camp and Athletex footing for the Equestrian Center. The committee also continued its conversation about increasing involvement in event and recreation planning. The next meeting is scheduled for August 12, 2025, at 4 p.m. in the POA Conference Room.

Rules & Regulations Review Committee

The primary responsibility of the Rules & Regulations Review Committee is to provide advice and assistance to the Canyon Lake POA's Board in reviewing and revising the Rules & Regulations.

The committee met on July 15, 2025, to continue its review of existing rules and identify sections for consolidation. Due to the passage of AB 130, both the fine schedule revisions and the Holiday Rules discussion were tabled pending further legal review and policy direction. The committee made significant progress in its consolidation efforts and recommended removing the Activities, Community Garden, and Member Services sections from the Rules & Regulations due to their procedural nature. A Board Action Item will be prepared to reflect these changes. The committee will meet again on Tuesday, August 19, 2025, to begin reviewing the Parks & Beaches section for consolidation.

Senior Center Work Group

The primary responsibility of the Senior Center Work Group is to advise the Canyon Lake POA's Board on new programs and concepts for use at the Canyon Lake Senior Center.

The group met on July 1, 2025, to continue planning and coordinating upcoming senior programs. The committee acknowledged the generous donation of umbrellas and EZ-Ups from the Canyon Lake Woman's Club and discussed plans for the Holiday Boutique. Final preparations were made for the upcoming free dinner, catered by SportStop, including releasing the sign-up sheet. Each committee member committed to calling ten individuals on the list to confirm attendance. At the next meeting, the group will evaluate the success of the free dinner and continue planning for the Holiday Boutique. The next meeting is scheduled for August 5, 2025, at 9 a.m. at the Senior Center.

COMMUNITY PATROL REPORT

June 2025

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	April		May		June	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Parking	44	35	57	36	66	88
Unauthorized Entry	41	8	64	9	27	4
E-Bikes	32	23	30	10	25	34
Noise	18	2	12	3	25	2

Additional Information

	April	May	June
Total Calls for Service	284	346	386
Call for Service – Unable to Locate	31	40	67
Guest Citations	77	46	103
Service Provider Citations	3	1	2
Member Citations	64	70	128
Warning Citations	42	23	76
Vandalism	4	5	9
Property Damage	18	18	26

Prohibited Vehicles	4	3	6
Misc. Violations	61	58	37
School Bus Enforcement	1	0	0
Speeding	25	28	33
Failure to stop at a stop sign	39	70	62

Gate Entry Statistics

	April	May	June
Confiscated Guest Passes	84	66	86
Misuse of Access Identification	14	10	5

Two Guest Lane Entry Protocol*

	April	May	June
Total time in minutes	55	5	170
• Main Gate	45	5	170
• East Gate	10	0	0

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Chief)*

Marine Patrol Report

July 2025
(6/23-7/27)

Marine Patrol's primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the "Calls for Service" column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		MAY	JUNE	JULY
LM.2.5	Expired/No Reg (State)	0	8	3
LM.2.6	Expired/No Reg (CLPOA)	0	2	4
LM.2.7	Expired/No Reg at a dock or lift	0	97	39
LM.6.7	Excessive Wake in NO wake zone	0	1	2
LM.7.3	Reckless behavior while operating a motorized boat	0	1	1
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	0
GR.4.4	Fishing License	0	1	0
GR.6.2c	Failure to present valid ID/CBC		1	1
	Other	2	2	4
TOTAL		2	113	54

Warnings Issued

WARNING		MAY		JUNE		JULY	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	0	0	2	0	0	0
LM.2.6	Expired/No Reg (CLPOA)	2	0	15	1	13	0
LM.2.7	Expired/No Reg at a dock or lift	0	0	2	0	0	0
LM.6.7	Excessive Wake in NO wake zone	27	0	11	0	16	0
LM.7.3	Reckless behavior while operating a motorized boat	10	0	7	0	1	0
LM.9.11	Plowing	5	0	8	0	8	0
GR.2.18a	Loud Noise	2	0	0	0	4	0
GR.4.4	Fishing License	3	0	5	0	2	0
GR.6.2c	Failure to present valid ID/CBC	0	0	4	1	10	3
	Other	7	0	6	0	17	2
TOTAL		56	0	60	2	71	5

Additional Information

	MAY	JUNE	JULY
Total Calls for Service	445	305	289
Boat Safety Inspections	340	178	118
Boat Tow (Out of Fuel/Mechanical)	9	14	17
Boat Tow (Adrift)	2	2	2
Battery Assist	0	3	4
P&C Inspector Escort Hours	13.25	6	15
Fish & Game/Other Escort Hours	0	8	5
Fishing License Checks	9	38	7
Quagga Inspection	65	25	64
White Tag Applied	45	30	35
Quarantine Tag Applied	0	0	0
Debris/Other Retrieval & Disposal	300	350	275
Days @ Yellow Flag	0.5	0	0

Boat Operating Hours

	Start Hrs	End Hrs	MAY	JUNE	JULY
Boat 1	3712.2	3891.9	128.4	155.3	179.7
Boat 2	2795.5	2997.7	63.5	59.6	202.2
Boat 3	1260.7	1286.9	34.2	19.1	26.2
Boat 4	2146.6	2208	107.1	49.5	61.4
TOTAL			333.2	283.5	469.5

Boat Operating Hours & Percentage by Location

	MAY		JUNE		JULY	
	Hours	%	Hours	%	Hours	%
Main Lake	188.2	56.5	153	54	257.2	54.8
East Bay	135	40.5	111.4	39.3	190.3	40.5
North Ski	10	3	19.1	6.7	22	4.7

Incident Report Summary

	MAY	JUNE	JULY
Reports	0	0	1

Incident Report Details

Location	Incident Description
Big Bass Cove TL	Raised/pumped out sinking boat - initiated hazmat containment.

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 8/5/25

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **1994** which includes permit due dates, violations, extension, and escrow inspections, last month **1944**.

Permit Breakdown

1. **1149** Open permit – down
 - a. **50** - new home– Up
 - b. **15**- Additions – Down
 - c. **6** – ADU/JADU – Up
 - d. **114** - lakeside permits - Up
 - e. **86** - solar panel permits - Down
 - f. **41** - fence permits – Up
 - g. **37** - pool permits – Up
 - h. **16** - dumpster/pod permits - Up
 - i. **361** – Same Day Permits - Up
 - j. **603** - Improvements (multiple types) - Up

Violation/Escrow Breakdown

1. **726** Open violations – up
2. **35** Open escrows – down

ACC Committee Overview

1. Total of **298** items reviewed – down
2. Total of **195** permits approved - up

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit **(1)**
2. Additions – **(0)**
3. ADU/JADU **(0)**
4. Grading Permit **(1)**
5. Improvements **(70)**
6. Lakeside Improvement **(26)**
7. Recorded Variance **(11)**
8. Rejected Applications **(28)**
9. Re-Submittal's **(10)**
10. Permit issued same day (Over the counter) **(76)**
11. Preliminary Applications **(4)**

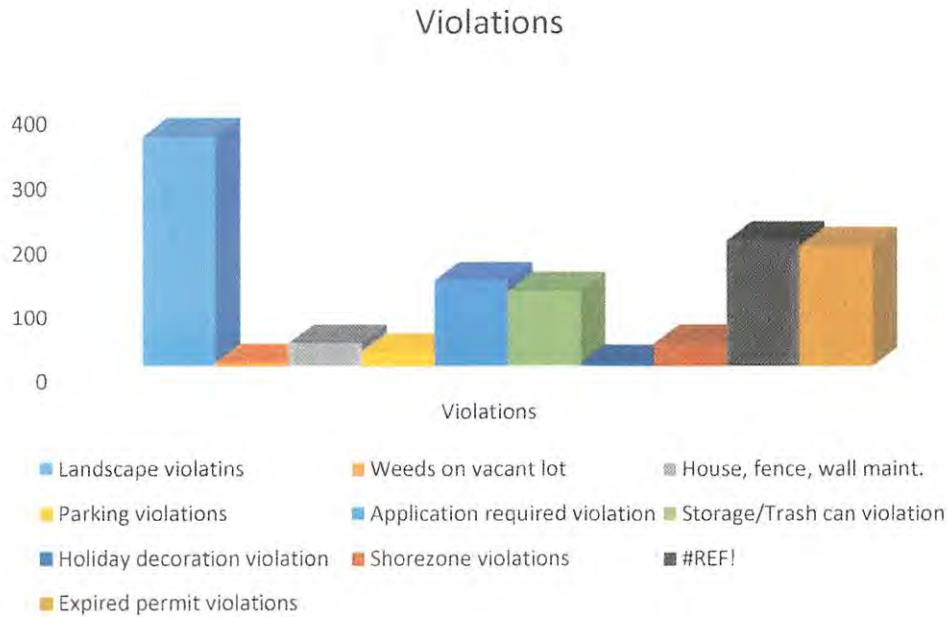
Member Complaints

1. **39** Complaints investigated **(2 months)**
2. **4** already written.

Letter - Compliance

1. **353** - compliances
2. **199** Courtesy Notices

Violation Breakdown Chart



Violations graph -greatest to least

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

Cheryl Mitchell
Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of July. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In July, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Mailbox Slab Replacement Project** – The community mailbox slab replacement project is complete.
- **North Ski Pavilion Restoration** – The North Ski Pavilion area was enhanced with fresh paint to revitalize the space and provide durable, long-lasting improvements.
- **Gault Field Maintenance Project** – Painting of the baseball field net poles and the snack bar patio cover has been completed.

Developing Projects

- **Paving Project Year Three** – Funding has been approved. Project to begin this fall.
- **Gault Field Lighting Conversion** – Installation has been completed and is being commissioned.
- **Gault Field Maintenance Project** – Clay leveling is being scheduled for field one.
- **Tennis Court Resurfacing** – Ferandell Tennis Courts, Inc. has initiated court upgrades with the application of a resurfacing layer designed to deliver a durable, long-term improvement. The project will be executed in phases to allow continued member access and minimize disruption during the enhancement process.
- **Motorcycle Parking at Main Gate** – Lighting footings have been installed. Members will be asked to move their motorcycles when fencing is installed.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community including the Annual Fourth of July festivities, the Eagles Tribute hosted by the Fine Arts Guild Concert, and Taco Tuesday Movie Nights.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – Vandalism reports included are for the previous month (June); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Annual palm tree trimming is underway throughout the community.

Landscape Maintenance

Operations communicates with Landcare Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- No major issues to report this month.

Parks and Beaches

- **Golden Algae Bloom** – Recent testing shows a decrease in golden algae levels.
- **Vorticella** – Testing has confirmed the presence of a bell-shaped ciliate known as Vorticella in the lake. Vorticella is not an alga and poses no risk to human health. On the contrary, it plays a beneficial role in the lake's ecosystem by consuming bacteria and serving as a food source for fish.

Regulatory / Compliance

- **Holiday Harbor Snack Bar Permit** – Annual renewal of our Holiday Harbor Snack Bar Permit was completed for this year and is now valid through 2026.

Safety / Training

- **Driving Safety in the Workplace** – This month's safety meeting was conducted by Chuck Hippenstiel from the Safety Compliance Company on the Safety of Driving in the workplace; explaining to staff how we can prevent accidents and injuries within the workplace.
- **OSHA Rules Benefit You in the Workplace** – Staff was provided with training on OSHA regulations and how each one applies and benefits them and members alongside them.
- **Working Safely with Ladders** – Staff received training on the safety protocols for ladder use in the workplace.
- **Triannual Tactor Training** – Designated employees received their triannual tractor training and are now certified through 2028.

EQUESTRIAN CENTER

- **Michael Sturdivan** – We are welcoming our new Equestrian Center Manager!

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of July.

Green Committee: The Green Committee met on July 17th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection: Tuesday, August 8th, 2025, at 9:00am.

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on August 14th, 2025, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on July 10th, 2025, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Facilities Planning Committee:

- Social Media Policy
- Go-Forward Planning
- Committee Vacancy & Applicant Interviews

The FPC Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next meeting scheduled is on August 14th, 2025, at 3:30 pm.

Recreation Committee: The Recreation Committee met on July 8th, 2025, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Committee Vacancy & Applicant Interviews

The Committee meets on the 2nd Tuesday of every other month in the Conference Room at the POA. The next scheduled meeting is on August 12th, 2025, at 4:00pm.

Tuesday Work Group (TWG): The Tuesday Work Group met on June 24th, 2025, in the Conference Room at the POA. The following agenda items were addressed by the TWG Group:

- Golf Course Maintenance & Repairs
- Committee Will Be Dark Through Summer

The group meets on the last Tuesday of the month in the Magnolia Room at the Country Club. The next TWG meeting is scheduled for October 28th, 2025, at 1:00pm as the committee will be dark through the summer.

DIRECTOR'S MESSAGE

As we close out a busy and productive July, our Operations team played an essential role in supporting a variety of community events, assisting with set-up and breakdown for multiple events and gatherings. Their contributions were instrumental in the success of the Annual Fourth of July festivities, the Fine Arts Guild's Eagles Tribute Concert, and the ongoing Taco Tuesday Movie Nights. The team's dedication ensures that our events run smoothly and are enjoyable for all members. On the project front, Year Three of the Paving Project is moving forward, and it is scheduled to start this fall with funding approved. At Gault Field, the lighting conversion is completed and being commissioned, and painting of the net poles and snack bar patio cover is completed. Clay leveling is also planned for Field One to further enhance field conditions. Resurfacing of the tennis courts by Ferandell Tennis Courts, Inc. is in progress, with a phased approach to minimize disruption and maintain member access. Additional improvements include the successful completion of the community mailbox slab replacement project and the revitalization of the North Ski Pavilion through new painting, offering both aesthetic and lasting functional upgrades. These efforts reflect our continued commitment to maintaining and enhancing the quality and usability of community spaces for all residents.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
June 2025

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
335065	N/A	6/15/2025	COMMON AREA / MOONSTONE BEACH	REMOVE GRAFFITI FROM PARK BENCH	\$2.00	1.00	\$57.00	GRAFFITI REMOVER
335153	4220966	6/2/2025	COMMON AREA / STEELHEAD PARK	CLEAR BIKE TIRE RUTS IN THE PLAYGROUND LANDSCAPE / WOOD CHIPS	\$0.00	1.00	\$55.00	LABOR TIME ONLY
335166	4224229	6/3/2025	COMMON AREA / HOLIDAY HARBOR	REPLACE (2) MISSING LOCKS TO THE OUTLET COVERS IN THE PARK	\$17.28	0.25	\$31.03	LOCKS
335231	4238962	6/9/2025	TENNIS COURTS	REPAIR WALL, REPLACE OUTLET COVER & LOCK OF THE RESTROOM BUILDING	\$37.13	1.00	\$92.13	OUTLET COVER, LOCK, & GENERAL SUPPLIES
335272	N/A	6/12/2025	GAULT FIELD	REPLACE FEMININE HYGIENE WASTE RECEPTACLE IN THE WOMEN'S RESTROOM	\$42.50	0.25	\$56.25	WASTE RECEPTACLE
335273	N/A	6/12/2025	TENNIS COURTS	REPLACE TOILET SEAT COVER DISPENSER IN THE MEN'S RESTROOM	\$28.41	0.25	\$42.16	TOILET SEAT COVER DISPENSER
335288	N/A	6/13/2025	COUNTRY CLUB	ASSESS DAMAGE & REPLACE LOCK TO FIRE ENTINGUISHER CABINET IN THE MAGNOLIA ROOM	\$7.91	2.50	\$145.41	LOCK
335314	N/A	6/17/2025	COMMON AREAS / CANYON LAKE DR S	REMOVE STICKERS FROM STREET SIGNS ON CANYON LAKE DR SOUTH	\$0.00	0.25	\$13.75	LABOR TIME ONLY
335346	N/A	6/20/2025	COMMON AREA / OUTRIGGER PARK	REPAIR PERIMETER FENCING AT OUTRIGGER PARK	\$7.00	2.00	\$117.00	HOG RINGS
335348	4267167	6/20/2025	HAPPY CAMP	REPAIR SCRATCHES IN THE STREET AT THE HAPPY CAMP ENTRANCE	\$44.99	1.00	\$99.99	AQUAPHALT
335356	N/A	6/23/2025	COMMON AREA / VACATION PARK	CLEAN EXCESS TRASH & UNCLOG TOILET IN THE RESTROOM	\$0.00	0.25	\$13.75	LABOR TIME ONLY
335375	N/A	6/24/2025	COMMON AREA	CHECK PERIMETER FENCING	\$20.00	3.00	\$185.00	TENSION BAR
335398	4279873	6/26/2025	COMMON AREA / VACATION PARK	CLEAN EXCESS TOILET PAPER IN THE RESTROOM	\$0.00	0.50	\$27.50	LABOR TIME ONLY
335403	4283164	6/27/2025	COMMON AREA / BIG TEE ENTRANCE	REPAIR DAMAGES & ADJUST GATE ALIGNMENT AT THE BIG TEE ENTRANCE	\$210.00	2.00	\$320.00	LABOR TIME & INVOICE #1988
335425	4284369	6/30/2025	TENNIS COURTS	CLEAN INAPPROPRIATE MARKINGS FROM THE WALL IN THE MEN'S RESTROOM	\$0.00	0.25	\$13.75	LABOR TIME ONLY
335426	4288924	6/30/2025	COMMON AREA / HOLIDAY HARBOR	CLEAN EXCESS TRASH & SODA CANS IN THE MEN'S RESTROOM	\$0.00	0.50	\$27.50	LABOR TIME ONLY

\$417.22 \$ 16.00 \$ 1,297.22

\$ 880.00

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2025 To Date Ending April 2025	2025-2026 To Date Ending June 2025	Project Totals 6/1/21 to 6/30/25
#20-7741 Operations - Radio Communication System	-	16,159	16,159
Fairway Estates	-	-	-
#10001 Fairway Estates - Lane Spike	3,477	-	3,477
Pool	-	-	-
#1156 Pool Chemical Reader	1,886	-	1,886
#1153 Pool Heater	8,400	-	8,400
#1101 Pool Filters	-	-	-
#21029 Pool - Pool, Heaters (1)	8,000	-	8,000
#21030 Pool - Pool, Heaters (3)	8,000	-	8,000
#21031 Pool, Pump and Motor	38,163	-	38,163
#1158 Pool Pump	2,890	-	2,890
#1884 Lighting, Pool	2,550	-	2,550
#1889 Pool Office, HVAC	4,500	-	4,500
#21010 Pool - Lighting Pools	1,575	-	1,575
#21026 - Pool Deck Repair	2,950	-	2,950
#21030 Pool, Heaters	11,314	-	11,314
#21004 Pool - Pool, Deck Expansion Joints	4,200	-	4,200
#21006 Pool Furniture	9,444	-	9,444
#21047 Pool Vacuum	4,305	-	4,305
#21023 Pool Reel Winder	16,718	-	16,718
#54-94140 Heater #2	-	5,500	5,500
#54-9030 Pool Lift	-	5,954	5,954
Wade Pool Controller	4,338	-	4,338
Pool - Computer Stand	6,419	-	6,419
Lake	-	-	-
#23009 Roofing Tiles for N. Ski Shelter	2,250	-	2,250
#1691 Docks - Pebble Cove, Replace	21,000	-	21,000
#2004 Dock - Indian Beach \$36,277.50 4/7/20	-	-	-
#6018 Docks - Lodge, Slips, 2007	16,505	-	16,505
Campground	-	-	-
#3021 Campground - Water, Connections	7,074	-	7,074
#3031 Campground Building - Residence (Mobile)	9,628	-	9,628
#3032 Campground Restroom Remodeling \$431,621	514,383	-	514,383
#1275 Campground - Railing, Stairs	1,550	-	1,550
#53-1070 Campground - Water Meter Relocation	44,078	-	44,078
#53-1070 Campground - Water Meter Relocation	-	-	-
#53-1240 Campground - Water Heater	-	-	-
Entry Gates	-	-	-
#8001 East Gate - Fence, Wrought Iron	10,902	-	10,902
#8003 East Gate - Gate Openers	15,689	-	15,689
#8005 East Gate - Lighting	17,160	-	17,160
#8008 East Gate - Restroom	7,850	-	7,850
#8012 Main Gate - Access System	38,296	-	38,296
#8018 Main Gate - Gate Operators	22,786	-	22,786
#8001 Main Gate - Gate Camera	6,121	-	6,121
#1006 Fairway Estates - Operators	12,997	-	12,997
#8003 North Gate - Gate Camera	4,602	-	4,602
#22-3250 East Gate - Access System	-	1,727	1,727
#22-3480 Main Gate - Motor Controller	-	5,153	5,153
#22-3310 East Gate - Heat Pump	-	9,800	9,800
East Port	-	-	-
#7009 - East Port - Dog Park, Benches	3,222	-	3,222
#7014 - East Port - Basketball Court Resurfacing	26,300	-	26,300
#7019 East Port - Fiber Optics	5,125	-	5,125
Ski Slalom	-	-	-
#1904 Ski Slalom - Railing, Pipe	1,990	-	1,990
#23008 Ski Slalom - Restrooms (Refurb)	4,015	-	4,015
Golf Course	-	-	-
#13057 Golf Netting	11,900	-	11,900
#13012 Golf Course Maintenance Yard	14,480	-	14,480
#13038 Irrigation Engineering and Design	22,183	-	22,183
#1208 GC Irrigation, Sys	66,786	-	66,786
2-2008-00 GC Irrigation Sys Additional \$12k	22,415	-	22,415
2-2102-00 GC Irrigation Sys \$2,030,400	1,448,541	-	1,448,541
#13007 Golf - Concrete, Repairs	26,950	-	26,950
#13009 Golf - Driving Range	29,252	-	29,252
#13040 Golf - Lake, Drainage, Repairs	19,028	-	19,028
#13045 Golf - Maintenance, Swamp Cooler	2,002	-	2,002
#13046 Golf - Maintenance, Golf Carts (1)	11,552	-	11,552
#13056 Golf - Maintenance, Water Treatment	33,667	-	33,667
2-2302-00 Golf Course Mainline Repairs \$145,829.20	80,430	-	80,430
2-2307-00 Driving Range Restoration \$131,889.60	105,765	-	105,765
2-2311-01 Cart Path and Tee Area for Hole 2	54,343	-	54,343
Golf - Geological & Structural Evaluation - Tunnels & Bridges	23,168	-	23,168
#60-5040 Golf - Hauler Carts	12,930	-	12,930
#22-5310 GC Irrigation - Backflow Device	-	10,050	10,050
Grounds	-	-	-
#13051 Signs, POA	14,742	-	14,742
#8015 Main Gate Entrance Fountain Monument Repairs	19,616	-	19,616
#14001 Irrigation System	1,586	-	1,586
#14003 East Port Landscaping Monument	174,628	19,359	193,986
#14016 Signs, Street	15,584	-	15,584
#1853 Landscaping	11,102	-	11,102
#1848 Diamond Point Park Curbing	9,500	-	9,500
#1848 Mailbox Slabs	126,759	27,290	154,049
2-2010-01 CLDS So Median Landscape \$100k-\$150k	18,113	-	18,113
2-2212-00 CLDS Median Improvements \$680,400	596,201	-	596,201
#14012 Grounds - Signs, POA	8,711	-	8,711
#14013 Grounds - Sign Stone Monuments	-	22,089	22,089
#10005 Fairway Estates - Signs	1,110	-	1,110
#7008 Fire Hydrants	1,561	-	1,561
#13024 Grounds - Backflow Devices	4,045	-	4,045
Fairweather - Retention Basin	38,514	7,080	45,594
#22-5360 Lodge- Parking Lot Planters	-	-	-
Vehicles	-	-	-
#25017 Vehicle - Golf Cart, Enclosed	22,981	-	22,981
#25023 - Toyota, Tacomas	6,164	-	6,164
#25025 - Vehicle - Tractor, Kubota (1)	8,902	-	8,902
#25003 - Boat, Champion	12,360	-	12,360
#25005 - Boat Trailer	11,739	-	11,739
#25006 - Boat (Patrol & Operations)	45,880	-	45,880
#25010 - Chevy's, 1998 (98-06) (4)	31,221	-	31,221
#1616 - Ford Escapes	55,515	-	55,515
#1618 Golf Cart - Enclosed	11,037	-	11,037
Unallocated	20,719	-	20,719
Bluebird Hall	-	-	-
#2006 - Bluebird Hall Counters	2,100	-	2,100
#1857 Signs, street	8,457	-	8,457
#1034 Admin IT - Battery Back Up	1,623	-	1,623
#4091 CC - Restrooms	7,852	-	7,852
#13042 Golf - Lake, Refurbish	1,666	-	1,666
#25001 - Sierra Park Restrooms	1,825	-	1,825
#1812 HVAC #5	1,827	-	1,827
#18141 Lodge - Sunset Beach Trash Receptacles	6,357	-	6,357
#17010 Lake - Buoys	14,729	-	14,729
#20-1038 Equestrian - Tractor Repair	1,969	-	1,969
#53-3820 Equestrian - Corral Panels	2,170	-	2,170
#18039 Lodge - Restroom	11,326	-	11,326
#70-6921 Pool Retaining Wall Repairs	3,128	-	3,128
#18090 Lodge - Kitchen, Fire System	3,610	-	3,610
#1032 Admin - Thermostat	5,624	-	5,624
#17021 Lodge - Kitchen, Freezer	3,924	-	3,924
#70-6921 Lodge - Bull Horn Cleanout	3,978	-	3,978
#4072 CC -Window Washer	4,238	-	4,238
#18013 Lodge - Elevator (Service), Cab Refurb	8,101	-	8,101
#25004 - Boat	50,344	-	50,344
#13031 Golf - Heat Exchange System	4,719	-	4,719
#8034 North Gate - HVAC	4,800	-	4,800
#18035 Lodge - Ext. Roof, Tile	5,895	-	5,895
#8900 Pool Furniture	6,801	-	6,801
GM Authorized Expenditure	8,195	-	8,195
#18082 Operations - Ext, HVAC	9,740	-	9,740
#19008 Operations - Ext. Ice Machine	10,750	-	10,750
#18097 Lodge - Sink	12,271	-	12,271
#14006 Mailbox (Concrete Pads)	253,758	-	253,758
Total Repair & Replacement Fund Acct 02-0670	8,627,736	176,328	8,804,064

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures

2021-2025 To Date Ending April 2025	2025-2026 To Date Ending May 2025	Project Totals 5/1/21 to 06/30/25
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	-	-
3-2209-00 "Year Two" Engineering (\$284,710)	329,136	329,136
3-2306-00 "Year Two" Pavement Project (\$8,033,001)	8,260,645	8,260,645
3-2310-00 "Year Two" Concrete Work (\$301,790)	301,790	301,790
3-2411-00 "Year Three" Pavement Engineering Services (\$74,006)	-	
3-2104-01 Pavement Imp Plan Design	202,493	202,493
3-2102-00 Pavement Condition Index	94,514	94,514
3-2104-00 Campground - Misc Road Repairs	1,950	1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	15,550
3-2201-01 Striping CLDS	6,450	6,450
#14017 - Traffic Signs	10,911	10,911
Misc Repairs	2,500	2,500
Traffic Study	2,900	2,900
Lodge Parking lot ADA Improvements	1,200	1,200
19-227-03 Geotechnical Investigation		19,513
Total Road Reserve Fund Acct 03-0670	9,228,840	9,230,040

(1,200.00)

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending June 30, 2025

	2025-2026 May 31, 2025	Project Totals 5/1/20 to 06/30/25
5-2111-01 Flag Poles	-	-
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	-	11,368
5-2010-03 Roadrunner Restroom Design \$31,800	-	239,230
5-2102-01 Mailbox Lighting Project \$145,320	-	29,798
5-2102-02 Sierra Park Shade Structures \$ 126,195	-	126,275
5-2102-03 Indian Beach Shade Project \$131,056	-	120,227
5-2105-00 Surveillance System -- Happy Camp	-	144,482
5-2105-01 Speed Trailer (3rd)	-	12,299
5-2105-02 Large Dog Park Phase 2	-	13,483
5-2105-03 Road Runner Park Restroom \$184,000	-	16,586
5-2106-00 Office Remodel P & C	-	215,569
5-2106-01 Sierra Park North \$2,200,000 *	-	11,373
5-2107-00 Equestrian Center Barn Fans	-	2,178,563
5-2107-01 Lighthouse Restaurant & Bar Remodel	-	2,575
5-2108-00 Shade Canopy Lodge/Bar Patio	-	270
5-2108-01 Rob Caveney Park - Fencing	-	30,436
5-2111-00 Pickleball Courts Phase 2 Design	-	10,940
5-2111-00 Happy Camp Propane Dispenser	-	43,175
5-2109-01 Sprinklers POA and Conference Room	-	10,775
5-2203-00 Community Solar Project	-	3,071
5-2206-00 Country Club Patio Shade Project	-	-
5-2302-00 Pickleball Phase 2	-	59,508
5-2302-01 Lodge Patio Event Space	-	24,206
5-2303-01 Community Garden Area \$16,000	-	83,457
	-	-

5-2305-00 Senior Center Backup Generator \$22,200
 5-2308-01 Cameras \$10,880.70
 5-2307-01 Golf Shade \$6,636
 5-2309-01 Lodge Holiday Bay Room Speakers \$3,520
 5-2311-00 Community Signs
 5-2311-01 Tennis Area Shade Project \$319,530.96
 19-227-03 Standard Light Plan for Park
 GM Authorized Expenditure Indian Beach Dock
 GM Authorized Expenditure - Speed Trailers
 GM Authorized Expenditure - Gas Dock Computer
 #20-1033 - Operations Scissor Lift
 Main Gate Motorcycle Light

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3,750.00	3,750
-	-
-	-
-	-
-	158,386
-	4,674
-	35,514
6,680.50	13,181
5,142.94	5,143
15,573.44	3,561,675

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